

EQUIPMENT RENTAL | INTRAMURAL

RENTER

Name: _____ ID Number (If Applicable): _____
Address: _____
Phone: _____ E-mail Address: _____

EVENT

Event: _____ Event Date: _____
Event Location: _____ Sponsoring Org/Dept: _____
Pick-Up Date/Time: _____ Return Date/Time: _____

CHECK-OUT

QTY	EQUIPMENT NAME	CONDITION (Excellent, Good, Fair, Poor) E G F P	INITIAL
_____	_____	E G F P	_____
_____	_____	E G F P	_____
_____	_____	E G F P	_____
_____	_____	E G F P	_____
_____	_____	E G F P	_____

Rental Total: _____ Payment Method: Cash Credit Check
Renter Signature: _____ Date: _____

CHECK-IN

QTY	EQUIPMENT NAME	CONDITION (Excellent, Good, Fair, Poor) E G F P	INITIAL
_____	_____	E G F P	_____
_____	_____	E G F P	_____
_____	_____	E G F P	_____
_____	_____	E G F P	_____
_____	_____	E G F P	_____

Incurred Charges: _____ Payment Method: Cash Credit Check
Renter Signature: _____ Date: _____



EQUIPMENT RENTAL PRICING

Equipment	Daily	Weekend	Replacement Cost
Badminton Racquet	\$3	\$6	\$15
Badminton Birdie (set of 6)	\$2	\$4	\$10
Bags/Cornhole Boards (1 set)	\$5	\$10	\$115
Bocce (1 set)	\$3	\$6	\$50
Disc Golf Discs (set of 3)	\$3	\$6	\$25
Dodgeball (set of 6)	\$3	\$6	\$75
Giant Jenga	\$4	\$6	\$75
Kan Jam (1 set)	\$3	\$6	\$45
Ladder Ball	\$3	\$6	\$40
Spikeball (1 set)	\$3	\$6	\$60
Tug of War Rope	\$2	\$4	\$40

POLICIES & ASSUMPTION OF RISK

- Payment of rental and deposit arrangements must be made before taking the equipment.
- Equipment may be picked up the day before the rental period begins with no additional charge. Weekend (3-day) rentals may be picked up the day before (if available) and must be returned before the SRC closes on Monday. If the SRC is closed on the day the equipment is due, the renter will have an additional day to return it.
- Extra charges are immediately incurred after the last day of the rental period if the equipment has not been returned on the agreed upon day. Late fees are equal to the daily rental fee for each late day plus an additional 5% service fee.
- Canceled reservations will incur to a 5% cancellation fee. Cancellations on the day of pick-up will result in loss of all fees paid.
- It is the responsibility of the renter to verify the condition of the equipment at the time of check-out. Equipment returned soiled or damaged will be assessed for a damage fee and/or cleaning fee.
- By signing this rental contract, the renter accepts the equipment listed on this form and accepts full responsibility for its care while in his/her possession, agreeing to reimburse Ferris State University for any loss or damage other than normal wear-and-tear. He/She realizes the equipment can fail and can be used in activities which can lead to injury or death, while not holding Ferris State University, University Recreation, or its employees liable for any accident involving use of the equipment.

