

Appendix I

Bloodborne Pathogen Post Exposure Procedure for Faculty, Staff and Student Employee with **Non-Life Threatening Injuries/Exposures that have occurred NOT on FSU Campus**¹

An occupational (potential or real) exposure has occurred to a FSU employee in the course of performing their duties while **NOT** on a FSU campus

Expel blood; wash affected areas with soap and water.

Follow location's procedure for First Aid and Incident Reporting. Fill out location's paperwork if requested.

Follow location's potential Bloodborne Pathogen Post Exposure procedures if available

Immediately upon completion of location's Incident Reporting and Post Exposure procedures FSU Employee will notify their FSU supervisor of the incident

Immediately upon return to campus the FSU Employee will meet with their FSU Supervisor and fill out the Ferris State University Employee Injury/Illness/Incident Investigation and Report and the Birkam Health Center Exposure Incident Investigation Form

The Employee's Supervisor will forward a copy of the Ferris State University Employee Injury/Illness/Incident Investigation and Report form to the Academic Affairs Laboratory Safety Director and the Business Division Safety, Health, Environmental, and Risk Management Director

The Employee's Supervisor will give the Birkam Health Center Exposure Incident Investigation Form to the Employee and direct the Employee to proceed to Medical Care Facility for immediate attention. The Employee will schedule a follow-up visit with Birkam Health Center when it is open-**END-**

¹Definitions-

Employee term includes Faculty, Staff, Student Employees and Athletic Staff/Coaches

Not on FSU campus means any location or event where an FSU Employee is performing his/her job duties and as the result of these job duties receive a potential Bloodborne Pathogen Exposure.

Is BHC open and able to treat?

No

Yes

The Employee's Supervisor will give the Birkam Health Center Exposure Incident Investigation Form to the FSU Employee and contact Birkam Health.

The Employee proceed to Birkam Health Center and take all related Post Exposure documents they have received associated with the incident and any treatment.

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Employee with **Non-Life Threatening Injuries/Exposures that have occurred NOT on
FSU Campus**¹**

Employee provides Birkam Health Center care provider with completed Birkam Health Center Exposure Incident Investigation Form. If form was not issued to Employee, Employee will be asked to fill out the form.

Birkam Health Center will provide confidential medical evaluation and follow-up which include: documentation of routes of exposure, circumstances involved, if possible identification of source individual, type of device involved, testing of source blood if possible and necessary, results of the source blood made available to the exposed in accordance with the U. S. Public Health Department.

Follow-up After the Initial Visit
The Faculty, Staff or Student Employee will be seen by Birkam Health Center for test results, counseling and evaluation of the reported illness at no cost.

Birkam Health Center's Healthcare Provider's professional written opinion, shall be provided within 15 days of the completion of the evaluation which will be limited to: opinion for Hepatitis B vaccination is indicated, that the Employee has been informed of the results of the evaluation and any medical conditions resulting from the exposure from blood or other potentially infectious materials which require further evaluation or treatment

Birkam Health Center shall maintain all medical records Employment of the individual + 30 years