Security Camera Request Form

Please provide the following information and return this form to Lori Rendel - rendell@ferris.edu

Customer To Complete

Department Name		Department Contact	
Billing Contact			
Name		Building/Room	
New and/or Replacement of existing camera(s)			
□ New # of cameras needed □ Replacement # of cameras needed □			
Location of Camera	s (Building/Floor or General Location	n)	
***Please provide a f	loor plan layout for each floor where	a camera will be installed	***
Customer ID's and Level of Access Requested (Please denote student ID with *) DPS Sergeant Tim Jacobs automatically has access to download and review camera footage. Since data integrity of films is crucial to criminal prosecution, access greater than "view" is limited and must be approved by Tim Jacobs. You can also choose to have no access. View = view live footage only View & Rewind = specialized access to rewind and review DNo access needed for department			
□ View □ View & Rewind	Legal Name	St	rudent ID
□ View □ View & Rewind	Legal Name	Stu	udent ID
☐ View ☐ View & Rewind	Legal Name	Stu	udent ID
FOAP for initial cost (\$360/Camera) Note: Bill will be generated by IT Services after SLA is signed			
	ntenance (\$100/Camera)		
IT Personnel To Complete SLA Completed Initial Billing Completed			