



HLC QUALITY INITIATIVE

DECEMBER 2017 – QI REPORT OPEN FORUM

- Tuesday, December 5 at 8:30 a.m. in UCB 209
- Thursday, December 7 at 1 p.m. in UCB 217
- Tuesday, December 12 at 10 a.m. in UCB 209

AGENDA

- What data will be collected following the Fall 2017 semester?
- What is coming up next?
- Questions?

The purpose of these open forums is to give us a chance to review the questions that are part of the Fall 2017 project reporting template. The first round of reports in the Spring 2017 semester provided us with useful information to begin to tell our story. With this version, we have added a few questions.

All this work is building up to being able to tell the story of Ferris' quality initiative projects. The information we collect along the way directly relate to the questions we must answer in the final report to the HLC in the spring of 2020.

Part of this discussion includes next steps as we begin 2018.

Are there any questions or items that you want to be sure we discuss?

PRIMARY GOAL OF THE PROJECT

The primary goal of the quality initiative is to **create an increasingly effective Ferris environment** that is focused on holistic student development, innovative pedagogy, and commitment to students' success in all areas of literacy – in support of their capabilities to be effective.

These, in turn, will lead to more learning, higher completion, and higher satisfaction with the learning environment.

A secondary goal of the initiative is to **foster a culture of continuous quality improvement** by supporting quality projects both within the quality initiative and those quality improvement projects that are addressing other important issues, including emphasizing the effective use of data.

Reporting goal: Tell the story of our quality initiative projects.

As mentioned, our goal is to tell the story of our quality initiative in early 2020. What we need to be sure we do is address our goals of increasing the effectiveness of Ferris programs and services while fostering a culture of continuous quality improvement.

Later in our time together we will have a chance to share any early successes related to these goals.

UPDATE REPORT FOR FALL 2017

- Report collects:
 - Overview of the project
 - Scope and impact of the project
 - Commitment to and engagement in the project
 - Challenges and successes
 - Resource provision
 - Plans for the future
- Information loaded into TracDat as Status Update

The screenshot shows a web form titled "Calculate a culture of excellence in online course development across the institution, Cultivate a culture of excellence in online course development across the institution." The form includes the following fields and sections:

- Strategy Theme: 2016, 2017, 2018, 2019, 2020
- Start Date: 11/01/2016
- End Date: 12/15/2018
- Status Update on Goal/Objective
- * Date of Update: 12/06/2017
- * Summary of Accomplishments
- * Reporting Period
- * Status
- Content Reason for Update
- Scope and Impact of Project
- Data Collection
- Project Engagement
- Challenges Encountered
- Early Successes
- Resource Provision
- Plans for the Future

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The report itself is broken into six categories. Once the reports are submitted to academic affairs, the information will be transferred into TracDat. By taking this step, we can produce reports based on variables and themes including project focus, relationship to our core values, and by academic literacy area.

OVERVIEW OF THE PROJECT

- Provide a summary that describes the project, summarizes what was accomplished, and explains any changes made to the project since April 1, 2017.



In this question we are interested in information about how the project has evolved since it was launched.

As information emerged, how did the project direction change?

Most specifically, what has happened since you last reported out in April.

SCOPE AND IMPACT OF THE PROJECT

- Explain any tools, data, or other information that resulted from the work of the project to date. Include a description of any tools, data, or information still needed.
- ***New Question*** What data will be collected in the evaluation of this project in the Spring 2018 semester?



Here we are looking for information about the data you have collected, how it was collected, and how you have been using that information. This is a good place also to mention what information you are in the process of gathering, or what you still need to start collecting.

The new question here will prompt you to be thinking about what data you will collect in the next semester. This will also help us prepare for the best way to collect information related to your data at the end of the spring semester.

COMMITMENT TO AND ENGAGEMENT IN THE PROJECT

- List the individuals, including name and position, and groups involved in the project and their perceptions of its worth and impact.

Include both those who has been involved as well as those who will become involved. (If more than 10 individuals, attach a list with this information.)



It has been wonderful to see so many people involved in the various projects. With this question we are looking for an updated list.

Also part of this question is talking about the perception those involved have of the project to date. Are they finding value in their participation and what perception do they have of the potential impact on student learning, retention, and learning environment?

CHALLENGES AND SUCCESSES

- What challenges, if any, has this project encountered to date?
- ***New Question*** What early successes are you able to share?



We asked about challenges encountered in the spring report. Now we would also like to hear about early successes. This could include things like the formation of a new committee to address an issue, early indicators of the improved learning environment, or that the project is addressing a long-standing issue.

RESOURCE PROVISION

- Explain the human, financial, physical, and technological resources that supported the project. Include any unmet resource needs.



Another repeat question from the spring report, the intent here is to understand if and how the projects are being funded and supported. Mentioning unmet need at this point will also be valuable information for the Provost's office.

PLANS FOR THE FUTURE

- Describe plans for ongoing work related to or as a result of the project. Please attach the current project timeline.



What are your plans? At this point the projects should have some form of a timeline and this would be an excellent place to provide an update. This information can be submitted in a separate document if needed.

JANUARY FORUMS

- Planning to schedule open forums in January 2018
- Each College and project team will have the opportunity to present on their progress
- Academic Affairs Assessment Committee (AAAC) and others will be invited





QUESTIONS

THANK YOU FOR ATTENDING.

- Are there questions you think will be difficult to answer?
- What do you believe we have forgotten to ask?
- Does your project team need additional training in any area of quality improvement?
- Any early successes that you have to share?

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