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University Wide Notices

Here is a list of today's notices:

- [2018 Student Research Fellowship \(SRF\) Applications Now Available!](#)
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To view our University Wide Notice (UWN) Procedures, please click [here](#).

2018 Student Research Fellowship (SRF) Applications Now Available!

Applications for the 2018 Summer SRF Program are now available on the [Office of Research and Sponsored Programs \(ORSP\) Webpage](#) and will be accepted through **Friday, March 2nd** (Friday before Spring Break).

The Student Research Fellowship (SRF) Program is intended to promote collaborative research projects between faculty and students at Ferris State University during the **summer months**. Student fellows will work full time on a research project with a faculty mentor for a 10-week period over the summer, with results of their work shared with the University community at the SRF Symposium during Faculty Welcome Back Week, August 22, 2018.

Program Highlights

- Student will receive \$3740 for the 10-week period (paid through student wages; 400 hours at \$9.35/hour)
- Student must be in good academic standing (maintains at least a 2.0 GPA on a 4.0 grade scale) and is enrolled for full-time at Ferris (minimum 12 credits) during the Spring Semester preceding and Fall Semester following the award.
- Students are required to attend all meetings in the summer (organized by ORSP) and present final results at the SRF Symposium during Faculty Welcome Back Week, providing both a title and abstract one week prior.
- Award must be used to support a research project, as appropriate for the field of study. Creative works/products are not in the scope of this program.
- Faculty Mentor will have an initial \$1000 supply budget to spend on consumables, equipment or travel to support the project. An additional \$500 of PDI funds will be released to the faculty member upon receipt of the final project report.
- Faculty Mentor will receive a \$1000 stipend for their participation in the project for each student they supervise (funded through their own college). PDI may be given in place of taxable wages for this award.
- Faculty Mentor must be available to supervise the work for the entire 10 week period and must have an appointment (or anticipated appointment) for the following Fall Semester.
- Faculty Mentor may not submit more than 2 SRF applications per cycle; past productivity of SRF funding will be evaluated.

To Apply: Faculty must prepare and submit the SRF application (scanned pdf) form with required signatures and attachments to research@ferris.edu by 5:00pm Friday, March 2nd, 2018.



Ferris State University | Office of Research and Sponsored Programs
1010 Campus Drive – FLITE 410 D & F | Big Rapids, MI 49307
(231) 591-2547 office · [Research & Sponsored Programs Website](#)

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Dr. Martin Luther King Jr. Celebration

The week of January 15 we will celebrate the life of Dr. Martin Luther King Jr. A man gone too soon, he was a person of hope, honor, inspiration, dignity and service. He committed his life to ensuring all people, of all colors, and all races, were given the freedom and justice they deserve. This week celebrates not only his remarkable life and accomplishments, but also promotes his leadership, teachings and unconditional love for all of humanity.

The schedule includes –

Monday, January 15

- [MLK Day of Service Projects](#), 8 a.m. – 3 p.m.
- [24th Annual Faculty/Staff In-Service](#), 10 a.m. – 12 p.m., UC Room 202B
- [32nd Annual Freedom March](#), 4-5 p.m., UC Rankin Atrium
- [32nd Annual Student Tribute](#), 6-7 p.m., UC Room 202

Tuesday, January 16

- [Featured Exhibit: The Tunnel of Oppression](#), 11 a.m. – 6 p.m., UC Room 116
- [Room of Reflection: MLK In His Own Words](#), 11 a.m. – 6 p.m., UC Room 112
- [Featured Discussion: I Was Here in '68 – Ron Snead, former chairman of the Ferris Board of Trustees and Ferris alumnus](#), 6-7:30 p.m., UC Room 203

Wednesday, January 17

- [Featured Exhibit: The Tunnel of Oppression](#), 11 a.m. – 6 p.m., UC Room 116
- [Room of Reflection: MLK In His Own Words](#), 11 a.m. – 6 p.m., UC Room 112
- [Featured Presentation: Which Lives Matter? – Monti Washington, speaker, poet and activist](#), 7 - 8:30 p.m., UC Room 202

More information on these and other events is available online at www.ferris.edu/mlk.

The celebration is sponsored by the Diversity and Inclusion Office, Office of Housing & Residence Life Harmony Project, and Entertainment Unlimited. The events are free and open to the public. I encourage all members of our University community, faculty, staff and students to be a part of this celebration of Dr. King's life and achievements

Terri Cook
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Weight Watchers At Work Starts Next Week with Freestyle!

Introducing Weight Watchers Freestyle

Ferris Weight Watchers At Work Meetings start Tuesday, January 9, at 12:15 PM in FLITE 446.

Please join us for a free introductory meeting or join our next 12-week session for \$156.

"Thanks to Weight Watchers, I now see how to eat in a new light. I am more conscious about what I'm eating and drinking and yet still enjoying life to the fullest."*

Tiffany - 45, Chicago, IL, lost 43.5 pounds

We've taken **Weight Watchers**® to a whole new level—giving you more flexibility and freedom than ever before. **WW Freestyle**™ makes deciding what to eat much easier and encourages you to move for pleasure (not just because you *should*), and gives you the skills to help you think differently about yourself. It builds on our incredibly effective program and includes a wide range of go-to foods that you don't need to track. Whether you follow the program through in-person meetings or completely online, you will have the guidance you need to succeed.

WW Freestyle makes it easier to:

Eat what you love. Everything is on the menu! You now have a wider range of zero Points® foods. You don't have to weigh, measure or track them—so you can spend more time enjoying food and your life.

Do what moves you. Doing what you enjoy instead of what you think you *should* do is the key to sticking with physical activity. If walking or dancing to music makes you feel better, do what inspires you.

Shift your mindset. When you think differently, you act differently. A shift in your mindset helps you gain greater self-awareness to make different choices so you can achieve your goals and become a happier, healthier version of yourself.

Weight Watchers and Points are the registered trademarks of Weight Watchers International, Inc. WW Freestyle is the trademark of Weight Watchers International, Inc. ©2018 Weight Watchers International, Inc. All rights reserved.

*People following the Weight Watchers plan can expect to lose 1-2 lbs per wk. Tiffany lost weight on prior program and is continuing on WW Freestyle.

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Office and Classroom Emergency Procedure Information

The Safety, Health, Environmental and Risk Management Department reminds Faculty, Staff, and Students, as they return to campus, to review the emergency procedures below. Evacuation and Shelter Area information signs are posted in all buildings on campus to remind Faculty, Staff, Students and Visitors of these safety procedures. It is appropriate to share this information in staff meetings, seminars, classroom sessions, and other gatherings.

Suggested comments to Faculty, Staff, Students and Visitors...

Tornado Warning

- Tornado Warnings are indicated by the outdoor sirens.
- If you hear the high/low tone of the tornado warning siren you should immediately take shelter.
- Proceed calmly to the nearest shelter area in the event of a Tornado Warning.
- The nearest severe weather shelter area is located (*fill in the blank by reviewing your building's posted plan*).
- If you are unable to make it to a shelter area, it is suggested to seek shelter in an interior room, under a heavy piece of furniture and away from windows.

Building Evacuation

- Evacuation routes from this room are *(describe two ways to evacuate the room and building by reviewing your building's posted plan)*.
- An evacuation is communicated by the building fire alarm system.
- The system is equipped with both flashing strobes and a tone/horn.
- If the alarm system is activated proceed, in a calm manner, to the nearest exit.
- If the first exit is blocked by smoke or fire proceed to the secondary evacuation route.
- If you are physically unable to evacuate via the stairs, seek an alternate evacuation route or seek shelter in a stairwell after the floor has cleared and contact emergency services (911) to report your location.
- Do not use elevators.
- Exit the building and proceed at least 300 feet from the entrance.
- Be aware of approaching emergency vehicles and allow for their clear arrival.
- Report any known missing individuals to emergency services.

Discovery of a Fire

- If you discover a fire, activate the fire alarm system by using the red pull stations located throughout the buildings.
- Activation of the alarm systems notifies the Department of Public Safety and initiates evacuation of the building occupants.
- If safe to do so, close doors and windows as you evacuate to reduce the spread of smoke and flames.
- Report fires to emergency services by calling 911.

Building Specific Information

- Building diagrams are located in the main or elevator lobby of each building.
- Green shaded area indicate suggested shelter areas.
- Red arrows indicate exit routes.
- All Building diagrams may be viewed in the online FSU or KCAD Instructional Staff and Life Safety Training module at: <http://www.gcctraining.com> Instructions: see *Links to Additional Information* below.

Fire Extinguishers - Only attempt to extinguish a fire if...

1. It is safe to do so.
2. You are trained in the use of fire extinguishers.
3. You can maintain a clear exit from the area.

Training Resources

- Emergency Action Guide (single page) – <https://ferris.edu/HTMLS/administration/adminandfinance/finance/sherm/Safety/pdfs-docs/EmergencyActionGuide.pdf>
- FSU Instructional Staff Fire and Life Safety Training - FSU Online Training by GCN website: <http://www.gcctraining.com>
- FSU Emergency and Safety Procedures Guide (flipchart): <https://ferris.edu/HTMLS/administration/adminandfinance/finance/sherm/Safety/pdfs-docs/FSU-FlipCharts.pdf>

Links to Additional Information:

Emergency Text Alert Signup Instructions – receive emergency notifications via text message to your phone

Visit the MyFSU – Employee tab – click the *Emergency Text Alert* link to sign-up.

<https://ferris.edu/HTMLS/administration/adminandfinance/finance/sherm/Safety/pdfs-docs/emergencytextalerts.pdf>

Instructions for FSU Online Training by GCN: Human Resource and Safety Training

<https://ferris.edu/HTMLS/administration/adminandfinance/human/Training/pdfs-docs/FSUOnlineEmployeeTrainingByGCN.pdf>

New Employee Orientation Information

<https://ferris.edu/HTMLS/administration/adminandfinance/finance/sherm/pdfs-docs/NewEmployeeOrientationManual.pdf>

Please contact me at extension 2147 with any questions.

Mike McKay, CSHM
Director – SHERM*
Ferris State University
420 Oak Street, PRK 150
Big Rapids, MI 49307
(231) 591 - 2147 office
(231) 591 - 2978 fax

*The Safety, Health, Environmental and Risk Management (SHERM) Department has been established to provide a comprehensive program of services and activities to assist colleges and departments in protecting faculty, staff, students, visitors and the environment.

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Enter to Win \$50 in Bulldog Bucks!

Dining Services would appreciate your feedback in our online vending survey that will take approximately 3 minutes to complete. Provide us your feedback and contact information before January 31, 2018 and you are entered to win **\$50 in Bulldog Bucks!** All responses will remain confidential and secure. Thank you in advance for your valuable insights. Your input will be used to ensure that we continue to meet your needs. We appreciate your trust and look forward to serving you in the future.

We have contracted with QuestionPro, an independent research firm, to field your confidential survey responses. Please click on this link to complete the survey:

[Start Survey](#)

Please contact thomaspizzo@ferris.edu with any questions.

Thank You,



Kara Kosloski | Marketing Specialist
Ferris State University | Auxiliary Enterprises
1414 Family Dr. - WCC 111 | Big Rapids, MI 49307
Office 231.591.3725 | [Auxiliary Enterprises website](#)

Academic Affairs Awards Nominations Now Open

ACADEMIC AFFAIRS AWARDS

University Seeks Nominations for 2018 Academic Affairs Awards

Nominations are now open for the 2018 Academic Affairs awards. [New this year](#) is the Richard W. Griffin Political Engagement Award. It is conferred upon a faculty or staff member who demonstrates exemplary commitment and contributions to the political knowledge, skills, and motivation of members of the FSU community.

Full descriptions of the awards and nomination instructions are available on the Academic Affairs Awards page [here](#).

Deadline

Please follow the nomination process detailed for each award. Note that all nominations, except the Distinguished Teacher Award, need to be received electronically **by 5 PM on Friday, February 2, 2018**.

List of Awards

Academic Scholar Award – This award recognizes a member of the academic community who has demonstrated excellence in research, inquiry and/or scholarship. Ferris State University embraces a broad definition of scholarship that includes emphasis on discovery, integration, application and teaching. Recipients will receive a plaque and a monetary award of \$1500.

Adjunct Teaching Excellence Award – This award recognizes an adjunct faculty member who has demonstrated excellence in teaching. Recipients will receive a plaque and a monetary award of \$1,500.

Distinguished Service Award – This award is conferred upon a faculty member who serves the community through activities such as leadership in departmental college and/or university committees; participation in activities that contribute to the well-being of the institution; leadership in local, regional, state, national or international professional organizations; and mentoring colleagues and students. Recipients will receive a plaque and a monetary award of \$1,500.

Distinguished Teacher Award – This Academic Senate award is symbolic of the appreciation of the Ferris faculty for their dedication to and excellence in teaching. Only tenured faculty members are eligible for nomination. Recipients receive a monetary award of \$2,500. Nominations were due to the Academic Senate by November 2017.

Diversity Enhancement Award – This award is conferred upon a faculty or staff member who demonstrates a significant commitment to enhancing diversity and harmonious relationships at Ferris State University. Recipients will receive a plaque and a monetary award of \$1,500.

Excellence in Course Assessment Award – This award is available based on excellence in use of assessment data in a course to improve student learning. All faculty members are encouraged to apply, and groups may apply as long as it is in regard to one course being assessed. Two \$500 awards are available to be given: one award to an individual and one award split among faculty members who teach a specific course.

International Educator Award – This Academic Senate award is conferred upon a faculty member who exemplifies a level of involvement in international activities. Faculty and students are invited to nominate a member of the faculty or faculty may nominate themselves. Recipients will receive a \$1,500 honorarium.

Outstanding Academic Advisor Award – This award recognizes an academic advisor who has demonstrated excellence in such areas as providing superior service to students and/or developing innovative advising strategies and tools. Recipients will receive a plaque and a monetary award of \$1,500.

Outstanding First-Year Advocate Award – This award recognizes an individual who has made significant contributions to the academic

and/or personal lives of first-year students. This award is open to faculty and staff in all areas of the University. Recipients will receive a plaque and a \$1,500 monetary award.

The Richard W. Griffin Political Engagement Award – This award is conferred upon a faculty or staff member who demonstrates exemplary commitment and contributions to the political knowledge, skills, and motivation of members of the FSU community. Ferris State University full-time staff members, and tenured, tenure-track, and non-tenure track faculty members are eligible for this award. Recipients will receive a plaque and a monetary award of \$1,500.

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