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Subject: University-Wide Notices for 1/7/19
Date: Monday, January 7, 2019 4:40:01 PM
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University Wide Notices

Here is a list of today's notices:

- [Seeking Nominations for Newman Civic Fellowship \(Deadline: January 18 at 5pm\)](#)
- [Staff Center Offering: Resources to Help You Achieve Your Goals](#)
- [Staff Center Offering: Posing Questions to Specify Thinking](#)
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To view our University Wide Notice (UWN) Procedures, please click [here](#).

Seeking Nominations for Newman Civic Fellowship (Deadline: January 18 at 5pm)

SEEKING NOMINATIONS **2019 NEWMAN CIVIC FELLOWSHIP**

"The most important thing an institution does is prepare a student not for a career, but for life as a citizen." – Frank Newman, one of the founders of Campus Compact

Do you know an outstanding undergraduate student that deserves to represent Ferris State University as the next Newman Civic Fellow?

Please see details below.

PURPOSE:

- To support community-committed students from Campus Compact member institutions in their personal, civic, and professional development so as to prepare them for long-term work of public problem solving and of building equitable communities.
- To build a network of civically-oriented college student leaders and alumni characterized by vibrant and productive relationships.

QUALIFICATIONS:

- Must be enrolled at the institution for the following academic year.
- May be enrolled in undergraduate or graduate level courses. However, preference given to undergraduate.
- Engages in collaborative action with others from campus or surrounding communities in order to create long-term social change.
- Takes action to address issues of inequality and political polarization.
- Demonstrates the motivation and potential for effective long-term civic engagement.

RECIPIENT RECEIVES:

- One-year experience as part of a student leadership cohort
- Invitation to join a long-term community of Newman Civic Fellows
- National recognition through Campus Compact website and media

- Special scholarship opportunities from the Ronald Reagan Presidential Foundation & Institute to participate in the Leadership and the American Presidency Program
- Opportunity to apply for Newman's Own Foundation Fellowship
- Regional, state, and national gatherings
- Webinar series on skill development and professional learning
- Self-reflection tool to help explore personal growth and skill development
- Opportunities to submit conference proposals to present at Campus Compact affiliated conferences
- Local mentorship

NOMINATE AT THE FOLLOWING LINK:

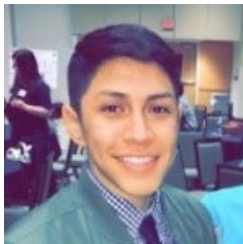
[HTTPS://ORGSYNC.COM/18804/FORMS/349097](https://orgsync.com/18804/forms/349097)

DUE BY FRIDAY JANUARY 18, 2018 AT 5:00PM

All nominees will receive a formal letter of recognition for their commitment to service.

One student will be selected for this outstanding opportunity by President Eisler to represent Ferris State University.

CURRENT 2018 NEWMAN CIVIC FELLOW



DANIEL RIVERA

Ferris State University

“Daniel Rivera a junior at Ferris State University, is a student leader actively engaged in addressing issues of diversity, inclusion and advocacy for the underrepresented. He is in his third year as president of the Hispanic Student Association and is employed as the special projects assistant for our Center for Latin@ Studies. In our Office of Admissions he works as a student representative, providing advocacy and support for Hispanic high school students considering college. Daniel took the lead in developing the mentorship component of Ferris State University's Promesa Program for at-risk ethnically diverse students and has personally mentored two students through this program. His leadership efforts have created a Bilingual Sexual Assault awareness campaign, and an annual campus march in honor of Cesar E. Chavez.”

David Eisler

President

Ferris State University

With questions regarding this Student Award from Campus Compact, please contact the Center for Leadership, Activities and Career Services at CLACS@ferris.edu or 231-591-2685

Michele “Mickey” Albright, MS-CTE, BS-HRM, GCDF

Center for Leadership, Activities and Career Services

Career & Volunteer Centers

Ferris State University

Professional Development Resource Library

Available through the Staff Center for Training & Development



Do you want to learn about current best practices in leadership, management, managing transitions or technology at your own pace? Then the resource library is for you! There are over 100 books, CDs and DVDs available for you to borrow from the Staff Center.

Here are just a few of the titles available for you to borrow from the library:

- Dealing with Difficult People
- Leaders Eat Last
- Life Scripts
- Microsoft Excel 2016 Pivottables
- The Six Secrets of Change
- No Fail Meetings

A complete list of library resources is available in the [Resource Library spreadsheet](#). Once you know what you want:

1. Email sctd@ferris.edu with your name, phone number, interoffice mailing address and title of the resource.
2. We will send you the resource via campus mail.
3. Mail it back to ALU 121 when you are done.

A [Resource Library checkout sheet](#) is also available for you to encourage your staff to

invest in their professional development.

Jody Gardei

Manager, Staff Center for Training & Development
Ferris State University

📍 Alumni #121, 410 Oak Street | Big Rapids, MI 49307

☎ 231-591-2112 | Pronouns: she/her/hers

🌐 www.ferris.edu/SCTD | www.facebook.com/FSUSCTD

Ideation | Arranger | Maximizer | Relator | Futuristic

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Staff Center Offering: Posing Questions to Specify Thinking



Adaptive Schools Learning Community

Presented by: Jody Gardei, Staff Training & Development

Date: January 17th

Time: 3:30 to 4:30 pm

Location: University Center room 203 (Founders' Room)

The focus for this month is on the skill of ***posing questions to specify thinking***. Asking the right question the right way at the right time can improve the effectiveness of a conversation.

During this session, you will learn how to reduce the potential for threat in your questions by posing questions that will keep others open and thinking. We will focus on the following features of communication:

1. Full Attention
2. Approachable Voice
3. Plural Forms
4. Exploratory Language

- 5. Nondichotomous Questions
- 6. Positive Presuppositions

This session is designed using [Adaptive Schools engagement strategies](#).

Everyone is welcome; no need to have attended the Adaptive Schools Foundations Seminar. Learn more about the Adaptive Schools Foundations Seminar on the [Thinking Collaborative website](#).

Register on the [Staff Center Events site](#) (Google Chrome works best). Email sctd@ferris.edu if you have trouble registering for a session.

Anyone with a disability who needs special accommodations to attend this event should call 231-591-2112 at least 72 hours in advance.

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FLITE Spring Semester Hours

Ferris State University Library

Spring Semester Hours 2019

Beginning January 14, 2019

MONDAY – THURSDAY..7:30 A.M. – MIDNIGHT

FRIDAY.....7:30 A.M. – 6:00 P.M.

SATURDAY.....10:00 A.M. – 6:00 P.M.

SUNDAY.....1:00 P.M. – MIDNIGHT

PLEASE NOTE: After the main building closes, FLITE

Deck will be unavailable until mid-term of the semester

Josie VanAvery

“In matters of style, swim with the current;

In matters of principle, stand like a rock.”

.....*Thomas Jefferson*

Josie VanAvery

Admin Secretary, Dean’s Office

FLITE

Ferris State University

1010 Campus Drive

Big Rapids, MI 49307

josievanavery@ferris.edu

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Fax: 231-591-3724

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Administration of One-Day Liquor Licenses for 2019

Ferris State University has the opportunity to apply for and receive up to 12 one-day liquor licenses each calendar year to help enhance special events held at university facilities. These licenses are only necessary for events where alcohol is served and there is a charge to participate in the event (ticket) and/or a charge for the alcohol sold separately at the event (cash bar).

Each year, the University's Liquor License Application Review and Approval Committee solicits, reviews and approves the applications for these licenses. The Committee's review and approval of applications are guided by the following principles:

- Only Ferris State University-sponsored events will be considered.
- The service of alcohol should enhance the event beyond ticket sales or revenue generation.
- Priority for granting licenses will be given to events with larger attendances.
- Priority for granting licenses will also be given to events that have the potential to impact the entire University as opposed to individual departments only.
- Licenses will not be granted for events with an individual ticket price of less than \$50 per person.
- The potential and/or likelihood of minors who may possibly attend will also be considered.

Departments seeking consideration for a license in calendar year 2018, must submit an Alcohol Authorization Exception Event Form for the committee's review no later than **Friday, February 8, 2019**. This form can be found on the Purchasing Department website under the Forms Tab or by accessing this link directly:

<http://www.ferris.edu/HTMLS/administration/purchase/AlcoholAuthorizationFormEVENTUPDATE2015final.pdf>

Please complete the form, including obtaining the appropriate dean/director/other designee signature approval and the appropriate vice president signature approval, and then email the completed form to purchasing@ferris.edu or send the hard copy via intercampus mail to Prakken Building, Room 250. Once the application is approved by the committee, please note that the application will still require signature approval by the president prior to the event moving forward.

All departments will be notified regarding the status of their application (approved or not) not later than **Friday, February 22, 2019**.

As an additional resource, the Urban Institute of Contemporary Arts at Kendall College of Art and Design has its own conference center liquor license. Departments seeking to conduct events at UICA should contact Megan Bylsma at megan@uica.org or (616) 454-7000 ext. 11, for more information.

University events that are "hosted" or have no charge to participate, may include the service of alcohol without a license but must be approved via the Alcohol Authorization Exception Event Form. This form can be found on the Purchasing Department website under the Forms tab or by accessing this link directly:

<http://www.ferris.edu/HTMLS/administration/purchase/AlcoholAuthorizationFormEVENTUPDATE2015final.pdf>. This form must be filled out, approved and then email the completed form to purchasing@ferris.edu or send the hard copy via intercampus mail to Prakken Building, Room 250, prior to the event taking place.

Thank you for your consideration.



Jeremy J. Mishler
Associate Vice President for External Relations &
Executive Director of the Ferris Alumni Association
University Advancement and Marketing
Ferris State University
(231) 591-2346

This message may contain confidential and/or proprietary information and is intended for the person/entity to which it was originally addressed. Any use by others is strictly prohibited.

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Faculty/Staff Diversity Mini Grants: Applications Due on Friday, January 18, 2019

Faculty/Staff Diversity Mini Grants: Applications Due on Friday, January 18, 2019.

The deadline for applications for 2018-2019 Faculty/Staff Diversity Mini Grants is Friday, January 18, 2019, at 5 p.m., for projects and activities scheduled to start after January 28, 2019. These mini-grants provide financial assistance for events, projects, workshops, and other activities that strengthen excellence in diversity and inclusion. Awards range from \$500 to \$5000. The Faculty/Staff Diversity Mini Grant committee will meet by January 25th to consider all applications received.

Please see

<https://ferris.edu/HTMLS/administration/president/DiversityOffice/oncampus/index.htm> for grant information and for the grant application form. This is the only form to be used to submit grant applications. If you need more information, please call Franklin Hughes at 591-3970.

Patty Terry

Administrative Assistant
Diversity and Inclusion Office
Ferris State University
CSS 312
1201 S. State Street
Big Rapids, MI 49307
231-591-3946

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2019 Online Learning Consortium Schedule of Events

The Online Learning Consortium (OLC) has released their 2019 Institute for Professional Development Schedule (<https://onlinelearningconsortium.org/learn/olc-new-institute-schedule/>). Ferris State University has an Institutional Membership with the OLC and throughout any given year they offer free webinars, workshops (discounted with membership) and conferences (also discounted with membership) in addition to publication discounts, journal articles, research, and interaction with other OLC members. Faculty and staff can create a free user account through which they will gain access to the Member Resources Page that provides details about the various benefits of membership. Anyone who would like instructions for creating the free user account should contact eLearning (Extension 2802 or eLearning@ferris.edu).

Amy L. Greene, Ph.D.

Executive Director for Online Learning
Ferris State University, Extended & International Operations (EIO)
410 Oak Street, Alumni 113, Big Rapids, MI 49307

A Seat at the Table - Diversity and Inclusion Office January 2019 Update

A Seat at the Table

January 2019

Thank you to all the people who worked to create an outstanding array of events for this year's Martin Luther King Jr. Celebration.

- ✓ For more than two decades Ferris State University has celebrated the life and legacy of Martin Luther King Jr. by hosting public readings in his honor. This year's theme is "Civility and Ethical Community." The event is on Monday, Jan. 21, from 10 a.m. to 12 p.m., in University Center 202C. If you would like to be a reader or attend the lunch following the readings, please contact Patty Terry at terrynp@ferris.edu or x3946.
- ✓ On Monday, Jan. 21, David Pilgrim and Franklin Hughes will present "The Early African American Experience at Ferris: Beyond Hampton." Spoiler alert: There were at least four African Americans at Ferris before Gideon Smith. This event will be held in University Center 202C from 1:30 to 3:00 p.m.
- ✓ This is the 33rd year that the Ferris community has participated in an annual freedom march. This march is one way that we show respect for the civil rights activists who risked their lives to help create a more egalitarian society. The march is on Monday, Jan. 21, from 4 to 5 p.m. and will begin in the Rankin Atrium of the University Center. Following the march is a student tribute from 5:30 to 7 p.m. in University Center 202.
- ✓ Members of the History Task Force will be in the University Center handing out MLK Celebration commemorative buttons on January 21. Look for them in the Center's common area before the MLK Freedom March begins.
- ✓ In his "Letter from Birmingham Jail," King wrote, "Injustice anywhere is a threat to justice everywhere. We are caught in an inescapable network of mutuality, tied in a single garment of destiny." The events planned for Tuesday, Jan. 22 are driven by our understanding that we must oppose all forms of injustice.
 - ✚ "Step Up! Active Bystander Training," University Center 217, 11 a.m. – 12 p.m.
 - ✚ The Tunnel of Oppression, University Center 116, 11 a.m. - 6 p.m.
 - ✚ A viewing and discussion of the film, "The Hate U Give," IRC 120 auditorium, 6 - 8:30 p.m.
- ✓ On Wednesday, Jan. 23, the focus will be on Khalid el-Hakim, founder of the Black History 101 Mobile Museum. A sample of his collection will be available for viewing from 11 a.m. to 3 p.m. in University Center 203. He will deliver a keynote lecture, "The Truth Hurts: Black History, Honesty and Healing the Racial Divide," in the University Center, 202A, from 6 to 7:30 p.m.
- ✓ Beginning Monday, Jan. 14, the *Hateful Things and More* exhibition will be held at the

Ferris Fine Art Gallery in the University Center. A reception and talk by David Pilgrim will be held on Friday, Feb. 15, from 5 to 7 p.m. The Jim Crow Museum's traveling exhibition seeks to further the museum's mission of stimulating the scholarly examination of historical and contemporary expressions of racism, as well as promoting racial understanding and healing. *Hateful Things and More* will also include a small selection of photographs from David Levinthal's Blackface series and Bruce Davidson's iconic civil rights images. The exhibit runs through Feb. 23.

Again, thank you to all the people who worked to make these events possible, and a big shout-out to OMSS for leading this effort.

Building and Sustaining an Inclusive Campus

There are many small things we can do to help all members of the university community feel welcome. One of the simplest is to greet people when you see them.

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