

What Students Should Do in the Case of a Fire

Evacuation in Case of Smoke or Fire

- When a fire alarm is sounded, immediately evacuate the building by the shortest and safest route to the designated location.
- Do not stop or go back for belongings.
- If smoke is coming from the stairwell, reroute to another stairwell.
- If all nearby stairwells have smoke coming from them:
 - Find a classroom with windows
 - Close the classroom door to the hallway behind you and seal cracks around the door to reduce the potential of smoke entering the room
 - Call 911, identify the room location where you have taken shelter, and wait by the window to signal your location to the emergency responders outside the building
- Any individual who is mobility impaired shall not use the elevator, instead move to a room with outside windows, call 911 and identify the room location.
- As you leave the building, be aware of your surroundings, look for fire trucks in the parking lots and driveways. Note that firefighters and first responders may be entering the building. Keep moving calmly to the exit.
- Keep at least 100 feet between you and the building.**
- Remain with your class until you have all been accounted for and are released by your professor or a firefighter/first responder.

