

FERRIS STATE UNIVERSITY

SAFETY, HEALTH, ENVIRONMENTAL AND RISK MANAGEMENT (SHERM)

Instructions for the Transfer and Storage of Chemical Waste From Labs to the Waste Disposal Room PHR 123A (Red Room)

Transferring Waste:

- Waste must be in containers that are compatible with the contents
- Waste containers must be in good condition, with no leaks and with no chemical residue on them
- Waste containers must be closed with the lids securely in place
- Do not overfill waste containers, leaving headspace for expansion
- Waste containers must be transported on a cart, in a secondary container such as a tray or bottle carrier to prevent spills
- Wear appropriate PPE
- Waste must be labeled with the provided University hazardous waste labels
 - Use a Sharpie or a ballpoint pen to fill out the hazardous waste labels
 - Labels must be filled out completely and be written legibly
 - Provide as much detail as possible in the space provided on the label
 - Attach additional supplemental information if necessary (ie: SDS, package insert)
 - If the label is too large to be affixed to the waste container, place each waste container into a separate clear, secondary container bin and place a completed label in the bin
- Bring waste to PHR 123A during times of low traffic in the hallways

Storage of Waste in PHR 123A:

- No food or beverages allowed
- Do not store glass waste containers directly on the floor
- Place waste containers in the provided clear, secondary container bins according to **chemical compatibilities** as labeled on the shelves
- Do not overfill the clear, secondary container bins
- Do not overload the shelves
- Do not stack the clear secondary containment bins on top of one another

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- Labels must be visibly displayed so it can be read without physical contact
- If the label is too large to be affixed to the waste container, place each waste container into a separate, clear secondary container bin and place a completed label in the bin

****Clean, broken glassware and non-infectious slides must be stored in broken glass disposal boxes and may be disposed of in the general waste stream (regular trash)**

Call DPS at extension 5000 for large, non-incidentals spills

Contact SHERM at extension 2151 for more information/training/assistance

https://www.michigan.gov/documents/deq/deq-whm-hwp-Part111Rules_248146_7.pdf