

**From:** [University Wide Notices](#)  
**To:** [University Wide Notices](#)  
**Subject:** University-Wide Notices for 1/29/19  
**Date:** Tuesday, January 29, 2019 4:06:47 PM  
**Attachments:** [image003.png](#)  
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## University Wide Notices

Here is a list of today's notices:

- [WW at Ferris - Cancelled until further notice](#)
- [Bi/pan/fluid/nonmonosexual meet-up postponed until Feb. 5](#)
- [Walk this Way: Spring 2019 Walk-In Tutoring Schedule](#)
- [Extended Deadline for HGF Award Nominations](#)
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- [Shuttle Buses](#)
- [Cancelled: Wednesday's "Learning Glass Light Board: Q & A Seminar"](#)
- [Call for Distinguished Staff Award and the Distinguished Team Award Nominations](#)
- [Office 365 Learning Community Rescheduled Due to Weather](#)
- [This is What Innovation Looks Like](#)
- [ECDS Services](#)
- [Reminder from Accounting - January month end](#)

To view our University Wide Notice (UWN) Procedures, please click [here](#).

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### WW at Ferris - Cancelled until further notice

WW (Weight Watchers) meetings at Ferris have been cancelled until further notice. Please contact [LaurieDaniels@ferris.edu](mailto:LaurieDaniels@ferris.edu) for additional information.

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### Bi/pan/fluid/nonmonosexual meet-up postponed until Feb. 5

Although campus is open, the LGBTQ+ Resource Center's scheduled meet-up for nonmonosexual people including bisexual, pansexual, fluid, and nonmonosexual queer people is postponed until a week from tonight, 6-8 on February 5 in the LGBTQ+ Resource Center in the University Center, so folks can avoid being out in the bitter cold. See you next week for the meet-up!

Sarah Doherty  
Coordinator, LGBTQ+ Resource Center  
UCB 120C  
(231) 591-2658  
[SarahDoherty@ferris.edu](mailto:SarahDoherty@ferris.edu)

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### Walk this Way: Spring 2019 Walk-In Tutoring Schedule

Academic Support and Structured Learning Assistance  
Academic Literacies Center – FLITE 120 – PHONE: (231)-591-3543

**WALK-IN SCHEDULE - SPRING 2019**

IME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:30 – 9 AM					
9 – 10 AM					
10 – 11 AM	ADAM	TESSA	DEVIN	TESSA	DEVIN
11 AM – 12 PM	LINDSEY	LINDSEY TARINA TESSA	DEVIN	TESSA	LINDSEY
12 – 1PM	ADAM	TARINA TESSA	TESSA	TESSA	LINDSEY
1 – 2 PM	ADAM	TARINA	ADAM TESSA	LINDSEY	LINDSEY
2 – 3 PM	ADAM	TARINA	ADAM	LINDSEY	CLOSED
3 – 4 PM	JORDAN	TESSA	ADAM	JORDAN	CLOSED
4 – 5 PM	LINDSEY	LINDSEY TESSA	ADAM	JORDAN	CLOSED
Mobley, Tarina	BIOL 116, MATH 109, 114 ACCT 202, ISYS 105, FINC 322				
Kociba, Adam	BIOL 103, 121,122, 321 CHEM 121,122,321 ECON 221, PSYC 150, ZMATH 110, 115, 120, 130, 220, 251				
Winslow, Lindsey	BIOL 101, 121, 122 CHEM 103, 114, 121, 122				
Baysa, Devin	MATH 010, 110, 115, 117, 126, 216, up to MATH 220 * Check w/ him				
Leake, Tessa	MATH 010, 110, 115, 251, BIOL 121, 122, 375, PSYC 150				
Bailey, Jordan	MATH 010, 110, 115, 117, 220, 251, ECON 221, CHEM 121, 122, PSYC 150				

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Extended Deadline for HGF Award Nominations

## Helen Gillespie Ferris Distinguished Woman Leader Award Call for Nominations

The nomination deadline has been extended to February 22, 2019. Please take this opportunity to nominate a woman for the Helen Gillespie Ferris Distinguished Women Leader Award. The criteria for this award can be found at <http://www.ferris.edu/womens-advocacy-forum/>.

If you have previously nominated a woman, you can nominate her again by simply resubmitting the previous nomination. Please submit nominations to [HGFAward@ferris.edu](mailto:HGFAward@ferris.edu) by February 22, 2019.

If you have questions please contact committee chair Gayle Lopez at 591-2427.

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## An Alternative Approach to Mentoring

# Be the CEO of Your Career: Developing Your Personal Board of Directors

*Presented by:*

*Ann Breitenwischer, Research & Instruction Services*

*Deedee Stakley, Office of Transfer & Secondary School Partnerships*

*Jody Gardei, Staff Center for Training & Development*

*Leah Melichar, Office of Transfer & Secondary School Partnerships*

*Sela Constan-Wahl, Collections & Access Services*

**Date:** February 19<sup>th</sup>

**Time:** 11:00 am to 12:00 pm for the presentation. Lunch will follow on the Big Rapids campus.

**Location:** University Center room 202A

*This session will be streamed to the **Applied Technology Center, room 168** – first floor, at Grand Rapids Community College, for those who would like to participate from FSU-Grand Rapids and Kendall College of Art & Design.*

A Personal Board of Directors (PBOD) is a diverse group of people you can consult whenever you need advice. These people act as a sounding board and have a variety of experiences that may be of assistance to you when weighing the pros and cons of a decision. They provide their true opinion or advice. People on your PBOD may change depending on your circumstances and only those people with the experience you need to draw from are consulted at your time of need.

This session will introduce participants to the concept of a PBOD, help them identify people for their PBOD, and provide skills training in initiating conversations with potential PBOD contacts.

### **Learning Objectives**

- Explain what a PBOD is.
- Explain the importance of a PBOD.
- Define the purpose of your PBOD.
- Identify people for your PBOD.
- Initiate conversations with potential PBOD contacts.

*Sponsored by the Women's Advocacy Forum.*

Register on the [Staff Center Events site](#) (Google Chrome works best). Email [sctd@ferris.edu](mailto:sctd@ferris.edu) if you have trouble registering for a session.

**Anyone with a disability who needs special accommodations to attend this event should call 231-591-2112 at least 72 hours in advance.**

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## Shuttle Buses

All Ferris State University Big Rapids campus classes will be canceled Wednesday, Jan. 30 due to extreme cold temperatures in the forecast. The University will remain open and the DART Campus Shuttle will run. Employees are encouraged to use caution in traveling to campus in the snow and cold temperatures. As classes are canceled for Wednesday, Jan. 30, the Grand Rapids - Big Rapids Shuttle Bus Service (The Rapid) will not be running. For periodic updates, please visit [ferris.edu/news](http://ferris.edu/news).

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## Cancelled: Wednesday's "Learning Glass Light Board: Q & A Seminar"

The Faculty Center for Teaching and Learning has cancelled the "Learning Glass Light Board: Q & A Seminar" that was scheduled for Wednesday, January 30<sup>th</sup>.

While another seminar is already scheduled for April 3<sup>rd</sup>, 2019, we hope to reschedule another seminar for some time in the next few weeks. Keep an eye out here for more information!

Faculty Center for Teaching and Learning  
FLITE 408  
[fctl@ferris.edu](mailto:fctl@ferris.edu)  
231.591.3826

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## Call for Distinguished Staff Award and the Distinguished Team Award Nominations



Distinguished Staff Award

Distinguished Team Award

### **THE DEADLINE IS FAST APPROACHING.....**

We are accepting nominations for the Distinguished Staff Award and the Distinguished Team Award. Please take this opportunity to recognize the effort and hard work of someone you know that makes a difference. Distinguished Staff Awards and Distinguished Team Awards are presented each year to employees who have demonstrated exemplary service to Ferris State University and the community. Nomination criteria and forms are available at: <http://www.ferris.edu/htmls/staff/distinguished/> or by contacting

committee member: Elise Gramza, ext. 2805

Nominations are due **February 15, 2019** to Elise Gramza at Timme CSS 201, or via e-mail to [distinguishedstaff@ferris.edu](mailto:distinguishedstaff@ferris.edu).



**Donna Eaton**  
**Ferris State University**  
**Extended and International Operations**  
**410 Oak Street, ALU-117**  
**Big Rapids, MI 49307**  
**Telephone 231-591-3813 / Fax 231-591-3539**

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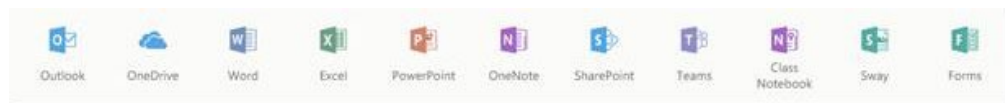
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Office 365 Learning Community Rescheduled Due to Weather

## Office 365 Learning Community

**January 30<sup>th</sup> session rescheduled for February 13<sup>th</sup>**

*Facilitated by: Jody Gardei, Staff Center for Training & Development*



**Faculty and staff, join us in January February to learn about Office 365 Planner.**

**Date:** Wednesday, February 13<sup>th</sup>

**Time:** 11:00 AM to 12:00 PM

**Location:** Alumni building, room 121

Whether you are prioritizing your everyday tasks, collaborating with coworkers, or managing projects, Office 365 has tools to help! This month we will be exploring Planner.

Take the chaos out of teamwork and get more done! Planner makes it easy for your team to create new plans, organize and assign tasks, share files, chat about what you're working on, and get updates on progress.

Bring a laptop, tablet, or mobile device so you can explore and practice using the program.

Register on the [Staff Center Events site](#) (Google Chrome works best). Email [sctd@ferris.edu](mailto:sctd@ferris.edu) if you would like to be invited to all remaining monthly meetings.

**Anyone with a disability who needs special accommodations to attend this event should call Jody Gardei at 231-591-2112 at least 72 hours in advance.**

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## This is What Innovation Looks Like

"Innovation" is a buzzword that some people love to hate. As a technologist, I find the word relevant, but I struggle with the applied meaning. The word shows up everywhere, most notable in vision and mission statements. It is Ferris' vision to be "the preferred choice for students who seek specialized, innovative, career- and life-enhancing education." What does this mean? Ferris values excellence and is "committed to innovation and creativity." What does this look like? I have always held the mantra that I will know innovation when I see it.

*Idea to Value* is a community for creativity and innovation. They have an interesting article entitled "[What is Innovation?](#)"

They state that the ultimate definition of innovation is, “Executing an idea which addresses a specific challenge and achieves value for both the company and customer.”

Ferris has a history of providing opportunities to all students who want to learn. The specific challenge is that some students who want to learn do not have access due to physical limitations. The limitation could be students who have health/medical issues or Statewide students who have a required course that is not offered in their location. How can we address these challenges?

## Web-Conference

In the past, some instructors have allowed students to attend class virtually using web-conference technology, which ultimately segregates them. Once a PowerPoint overlays the screen that had initially displayed the web-conference attendees, people in the face-to-face environment forgets about the remote participants and inadvertently excludes them. The Community of Inquiry (CoI) is a theoretical framework, which argues that educational learning is a collaborative constructive process made up of social presence, cognitive presence, and teaching presence (Garrison, Anderson, & Archer, 2000). The use of the CoI method of instruction is proven to enhance learning (Akyol et al., 2009). If web-conference inhibits presence, then student learning is being obstructed. This technology is not innovative because it does not add value to learning.

## Mobile Telepresence

Mobile Telepresence devices, called robots, are basically a web-conference (telepresence) on wheels (mobile) and are an emerging technological genre that is being used for telecommuting. When students attend class using the Double Robot, they are physically in the room with the other students and not forgotten. They can be seen, heard and they can move about the classroom with ease.

The CoI framework is based on constructivism and asserts that effective online learning is made up of a collaborative process, which includes cognitive presence, teaching presence and social presence. Cognitive presence is defined as “the extent to which the participants in any particular configuration of a CoI are able to construct meaning through sustained communication” (Garrison, Anderson, & Archer, 2000). Teaching presence includes the design, management, and facilitation of the course. Social presence is defined as “the ability of learners to project themselves socially and emotionally in a community of inquiry” (Rourke et al., 1999). The three elements: cognitive presence, social presence, and teacher presence, can be emphasized at strategic times to skillfully and strategically balance interaction to avoid the risk of constraining participation (Feng, Xie, & Liu, 2017).

Students who feel a strong sense of belonging and community perceive they are learning (Rovai, 2002). “Students reporting higher perceived social presence scores also perceived they learned more from the course than students with low perceived social presence scores, which indicates a relationship between social presence and perceived learning” (Richardson & Swan, 2003).

The idea of using Double Robots to attend class addresses a challenge and achieves value for both the teacher and the students. **THIS is what innovation looks like.**

If you would like to schedule a time to use the [Double Robot](#), please contact us by Email at [eLearning@ferris.edu](mailto:eLearning@ferris.edu) or by phone at (231) 591-2802.

~Written by Jackie Hughes, Coordinator of Instructional Technology

## References

- Akyol, Z., Arbaugh, B. J., Cleveland-Innes, M., Garrison, R. D., Ice, P., Richardson, J. C., & Swan, K. (2009). A response to the review of the community of inquiry framework. *Journal of Distance Education*, 23(2), 123-135.
- Feng, X., Xie, J., & Liu, Y. (2017). Using the community of inquiry framework to scaffold online tutoring. *International Review of Research in Open and Distributed Learning*, 18(2), 162-188.
- Garrison, D. R., Anderson, T., & Archer, W. (2000). Critical Inquiry in a text-based environment: Computer conferencing in higher education. *The Internet and Higher Education*, 2(2-3), 87-105.
- Richardson, J. C., & Swan, K. (2003). Examining social presence in online courses in relation to students' perceived learning and satisfaction. *Journal of Asynchronous Learning Networks*, 7, 68-88.
- Rourke, L., Anderson, T., Garrison, R. D., & Archer, W. (1999). Assessing social presence in asynchronous text-based computer conferencing. *Journal of Distance Education*, 14(2), 50-71.
- Rovai, A. P. (2002). Sense of community, perceived cognitive learning, and persistence in asynchronous learning networks. *Internet and Higher Education*, 5(4), 319-332.

## Ferris eLearning Department

For past Ferris eLearning Engaged! blog posts, please see <https://ferrisengaged.com>. If you would like assistance designing your online course at Ferris, email [eLearning@ferris.edu](mailto:eLearning@ferris.edu). We can help! For more information about Ferris eLearning, please see our website at <https://ferris.edu/elearning>, or contact us by phone at (231) 591-2802 or by Email at [eLearning@ferris.edu](mailto:eLearning@ferris.edu).

Jackie Hughes, Instructional Technology Coordinator  
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<http://www.ferris.edu/eLearning>

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ECDS Services

# ECDS Services

**With the cancellation of classes, and severe winter conditions, ECDS will only be providing services virtually via email, and/or telephone until classes resume. We**

hope this allows for a continuation of services while providing safety for all faculty, staff and students.

Questions or inquires can be directed to [ecds@ferris.edu](mailto:ecds@ferris.edu).



**Educational Counseling and Disabilities Services**  
**820 Campus Drive | ASC 1017**  
**[ecds@ferris.edu](mailto:ecds@ferris.edu) | (231) 591-3057**



Educational Counseling and Disabilities Services  
Ferris State University  
901 South State Street, STR 313 | Big Rapids, MI  
49307  
P: (231) 591-3940 | F: (231) 591-3939

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## Reminder from Accounting - January month end

Reminder from the Accounting Office – January month end

Please deliver January data (Journal Entries (JV's) & Uploads) to the Accounting Office by 5:00 PM, Tuesday, February 5th

All January Requisitions, PO's, and Direct Pays that have a transaction date in January need to be approved by 5:00 PM, Tuesday, February 5th

If you are mailing your JV's to the Accounting Office, please allow 2 days delivery time.



Thank you,  
The Accounting Office  
X2167

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