

From: [University Wide Notices](#)
To: [University Wide Notices](#)
Subject: University-Wide Notices for 12/3/18
Date: Monday, December 3, 2018 4:18:52 PM
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University Wide Notices

Here is a list of today's notices:

- [Staff Center Offering: CPR Certification](#)
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To view our University Wide Notice (UWN) Procedures, please click [here](#).

Staff Center Offering: CPR Certification

AED, CPR, and First Aid Training

Presented by: Chris Wilfong, trainer

CompOne Loss Prevention Services

Offered by the Office of Safety, Health, Environmental & Risk Management

Date: December 10th
Time: 1:00 to 5:00 pm
Location: University Center room 217

This all-in-one session will teach participants the skills necessary to become CPR certified. Participants must attend and participate in the training as well as pass the CPR exam at the end of the course in order to obtain certification. The course will also cover proper AED use and First Aid.

You will learn to recognize emergencies and make appropriate decisions regarding care. This course teaches the necessary steps in the emergency medical services (EMS) system chain. You will also receive information on the prevention of injury and illness, with a focus on personal safety.

This session is capped at 16 participants.

Register on the [Staff Center Events site](#) (Google Chrome works best). Email sctd@ferris.edu if you have trouble registering for the session.

Anyone with a disability who needs special accommodations to attend this event should call 231-591-2112 at least 72 hours in advance.

Finals Week Tutoring!

FALL 2018

ACADEMIC LITERACIES CENTER

FINALS WEEK TUTORING SERVICES

LIMITED APPOINTMENTS W/ STUDENT TUTORS

MONDAY – WEDNESDAY

DECEMBER 10 – 12, 2018

9:00 AM – 3:00 PM

AND

WALK-IN TUTORING

MONDAY – WEDNESDAY

DECEMBER 10 – 12, 201

9:00 AM – 3:00 PM

Have a snow-rific Semester Break !

**Academic Support and
Structured Learning Assistance**

FLITE 120 ~ (231) 591-3543

Ferris State University is an equal opportunity institution. For information on the University's Policy on Non-Discrimination, visit ferris.edu/non-discrimination. If you have a disability and require accommodations to participate in this event, contact Teresa Brown, Secretary 1, at (231-591-3543) to request accommodations at least 72 hours in advance.

Karen D. Royster-James, M.S.Ed.
Supervisor, Academic Support and Structured Learning Assistance
Ferris State University
Academic Literacies Center
FLITE 123
Office: 231-591-3771
Fax: 231-591-3060
<http://www.ferris.edu/HTMLS/colleges/university/ASC/>

Academic Senate Meeting

The next Academic Senate Meeting will be on Tuesday, December 4, 2018 at 10am in the University Center, room 202AB. We are featuring a conversation with the Senate in the second hour regarding the State of the University Budget.



**Joyce Mudel | Administrative Assistant
to Academic Affairs and the Academic Senate**
Ferris State University 1201 S. State Street | Big Rapids, MI 49307
VPAA Office: (231) 591-2300 · (231) 591-3592 fax · CSS 310
Academic Senate: (231) 591-3626 · CSS 208

RQT - Spring Session 1 U FIT Program

We are wrapping up our sixth session of U FIT and the results continue to be AMAZING! Our best sessions resulted in participants losing a total of **40 lbs (5 lbs/person), 46.875 inches (6.696"/person), and an average body fat decrease of 2.669%/person!** Are you ready to commit to the next 6 week U FIT challenge and help your team break these records? The next session begins January 28, but **limited spaces are being filled now**. Let us help you reach your fitness goals this new year! Contact Ali today at 231-591-2217 or alimolnar@ferris.edu to register or for more information.

SPRING U FIT

Are you ready for the
6 week challenge?

1/28 - 3/10

THE COST:

Continuing U FITters—\$100

New or Returning U FITters—\$160

SPACES FILL QUICKLY!

THE DETAILS:

- Access pass to facility
- Access to any fitness classes
- Nutrition coaching
- Pre, mid, & post assessments
- Introduction meal
- FB group for community
- Weekly challenges
- Team competitions
- Optional locker
- Optional weekly weigh ins
- Weight machine intro session
- Progress monitoring



COMMIT TO CLEAN
EATING & CONSISTENT
EXERCISE FOR 6 WEEKS
AND SEE HOW QUICKLY
YOUR BODY (AND MIND)
CAN TRANSFORM INTO A
LEANER, MORE FIT U!

YOUR
GOAL IS
OUR
GOAL!



Racquet and Fitness Center

For more information, contact All:
allmolnar@ferris.edu P: 231-591-2217
FB: FerrisRQT
<http://ferrisracquetandfitness.com>
14342 Northland Dr.

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November 2018 Pat-on-the-Back Awards

Congratulations to the following individuals/departments for receiving Pat-On-the-Back recognition for November 2018. Each candidate or office will receive a Pat-On-the-Back Award certificate.

The below narratives were received during the month of November ...

- *I would like to nominate **Terry Langan** in the Registrar's office (CSS 201) for always being so kind and understanding when dealing with scheduling classes. She is always so patient and helps you to understand the schedule matrix so you can do your job. She has helped me so many times and always with a cheerful attitude. FSU is lucky to have such a dedicated employee.*
- *I would like to nominate **Nate Wallace** and **Bob Horner** in Information Technology for a Pat-on-the-Back Award. People only contact them when there is a problem. People who call tend to be stressed, frustrated, and upset. I called Nate at 4:15 pm in a panic because I had left out information in my University Wide Notice (UWN). The preferred deadline for UWN notices is 3:00 pm. Nate was compassionate and calm while asking me to hold as he checked with Bob Horner to see if the UWN had been sent. Bob was about to send the Email, but graciously took my call, made my addition, and treated*

*me kindly. By their actions, Nate and Bob told me that **I matter**. This is not the first time they have accommodated me and my self-imposed problems. They consistently treat people with care. Thank you, Nate and Bob. You make Ferris a lovely place to work!*

If you would like to nominate someone for the Pat-on-the Back Award, please send your nomination to FSUPride@ferris.edu. Recognitions are made monthly.

GO DAWGS!!!

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Flag Notice - Governor's Office

Gov. Snyder orders flags lowered in honor of President George H.W. Bush

Lansing — Gov. Rick Snyder today joined President Donald Trump in ordering all U.S. and Michigan flags to be lowered to half-staff immediately and for the next 30 days in honor of former President George H.W. Bush, who died Friday, Nov. 30.

“George H.W. Bush was a great person who served his nation not only in the military and as President, but as a role model for all of us,” Snyder said. “His commitments to family and country before, during, and after his presidency were inspiring. Sue and I send our sincerest condolences to the entire Bush family.”

“I regret that I never got to meet President Bush, especially since his re-election campaign was the first time I ever walked door-to-door in politics,” said Lt. Gov. Brian Calley. “His military service, his commitment to his family, and his steadfast dedication to the well-being of this nation were exemplary. Julie and I are praying for his family and mourn their loss.”

This flag order is in accordance with Executive Order 2013-10. Michigan residents, businesses, schools, local governments and other organizations also are encouraged to display the flag at half-staff. Flags should be returned to full-staff on Sunday, Dec. 30, 2018

When flown at half-staff or half-mast, the U.S. flag should be hoisted first to the peak for an instant and then lowered to the half-staff or half-mast position. The flag should again be raised to the peak before it is lowered for the day.

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World AIDS Day film showings and discussion



Visual AIDS has organized a set of films, ALTERNATE ENDINGS, ACTIVIST RISINGS, to commemorate World AIDS Day/ A Day With(Out) Art (December 1, 2018). **The Office of Multicultural Student Services and the LGBTQ+ Resource Center are co-hosting film showings and a discussion.**

The films will be shown December 4th from 11:30am-12:30pm in the LGBTQ+ Resource Center, and there will be a film showing followed by a discussion in the Office of Multicultural Student Services from 12pm-2pm on Wednesday, December 5.

At both events we will have further information on the films and a handout on HIV/AIDS issues provided by Ferris State University RSO You Beautiful Black Women (YBBW).

ALTERNATE ENDINGS, ACTIVIST RISINGS highlights the impact of art in AIDS activism and advocacy today by commissioning compelling short videos from six inspiring community organizations and collectives—ACT UP NY, Positive Women’s Network, Sero Project, The SPOT, Tacoma Action Collective, and VOCAL NY. The program represents a wide range of organizational strategies, from direct action to grassroots service providers to nation-wide movement building, while considering the role of creative practices in activist responses to the ongoing AIDS crisis.

ALTERNATE ENDINGS, ACTIVIST RISINGS seeks to reflect the persisting urgencies of today’s HIV/AIDS epidemic by pointing to pressing and intersecting political concerns, including HIV criminalization, Big Pharma, homelessness, and the disproportionate effects of HIV on marginalized communities. At a moment of growing interest in the histories of AIDS activism, ALTERNATE ENDINGS, ACTIVIST RISINGS foregrounds contemporary engagements between activists, artists, and cultural workers on the front lines.

[Image description: ALTERNATE ENDINGS, ACTIVIST RISINGS for Visual AIDS Day With(out) Art 2018. Image of a graphic painted white square with an X through it, with red clenched cartoon fists in front of it, all against a black background, with the text for the event title. Logo design by Nelson Santos]

Access information:

The LGBTQ+ Resource Center is on the first floor, is wheelchair accessible with low-pile carpet, is near both multistall

gendered restrooms and single stall all-gender restrooms, has both sturdy armed and armless chairs and smaller chairs with arms, has fluorescent overhead lighting, and is not currently fragrance free due to the use of dry erase markers on the whiteboard wall. There is metered parking and there are disabled spots available in lot 32 near the first floor entrance to the UCB.

The Office of Multicultural Student Services is on the first floor of FLITE, is wheelchair accessible with low-pile carpet, is near multistall gendered restrooms, and has sturdy armed and armless cushioned seating. The lighting is fluorescent, and there are powered outer doors and one inner door if entering from the quad, and a manual door to enter the office itself. The office is not fragrance free due to the use of whiteboard markers. There is metered parking and there are disabled spots available in lot 27 across the street from FLITE. There is further information on parking available at <https://www.ferris.edu/HTMLS/administration/studentaffairs/RC/Maps.htm>.

If you have a disability and require additional accommodation to participate in this event, please contact LGBTQ+ Resource Center Coordinator Sarah Doherty at (231) 591-2658 or SarahDoherty@ferris.edu to request accommodations at least 72 hours in advance. Ferris State University is an equal opportunity institution. For information on the University's Policy on Non-Discrimination, visit ferris.edu/non-discrimination.

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Reminder from Accounting - November month end

Reminder from the Accounting Office – November month end

Please deliver **November** data (Journal Entries (JV's) & Uploads) to the Accounting Office by **5:00 PM, Wednesday, December 5th**

All **November** Requisitions, PO's, and Direct Pays that have a transaction date in **November** need to be approved by **5:00 PM, Wednesday, December 5th**

If you are mailing your JV's to the Accounting Office, please allow 2 days delivery time.

Thank you,
The Accounting Office
X2167

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IT Services - Message to Students Regarding Email Migration from Gmail to Office 365

The move to Office 365 from Gmail is fast approaching and we want to be sure you are aware. On December 18th, all student and alumni accounts will be created within the Office 365 environment and email will begin delivery into the newly created account. Access to your student/alumni Google account

will remain active until May 10th, 2019, but you will not be able to send or receive messages from that account. On May 10th, ALL student/alumni Google accounts will be deactivated and will no longer be accessible.

What can you do now to start preparing for the move? One of the best things that can be done is to clean up your Inbox and folders and delete any email that is no longer relevant. The less email you have to worry about moving, the better. This is also the case for Google Drive documents. Clean it up. If you don't need it, delete it. The same can be said for Contacts and Calendar items well.

As a reminder, IT Services will NOT be transferring any Google content into Office 365 for you. It is your responsibility to transfer the content you wish to save. IT Services have identified a preferred method of transferring Google content and a few alternative methods as well. Unfortunately, Google Play related services and subscriptions (Music, Movies, TV Shows, etc) are non-transferrable due to Google policy and not because the move to Office 365. The preferred method of transferring your Google content is to utilize the use of Google's Transfer tool for Education accounts to a personally-owned Google account. This tool will automatically transfer ALL email and Google Drive documents to the new account. For more information about the Transfer tool, follow this [link](#). Unfortunately, this tool does not allow transferring of email into Office 365. Manual steps for exporting Contacts and Calendar entries are available on our [FAQ](#).

For information related to the alternative methods to transfer Google content, please see our [FAQ](#) page and scroll down towards to the bottom and click on the drop down for "Alternative Options for migrating Google..."

A quick reminder of a few topics related to the migration:

1. You are not getting a new email address. The email address you have will be the same email address you have in Gmail.
2. How do I login to Office 365 to access my mail? – The URL to access your Office 365 information is <https://office.ferris.edu>
3. Where can I store, share, and work on files with others in Office 365? Microsoft OneDrive for Business allows for storing and sharing of files from the cloud. You can also work collaboratively on documents from the Microsoft Web Applications of Word, PowerPoint, Excel, OneNote, etc.

Nathan Wallace
Ferris State University
Information Technology Services
IT Solution Center
itsc@ferris.edu
231-591-4822 or 877-779-4822

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General Education Faculty Town Hall Listening Session

Faculty! Do you have opinions or thoughts about general education? Come to a town hall conversation on Thursday December 6 in FLITE 133 at 11 a.m. We will use an active meeting technique to make sure all voices are heard. We want to hear your voice!

Anyone with a disability who needs special accommodations to attend this event should call 231-591-2823 at least 72 hours in advance.

Victor Piercey
Director of General Education
Associate Professor of Mathematics
Ferris State University

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