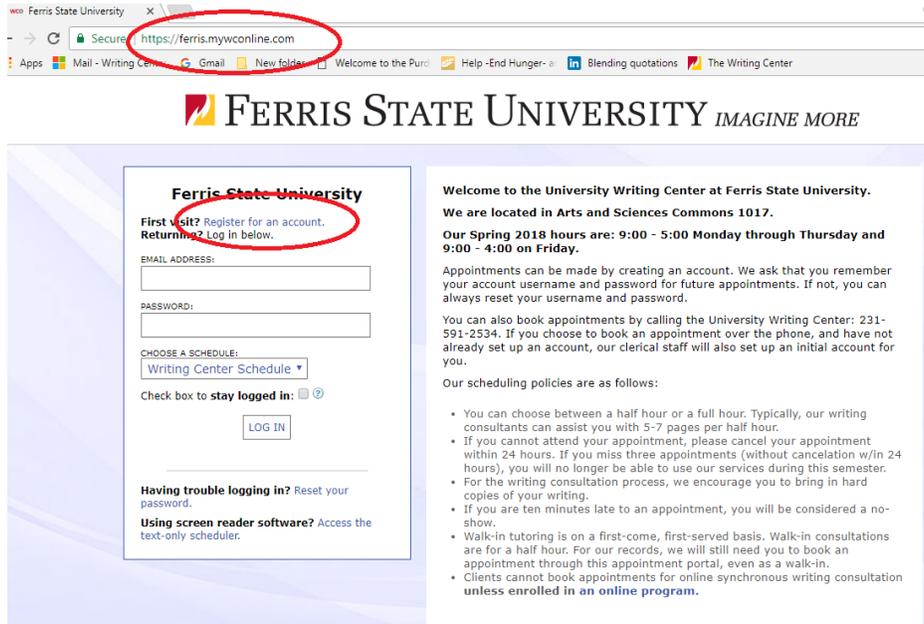


Ferris State University Writing Center

How to Register for an Account and Schedule an Appointment

Registering Your Account

Step One: Go to **www.ferris.mywconline.com** and click on “Register for an Account.”



Step Two: Fill out your information and click on “Register” at the bottom of the page. You will receive a confirmation email that your registration has been completed.

The screenshot shows the "Create a New Account" form with the following fields and options:

- Fill out the form below in order to create a new account on this system. Questions marked with a * are required.**
- Email Address: *
- First Name: *
- Last Name: *
- Telephone Number: *
- Class Standing: *
- Graduation Year: *
- First or Home Language: *
- Major: *
- Password**
- Password: *
- Re-Enter Password: *
- Email Options**
- Send an Email:
 - When I make an appointment.
 - When I modify an appointment.
 - When I delete an appointment.
 - When an announcement or mass email is sent.

Scheduling an Appointment

Step One: Go to www.ferris.mywconline.com and log in with your credentials.

Jan. 11: THURSDAY	9:00am	10:00am	11:00am	12:00pm	1:00pm
Lee Sherlock Face-to-face or online					
Melissa Lloyd Face-to-face or online					
Missy Mitchel					
Sadaf Ferdowski Face-to-face or online					
Sam Kodeski Face-to-face or online					
Jan. 12: FRIDAY	9:00am	10:00am	11:00am	12:00pm	1:00pm
Casey Bias Face-to-face or online					
Harley Harrison Face-to-face or online					
Justin Vance Face-to-face or online					
Lee Sherlock Face-to-face or online					
Melissa Lloyd Face-to-face or online					
Sadaf Ferdowski Face-to-face or online					
Sam Kodeski Face-to-face or online					

Step Two: The schedule is organized by writing consultant. Choose a writing consultant from the names on the left and click on a white box in that row. White boxes indicate available times, whereas other boxes are unavailable.

Step Three: Fill out the pop-up screen. Make sure you select whether your appointment is online or in-person. Fill out all required fields and click “Save Appointment” at the bottom.

Time: Thursday, January 11 1:00pm to 1:30pm

Meet Online? Yes - Schedule Online Appointment

Both Online and face-to-face appointments are available. If you choose online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. Then, open this appointment and click "Start or Join Online Consultation."

Course: WC Online 101 *

Instructor/Professor: Marquard *

Class Standing: junior *

Please check 2 - 4 writing concerns that you are wanting consultation with:

- paragraph organization and transitions
- clarity and concision
- thesis statement
- integrating research (paraphrasing and quoting)
- APA/MLA formatting/in-text citations/referencing
- Comma use/comma splices/run-on/ sentence fragments
- subject/verb agreement
- verb tense
- article use
- introduction and conclusion
- topic sentences
- point of view (first/second/third person)
- sentence structure / concerns with constructing sentences

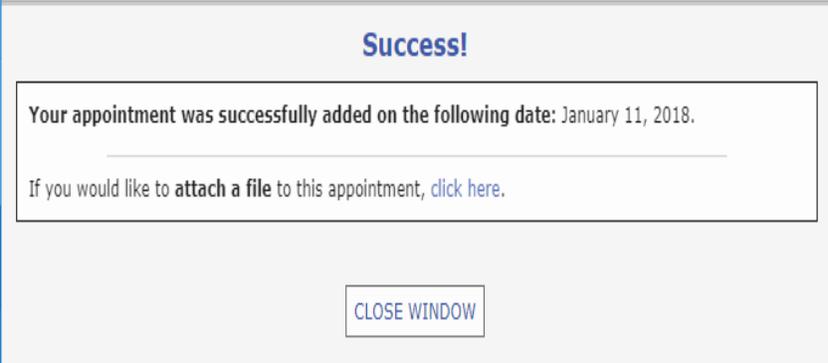
* You must select at least one of the above answers.

Where in the writing process is your writing? first rough draft *

To further aid us with your consultation appointment, what other concerns would you like to work on during your appointment?

Do my body paragraphs support my thesis statement?

Step Four: You will receive a confirmation page that your appointment was saved successfully. If you scheduled an online appointment, please attach your document for the writing consultant. If it's not ready, you can import it during your consultation.



A confirmation message box with a light gray background and a thin border. At the top center, the word "Success!" is written in a bold, blue font. Below this, a white rectangular box with a thin black border contains the text: "Your appointment was successfully added on the following date: January 11, 2018." followed by a horizontal line. Underneath the line, it says "If you would like to **attach a file** to this appointment, [click here](#)." At the bottom center of the gray box, there is a button with the text "CLOSE WINDOW" in blue, uppercase letters.