A Hot Work Permit is required for any operation involving open flames or the production of heat and/or sparks, when NOT performed in a designated area. This includes, but not limited to: brazing, cutting, grinding, soldering, thawing pipe, torch applied roofing, and welding.

INSTRUCTIONS
Verify precautions listed on the right (or do not proceed with the work).

HOT WORK BEING DONE BY:
☐ FACULTY/STAFF/STUDENT
☐ CONTRACTOR

DATE ___________ Job No. ___________

LOCATION/BUILDING & FLOOR

NATURE OF JOB

NAME OF PERSON DOING HOT WORK

I verify the above locations have been examined, the precautions checked on the Require Precautions Checklist have been taken to prevent fire, and permission is authorized for work.

Signed: ____________________________

PERMIT EXPIRES: ________________________

DATE: ___________ TIME: ________AM

TIME: ___________ ________PM

THIS PERMIT IS GOOD FOR ONE DAY ONLY.

Required Precautions Checklist
☐ Available sprinklers, hose streams and extinguishers are in service/operational.
☐ Hot work equipment in good repair.

Requirements Within 35 ft. of Work
☐ Flammable liquids, dust, lint, and oil deposits removed.
☐ Explosive atmosphere in area eliminated.
☐ Floors swept and kept clean.
☐ Combustible floors wet down, covered with damp sand or fire-resistant sheets.
☐ Remove other combustibles where possible; otherwise, protect with fire-resistant tarpaulins or metal shields.
☐ All wall and floor openings covered.
☐ Fire-resistant tarpaulins suspended beneath work.

Work on Walls or Ceilings/Enclosed Area
☐ Construction is noncombustible and without combustible covering or insulation.
☐ Combustibles on other side of walls moved away.
☐ Danger exists by conduction of heat into another area.
☐ Enclosed equipment cleaned of all combustibles.
☐ Containers purged of flammable liquids/vapors.

Fire Watch/Hot Work Area Monitoring
☐ Fire watch will be provided during and for 30 minutes after work, including any coffee or lunch breaks.
☐ Fire watch is supplied with suitable extinguishers.
☐ Fire watch is trained in use of this equipment and in sounding alarm.
☐ Fire watch may be required for adjoining areas, above and below.
☐ Monitor Hot Work area for 30 minutes after job is completed.