

As the health care industry continues to grow and expand, the demand for skilled health care managers also increases. Employment is expected to grow faster than average with the fastest growth in home health agencies, residential care facilities and practitioners' offices and clinics. This program has been designed in two formats, one for students who enter the program either as freshmen or who transfer into the program after having completed an associate degree and the second for students who wish to complete a bachelor's degree while enrolled in a clinical associate degree program.

The course work, which includes courses in management, marketing, accounting, quality assurance, health care finance, health care planning and long-term care management prepares you to work in many areas in health-care. Graduates are able to apply for an entry-level administration position or enter graduate school to earn a master's degree.

The Health Care Systems Administration program also is offered in Grand Rapids. In the Grand Rapids program, the professional courses are offered in the evenings. General education requirements may be taken at a local college or university and transferred to fulfill Ferris graduation requirements. A minimum of 30 semester credit hours must be earned at Ferris in order for the degree to be granted.

**Communication Competency Requirements**

FSU Course	FSU Course Title	FSU Cr. Hrs.	BC Equiv.	BC Course Title	BC Cr. Hrs.
COMM 105 or COMM 121 or COMM 221 or COMM 251	Interpersonal Communication or Fundamentals of Public Speaking or Small Group Decision Making or Argumentation and Debate	3	COMM 103 or COMM 104 or COMM 120	Interpersonal Communication or Public Speaking or Small Group Process	3
ENGL 150	English 1	3	ENGL 101	Rhetoric and Composition	3
ENGL 250	English 2	3	ENGL 102	Research Writing	3
ENGL 325 or	Advanced Business Writing ( <i>Must take ENGL 325 for Long Term Care Track</i> ) or	3	No Equivalent	No Equivalent	No Equivalent
ENGL 311	Advanced Technical Writing				

**Quantitative Literacy Requirements**

FSU Course	FSU Course Title	FSU Cr. Hrs.	BC Equiv.	BC Course Title	BC Cr. Hrs.
MATH 114 or MATH 115	Quantitative Reasoning for Professionals 2 or Intermediate Algebra	4 or 3	MATH 105	Intermediate Algebra	4

**Natural Sciences Competency Requirements - 1 course with lab**

FSU Course	FSU Course Title	FSU Cr. Hrs.	BC Equiv.	BC Course Title	BC Cr. Hrs.
BIOL 109	Basic Human Anatomy & Physiology	4	BIOL 104	Human Biology	4
Varies	Natural Sciences Elective	3 – 4	Varies	Varies	3 – 4

**Self and Society Competency Requirements – Minimum 9 credits from 2 different disciplines with 1 at 200 level or higher**

FSU Course	FSU Course Title	FSU Cr. Hrs.	BC Equiv.	BC Course Title	BC Cr. Hrs.
Varies	FSU General Education – Self and Society Electives	9	Varies	Varies	9

**Culture Competency Requirements - Minimum 9 credits from 2 different disciplines with 1 at 200 level or higher**

FSU Course	FSU Course Title	FSU Cr. Hrs.	BC Equiv.	BC Course Title	BC Cr. Hrs.
Varies	FSU General Education - Culture Electives	9	Varies	Varies	9

**[Ferris State University General Education program](#)**

Students are encouraged to work with an advisor to select appropriate general education courses

**Major Requirements – 40 Credits Required**

FSU Course	FSU Course Title	FSU Cr. Hrs.	BC Equiv.	BC Course Title	BC Cr. Hrs.
HCSA 120	Health Care Administration	3	No Equivalent	No Equivalent	No Equivalent
HCSA 202	Health Care Law	3	No Equivalent	No Equivalent	No Equivalent
HCSA 260	Survey of Long Term Care	3	No Equivalent	No Equivalent	No Equivalent
HCSA 310	Health Care Finance 2	3	No Equivalent	No Equivalent	No Equivalent
HCSA 336	Health Care Supervisory Practices	3	No Equivalent	No Equivalent	No Equivalent
HCSA 345	Internship Orientation	1	No Equivalent	No Equivalent	No Equivalent

HCSA 392	Hospital Internship	6	No Equivalent	No Equivalent	No Equivalent
HCSA 410	Health Care Finance 3	4	No Equivalent	No Equivalent	No Equivalent
HCSA 474	Health Care Strategic Application	4	No Equivalent	No Equivalent	No Equivalent
HCSA 493	Management Internship	10	No Equivalent	No Equivalent	No Equivalent

#### Professional Support Courses – 26 Credits Required

FSU Course	FSU Course Title	FSU Cr. Hrs.	BC Equiv.	BC Course Title	BC Cr. Hrs.
ISYS 105	Microcomputer Applications	3	CIS 120	Microsoft Word	1
			CIS 121	Microsoft Excel	
			CIS 123	Microsoft PowerPoint	
ISYS 200	Database Applications	3	CIS 140	Database Applications	3
ACCT 201	Principles of Financial Accounting	3	ACCT 101	Accounting Principles 1	3
MRIS 103	Medical Terminology	3	HLTH 118	Medical Terminology	3
MRIS 209	Quality Management in Health Care	3	No Equivalent	No Equivalent	No Equivalent
MRIS 221	Foundations of Reimbursement	3	No Equivalent	No Equivalent	No Equivalent
ENGL 321 or ENGI 323	Advanced Composition or Proposal Writing	3	No Equivalent	No Equivalent	No Equivalent
COHP 300	Health Information Systems (Junior Status)	3	No Equivalent	No Equivalent	No Equivalent
COHP 317	Public Health Administration	2	No Equivalent	No Equivalent	No Equivalent

#### Core Curriculum for Health Professions Requirements – 7 Credits Required

FSU Course	FSU Course Title	FSU Cr. Hrs.	BC Equiv.	BC Course Title	BC Cr. Hrs.
COHP 101	The U. S. Health Care Systems	3	HLTH 102	Orientation to Health Care	3
COHP 102	Safety Issues in Health Care	1	HLTH 103	Safety in Health Occupations	1
COHP 350	Statistics in Health Care	3	MATH 210	Introduction to Statistics	3

**SELECT ONE CONCENTRATION FROM LIST BELOW – Must obtain advisor approval  
MUST BE 9 CREDITS OR MORE**

#### General Concentration – 9 Credits Required

FSU Course	FSU Course Title	FSU Cr. Hrs.	BC Equiv.	BC Course Title	BC Cr. Hrs.
HCSA 225 or HCSA 326 or HCSA 461	International Health Care or Health Care Personnel Practices or Nursing Home Administration	3	No Equivalent	No Equivalent	No Equivalent
COHP 450	Evidence-based Health Care	3	No Equivalent	No Equivalent	No Equivalent
HCSA 475	Practice Management in Health Care	3	No Equivalent	No Equivalent	No Equivalent

Or

#### Long Term Care Concentration – 12 Credits Required

FSU Course	FSU Course Title	FSU Cr. Hrs.	BC Equiv.	BC Course Title	BC Cr. Hrs.
SOCY 345 or COHP 351	Fields of Aging or Introduction to Gerontology	3	No Equivalent	No Equivalent	No Equivalent
HCSA 326	Health Care Personnel Practices	3	No Equivalent	No Equivalent	No Equivalent
HCSA 461	Nursing Home Administration	3	No Equivalent	No Equivalent	No Equivalent
HCSA 463	Roles of Health Care Professions in LTC	1	No Equivalent	No Equivalent	No Equivalent
HCSA 465	Long Term Care Facilities Management	2	No Equivalent	No Equivalent	No Equivalent

**Total Credits Required for Degree**

**121 - 125**

#### Program Contact Information:

##### Main Campus, Big Rapids

##### College of Health Professions

(800) 462-8553, ext. 2266 | (231) 591-2270 | [College of Health Professions Email](#) | [College of Health Professions Webpage](#)  
[Transfer Partnerships](#)

##### Delivery Locations

This degree and the Ferris courses are offered at the following locations:

- Ferris State University, Big Rapids Campus, Big Rapids MI
- Select courses may be delivered online and/or in a mixed delivery format (i.e. a mix of online and face-to-face instruction at the Ferris Main Campus or at an off-campus location)

#### Ferris State University and Bay College – Health Care Systems Administration - Transfer Guide

Effective Fall 2018

Ferris State University is an equal opportunity institution. For information on the University's Policy on Non-Discrimination, visit [ferris.edu/non-discrimination](http://ferris.edu/non-discrimination).

**General Admission Criteria**

An overall minimum 2.5 cumulative grade point average is required for admission into the College of Health Professions. Official transcripts from all accredited colleges/universities must be submitted with the Ferris application. Financial aid is available and may include concurrent enrollment at both institutions.

Admission directly into the Health Care Systems Administration program requires a 2.5 GPA in high school or college work and one year of high school algebra with a 'C-' or better. Students can enter the program from any associate degree program or directly from high school.

**Advising Notes**

It is recommended that potential applicants meet with an advisor to review the degree, course schedule, and have any questions answered prior to completing an application. Students who are completing the MTA may have different general education course requirements for the particular degree selected. Meeting with a Ferris advisor prior to the selection of general education or elective course work may reduce the chance of completing a course that will not apply toward the selected degree. Once admitted, students must continue to meet with an advisor as they work toward graduation.

**Transfer Student Orientation**

All new students to Ferris State University are required to complete an orientation.

**Online Learning**

Select courses delivered online and/or in a mixed delivery format (i.e. a mix of online and face-to-face instruction at the Ferris Main Campus or at an off-campus location). The "Online Readiness Tutorial" is required for students who register for an online *course* or are completing an online *degree*. Students must demonstrate competency in Blackboard skills. This may be done by taking a tutorial and quiz, or, for students who have already taken and passed online courses, they can submit a waiver request. Students should check with the department that offers the class to determine its particular needs and/or the Ferris advisor regarding registration for online course work.

**Reverse Transfer Agreement**

The Community College and Ferris have entered into a partnership in order to work collaboratively and creatively to increase student completion of associate and bachelor degrees. The partners work together to provide a seamless transfer experience and increase student retention and completion at both the community college and Ferris.

**Michigan Transfer Agreement (MTA)**

Ferris participates in the Michigan Transfer Agreement (MTA). This agreement will facilitate the transfer of general education requirements from one Michigan institution to another. Students may complete the MTA as part of a degree program or as a stand-alone package. The MTA consists of a minimum of 30 general education credit hours as identified by the college or university.

Students transferring to Ferris with the Michigan Transfer Agreement (MTA) and entering a degree program will have met a 30-hour block of lower-level general education courses. However, this does not exempt students from completing program specific prerequisites or higher-level general education course requirements. Students should contact their advisor regarding classes that meet the MTA.

Students must work with their Ferris advisor to declare a Minor or Concentration and for selection of Directed Electives.

**Disclaimer**

This is a guide for students who plan to transfer to Ferris State University. This guide is not intended to be a contract with Ferris. The information on this guide is subject to change. Students should contact their community college or Ferris to keep informed of changes. Final responsibility for verifying all transfer information lies with the student. Please refer to effective and/or revised date on the bottom of this guide.