## **KCP FFF Online Management System Registration Instructions**

The King • Chávez • Parks (KCP) Initiative Future Faculty Fellowship (FFF) online management system is currently only available to new applicants and current or past recipients of a Future Faculty Fellowship that are eligible to apply for an additional FFF award.

All new applicants and current or past Fellows will be using the <u>MILogin for Citizens portal</u>. If you do not have a MILogin for Citizens user account, you will need to click "Sign Up" when you reach the MILogin login screen and complete the registration process.

Additional information regarding the MILogin identity management solution can be found at the MILogin Homepage.

Past Recipients: If you were awarded a Future Faculty Fellowship prior to the 2020-21 application year, you have an existing FFF record in the online management system. You were sent an email with a MILogin user ID and instructions for accessing your record. If you did not receive that or cannot locate it, please contact the KCP Initiative Office.

If you are a past recipient and you already have a MILogin account, do not create a new MILogin account with the user ID that was provided in the email from the KCP Initiative Office. Please contact the KCP Initiative Office to provide your existing MILogin username so that your FFF record can be linked to your MILogin account before proceeding with the next step.

All Applicants: Once registered and logged into MILogin, all users will need to submit a one-time request for access to the KCP FFF online system by clicking "Request Access", searching for the KCP Future Faculty Fellowship Program under "Search Application", and completing the access request.

Questions regarding access to the KCP FFF online system can be sent to <a href="mailto:FutureFaculty@michigan.gov">FutureFaculty@michigan.gov</a> or you may call the KCP Initiative Office at 517-241-9898.

If you have questions regarding eligibility or the application process, please contact the office at your university that administers the FFF Program.