

From: [University Wide Notices](#)
To: [University Wide Notices](#)
Subject: University-Wide Notices for 1/18/19
Date: Friday, January 18, 2019 5:11:56 PM
Attachments: [image004.png](#)

University Wide Notices

Here is a list of today's notices:

- [Learn How Respondus LockDown Browser Minimizes Cheating on Blackboard Tests](#)
- [Military Personnel: free dental cleaning \(and dental x-rays if needed\)](#)
- [From the Provost's Office](#)
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To view our University Wide Notice (UWN) Procedures, please click [here](#).

Learn How Respondus LockDown Browser Minimizes Cheating on Blackboard Tests

The Respondus LockDown Browser creates flexibility by allowing you to make exceptions. If you are interested in learning a little about the Respondus LockDown Browser, or if you have yet to dabble with some of its advanced features, you will not want to miss these free webinars. Please note that Ferris does not have a subscription to Study Mate.

If you have any questions about Respondus or any other instructional technology, please feel free to contact please contact eLearning by phone at (231) 591-2802 or by Email at eLearning@ferris.edu.

To view this email as a web page, go [here](#)

[January and February Training Webinars](#)



Mark your calendars! Over the next several weeks, we're offering training sessions on Respondus applications. Each webinar is 45 minutes plus a Q&A period. Register for the trainings of interest to you, and we'll see you there!

[Advanced Settings for LockDown](#)

[Create Online Exams with Respondus](#)

Browser: Instructor Training

See advanced features such as allowing use of external websites, calculators, & spreadsheets during exams, along with add-on functionality for non-proctored exams.

Jan. 23 & Feb. 14

[Register Now](#)

4.0 & the Test Bank Network

Learn how to quickly create and publish online tests using thousands of official publisher test banks. We'll show you how with Respondus 4, which features a newly updated interface.

Jan. 24

[Register Now](#)

LockDown Browser and Respondus Monitor: Instructor Training

Learn how to easily prevent cheating during proctored and non-proctored online exams! Watch an in-depth demo, and learn roll-out strategies.

Jan. 30 & Feb. 7

[Register Now](#)

StudyMate Campus: The Smarter Way to Create Flash Cards

See how easy it is to create and share online flash cards and learning games – all from within your learning management system.

Feb. 5

[Register Now](#)



Assessment Tools for Learning Systems
www.respondus.com

Jackie Hughes, Instructional Technology Coordinator
FERRIS STATE UNIVERSITY | eLearning

410 Oak Street, ALUMNI 117
Big Rapids, MI 49307

Office: (231) 591-5439
Cell: (231) 527-8700

JackieHughes@ferris.edu
<http://www.ferris.edu/eLearning>

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Military Personnel: free dental cleaning (and dental x-rays if needed)

TRIBUTE TO THE ARMED FORCES

- What:** Tribute to the Armed Forces by offering military personnel of the Armed Forces, National Guard and Reserve a **free** dental cleaning (and dental x-rays if needed).
- Where:** Ferris State University Dental Clinic,
200 Ferris Drive, Big Rapids, MI 49307.
Phone: 231-591-2260
- Requirements:** Military personnel will be required to show their military ID, DD-214 Discharge Papers, veteran designated driver's license or Veteran's Administration Hospital ID to qualify for the discount.
- When:** Appointments can be made between now and April, however, the appointment book fills up fast for the spring. Book now, if interested.



THANK YOU FOR YOUR SERVICE!

If you have a disability and need assistance, contact the Dental Clinic at least 72 hours in advance at 231-591-2260. Ferris State University is an equal opportunity institution. For more information on the University's Policy on non/discrimination, visit www.ferris.edu/non-discrimination.

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From the Provost's Office

Announcement from the Office of the Provost

Scott Garrison, Dean of the Library, has announced that he has accepted the position of Executive Director of the Midwest Collaborative for Library Services (MCLS), a library service organization that facilitates resource sharing and group purchasing, and collaborates with other organizations to serve Indiana and Michigan libraries of all types. His last day with Ferris will be Thursday, February 28.

Please join me in congratulating Scott on this opportunity and thanking him for his service to the Library and to the entire campus community.

Paul Blake



Paul Blake | Provost and Vice President for Academic Affairs
Ferris State University | Office of the Provost and Vice President for Academic Affairs
1201 S. State St. - CSS 310C | Big Rapids, MI 49307
(231) 591-2300 office - (231) 591-3592 fax | [Academic Affairs website](#)

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FCTL: Book Discussion Group ~ *Becoming a Student-Ready College: A New Culture of Leadership for Student Success*

BOOK DISCUSSION GROUP - BECOMING A STUDENT-READY COLLEGE: A NEW CULTURE OF LEADERSHIP FOR STUDENT SUCCESS

BY TIA BROWN MCNAIR, SUSAN ALBERTINE, MICHELLE ASHA COOPER, NICOLE MCDONALD, AND THOMAS MAJOR

Facilitators: Liz Burbatt and Jody Maloney

Thursdays, 11 AM – 12 PM OR Tuesdays 3 – 4 PM – one of these sessions will run, depending on which time slot receives the most interest – please indicate your date/day preference when contacting us.

Dates: Tuesday 2/5, 2/19, 3/5, and 3/19 OR Thursdays 2/7, 2/21, 3/7, and 3/21

This book discussion will explore how to shift the focus and narrative from students being “ready for college” to a campus that is “student-ready.” In *Becoming a Student-Ready College*, the authors provide a framework that can help break down institutional barriers to student success and offer thought-provoking insight to dispel institutional bias against and create ideal environments for the 21st century student. The authors designed this book with guiding questions and examples to help educational professionals take action. Participants will meet for four sessions to discuss how to apply the “student-ready college” concepts to promote positive change in their daily work. All participants will receive a copy of the book. Join us for an engaging read and enjoyable conversation! Please register by e-mailing fctl@ferris.edu or calling 231.591.3826.

If you have a disability and require accommodation to participate in these events, please contact FCTL at (231) 591-3826 or fctl@ferris.edu to request accommodations at least 72 hours in advance.

Faculty Center for Teaching and Learning
FLITE 408

Faculty: Attend the Canvas Demonstrations

Instructure: Canvas Demonstration and Pilot

The eLearning Management Advisory Team ([EMAT](#)) has created a Learning Management System (LMS) Review Subcommittee that is made up of 34 faculty members. The subcommittee has scheduled three LMS demonstrations including D2L's Brightspace on 11/8/18 and 11/9/18, Instructure's Canvas on 1/24/19 and 1/25/19, and Blackboard's Learn Ultra on 3/21/19 and 3/22/19.

You can choose to attend one of the following Canvas demonstrations. You can attend by going to FLITE 114 or by going online using the link associated with the time you are attending. You can use this [Review Guide](#) as a handy tool to help you track your thoughts about the demonstrations. You may need to refer back to this guide later in April when you take the final survey for your overall impression of all three systems.

For those of you who cannot attend, we will provide recording links of each demonstration. Faculty, staff and students are welcome to attend these sessions and will be given a survey link to provide feedback.

Thursday, January 24 – FLITE 114

- **9:00 - Canvas demonstration** (Online attendees: <https://instructure.zoom.us/j/851596845>)
 - 10:00 - Q&A
- **11:00 - Canvas demonstration** (Online attendees: <https://instructure.zoom.us/j/645421878>)
 - 12:00 - Q&A
- **2:00 - Canvas demonstration** (Online attendees: <https://instructure.zoom.us/j/955423601>)
 - 3:00 - Q&A
- **4:00 - Canvas demonstration** (Online attendees: <https://instructure.zoom.us/j/674300772>)
 - 5:00 - Q&A

Friday, January 25 – FLITE 114

- **9:00 - Canvas demonstration** (Online attendees: <https://instructure.zoom.us/j/783369880>)
 - 10:00 - Q&A
- **11:00 - Canvas demonstration** (Online attendees: <https://instructure.zoom.us/j/344551763>)
 - 12:00 - Q&A
- **2:00 - Canvas demonstration** (Online attendees: <https://instructure.zoom.us/j/400806440>)
 - 3:00 - Q&A
- **4:00 - Canvas demonstration** (Online attendees: <https://instructure.zoom.us/j/247256990>)
 - 5:00 - Q&A

Jackie Hughes, Instructional Technology Coordinator
FERRIS STATE UNIVERSITY | eLearning

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STUDENT SUCCESS SPEAKER SERIES - SPRING 2019

STUDENT SUCCESS SPEAKER SERIES - SPRING 2019

TIME: 11:00 - 11:50 AM - LOCATION: SCIENCE 102

(UNLESS
OTHERWISE
SPECIFIED)

**January 21
Monday**

MARTIN LUTHER KING DAY

NO CLASSES

January 22
Tuesday

“HOW TO EFFECTIVELY READ YOUR
TEXTBOOKS”

Kimberly Smith,
Paraprofessional Academic
Support
Academic Literacies Center
Brooke Moore,
Faculty Coordinator of Special
Projects
Faculty Center for Teaching &
Learning
Retention & Student Success

January 29
Tuesday

“GO BIG OR GO HOME: DEVELOPING HABITS TO
BE A SUCCESSFUL STUDENT”

Karen D. Royster-James, M.S.Ed.
Supervisor, Academic Support and Structured Learning Assistance
Ferris State University
Academic Literacies Center
FLITE 123
Office: 231-591-3771
Fax: 231-591-3060
<http://www.ferris.edu/HTMLS/colleges/university/ASC/>

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Notice of Death – Emeriti

The Office of the President has been informed of the death of staff member and emerita **Jacqueline Watkins** on January 17, 2019. Jackie began working for Ferris State University in 1973 before eventually retiring from her position as a purchasing supervisor in 1994.

A celebration of life will be held at a later date. Please feel free to leave a memory or express your condolences [here](#)

The Ferris flag will be flown at half-staff in her memory on Tuesday, January 22, 2019.

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Open House Event

You're Invited!

The CREW program is having it's inaugural Open House event on January 25th from the hours of 10 a.m. to 4 p.m. We will be serving Ferris Catering's light refreshments, and the event is drop in style attendance. Feel free to show up at any point during the event hours to meet our staff, learn about the partnership between CREW and Ferris State University, learn about the services offered to our students, and more about the role CREW plays in prevention and education regarding substance use, and recovery from substance use disorder. CREW seeks to identify students in recovery from SUD (substance use disorder) and provide them with a safe haven within the campus in which they may enjoy fellowship with other student members in recovery from SUD. The program also offers many other services that we hope to tell all attendees to the Open House. We warmly welcome any and all faculty and staff at our location in BHC, room 203. Birkam Health Center requests that all attendees utilize the side entrance of the building, and the stairwell just inside the entrance. This will avoid the HIPPA regulations effecting other areas of the building. Attendees that need to use the elevator will still need to enter from the front of the building, and sign in with the front desk staff. For more information about this event, please contact Kayce Courson at the below listed contact information.

Kayce J. Courson

LLMSW, Ten16 Recovery Network
CREW Site Coordinator
Ferris State University
Birkam Health Center
1001 S State St
Big Rapids MI, 49307
Office: 231-591-3614; Room 201

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