

**Ferris State University
College of Health Professions
Faculty Service Award**

Application Cover Page

Name of nominee: _____

Department/School: _____

Period of consideration: (Academic Year) _____

Number of years teaching at Ferris _____

List Organization and Service and Service-related Activities by Semester and Academic Year:

	Organization	Service and Service-Related Activities	Semester/Year
1.			
2.			
3.			
4.			
5.			
6.			

Check your response and sign below

_____ I give permission to the Ferris State University College of Health Professions to have my work published on the college website and/or any other media outlets in order to share the service and service-related activities with the rest of the college and inspire others to a develop a meaningful pattern of interaction between the faculty member and the various constituencies of the health professions whether domestic and/or international.

_____ I **do not** give permission to Ferris State University College of Health Professions to publish my work on the college website and/or any other media outlets in order to share the service and service-related activities with the rest of the college and inspire others to develop a meaningful pattern of interaction between the faculty member and the various constituencies of the health professions whether domestic and/or international.

Signature

Date

Faculty Service Award

The *Faculty Service Award* was created to recognize outstanding service activities and accomplishments achieved by faculty members in College of Health Professions. For the purposes of this award, service and service-related activities could be at the professional, local, state, regional, national and/or international (global) levels. Faculty member services that are conducted to enhance knowledge, skills, or professional growth and development through teaching, scholarship, or academic advising activities would be important. A characteristic of strong service is a meaningful pattern of interaction between the faculty member and the various constituencies of the health professions whether domestic and/or international. Award winners will receive plaque and monetary award at College of Health Professions Award Ceremony in April.

Eligibility

Tenure and Tenure-track faculty members from programs in the College of Health Professions are eligible to be nominated.

A recipient may not receive the award in consecutive years.

The service activities of the nominee should be from ***the full academic year immediately preceding the application***. However, in recognition that comprehensive service activities may develop over longer than one year, the committee will consider supplemental materials spanning *as long as 2 years immediately preceding this application*.

Nomination by Department Head / School Director / Faculty

The department head, school director, or faculty member will select faculty members who have demonstrated exemplary public service qualities, activities, and accomplishments *particularly relative to the full calendar year preceding the application*. The department head will consult with the nominees to assure that he or she wishes his/her name to be forwarded for full consideration. If a nominee does not wish to be considered for the award, the department head will remove their nomination and may proceed to the next candidate.

Note: In any given year, it is possible that a department might choose not nominate a candidate.

Criteria

Nominees will be evaluated based on qualities exhibited by and characterized as follows:

- **Knowledge:** The candidate demonstrates breadth and depth of knowledge about health programs and opportunities; service learning engagements, for college/professional stakeholders
- **Active involvement:** The candidate acts to maintain contact with the various stakeholders of the college/health professions and Ferris.
- **Interpersonal skills/sensitivity:** The candidate demonstrates the ability to communicate effectively with the various constituencies of the college; focusing on the needs and interests of the college, health professions and Ferris;

- **Positive and lasting impact:** The candidate addresses public service from a holistic perspective involving all the dimensions of health—social, physical, mental, emotional, environmental, spiritual etc.

Award Selection Process

The Award Selection Committee will review the applications for evidence of service accomplishments, qualities, and activities. The review committee will review all materials, **particularly relative to the full academic year preceding the application.** However, in recognition that meaningful public service accomplishments often develop over longer than one year, the committee will consider supplemental materials spanning *as long as 2 years immediately preceding this application.* The Committee will select the recipient, and advise the College of Health Professions Dean of its selection.

Timeline

- 1st Friday in February Nomination must be received, sent by department head, school director, or faculty member, by email to the **College of Health Professions Associate Dean.**
- 1st Friday in March: Nominee submits complete set of materials. **Convert application into one (1) consolidated PDF file and email to the College of Health Professions Associate Dean. Include name of award that you are applying for in the subject box.** The Associate Dean will forward applications to Award Committee Chair to distribute to committee members for review.
- 3rd Friday in March: Award Committee completes review; chair recommends the final nominee to the College of Health Professions Dean.
- Award winners will receive plaque and monetary award at College of Health Professions Award Ceremony in April.

Application Rubric

Format: One-inch margins, 11-point font, Arial font, single-spaced.

Page limit: Not to exceed six (6) pages (appended material not counted in page total).

Page 1: Completed cover page (provided with application)

Page 2: Letter of support written by Department Head

Pages 3-6: Summary of Accomplishments which **comprehensively** documents the service achievements of the faculty. This should also include and must describe:

- Number of advisees
- Years as advisor
- Courses taught.
- Nominee's philosophy of public service.
- Evidence supporting applicant's effective service accomplishments; professional and personal growth in the following domains:
 - **Knowledge:** The nominee demonstrates breadth and depth of knowledge about health programs and opportunities; and service learning engagements;
 - **Active involvement:** The nominee acts to maintain contact with the various stakeholders of CHP, Ferris and the health professions;
 - **Interpersonal skills/sensitivity:** The nominee demonstrates the ability to communicate effectively with the various constituencies of the college;

focusing on the needs/interests of the college, health professional groups and Ferris.

- ***Positive and lasting impact:*** The nominee addresses service components from a holistic approach.

Appendix (not counted in total page limit): The electronic application may include 1 or 2 reprints/exhibits. If the Committee wishes to see additional samples of your work, it will request them.