

# FERRIS STATE UNIVERSITY

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COLLEGE OF ARTS, SCIENCES AND EDUCATION

## STUDENT RELEASE OF INFORMATION

### Field Placement Office

For the Field Placement Office to successfully arrange a placement for your field experiences, certain documents relating to your personal and academic performance and history must be made available to official school representatives.

Your signature below will be accepted as your authorization for the School of Education to release and provide prospective schools and the University with informational materials regarded as essential to secure and maintain placements for your field experiences.

In general, the documents consist of your entire collegiate record (transcript or academic summary), evidence of licensure or certification when appropriate, resume, relevant personal and academic data, reference letters and performance evaluations. Occasionally, special cases require a record of a non-teaching work experience or other pertinent items of information.

This release will be valid until the completion of your program.

Print Your Name

Your Signature

Today's Date