

FERRIS STATE UNIVERSITY

COLLEGE OF ARTS, SCIENCES AND EDUCATION

FIELD PLACEMENT TAPING AGREEMENT

Field Placement Office

Schools and parents are having to deal daily with issues related to students use and abuse of technology and social media. While visual recording of lessons, classroom activities, and student interactions can be helpful in reflecting on and improving your teaching skills, it can also be a cause for concern for the school and parents. What is being taped? Who is being taped? What happens to those recordings? Why record at all? These are all good questions and we need to be able to answer them. To that end, we are asking that you read and follow the field placement policies and syllabus requirements and potential consequences of any taping or use of social media prior to your entering a school.

Please read and initial each statement. Sign the agreement at the bottom.

I will read and follow the guidelines in each syllabus for recording educational activities with the appropriate university supplied recording equipment and will provide a copy of the recording as directed. All recordings will be erased at the end of each semester, unless the principal or director in the building in which the taping took place has signed a release allowing it to be added to your professional portfolio.

Initial Here

I will read and follow the recording policies of the District in which I am placed concerning parental permissions and permissible recording activities.

Initial Here

I agree to not use a cell phone for recording of educational activities, classes, or students when engaged in field placements associated with education courses.

Initial Here

I accept the responsibility to maintain the confidentiality of the students, teachers, and schools and agree to not post anything related to my field placements on any social media sites.

Initial Here

I accept that any violation of these policies will be referred to the Director of the School of Education for a breach of professional behavior. The Director will evaluate the violation and determine appropriate disciplinary measures (e.g. removal or suspension from the program or a Statement of Conditions) based on the severity of the violation.

Initial Here

Print Your Full Name

Today's Date

Type Your Name or Sign