

## Drug-Free Schools and Communities Act: Common Pitfalls in Compliance



#### Michael DeBowes, Ph.D.

Director of Research & Strategic Initiatives, NACCOP and D. Stafford & Associates mdebowes@naccop.org

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## **Major DFSCA Requirements**



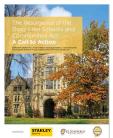
- Adopt and implement a materially-complete Drug and Alcohol Abuse Prevention Program ("DAAPP")
- Annually distribute the DAAPP to all students and employees
- Every other year, conduct a "biennial review" of the DAAPP's effectiveness

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# NACCOP White Paper





- "The Resurgence of the Drug-Free Schools and Communities Act: A Call to Action"
- To access, visit: www.stanleycss.com/dfsca

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## Common Pitfalls: The Big Four



- Incomplete or Nonexistent DAAPP
- Failure to distribute the DAAPP to <u>ALL</u> students and employees each year
- Failure to conduct a substantive biennial review
- Failure to produce a biennial review report that contains all pertinent information

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#### Common DAAPP Pitfalls



#### Standards of Conduct

- Does not address the minimum standards of conduct required by law (possession, use, <u>and</u> distribution of illicit drugs <u>and</u> alcohol)
- Does not include other AOD standards of conduct developed by IHE (e.g., rules establishing quantity limits for of-age persons in residential facilities)
- Local, State, and Federal legal sanctions
  - Local and/or Federal often missing
  - Sanctions address alcohol or drugs, but not both
  - Separate campus implications

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#### Common DAAPP Pitfalls



#### Health Risks

- $\hfill \square$  Addresses drugs or alcohol, but not both
- Inadequate description of health risks

#### AOD Resources

- Listed resources only apply to students (no employee resources are mentioned/described)
- Community resources are overlooked
- Separate campus implications (availability of IHE resources may differ by campus)

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#### Common DAAPP Pitfalls



#### Institution Sanctions

- Employee sanctions missing
- Sanctions listed, but not described
- Sanctions do not include the required option of expulsion (for students) or termination (for employees)
- No clear statement that the IHE "will impose sanctions"

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### Other DAAPP Pitfalls



- DAAPP only applies to students
- Conflating the DFSCA and Drug-Free Workplace Act of 1988
- DAAPP not summarized in a single, fullycompliant document
- Conflating AOD education and prevention initiatives/programs with a written DAAPP

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## Common DAAPP Distribution Pitfalls



- DAAPP passively included in IHE publications, such as student/employee handbooks (no active distribution)
- DAAPP not distributed to all student types (online-only, dual-enrolled, incarcerated students, etc.)

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### Common DAAPP Distribution Pitfalls



- No provision to distribute the DAAPP to
  - students who enroll, and
  - employees who are hired

after the initial distribution each year

- DAAPP included in Annual Security Report <u>only</u>
  - Reminder: the Clery Act requires you to publish "A description of any drug or alcohol-abuse education programs."
  - □ "Education programs" = DAAPP

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#### Common Biennial Review Pitfalls



- No review conducted
- Review conducted by single individual/office
- Review occurred, but no report produced
- Consistency of sanction enforcement
  - Not addressed
  - Addressed for students only
  - Addressed, but lacks a description of how the IHE determined sanctions are being consistently enforced

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#### Common Biennial Review Pitfalls



- Report does not include required statistics enumerated in the statute
  - # Violations
  - □ # Fatalities
  - □ # and Type of Sanctions
- Report lacks a description of the research methods/data analysis tools used to determine effectiveness
- Report does not contain signature of president

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#### Common Biennial Review Pitfalls



- Report primarily summarizes educational efforts and does not actually determine the effectiveness of the DAAPP
- Report lacks forward-focused recommendations to improve the effectiveness of the DAAPP

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## **DFSCA Action Steps**



- Locate and review the DAAPP to ensure it contains all required components.
- Ensure that the DAAPP is actively distributed to every current student and employee, to include those students who enroll after their annual distribution date and those new employees hired after the annual distribution date.

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## **DFSCA Action Steps**



- Conduct a substantive biennial review and document the results in a biennial review report.
  - Ensure the review addresses the effectiveness of the DAAPP, consistency of sanction enforcement, and includes required statistics.
- Develop policies and procedures to ensure DAAPP is distributed annually and evaluated every other year, as required.
- Maintain records of compliance.

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#### Do You Have a Committee? ■ This is not something that the campus police/public safety or CCO can (or should) do alone Legal Counsel Student Conduct Student Health Housing/Residence Life Health Promotion Staff/AOD □ Provost/VP Academic Affairs Prevention Educators Campus Police/Public Safety Counseling Center Athletics Human Resources Student Activities Senior Student Affairs Officer Fraternity/Sorority Life □ Student Leaders/SGA\* Faculty with relevant Compliance/Internal Audit teaching/research agendas

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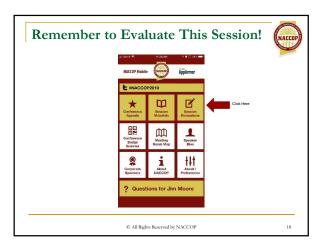
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