



Kendall College of Art and Design
of Ferris State University

COLLEGE CATALOG
2019 - 2020



President Tara McCrackin

FROM THE PRESIDENT

Welcome to Kendall College of Art and Design of Ferris State University (KCAD). This is a place of life-long learning: a creative collective of designers, artists, educators, makers, and problem solvers who understand and appreciate the power of our creativity and innovation to transform the world.

At KCAD, we strive to understand where you are at and help you get where you want to be. With more than 90 years of experience we empower designers and artists to reach their full potential. During your time at KCAD you will experience immersive learning opportunities that transcend the walls of the classroom, leading you to a broader and deeper understanding of your particular discipline and how it connects to the world. Our expert faculty have strong connections in their fields of study and foster a comprehensive network of support for students, nurturing individual development.

This catalog will serve as your reference guide as you pursue your educational goals at KCAD. Within its pages, you will find important information about KCAD's campus; policies; procedures; services, support; as well as program guides. If you have any questions after reviewing this catalog, please do not hesitate to ask your program faculty.

I look forward to meeting you soon and celebrating your achievements and successes at KCAD!

All good things,

Tara McCrackin
President
Kendall College of Art and Design
of Ferris State University

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INTRODUCTION

HISTORY

Kendall College of Art and Design of Ferris State University (KCAD) was founded in 1928 through a generous endowment provided by Helen M. Kendall as a memorial to her husband, David Wolcott Kendall, known as the Dean of American Furniture Designers. Helen Kendall envisioned a school whose graduates would be leaders in the world of art and design. Throughout KCAD's illustrious history, the college has graduated thousands of successful alumni, undergone program and campus innovation and expansion, and achieved national and international recognition, all of which reflect the ongoing fulfillment of that original vision as well as a bright future.

In 2000, the Board of Trustees of KCAD finalized a merger with Ferris State University, creating a union that offers students the educational opportunities and strengths of each institution. At the heart of both institutions is a commitment to preparing graduates to pursue professional careers and a dedication to educational excellence and innovation coupled with practical application.

In the fall of 2013, KCAD finalized a merger with Urban Institute for Contemporary Arts (UICA) that enables both organizations to reach a wider audience through enhanced opportunities for joint exhibitions and additional programming.

KCAD remains committed to preparing students for leadership in the visual arts, design, art history, and art education; provides innovative, collaborative education that fosters intellectual growth and individual creativity; and promotes the ethical and civic responsibilities of artists and designers, locally and globally.

FERRIS MISSION

Ferris State University prepares students for successful careers, responsible citizenship, and lifelong learning. Through its many partnerships and its career-oriented, broad-based education, Ferris serves our rapidly changing global economy and society.

KCAD MISSION

As a college within Ferris State University, Kendall College of Art and Design prepares students for leadership in the visual arts, design, art history, and art education; provides innovative, collaborative education that fosters intellectual growth and individual creativity; and promotes the ethical and civic responsibilities of artists and designers, locally and globally.

KCAD VISION

As an innovator in art and design education, KCAD will cultivate a student-centered learning community that fuels the regional economy with creative leaders and critical thinkers with global perspectives.

KCAD VALUES

Student-Centeredness
Diversity and Inclusion
Academic Excellence
Collaboration
Sustainability

EQUAL OPPORTUNITY POLICY

KCAD is committed to the principle of equal opportunity in education and employment. It is the policy of the university to prohibit unlawful discrimination in connection with any aspect of educational programs or opportunities, services to the public, or employment, on the basis of race, color, religion or creed, national origin, sex, age, marital status, veteran or military status, height, weight, protected disability, or any other characteristic prohibited by applicable State or federal laws or regulations. In addition, although not mandated by law, it is the policy of the university to prohibit discrimination in education and employment on the basis of sexual orientation.

NON-DISCRIMINATION POLICY

This Policy on Non-Discrimination is designed to express the university's intent and commitment to comply with the requirements of state and federal non-discrimination laws. This policy and all other policies and procedures of the university shall be interpreted and applied co-extensively with such laws. This Policy shall not be interpreted as creating any legally enforceable rights, contractual or otherwise, that are greater than those existing under applicable non-discrimination laws. The prohibition against discrimination on the basis of sexual orientation does not apply to the university's relationships with outside organizations, including the federal government, the military, ROTC, and private employers. Nothing contained in this policy shall be construed as prohibiting the university from applying bona fide occupational qualifications.

The university reaffirms its policy of administering all of its educational programs, and related support services and benefits, in a manner that does not discriminate with respect to a student or prospective student in any way that violates the university's Policy on Non-Discrimination. The university is committed to providing education relevant to a changing society to all students who have the motivation to succeed and the ability to benefit from the opportunity and have been admitted to the university. A practice of affirmative recruitment and retention of members of under-represented or disadvantaged populations supports this policy of opportunity and accessibility. This policy applies to each and every phase of educational programs, services and benefits, including recruitment, applications, admissions, enrollment, counseling and guidance, financial assistance, degree requirements, athletics, student life and other activities.

INTRODUCTION

The university reaffirms its policy of providing social, cultural and other services, consistent with its mission, in a manner that does not discriminate with respect to members of the public in any way that violates the university's Policy on Non-Discrimination. This policy applies to each and every phase of all services to the public conducted by the university, or by university-sanctioned organizations, or at facilities under the control of the university.

ACCREDITATION

As part of Ferris State University, Kendall College of Art and Design is accredited by:

The Higher Learning Commission of the North Central Association of Colleges and Schools

230 South LaSalle Street, Suite 7-500
Chicago, IL 60604-1413
800.621.7440

Kendall College of Art and Design of Ferris State University is an accredited institutional member of:

The National Association of Schools of Art and Design

11250 Roger Bacon Drive, Suite 21
Reston, VA 22090
703.437.0700

Kendall College of Art and Design of Ferris State University's Interior Design program is accredited by:

The Council for Interior Design Accreditation

206 Grandville SW
Grand Rapids, MI 49503-2822
616.458.0400

Kendall College of Art and Design of Ferris State University's Master of Architecture Program has been granted initial accreditation by:

The National Architectural Accrediting Board

735 New York Ave NW
Washington, DC 20006
202.783.2007

Kendall College of Art and Design of Ferris State University is authorized under the laws of the State of Michigan to grant:

Bachelor of Fine Arts in:

Art Education (*K12 Art Education Certification optional*)
Collaborative Design
Digital Art and Design
Drawing
Fashion Studies
Furniture Design
Graphic Design
Illustration
Industrial Design
Interior Design
Medical Illustration
Metals and Jewelry Design
Painting
Photography
Printmaking
Sculpture and Functional Art

Bachelor of Science in:

Art History

Master of Architecture

Master of Art Education

Master of Arts in Design

Master of Arts in Visual and Critical Studies

Master of Fine Arts in Drawing

Master of Fine Arts in Painting

Master of Fine Arts in Photography

Master of Fine Arts in Printmaking

Certificates in:

Visual and Critical Studies

Design and Innovation Management through the College of Business at Ferris State University

The information contained in this college catalog represents the best information available at the time of publication. Kendall College of Art and Design of Ferris State University reserves the right to change the contents of this catalog at any time without notice, and because this catalog is for informational purposes only, it does not establish any contractual relationship with the university.

CAMPUS LOCATIONS

KENDALL COLLEGE OF ART AND DESIGN OF FERRIS STATE UNIVERSITY (KCAD)

Mailing Address

17 Fountain St. NW
Grand Rapids, MI 49503-3002

Toll-free: 800.676.2787
Phone: 616.451.2787
Fax: 616.831.9689

1. 17 FOUNTAIN ST NW BUILDING (17F)

17 Fountain St. NW
Grand Rapids, MI 49503-3002

At this location

Academic Affairs
Activities and Resource Center (ARC)
Dow Center FlexLab
Gallery 104
Helen Miller Kendall Gallery (HMK Gallery)
IT Help Desk
KCAD Bookstore
KCAD Library
Student Commons and Vending
Student Services

2. WOODBRIDGE N. FERRIS BUILDING (WNF)

17 Pearl St. NW
Grand Rapids, MI 49503-3002

At this location

Material Connexion Library
Metals Fabrication Studio and Foundry
Student Lounges and Vending
The Fed Galleries @ KCAD
Wege Center for Sustainable Design

3. URBAN INSTITUTE FOR CONTEMPORARY ARTS (UICA)

2 Fulton St. W
Grand Rapids, MI 49503

Phone: 616.454.7000
Fax: 616-459.9395

At this location

Exhibition Spaces
Movie Theater
The Loft

4. MASTER OF ARCHITECTURE STUDIO

1 S. Division
Grand Rapids, MI 49503

At this location

Master of Architecture Studio

5. 89 IONIA

89 Ionia Ave. NW
Grand Rapids, MI 49503

At this location

Alluvium (Graduate Gallery)
Undergraduate Studio Spaces
Graduate Studio Spaces



KCAD CONTACTS

ACADEMIC AFFAIRS

Email: kcaddean@ferris.edu
Phone: 616.451.2787, x1205
Hours: Monday – Friday, 8 am – 5 pm

ACTIVITIES AND RESOURCE CENTER

Email: arc@ferris.edu
Phone: 616.451.2787, x1156
Hours: Monday – Friday, 8 am – 5 pm, additional hours may be available

ADMISSIONS

Email: kcadadmissions@ferris.edu
Phone: 616.451.2787, x3011
Hours: Monday – Friday, 8 am – 5 pm

GENERAL ADVISING COUNSELOR

Email: kcadadvising@ferris.edu
Phone: 616.451.2787, x1233
Hours: Monday-Friday, 8 am – 5 pm

GRADUATE ADMISSIONS

Email: kcadgrad@ferris.edu
Phone: 616.451.2787, x3011
Hours: Monday – Friday, 8 am – 5 pm

KCAD BOOKSTORE

Email: sm133@bncollege.com
Phone: 616.458.0921 or 616.451.2787, x1103
Hours: Monday - Thursday, 8:00 am - 6:00 pm
Friday, 8:30 am - 1:00 pm
Summer
Hours: Monday - Thursday, 8:00 am - 4:00 pm
Friday, Closed

THE FED GALLERIES @ KCAD

Email: kcadgallery@ferris.edu
Phone: 616.451.2787
Hours: Tuesday, 11:00 am - 8:00 pm
Wednesday - Thursday, 11:00 am - 6:00 pm
Friday - Saturday, 12:00 - 4:00 pm
Summer
Hours: Summer hours may vary. Please check KCAD.edu/gallery for the schedule.

FINANCIAL AID

Email: kcadfinaid@ferris.edu
Phone: 616.451.2787, x1210
Hours: Monday – Friday, 8 am – 5 pm

KCAD LIBRARY

Email: kcadlibrary@ferris.edu
Phone: 616.451.2787, x1121
Hours: Monday - Thursday, 8:00 am – 7:00 pm
Friday, 8:00 am – 4:30 pm
Saturday, closed
Sunday, 4:00 – 8:00 pm

PERSONAL COUNSELING CENTER AND DISABILITY SERVICES OFFICE

Email: kcadcounseling@ferris.edu
Phone: 616.451.2787, x1136
Hours: by appointment

REGISTRAR'S OFFICE

Email: kcadregistrar@ferris.edu
Phone: 616.451.2787, x1104
Hours: Monday – Friday, 8 am – 5 pm

SECURITY OFFICER PHONE NUMBERS

KCAD 17 Fountain and 89 Ionia: 616.430.1749
KCAD WNF: 616.350.3820
UICA and M.Arch: 616.350.7273

STUDENT SERVICES

Phone: 616.451.2787, x1148
Hours: Monday – Friday, 8 am – 5 pm

TECHNOLOGY SERVICES

Email: kcadit@ferris.edu
Phone: 616.451.2787, x1129 or 616.430.4317 after hours
Hours: Monday – Friday, 8 am – 7 pm,
additional hours may be available

URBAN INSTITUTE FOR CONTEMPORARY ARTS

Email: info@uica.org
Phone: 616.454.7000
Hours: Monday, closed
Tuesday – Saturday, 12:00 - 9:00 pm
Sunday, 12:00 - 6:00 pm

Hour may change without prior notice and hours will vary during holiday breaks

ACADEMIC CALENDAR

FALL 2019* (AUGUST 26 - DECEMBER 6)

First day of classes..... Monday, August 26
 Drop/Add ends 5:00 p.m..... Thursday, August 29
 Labor Day – college closed..... Monday, September 2
 Mid-term grades due Monday, October 21
 Deadline to apply for 2020 Spring/Summer graduationFriday, October 25
 Spring Registration Begins..... Monday October 28
 Last day to withdraw from classes (W grade)Thursday, October 31
 Thanksgiving recess begins (classes dismiss at noon) – college closes at 5 PM..... Wednesday, November 27 (noon)
 Thanksgiving Holiday - college closed..... Thursday - Sunday, November 28 – December 1
 Classes resume.....Monday, December 2
 Last day of Fall semester classes..... Friday, December 6
 Fall semester grades due by 1 p.m.Monday, December 16
 Fall grades available to students on MyFSUTues., December 17

SPRING 2020* (JANUARY 13 – MAY 1)

First day of Spring semester classes Monday, January 13
 Drop/Add Ends 5:00 p.m.Thursday, January 16
 Summer Registration BeginsMonday January 20
 Martin Luther King, Jr. Day - no classes.....Monday, January 20
 Spring recess begins - no classesSaturday, March 7
 Mid-term grades dueMonday, March 9
 Spring recess ends - classes resume Monday, March 16
 Last day to withdraw from Sp classes ("W" grade) . Thurs. March 26
 Fall Registration Begins..... Monday, March 30
 Mid-semester recess beginsno classes.....college closes at 5PM Thursday, April 9
 Mid-semester recess – college closedFri.-Sun., April 10-April 12
 Mid-semester recess ends – classes resume..... Monday, April 13
 Deadline to apply for 2020 Dec. graduation**Friday, April 17
 Last day of Spring semester classes..... Friday, May 1
 Annual Student Exhibition Week Tuesday-Saturday, May 5 - 9
 Commencement Saturday, May 9
 Spring semester grades due by 1 p.m.Monday, May 11
 Spring grades available to students on MyFSU Tuesday, May 12

SUMMER SESSION I 2020* (MAY 19 – JUNE 30)

First day of Summer I classes Tuesday, May 19
 Drop/Add Ends 5:00 p.m. Friday, May 22
 Memorial Day Weekend – college closed Sat.-Mon., May 23-25
 Classes resume.....Tuesday, May 26

Last day to withdraw from classes ("W" grade)..... Monday, June 15
 Last day of Summer I classes.....Tuesday, June 30
 Summer I grades due by 1 p.m. Monday, July 6
 Summer grades available to students MyFSUTuesday, August 18

SUMMER SESSION II 2020* (JULY 1 – AUGUST 12)

First day of Summer II classes Wednesday, July 1
 Independence Day Observed –college closed.....Fri, July 3
 Classes resume..... Monday, July 6
 Drop/Add Ends 5:00 p.m. Monday, July 6
 Last day to withdraw from classes ("W" grade)..... Tuesday, July 28
 Last day of Summer II classes.....Wednesday, August 12
 Summer II grades due by 1:00 p.m.Monday, August 17
 Summer grades available to students MyFSUTuesday, August 18

**Dates subject to change*

*** Deadline to apply for 2020 December graduation
 Friday, April 17, 2020*

ADMISSIONS

At KCAD, we balance form with function. Passion with motivation. Quality with quantity. We fiercely protect time for brainstorming and inspiration, and know when to buckle down. We ask the hard questions, like “How?” and “Why?” knowing there’s a world of possibility inside each one.

From industrial design to printmaking, every art and design practice involves aspects of both creative inspiration and focused problem solving. KCAD helps equip you for both. It’s the balance that can transform artful curiosity into a marketable skill set—and from there, a career. That’s why, at KCAD, we give structure to inspiration and the creative process. We’ll teach you how to create your best work, and then we’ll teach you how to build your career.

So, if art is calling you, let us help you answer.

CAMPUS VISITS

The choice of a college is an important decision. A personal visit to a college can be a valuable step in that process. KCAD encourages all potential students, their families, friends, and other interested parties to visit the campus. The energy on campus and the quality of the facilities are difficult to communicate through the website (kcad.edu) and publications alone. Go to kcad.edu/visit for visit options.

CONNECT TO KCAD

Held several times during the school year, Connect to KCAD is designed to give a prospective student the experience of being a KCAD student. Visit the KCAD website kcad.edu/admissions/connect-to-kcad for the schedule and to make your reservation.

NATIONAL PORTFOLIO DAYS

KCAD hosts a National Portfolio Day on its campus every three years. KCAD is currently set to host its next National Portfolio Day in the fall of 2020. In addition to hosting National Portfolio Day events KCAD representatives also participate in numerous portfolio events throughout the United States and Canada each year. For more information, please visit kcad.edu/admissions/apply-undergrad/submit-your-portfolio/national-portfolio-days

ORIENTATION

Before the start of fall, spring, and summer semesters new students attend orientation. These events provide an opportunity for students to meet KCAD faculty and staff, receive important information about transitioning to KCAD, and have questions answered. If you have questions regarding future orientation dates, times or any other information, contact the office of Student Engagement.

MENTOR PROGRAM

KCAD’s Mentor Program was established to support first-year students in their efforts to achieve academic success. Students who actively participate in this mentor program are generally more prepared academically and socially for the challenges they face during their first-year of college. This peer Mentor Program teams sophomore, junior, and senior students, who serve as positive role models, with first-year students.

The Mentor Program provides weekly opportunities for students to meet throughout the semester. Together the mentors and mentees talk through topics that have been developed by the Student Success Division. There are also group events (social and educational) that bring all students in the program together. The educational events focus on important topics that are presented by faculty and staff.

Any in-coming new student (transfer or first-time in any college) required to participate as a mentee, and will be matched with a mentor. KCAD requires students who are accepted on academic probation to participate in this program.

This program serves as an integral part of the college to promote the improvement of academic success, persistence, and successful graduation of student participants. For more information please visit kcad.edu/life/support-resources/

ADMISSIONS

GENERAL ADMISSIONS POLICY

KCAD requires applicants to provide information about their prior criminal conviction record, pending criminal charges, and disciplinary records from other universities or secondary schools. Admission may be denied or revoked based upon a review of prior criminal or disciplinary actions of the applicant. Failure to accurately and completely provide this information may result in denial of admission, revocation of admission, or discipline, up to and including permanent dismissal from the college. A committee of appropriate university officials shall develop and implement a procedure for making admissions decisions regarding applicants who provide information regarding prior criminal records, pending criminal charges, juvenile determinations, and relevant disciplinary actions.

FIRST-YEAR STUDENTS

Applicants who have not attended any college or university or who have successfully completed fewer than 30 semester or 45 quarter hours of college-level work prior to high school graduation are seeking admission as a first-year student. Applications may be submitted only after completion of the junior year of high school.

Such applicants are admitted to KCAD and considered in good standing if they have either an American College Test (ACT) composite score of 17, Scholastic Aptitude Test (SAT) combined score of 900, or an earned high school grade point average (GPA) of 2.50 or better on a 4.0 scale, as determined by the college. A first-year Medical Illustration student applicant must possess a GPA of 3.20 or better, and have an ACT composite score of 22 or a SAT critical reading score of 530 and math score of 510. An applicant who does not meet the minimum requirements for admission may be considered for probationary admission.

An applicant is required to submit the results of the ACT Student Profile Report or the SAT. The results should be sent from ACT or SAT directly to KCAD. Faxed scores are not accepted as official. Applicants who have taken the ACT or SAT may have the results documented on their high school transcript. Applicants who have not taken the ACT or SAT should include the Ferris/Kendall college code (1983 for the ACT or 1376 for the SAT).

You need to send in your ACT or SAT scores if you do not meet one of the following conditions:

- You've been out of high school for more than 3 years and will be a first-time college student
- You have taken and earned a C or better in a college English and Algebra course
- You have completed 60 or more college credits
- You have an associates degree or higher
- You are an international student

FORMER STUDENTS

A student formerly enrolled at KCAD must file a readmit application if an interruption in enrollment has occurred. An interruption in enrollment occurs whenever a student withdraws from the university or fails to enroll for a succeeding semester, not including summer semester. Admission consideration of a re-entering student's academic standing is based on all courses attempted at KCAD and at other colleges and universities attended. An applicant must meet the same academic requirements expected of new applicants or obtain special admission permission. Depending on individual circumstances, certain other conditions may apply to the readmit process.

1. If a student seeking readmission has attended another college or university since leaving KCAD, an official transcript from that institution must be submitted as part of the readmit application.
2. If during a previous enrollment the student was suspended or dismissed from KCAD, or if disciplinary proceedings are pending, the student is subject to the criteria and standards of the program where admission is sought.
3. If the student returns to KCAD after an interrupted enrollment (not including summer semester), the requirements of the curriculum which are in force at the time of the return must be met, not the requirements which were in effect when the student was originally admitted.
4. A readmit application is required.

TRANSFER STUDENTS

Course and Transcript Evaluation

Students transferring to KCAD from other institutions of higher education may be granted transfer credit. Transfer credit is subject to the following criteria:

1. Transfer credits are considered for transfer upon representation of official evidence of completion (e.g., official transcripts, DD214, etc.)

ADMISSIONS

2. Credits from transferred course work are recorded on the university transcript, but do not count toward the cumulative GPA or academic honors computation.
3. Transfer equivalency credit is approved by the KCAD Transfer Specialist and becomes a part of the student's official transcript.
4. Course evaluations allow equivalency determination where courses are at least 75% the same content. Course equivalency is not denied simply on the basis of differences in course numbering. For instance, a community college course at the 200-level is not denied equivalency for a 300-level KCAD course if the two courses are substantially the same in content.
5. In those cases where specific course equivalencies are not transferred, prerequisite course requirements may be waived and the course equivalency granted when the transfer student completes the next course in a sequence with a grade of "C" or better, demonstrating prior preparation equivalent to preceding courses in the sequence. Failure to achieve a grade of "C" or better in the latter course indicates that the student needs to take the appropriate KCAD prerequisite course.
6. Only grades of "C" or higher are accepted ("C-" is not accepted).
7. Art History and general education credits may be granted for equivalent course work.
8. Studio credit may be granted for equivalent course work through a portfolio presentation.
9. A 30-semester credit hour residency is required of all B.F.A. and B.S. candidates, normally the last 30 credits.
10. All students must earn at least half of their major core credits at KCAD.

Michigan Transfer Agreement (MTA)

1. Students who transfer to KCAD from a Michigan community college with a Michigan Transfer Agreement (MTA)-stamped associate of arts (A.A.) degree or an associate of science (A.S.) degree, and with a cumulative GPA of 2.0 or better based on a 4.0 scale are considered to have fulfilled the lower-division general education requirements. To graduate with a KCAD bachelor's degree, these students are required to fulfill additional upper-level general education requirements and any program specific general education requirements. The required Art History courses are in addition to the general education requirements.
2. Students who transfer to KCAD from a Michigan community college with a MTA-stamped associate of applied arts (A.A.A.) degree or an associate in applied science (A.A.S. degree, and

with a cumulative GPA of 2.0 or better based on a 4.0 scale are considered to have fulfilled the lower-division general education requirements. To graduate with a KCAD bachelor's degree, these students are required to fulfill additional upper-level general education requirements and any program specific general education requirements. The required Art History courses are in addition to the general education requirements.

3. Students who transfer to KCAD from a Michigan community college with a MTA-stamped transcript who do not possess an associate degree are considered to have fulfilled the lower-division general education requirements. To graduate with a KCAD bachelor's degree, these students are required to fulfill additional upper-level general education requirements and any program specific general education requirements. The required Art History courses are in addition to the general education requirements.
4. KCAD participates in the MTA, but it is the responsibility of the student to understand how the courses they have completed fit into their program of study.

VETERANS

Veteran applicants are required to complete the admissions requirements as stated previously for one of these admissions types: first-time, former, and transfer students.

When applying for admission and at the beginning of each semester, students who are eligible for veterans benefits should complete and submit a Request for VA Certification form from the department of Veterans Affairs at Ferris State University (Big Rapids campus). The veteran is required to notify the university's department of Veterans Affairs if there are any changes in enrollment, including drop/adds, and withdrawals (official or unofficial).

If the veteran is receiving veterans benefits, a 2.00 cumulative grade point average (GPA) must be maintained. Failure to maintain a 2.00 GPA will result in the veteran being placed on academic probation. If at the end of the next semester, the GPA is not raised to 2.00 or above, the veteran will no longer be certified for veterans benefits from the U.S. Department of Veterans Affairs and may be academically dismissed. The U.S. Department of Veterans Affairs will be notified of the veteran's failure to have academic probation removed and of any academic dismissal.

Any Veteran receiving a failing grade (F) for a course must report to KCAD's Dean of Academic Affairs, in writing, the last date of

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attendance in that course for which the failing grade was issued within ten calendar days from the end of that course.

Failure to report the last date of attendance in writing will result in the university informing the U.S. Department of Veterans Affairs that the last date of attendance was the first class meeting for the course for which the failing grade was issued. This could result in an overpayment situation for the veteran on veterans benefits.

The educational records of students receiving veterans benefits may be provided to authorized state and federal personnel with a legitimate educational interest, without prior consent from the student concerned. For additional information concerning veterans benefits, please contact the universities department of Veterans Affairs or your regional Veterans Affairs office.

KCAD will make reasonable accommodations for students who are absent from the university when called to temporary active military service. It is the responsibility of the student to notify the faculty in writing as soon as the temporary assignment has been received. Upon formal notification, the faculty will excuse the student from the class for the temporary active military service (not to exceed 12 consecutive calendar days of classes) and allow the student to make up all class work including missed exams, and presentations; however, the student is responsible for completion of all missed work within a reasonable amount of time as determined by the faculty. If the class requires class participation during the time missed, the student's participation grade will be averaged only for the class periods excluding the temporary active military service.

If a student disagrees with the faculty member's determination, the student may make a written appeal to the Dean of Academic Affairs. The decision of the Dean of Academic Affairs is final.

Students that need to miss more than 12 consecutive calendar days of classes may need to consider a military withdrawal.

A 100% refund of tuition and fees will be processed for all students called to active duty in the various branches of the United States military or State National Guard. A refund will only be processed for registered courses in which credit has not been received.

OTHER ADMISSION GROUPS

High School Dual Enrollment

KCAD offers admission to high school freshman, sophomores, juniors, and seniors who demonstrate exceptional ability in studio art and academic areas. Students who wish to participate in the program must follow the steps for dual enrollment admission. In addition, written permission from high school officials as well as a parent or guardian of the student is required. Please contact the Admission's Office or visit the KCAD website at www.kcad.edu/admissions/dual-enrollment for further information. Dual Enrollment students who wish to matriculate to a KCAD program must apply as a first-year applicant.

Special Students

A student may attend KCAD as a special, non-degree-seeking student. Provided the course prerequisites and/or department consent has been met, a student may take any class, up to a maximum of nine credits. Special students are required to complete an online application form and provide a copy of their most recent academic record. Special students cannot receive financial assistance. Once the nine-credit limit has been reached, an application would be submitted as a degree-seeking student, pending meeting all admissions policies.

Guest Students

Students attending other accredited institutions of higher education in Michigan may be eligible to attend KCAD for a semester as a guest student. Interested persons need to contact their home institution and KCAD's Admissions Office.

APPLICATION PROCESS

The academic year at KCAD consists of Fall, Spring, and Summer semesters. A student who would like to enroll at KCAD should apply online by visiting the KCAD website at www.kcad.edu/admissions

Students should apply for admission at least 30-days prior to the beginning of the semester in which enrollment is planned.

A student from another country should apply at least four months in advance of planned enrollment. International students who are accepted must submit a \$150 tuition deposit to guarantee enrollment. This deposit is applied directly to tuition and is non-refundable.

ADMISSIONS

FIRST-TIME STUDENTS

The following materials constitute a completed application to KCAD for applicants who are considered first-time students at the time of application. Application decisions will not be made until all of these materials have been received.

1. A fully completed application for admissions – apply online at kcad.edu/admissions
2. Official high school transcripts (or GED) and transcripts from all colleges attended (if any). Transcripts should be sent directly to the Admissions Office from each issuing institution to the following address:

Admissions Office
Kendall College of Art and Design of Ferris State University
17 Fountain St. NW
Grand Rapids, MI 49503

Applicants should request these transcripts at the time of application or as far in advance as possible to assure their prompt arrival.

Since all official transcripts submitted become the property of KCAD (transcripts cannot be copied or returned). Unofficial copies of transcripts for advising or personal purposes should be obtained directly from the institutions attended.

A student who is currently enrolled in another university, but has not completed at least one semester must have the transcript sent at the completion of the semester.

If altered transcripts, falsified, or incomplete applications are knowingly submitted, admission status and registration could be cancelled.

3. A portfolio review is required for applicants seeking admission for the following programs: Art Education, Drawing, Fashion Studies, Digital Art and Design, Graphic Design, Illustration, Industrial Design, Medical Illustration, Metals and Jewelry Design, Painting, Photography, Printmaking, and Sculpture and Functional Art. Applicants seeking admission for the Collaborative Design or Interior Design programs are required to complete an observational exercise in lieu of the portfolio review. Please visit the KCAD website at kcad.edu/admissions/apply-undergrad/observation-exercise for complete details or see the Portfolio Requirements section.

4. A statement of purpose is required for all applicants. Please visit kcad.edu/admissions/apply-undergrad/statement-of-purpose for complete details and guidelines.
5. ACT or SAT test scores for students making application within three years of high school graduation or who have earned fifteen or less college credits. (See section Testing: ACT or SAT Student Profile Report).

TRANSFER STUDENTS

For applicants who are considered transfer students at the time of application the following materials constitute a completed application to KCAD. Application decisions will not be made until all of these materials have been received.

1. A fully completed application for admissions – apply online at kcad.edu/admissions
2. Official high school transcripts (or GED) and transcripts from all colleges attended. Transcripts should be sent directly to the Admissions Office from each issuing institution to the following address:

Admissions Office
Kendall College of Art and Design of Ferris State University
17 Fountain St. NW
Grand Rapids, MI 49503

Applicants should request these transcripts at the time of application or as far in advance as possible to assure their prompt arrival.

Since all official transcripts submitted become the property of KCAD (transcripts cannot be copied or returned). Unofficial copies of transcripts for advising or personal purposes should be obtained directly from the institutions attended. If altered transcripts, falsified, or incomplete applications are knowingly submitted, admission status and registration could be canceled.

3. A portfolio review is required for applicants seeking admission for the following programs: Art Education, Drawing, Fashion Studies, Digital Art and Design, Graphic Design, Illustration, Industrial Design, Medical Illustration, Metals and Jewelry Design, Painting, Photography, Printmaking, and Sculpture and Functional Art. Applicants seeking admission for the Collaborative Design or Interior Design programs are required to complete an observational exercise in lieu of the portfolio

ADMISSIONS

review. For complete details see the Portfolio Requirements section or visit the following page of KCAD's website: kcad.edu/admissions/apply-undergrad/observation-exercise

4. A statement of purpose is required for all applicants. Please visit kcad.edu/admissions/apply-undergrad/statement-of-purpose for complete details and guidelines.
5. Transfer applicants should follow the following guidelines when submitting ACT or SAT scores:

Applicants with 48 or more college semester credit hours completed must submit the following documents:

- ACT/SAT scores will also be required if you have not completed college-level English and algebra or 60 semester credit hours (90 quarter credit hours).

Applicants with between 12 and 47 college semester hours completed must submit the following documents:

- ACT/SAT scores will also be required if you have not completed college-level English and algebra.

Applicants with less than 12 college semester hours completed must submit the following documents:

- ACT/SAT scores will also be required if you have not completed college-level English and algebra.

PORTFOLIO REQUIREMENTS

1. With the exception of Art History, Furniture Design, Collaborative Design and Interior Design, all majors require a portfolio review. Applicants may do their portfolio review at any time; however, an applicant's file will not be considered complete by Admissions until the review is completed. For program-specific portfolio requirements and tips and tricks for preparing your portfolio, visit KCAD's website at: kcad.edu/admissions/apply-undergrad/submit-your-portfolio/preparing-your-portfolio/
2. Applicants should include: 10-15 pieces of their strongest, most recent art work, in original form. These finished pieces must include 5-7 observational drawings (still life, portrait, landscape, figure) not from photos or other printed images. The other 5-8 pieces should include all types of creative work of an individual or assigned nature. Subject matter and medium is the choice of the applicant, but applicants should feel free to include paintings, prints, photos, graphics, ceramics, furniture, models, jewelry, etc.
3. It is preferred to see an applicant's portfolio of work in person as this allows the college Admissions staff to have insight into an applicant's personal skills and abilities. However, if it is large or

difficult to transport, digital images are acceptable. Please call the Admissions Office to discuss format and software to use to be compatible with systems available.

4. KCAD is looking for applicants with strong art making skills and individual expression in their work. Which can be demonstrated in a number of ways, some of which include the following: design qualities, color usage, craftsmanship, composition, concept development, draftsmanship, creativity, motivation, dedication, and enthusiasm. It is best not to bring in work that is framed, as it is heavy and cumbersome. Matting and mounting or leaving work loose with cover sheets between the art pieces is acceptable.

INTERNATIONAL STUDENTS

International students should apply for admission at least four months in advance of their planned start date. In addition to the previously stated general applications process, an international student has these additional admission application requirements:

1. All international students must establish English language proficiency to enter an academic program. Applicants can request that an official score report be delivered directly from the testing organization to KCAD. The list of accepted tests and scores for KCAD's English proficiency requirements can be found below:
 - TOEFL Score of 61 or better on Internet based test (79 for Graduate level)
 - IELTS score of 5.5 or better (6.5 for Graduate level)
 - MELAB score of 72 or better
 - MSUFLT score of 73 or better
 - PTE score of 43 or better (51 for graduate level)
 - SAT (verbal section) score of 450 or better
 - ACT (reading section) score of 18 or better
 - ELS completion of level 112 with C or better (for undergraduate admissions)
2. The applicant must provide proof of adequate financial resources. A letter of intent from a private sponsor indicating the amount of funds and the length of availability of those funds (or a similar letter from a government sponsor) plus a letter from a bank guaranteeing the sponsor's ability to pay are required. All documentation should be on official letterhead. The sponsor should also provide official copies of related bank statements that verify sufficient evidence of financial resources.

GRADUATE STUDENTS

ADMISSIONS

All application materials for graduate programs should be mailed to the following address:

Admissions Office
Kendall College of Art and Design of Ferris State University
17 Fountain St. NW
Grand Rapids, MI 49503

Master of Fine Arts

1. A fully completed application for admissions – apply online at kcad.edu/admissions
2. Official transcripts from all institutions of higher education.
3. Letter of intent outlining proposed artistic goals.
4. Concise artist's statement that addresses the philosophical foundation of the applicant's work.
5. Submit a curriculum vitae showing successful professional experience.
6. Portfolio to be submitted via SlideRoom 20 digital images. Please also include an image list with title, size, and media for each image.
7. Three letters of recommendation from professionals in the applicant's field of study should be provided to KCAD by the recommending parties.

Master of Art Education

1. A fully completed application for admissions-apply online at kcad.edu/admissions.
2. Official transcripts from all institutions of higher education.
The following application credentials (3-7) to be submitted via SlideRoom
3. A rigorous lesson plan that includes art standards, integration, Universal Design for Learning, and engagement of higher order thinking skills.
4. A video of the applicant teaching the core content of the lesson.
5. 10 examples of student work completed from the lesson-work must show a range of artistic ability and demonstrate in writing how you accommodated for those who struggled.
6. Provide 3-5 pieces of personal artwork with artist statement..
7. Submit a curriculum vitae showing successful professional experience.

Master of Architecture

1. A fully completed application for admissions – apply online at kcad.edu/admissions
- 2.. Official transcripts from all institutions of higher education

(unofficial transcripts will be considered for provisional admission, pending receipt of official transcript).

3. 500-700 word statement of purpose. What is your interest in architecture? Why are you applying to this program? What unique qualities or perspective do you bring?
4. Submit a resume showing successful professional experience.
5. Portfolio to be submitted as a single PDF not to exceed 30 pages and 50MB. Portfolio images and/or files must be titled in the following manner: last name, first name, portfolio, __2yr OR __3yr; depending on your desired placement in the program (example for an applicant to the 2-year MArch: smith_carolyn_portfolio_2yr.pdf).

All portfolios must have a cover page as the first page with the following information included:

- first and last name
- street address
- city
- state
- postal code
- country
- email address
- telephone number

Applicants should submit their portfolio electronically via SlideRoom.

6. Three letters of recommendation from professionals in the applicant's field of study should be provided to KCAD by the recommending party.
7. An interview with KCAD is required as part of the admission decision process. Upon receipt of an applicants complete application, KCAD will contact applicants to schedule an interview.

Master of Arts in Design

1. A fully completed application for admissions – apply online at kcad.edu/admissions
2. Provide official transcripts showing the completion of an undergraduate degree in design from a regionally-accredited institution of higher education, with a minimum GPA of 3.0.
3. Submit a curriculum vitae showing successful professional experience.
4. Submit a 1,000-1,200 word writing sample to demonstrate effective idea development and communication.
5. Three letters of recommendation from professionals in the applicant's field of study should be provided to KCAD by the recommending party.

ACADEMIC POLICIES AND PROCEDURES

6. Three letters of recommendation from professionals in the applicant's field of study should be provided to KCAD by the recommending party.
7. An interview with KCAD is required as part of the admission decision process. Upon receipt of an applicant's complete application, KCAD will contact applicants to schedule an interview.

Master of Arts in Design

1. A fully completed application for admissions – apply online at kcad.edu/admissions
2. Provide official transcripts showing the completion of an undergraduate degree in design from a regionally-accredited institution of higher education, with a minimum GPA of 3.0.
3. Submit a curriculum vitae showing successful professional experience.
4. Submit a 1,000-1,200 word writing sample to demonstrate effective idea development and communication.
5. Three letters of recommendation from professionals in the applicant's field of study should be provided to KCAD by the recommending party.

Master of Arts in Visual and Critical Studies

1. A fully completed application for admissions – apply online at kcad.edu/admissions
2. Official transcripts from all institutions of higher education.
3. Minimum degree requirements: BA/BS/BFA.
4. Submit a curriculum vitae showing successful professional experience.
5. Applicants must submit a 200-350 word count letter of intent describing what they hope to bring to the program. What are their goals and how do they believe this program will contribute towards those goals?
6. Applicants must submit a 1,000-1,200 word count writing sample. Appropriate formats include essay, research paper, or criticism.
7. Three letters of recommendation from professionals in the applicant's field of study should be provided to KCAD by the recommending party (if applying to either the MFA or MArch and the MA program concurrently, the same letters may be utilized for both folders).

MBA-Certificate in Design and Innovation Management

1. A fully completed application for admissions – apply online at kcad.edu/admissions
2. Official transcripts from all institutions of higher education.

CREDIT HOUR CALCULATIONS

Courses offered at KCAD are typically 3 credit hour courses. A 3 credit hour General Education or Art History course meets for 3 contact hours each week of the semester. A 3 credit hour Studio course meets for 6 contact hours each week of the semester. A contact hour is calculated as 1 credit equals 50 minutes. Any course meeting beyond two hours in length includes a 10 - minute break. A semester includes 15 weeks of class meetings.

Expectations for student time on course work is that for General Education or Art History courses each hour of course time requires an additional 2 hours of work outside of class meeting time. For Studio courses each hour of class time requires an additional hour outside of class.

TESTING

ACT OR SAT STUDENT PROFILE REPORT

KCAD requires new students to submit an ACT or SAT Student Profile Report as part of their admissions application process. When taking the ACT or SAT, the applicant should list the KCAD Code Number 1983 (ACT) or 1376 (SAT) as a test score recipient. If the test has been taken, but KCAD was not listed as a recipient of the profile report, the applicant should contact the ACT, Iowa City, Iowa 52240, or College Board, SAT Program, PO Box 620, Princeton NJ 08541-6200 and request that the profile be sent to Kendall College of Art and Design of Ferris State University. All new students must submit the ACT or SAT unless excused from testing.

To be excused from testing, a student must have been enrolled in college and one of the following conditions must be met.

A student must:

- have successfully completed both a college English and algebra or higher mathematics class.
- have completed 60 semester hours or 90 quarter hours of college work.
- have an associate or higher degree from a regionally accredited college or university.

ADVANCED PLACEMENT PROGRAM (AP)

KCAD participates in the Advanced Placement Program sponsored by the College Board. The Advanced Placement Program is an organized instructional program offered in high school in

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cooperation with the College Board. Credits are granted for course areas in which a student has completed advanced placement course examinations with scores of five, four, or three. Official test score reports should be sent from College Board to KCAD (KCAD's code is 1376). The amount of advanced credit shall be determined by the KCAD Registrar in which the subject area is offered. Credit granted on the basis of an advanced placement test is entered on a student's record without a grade and is not included in the computation of the KCAD GPA or graduation honors.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

KCAD participates in the College Level Examination Program (CLEP) offered by the College Board (KCAD's code is 1376). The basic purpose of CLEP is to enable those who have attained college equivalent experiences to assess the level of their knowledge and to use the test results in establishing college credit for advanced standing. Credit granted on the basis of CLEP examinations is entered on a student's record without a grade and is not included in the computation of the KCAD GPA or graduation honors. Any person who enrolls at the university following a period of employment or other informal learning experiences may establish credit applicable toward subject areas considered as "general" requirements or general electives for the student's program in the areas listed below, subject to performance at the 50th percentile score as published by the College Board:

- General area examinations: English composition, humanities, mathematics, natural science, social sciences/history.
- Subject examinations: any student who has previously taken one or more of the examinations listed above should have the scores reported to KCAD.

ACADEMIC ADVISING SERVICES

Each KCAD student is assigned an advisor when they begin their program of study. Their advisor may be a faculty member or a general advising counselor. Students can find out who their advisor is in [MyFSU](#) under the Academics and Services tab.

The proper selection of courses is important and it is highly recommended that students meet their faculty or general advising counselor prior to registration each term. Advising days are set aside for each major around the 9th week of classes during the spring and fall semesters. However, students are encouraged to contact their advisors at any time during the semester to discuss their classes,

program of study, or any questions regarding their career and professional development.

ACADEMIC PROBATION

A student will be placed on academic probation whenever any one of the following conditions happens:

- The student's cumulative GPA falls below a 2.0 based on a 4.0 scale
- The student's semester GPA for two consecutive semesters is less than 2.0 based on a 4.0 scale
- The student is on semester trial as a new student

Any student who is on academic probation cannot enroll for more than 14 credit hours without receiving permission from his or her advisor. The temporary grade of "I" will not prevent a student from being placed on probation. Grades of "I" are not figured into the GPA.

ACADEMIC WARNING

A student will receive an academic warning if his or her current semester GPA falls below a 2.0. Any student who receives an academic warning cannot enroll for more than 14 credit hours without receiving permission from the general advising counselor.

ACADEMIC DISMISSAL

A student may be academically dismissed whenever any one of the following conditions is met:

- The student fails in 50% or more of the student's credit hours in any semester
- The Dean of Academic Affairs determines at the end of a probationary semester that academic performance does not warrant continuation

Appeals from Academic Dismissal

A student who is dismissed from KCAD for academic reasons, but who believes there are extenuating circumstances that warrant consideration, may appeal the dismissal in writing to the Dean of Academic Affairs who the final appeal rests with.

Readmission after Dismissal for Academic Reasons

A student who has been dismissed for academic reasons may apply for readmission to the college. In order to receive re-admittance consideration, a student must reapply via the online application process. In addition, the student must submit an appeal letter to the Dean of Academic Affairs indicating why the college should consider re-admittance including a statement addressing what measures a

ACADEMIC POLICIES AND PROCEDURES

student has taken to ensure academic progress. A student will have to sit out one semester, excluding summer semester, prior to reapplying.

ALTERNATIVE MEANS OF EARNING CREDIT

INTERNSHIPS

KCAD's Internship Program provides an opportunity for current students to receive credit for a work experience related to their program of study. To be eligible the student must carry a 3.00 GPA, be in junior or senior standing and have an open elective credit. Students may receive up to 9 credits depending on the number of hours worked, faculty approval, and upon completion of internship requirements. Students seeking internship opportunities must work with their respective program chairperson, to start the application process.

INDEPENDENT STUDY

An independent study opportunity to pursue special topics or projects beyond the classroom setting, or a special problem in a classroom setting, may be available under the direction of a professor, with the approval of the program chairperson, and the Dean of Academic Affairs. A minimum 3.00 GPA and junior or senior standing are required. The forms for requesting approval are available through the Academic Affairs Office.

STUDY AWAY

KCAD faculty lead study away programs that range in length from one to four weeks during the academic year. The study away programs have led KCAD groups to both domestic and international destinations. Typically, the programs offer two or three courses of intense study. KCAD study away programs may be eligible for financial aid. Students must meet with the Financial Aid Specialist to discuss their budget for a study away program. Past faculty led study away locations include England, France, Germany, Greece, Ireland, Italy, Nicaragua, Scotland, Spain and Sweden to name a few. Students can also consider full semester or full academic year study away options. If you are interested in study away, see the Director of Student Engagement in the Activities and Resource Center. Students must be in good standing in order to participate in a study away program.

A student that is required to leave a study away program early, due to a violation of the Code of Student Community Standards, will be responsible for the costs and may be in jeopardy of not receiving

credit for the course(s) associated with the study away program.

STUDY AT ANOTHER INSTITUTION

To guarantee that course work taken at another institution will be transferred and applied to KCAD B.F.A. or B.S. requirements, a student must have prior written permission from the Dean of Academic Affairs. For the work to apply to the program of study, prior written approval of the program chairperson is required.

Studio classes are transferred only after a portfolio presentation and approval. In addition, the Transfer Credit policy is also in effect for current KCAD students.

All Michigan institutions of higher education honor attendance from students in good standing who are currently enrolled at other Michigan colleges and universities. If a student attends as a "guest" student, after having completed the appropriate form at the home Registrar's Office, the normal application process for that institution (including application form and fee) will be bypassed. Official transcripts are required for all course work that the student wishes to have evaluated for transfer.

ACADEMIC RECOGNITION

President's List

Full-time students who achieve a semester GPA of 3.75-4.00 are placed on the President's List.

Dean's List

Full-time students who achieve a semester GPA of 3.50-3.74 are placed on the Dean's List.

CLASS STANDING

The class standing for all undergraduate students at KCAD is based on the following criteria:

Class standing	Credit hours earned
Freshman	0 to under 26
Sophomore	26 to under 56
Junior	56 to under 86
Senior	86 or more credit hours passed

COURSE REQUIREMENTS

Each professor determines the requirements for the successful

ACADEMIC POLICIES AND PROCEDURES

completion of a given course. The professor will inform the student in writing of these requirements, and the grading policies, within the first week of class.

ATTENDANCE

At the beginning of each semester, professors inform students about their expectations regarding class attendance.

Absences for Temporary Active Military Service - See page 11 Veterans

GRADING SYSTEM

All credits offered in degree programs are expressed in semester hours. One semester hour of credit is granted for the successful completion of one hour per week of lecture, or two or more hours per week of studio work, for a period of fifteen weeks. At the end of each term, faculty members are required to submit final course grades. Students may access their grades by using [MyFSU](#)

The following grading system and grade point values are used for all courses at KCAD:

- Letter grade: A (4.0), A- (3.7), B+ (3.3), B (3), B- (2.7), C+ (2.3), C (2), C- (1.7), D+ (1.3), D (1.0), D- (0.7), and F (0.0).
- Other grade types not considered in computation of GPA: Grades of CR (Credit), NC (No Credit), AU (Audit), I (Incomplete), IP (In Progress), W (Withdrawal), and AW (Administrative Withdrawal).
- Grades of WF (Withdrawal Failing) or AWF (Administrative Withdrawal Failing) are computed as a grade point value of 0.0.

Mid-Term Grades

At mid-term (fall and spring terms only), faculty assign mid-term grades to all students. Mid-term grades are available through [MyFSU](#) the ninth week of fall or spring term.

Grade Grievances

The assignment of grades is a faculty responsibility and only in exceptional circumstances is an original grade subject to change. If a student disagrees with an assigned grade, the student has recourse to seek resolution of that disagreement. The student has the burden of demonstrating the erroneousness of the original grade. An appeal for a grade change must be initiated no later

than two weeks following the issuance of the grade.

1. To begin the process, the student must seek to resolve the dispute by discussing the grade with the instructor. This discussion must take place within two weeks of the issuance of the grade. In those circumstances in which the student can provide reasons that preclude such a discussion taking place, the grade appeal process begins with Step 2.
2. If the disagreement cannot be resolved through Step 1, the student shall provide the Dean of Academic Affairs with a written statement setting forth the justification for the requested change in grade, together with a copy of the course syllabus and work completed by the student in the course. This written statement must be submitted no later than one week following the meeting with the instructor.
3. The Dean of Academic Affairs will provide the instructor with a copy of the student's written statement and ask that the instructor respond in writing within two weeks.
4. If unresolved the Dean of Academic Affairs will recommend that a Faculty Grievance Committee be convened. The Dean of Academic Affairs will name a committee of three faculty members. This committee shall function as an impartial body to gather information and to clarify issues.
5. Facilitated by the Dean of Academic Affairs, this committee will review the student's work and the written statements of both the student and the instructor. At the committee's discretion, the members may seek a meeting with the student and the instructor.
6. After carefully and confidentially weighing the issues, the committee will submit its recommendation to the Dean of Academic Affairs, who, in turn, will inform the student and the faculty member of the committee's decision.

Incomplete Grades

Receiving a grade of incomplete (I) in a course indicates that a student has successfully completed a major portion of the course requirements, and should not re-register for the course. The grade of "I" is a temporary designation that is assigned for illness, injury, birth of a child, death of a family member, jury duty, or other necessary absences, generally beyond the control of the student, which prevents the student from completing the course requirements. Completion of at least 75% of course work at passing levels is required before an (I) grade is assigned.

The instructor must file the Incomplete Grade Form with the Dean of Academic Affairs authorizing a grade of incomplete along with

ACADEMIC POLICIES AND PROCEDURES

the requirements for completing the course. The student must make arrangements with the professor to complete all required work by the close of the following term, excluding summer. Instructors may require students to sign an agreement stipulating assignments and deadlines that must be met. Once the student completes the course requirements the professor must submit a grade change through **MyFSU** for approval and processing.

Incomplete grades that are not made up within the following term, excluding summer term, are changed to the grade of "F", unless written authorization for a time extension from the instructor is received by the Dean of Academic Affairs. No time extensions will be given beyond one year after the close of the semester in which the "I" was received.

REPEAT A COURSE

A student may repeat a course previously taken up to three times. For exceptions to this limitation a student may appeal to the chairperson of the program offering the course. Credit is given for a course only once, even though it can be repeated up to three times.

The grade received the last time the course is taken, excluding I, W, CR or NC, is the only grade used in computing the cumulative GPA.

Repeated courses may count towards enrollment status and Title IV funds may be awarded to a student who is repeating a previously passed course in a term-based program (for the first-time only, i.e. one repetition per class).

DISABILITY GUIDELINES OVERVIEW

Section 504 of the Rehabilitation Act of 1973 states that:

"No otherwise qualified person with a disability in the United States... shall, solely by reason of...disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Title II of the Americans with Disabilities Act (ADA) addresses the right of access to public services by individuals with disabilities. According to the ADA Handbook (U.S. Department of Justice, 1991), the purpose of Title II is to "prohibit discrimination on the basis of handicap in all services, programs, and activities provided or made available by local or state governments and their affiliate agencies", regardless of whether they receive federal funding. Title II of the ADA addresses the right of access to public services by individuals with disabilities. According to the ADA Handbook (U.S. Department of Justice, 1991), the purpose of Title II is to "prohibit discrimination on the basis of

handicap in all services, programs, and activities provided or made available by local or state governments and their affiliate agencies", regardless of whether they receive federal funding.

Title II of the ADA protects individuals with disabilities from being denied the opportunity of participating in post-secondary educational activities. However, it does not require universities to accept or accommodate everyone who has disabilities. Under the ADA, college applicants with disabilities must first satisfy the standards required by the university or college for all students and be able to perform the "essential course activities" with or without "reasonable accommodations".

SELF-IDENTIFICATION OF DISABILITY

Opportunity for self-identification as a person with a documented disability is available beginning with the initial application, during the enrollment period or at any time while attending KCAD. Each person must contact the Counseling and Disability Services Office to discuss eligibility and documentation requirements needed in order to arrange for reasonable accommodations.

Requests for Reasonable Accommodations

Students must register with the Counseling and Disability Services Office in order to make an accommodation request. Students will be asked to provide current, comprehensive documentation of the disability and engage in a dialogue regarding the functional limitations of their disability in the learning environment. Accommodation requests need to be made each semester while attending KCAD. Accommodation requests are reviewed by the Director of Counseling and Disability Services. Students have the option to appeal an accommodation decision by putting a request in writing to the Dean of Student Success.

REPORTING DISCRIMINATION AGAINST PERSONS WITH DISABILITIES

KCAD of Ferris State University is an Equal Opportunity/Affirmative Action employer. Under applicable laws, including Title IX, the Education Amendments of 1972 and the Rehabilitation Act of 1973, the university does not discriminate on the basis of sex, race, physical or mental handicap or other prohibited matters in employment, educational programs or admissions.

If you believe that a violation or potential violation of these state or federal non-discrimination laws has occurred, is occurring, or will occur, please notify the following:

ACADEMIC POLICIES AND PROCEDURES

Equal Opportunity Office within the
Office of the General Counsel
McKessy House, Ferris State University
120 East Cedar Street
Big Rapids MI 49307-2202 , (231) 591-2152

ENROLLMENT STATUS

An undergraduate student enrolled in twelve or more hours of credit per semester is considered to be a full-time student at KCAD. An undergraduate student enrolled in less than twelve hours of credit per semester is considered to be a part-time student at KCAD.

Full-time status for a student in a master's degree program requires a minimum of nine hours of credit per semester.

COURSE LOAD

A student who wishes to enroll in 18 credit hours in a semester must have the approval of their program chairperson and the Dean of Academic Affairs

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) of 1974, as Amended, protects the privacy of student education records. It gives students the right to inspect and review the student's education records; the right to request amendment(s) to records they believe to be inaccurate, misleading or in violation of the student's privacy rights under FERPA; the right to provide written consent before university disclosures of personally identifiable information from the student's education records; and the right to file a complaint with the U.S. Department of Education concerning alleged failures by Ferris State University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-5901.

Institutions may not disclose information about students nor permit inspection of their records without their permission unless such action is covered by certain exceptions as stipulated in the Act. In order to release academic or financial information to a parent, guardian, spouse, etc. you will need to fill out an "Authorization to Disclose Information" form. Students can access this form through the Registrar's Office or visit: kcad.edu/current-students/student-services/registrar/

FREEDOM OF INFORMATION ACT (FOIA)

In accordance with the Michigan Freedom of Information Act, as amended ("FOIA"), the university takes appropriate action to implement the provisions of the FOIA to the extent that the FOIA is applicable to this university.

CERTAIN PROVISIONS OF THE FOIA

The FOIA provides that a public body may make reasonable rules necessary to protect its public records and to prevent excessive and unreasonable interference with the discharge of its functions, and that a public body establish and publish procedures for calculation of the cost for providing copies of public records under the FOIA.

RESPONSIBILITY OF THE UNIVERSITY

The President, or their designee, shall have the following responsibilities with respect to the FOIA:

1. The President is hereby vested with authority to make reasonable rules necessary to protect the public records of the university and to prevent excessive and unreasonable interference with the discharge of the functions of the university in the administration of the FOIA.
2. The President is vested with authority to establish and publish procedures for calculation of the costs of providing copies of public records under the FOIA, and to do all other things that may be necessary or appropriate to implement the FOIA to the extent that the FOIA is applicable to the university.
3. The President, or his/her designee, is given responsibility for denials under the Act.
4. The President, or his/her designee, is given responsibility for receiving and acting upon appeals from a final determination to deny all or a portion of a request under the FOIA. The President is vested with authority to establish and publish procedures, as needed, governing the receipt and acting upon of such appeals. In a case where the final determination to deny all or a portion of a request under the FOIA was made by a designee of the President, an appeal from that determination shall be acted upon either by the President or by a designee other than the designee who made the determination which is the subject of the appeal.

MINOR

A minor is an option available to students. Within KCAD, a minor

ACADEMIC POLICIES AND PROCEDURES

generally consists of courses totaling 15 semester credit hours in a single discipline. One course from the student's major may be used in the minor. The specific courses for each major are listed after each major program plan in this catalog, or are available in the Student Services Office. A student must declare the minor with the General Advising Counselor in writing. An academic minor may only be awarded upon completion of a baccalaureate degree.

PROGRAM CHANGE

KCAD students may elect to change from one academic program to another within KCAD by contacting the General Advising Counselor. Students wishing to change to a program offered at Ferris State University must meet with the Dean's Office at Ferris State University that offers the new program in order to determine whether or not the student is eligible to make the change and the semester the change goes into effect. Eligibility for admission to a new academic program is based primarily on the following criteria: academic credit earned; cumulative GPA; and the availability of space (quota) in the program.

If the student meets the requirements for acceptance into the new program at KCAD, a change of academic program form must be completed and processed by the General Advising Counselor. Once admitted to the new program, the student must meet all course requirements needed in order to graduate from the program.

REGISTRAR'S OFFICE

The Registrar's Office is responsible for information regarding registration, academic records, transfer credit, transcripts, academic forms, degree/graduation requirements, commencement, and the college catalog.

REGISTRATION

Students register for KCAD courses directly with KCAD. Schedules are online and information regarding registration is available at the Student Services desk. A student must be properly registered in order to receive credit for a course. Registration is complete only when the student has made payment arrangements for all required tuition and fees. The college reserves the right to cancel the registration of any student who has not made proper payment arrangements.

The Right to Changes

The university reserves the right to cancel courses without sufficient registration, to close enrollment in courses that are

filled, and to modify course offerings, programs, and/or degree requirements when necessary. Every effort will be made to announce such changes promptly.

Auditing a Course (No Credit)

Students are permitted to register for courses, space permitting, on an audit (no credit) basis during the first four days of the semester. Where course capacity is limited, students taking the course for credit will have registration priority over audit students.

Condition of Enrollment

As a condition of enrollment, students and/or parents/guardians of minor students consent to the following usage rights, for purposes which may include, but are not limited to: display, educational assessment, accreditation, archiving, and publicity/promotions for the college. The college reserves the right to edit materials as needed for best use in context without specific written permission.

1. Use of any works produced by students while attending KCAD.
2. Use of photographs, video, audio or other recordings of any artworks, designs or other coursework produced while a student at KCAD.
3. Use of photographic, video, audio, written or other recordings/documentation in college or KCAD sponsored/affiliated classes or activities, on or off campus, while a student at KCAD. Usage may be in any medium.

Materials may be used without further notification, compensation or credit, though whenever possible, credit will be included for students enrolled in a KCAD degree program. Materials produced by or for KCAD are the sole property of KCAD.

All other copy and reproduction rights to original artwork, designs or coursework remain the sole property of the student. KCAD students may request that their name and other public information be kept confidential by submitting a completed Directory Non-Disclosure form (kcad.edu/uploads/docs/directory_nondisclosure.pdf) to the Registrar's Office.

WITHDRAWAL FROM A COURSE

Once the semester begins, a student may withdraw from a course and receive a grade of "W" through the ninth week of the fall and spring semesters, as indicated in the Schedule of Classes, or the equivalent time period if the class meets on a different schedule (i.e., a double-paced summer semester course). After that date, a grade of "W" may be given for a justifiable reason. Late withdrawal

ACADEMIC POLICIES AND PROCEDURES

from a class without justifiable reason results in a “WF” grade. “WF” has a grade point value of 0.0 and is used when computing the GPA. Neglecting to drop a class through the KCAD Registrar’s Office results in an “F” grade.

Medical Withdrawal

A student may initiate a Medical Withdrawal from the university by contacting the Registrar’s Office in Student Services. A Medical Withdrawal results in a student being withdrawn from all classes for either a part of a term/session or full semester. Medical Withdrawals will result in the grade of “MW”.

If a Medical Withdrawal is initiated after the end of a semester, or if a student is attempting to change an Academic Withdrawal to a Medical Withdrawal, all required forms and medical documentation must be submitted to the Birkam Health Center no later than January 1 of the following year for Fall Semester, June 1 of the same year for Spring Semester, or September 1 of the same year for Summer Semester.

Grades awarded for part of a term/session courses completed on or before the effective Medical Withdrawal date will remain as assigned and credit will be given for those courses. Examples would be courses in session A, or session B. Within the part of term/session, the Medical Withdrawal is effective when the student is/was no longer able to attend classes due to documented medical reasons. Upon receipt of all required documentation as described in the Medical Withdrawal packet, (specifically, the Request to Withdraw from Ferris State University for Health Reasons form and the required documentation), the Birkam Health center will submit a Medical Withdrawal to the Registrar’s Office.

Students who receive a Medical Withdrawal effective fall or spring semester, and wish to return to the university, must reapply for admission and financial aid. The Birkam Health Center will place a “Medical Hold” on the student’s record, preventing the student from registering for future semesters, until the hold is cleared by

the Birkam Health Center as explained in the Medical Withdrawal packet (specifically, the student needs to fill out the Request to Lift Registration Hold after a Medical Withdrawal form and provide the required documentation). Summer semester Medical Withdrawals may or may not affect a student’s fall class schedule or financial aid as the student is not required to reapply for admission.

The withdrawal process is the responsibility of the student and will be initiated by the Registrar’s Office. The Dean of Student Success will review exceptions to all withdrawal policies. To remain in compliance with federal regulations, the university may change withdrawal policies without prior notification.

Withdrawal Due to Active Duty

Students called to active duty must complete a withdrawal form and submit it to the Dean of Academic Affairs with a copy of the military orders. Based on the Dean of Academic Affairs, determination, a class withdrawal, which assigns a grade of “W” in the class will be processed. A letter will be mailed to the student with approval or denial of the Withdrawal Due to Active Duty requests. Active Duty Requests must be submitted within 30 calendar days of the last day of the semester.

WITHDRAWING FROM THE UNIVERSITY

Beginning the first day of the term, if a student decides to process a total withdrawal from the university (stop attending all classes), they must complete an Academic Withdrawal Form, located at the Student Services Office. If you stop attending classes, but do not officially withdraw from the university, grades of “F” will be recorded in all courses. Students receiving disciplinary suspension or dismissal from the university will receive a grade of “AW” (Administrative Withdrawal) that equates to a “W” grade prior to the last day to process a partial withdrawal from the university or an “AWF” grade that equates to a “F” grade after such date. A student formerly enrolled at KCAD must file a readmit application if an interruption in enrollment has occurred. An interruption in enrollment occurs whenever a student withdraws from the university or fails to enroll for a succeeding term, not including summer term. Admission consideration of a re-entering student’s academic standing is based on all courses attempted at KCAD and at other colleges and universities attended. An applicant must meet the same academic requirements expected of new applicants.

A reduction in course load (a class withdrawal) after the fourth day of classes is not a basis for a refund. After the fourth day of the term a student may withdraw from a course and receive a “W” grade within the established time period. After that time period, without justifiable reasons or neglecting to withdraw from the class through the Registrar’s Office, results in a “F” grade.

ACADEMIC POLICIES AND PROCEDURES

Academic Withdrawal from the University In Compliance with Federal Title IV Regulations

All students who wish to leave the university during a semester must formally withdraw. A formal withdrawal is when students provide official notification to the Registrar's Office of their intent to withdraw. Simply not paying for classes or not attending does not constitute a formal withdrawal.

Withdrawal During the Semester

Student Initiates Academic Withdrawal

An academic withdrawal will be initiated when a student makes notice of the intent to withdraw to the Registrar's Office. The contact date of student notification will be the academic withdrawal date; however, the Registrar's Office may choose to use the last documented date of attendance at an academically related activity if it more accurately reflects the student's withdrawal. Students who officially withdraw on or after the first day of the semester, up to and including the fourth calendar day, or the approved last drop day of the semester for the course(s), will have no transcript record for that semester. After these time frames, the statement "Withdrew [Student Action]" will appear on the transcript and will result in a grade(s) of "W" or "WF". The grade of "W" is issued when a student contacts the Registrar's Office prior to the last day to process a partial withdrawal from the university. The grade of "WF" is issued when student contact occurs after the last day to process a partial withdrawal from the university. A "W" grade is not computed in a student's cumulative GPA; however, a "WF" grade has a grade point value of 0.00 and is used when computing the GPA. Tuition and financial aid will be adjusted according to current university policies.

Student Fails To Provide Withdrawal Notice

Prior to the end of a semester, if any office within the university becomes aware that a student is not attending a scheduled class on a repetitive basis, they must notify the Registrar's Office. If, by due process, determination is made by the Registrar's Office that a student has ceased attendance in all classes during the semester and failed to provide notice of his or her intent to withdraw, the Registrar's Office will initiate an academic withdrawal. The Registrar's Office may choose to use the last documented date of attendance at an academically related activity if it more accurately reflects the student's withdrawal. Students who are officially withdrawn on or after the first day of the semester, up to and including the fourth calendar day, or the approved last 'drop day' of the semester for the course(s), will have

no transcript record for that semester. After these time frames, the statement "Academic Withdrawal (University Action)" will appear on the transcript and will result in a grade(s) of "W" or "WF". The grade a student will receive will be dependent upon the academic withdrawal date. A "W" grade is not computed in a student's cumulative GPA; however, a "WF" grade has a grade point value of 0.00 and is used when computing the GPA. Tuition and financial aid will be adjusted according to current university policies.

Students have the option to appeal, in writing, their assigned academic withdrawal grade. It is the student's responsibility to provide official documentation verifying the lack of their attendance. As an enclosure, attendance documentation must be included with the written appeal statement and submitted to the Registrar's Office within 30 days of the last day of classes for the given semester. Appeals failing to meet the prescribed timelines will be reviewed by the Dean of Academic Affairs on a case-by-case basis.

Unofficial Withdrawal

Student Fails to Initiate Academic Withdrawal Due to Circumstances Beyond Their Control

If the Dean of Academic Affairs determines that a student did not begin the formal withdrawal process due to illness, accident, grievous personal loss, or other circumstances beyond the student's control, the withdrawal date will be determined by the Dean of Academic Affairs based on the documented circumstances. The student's academic record will be treated the same as if they officially withdrew.

Student Fails to Earn a Passing Grade In Any of Their Classes

At the end of each semester, the Dean of Academic Affairs will identify students receiving Federal Title IV aid (i.e., Pell Grant, Supplemental Education Opportunity Grant, Direct Loans) who have not received any passing grades for the semester, but did not officially withdraw. Within 30 days from the end of the semester, an unofficial withdrawal will be processed and the unofficial withdrawal date will be the date at which 50% of the semester is completed. Students will be notified in writing of the unofficial withdrawal and will be allowed to appeal the determination within the indicated deadline. Future class schedules may be canceled. The student will have "WF" grades for any classes from which they were not previously dropped or withdrawn. A "WF" grade has a grade point value of 0.00 and is used when computing the GPA.

ACADEMIC POLICIES AND PROCEDURES

Canceling an Academic Withdrawal

Within one week from the original withdrawal notification, the student must submit to the Dean of Academic Affairs written correspondence of his or her intent to remain enrolled. If the student subsequently withdraws after canceling the withdrawal notification, the academic withdrawal date is the date the student first provided to the university; however, the Dean of Academic Affairs may choose to document a last date of attendance based on an academically related activity.

Notice to Students

Students who completely withdraw from all classes in a semester and then wish to return to the university may need to reapply for admission after a break in enrollment, not including summer. When reapplying, a student may need to contact the Financial Aid Office to request reinstatement of his or her financial aid. Summer withdrawals will not affect a student's fall class schedule and the student is not required to reapply for admission.

To remain in compliance with Federal Title IV regulations, the university may change withdrawal policies without prior notification.

GRADUATION REQUIREMENTS

Undergraduate Degrees

Bachelor of Fine Arts

1. Complete a minimum of 120 semester credit hours of studio, art history, and general education course work or 131-135 semester credit hours for Art with K-12 Art Education Certification.
2. Complete a minimum of 30 semester credit hours (normally the last two semesters), in residence at KCAD.
3. Complete all foundation, Art History, and General Education requirements.
4. Complete a major program of study (at least half of these credits must be completed in residence at KCAD). Please refer to the individual majors' course requirements and sequencing in this catalog.
5. Earn a cumulative GPA of at least 2.00 in courses taken at KCAD; earn a minimum GPA of 2.25 in major studio core courses (electives exempted). For Art Education, 2.50 in Art Major/Minor requirements, 2.50 in General Education requirements and 2.75 in Professional Education requirements.
6. For Art Education, complete all Professional Education requirements, including Professional Readiness Exam and Content Area Test.

7. Complete and file an "Application for Degree" with the Registrar's Office. It is the student's responsibility to inform the Registrar's Office in writing of any change in expected graduation date.
8. Submit a digital image that is representative of the student's work to become part of the college's archive.
9. Be in good standing with the university.

Bachelor of Science

1. Complete a minimum of 120 semester credit hours of Art History, studio, and General Education course work.
2. Complete a minimum of 30 semester credit hours (normally the last two semesters), in residence at KCAD.
3. Complete all foundation, studio, and General Education requirements.
4. Complete all Art History requirements (at least half of these credits must be completed in residence at KCAD).
5. Earn a cumulative GPA of at least 2.00 in courses taken at KCAD; earn a minimum GPA of 2.25 in major studio core courses (electives exempted).
6. Complete and file an "Application for Degree" with the Registrar's Office. It is the student's responsibility to inform the Registrar's Office in writing of any change in expected graduation date.
7. Submit a digital image that is representative of the student's work to become part of the college archive.
8. Be in good standing with the university.

Graduate Degrees

Master of Architecture

1. Successful completion of all of the required coursework for the 2- or 3-year MArch, including KGAR 623, Thesis Studio.
2. A non-credit professional practice internship in an architectural firm is required. Internships must be pre-approved by the program director.
3. Earn a cumulative GPA of at least 3.00 in courses taken at KCAD.
4. Complete and file an "Application for Degree" with the Registrar's Office. It is the student's responsibility to inform the Registrar's Office in writing of any change in expected graduation date.
5. Submit a digital image that is representative of the student's work to become part of the college archive.
6. Be in good standing with the university.

ACADEMIC POLICIES AND PROCEDURES

Master of Art Education

1. Complete 30 semester hours.
2. Completion of 14 graduate studio credits.
3. Completion of 13 professional education credits.
4. Completion of 3 graduate art history credits.
5. Pass final review, including oral defense, and submission of thesis paper.
6. Submission of digital portfolio documenting all thesis work and when completing a thesis project, installation of a professional level exhibition of graduate thesis work.
7. Earn a cumulative GPA of at least 3.00 in courses taken at KCAD.
8. Complete and file an "Application for Degree" with the Registrar's Office. It is the student's responsibility to inform the Registrar's Office in writing of any change in expected graduation date.
9. Submit a digital image that is representative of the student's work to become part of the college archive.
10. Be in good standing with the university.

Master of Arts in Design

1. Completion of 30 credit hours.
2. Completion of all required courses as noted in program plan.
3. Completion of capstone project.
4. Complete and file an "Application for Degree" with the Registrar's Office. It is the student's responsibility to inform the Registrar's Office in writing of any change in expected graduation date.
5. Submit a digital image that is representative of the student's work to become part of the college archive.
6. Be in good standing with the university.

Master of Arts in Visual and Critical Studies

1. Completion of 30 credit hours.
2. Completion of all required courses as noted in program plan.
3. Completion of thesis project (20,000-40,000 word count)
4. Pass final thesis review including oral defense and submission of final thesis project.
5. Submission of a professional level thesis project in digital format for publication on the Ferris library archive.
6. Earn a cumulative GPA of at least 3.00 in courses taken at KCAD.
8. Complete and file an "Application for Degree" with the Registrar's Office. It is the student's responsibility to inform the Registrar's Office in writing of any change in expected graduation date.

9. Submit a digital image that is representative of the student's work to become part of the college archive.
- 10.. Be in good standing with the university.

Master of Fine Arts

1. Complete 60 credit hours.
2. Completion of 18 graduate studio credits and 15 graduate thesis credits.
3. Completion of 9 graduate fine arts seminar credits.
4. Completion of 9 art history seminar credits.
5. Completion of 9 graduate electives.
6. Pass first year MFA review (near completion of approximately 30 credits), including oral presentation, and submission of five-page artist's statement.
7. Pass final review, including oral defense, and submission of final ten-page artist's statement.
8. Submission of digital portfolio documenting all thesis work and final ten-page artist's statement.
9. Installation of a professional level exhibition of graduate thesis work.
10. Earn a cumulative GPA of at least 3.00 in courses taken at KCAD.
11. Complete and file an "Application for Degree" with the Registrar's Office. It is the student's responsibility to inform the Registrar's Office in writing of any change in expected graduation date.
12. Submit a digital image that is representative of the student's work to become part of the college archive.
13. Be in good standing with the university.

Application Deadlines

2019 December graduation - Friday April 30, 2019

2020 Spring & Summer graduation - Friday, October 25, 2019

2020 December graduation - Friday, April 17, 2020

Second Bachelor's Degree

Candidates for a second baccalaureate degree, whether the first degree was earned at KCAD or another accredited institution, must complete a minimum of 30 semester credit hours in residence at KCAD. All course requirements for the B.F.A. or B.S. degree must be fulfilled.

IMPORTANT GRADUATION INFORMATION

Diploma and Degree-granting Dates

Degrees are granted and diplomas are issued to KCAD degree candidates in May, August, and December. The

ACADEMIC POLICIES AND PROCEDURES

annual commencement ceremony is held in May. Students completing their coursework at the end of summer semester may participate in the commencement exercises just prior to or following that summer semester. Students are provided with a graduation booklet detailing all of the necessary information and requirements for participating in commencement. This booklet is distributed in early March.

Please see the academic calendar for graduation application deadlines.

Annual Student Exhibition

The exhibition is held during the week preceding the May commencement ceremony. The KCAD campus is transformed into exhibition spaces, displaying graduate, and undergraduate work from all programs of study. The event is open to the public.

Graduation with Honors

The KCAD B.F.A. or B.S. degree is awarded “with Honors” when a student has earned a cumulative GPA of 3.50 or higher once grades for their final semester are calculated. Actual GPA and honors are determined once the degree is completed and final grades are computed. Transfer students must have earned at least 30 semester credit hours in residency prior to their final semester for honors consideration. The honors recognition is indicated on the diploma and official transcript.

Excellence Awards

One student from each of KCAD’s undergraduate degree programs and the General Education program are recognized for superior achievement by the college and their program faculty. Excellence Award winners are recognized during graduation and participate in a special exhibition in The FED Galleries @ KCAD.

Highest Honor-Valedictorian

One student is chosen from each year’s graduating class to receive the highest academic honor, represented by the receipt of a Bachelor’s Hood. Selection is based on academic achievement, on earning the majority or all 120 credits at KCAD, on the recommendation of the student’s program faculty, on community service to the college, and on leadership qualities.

TRANSCRIPTS

Official Transcript

A transcript of credit is a complete and faithful copy of a student’s college academic record. In accordance with the

Family Educational Rights and Privacy Act of 1974, as amended, transcripts are issued only upon the written request of the student. Requests for official transcripts must be made in writing to the Registrar’s Office. Only original, signed, written requests by the student will be accepted. Telephone and facsimile requests cannot be accepted. Allow for a minimum of two working days for processing plus time for mail delivery. There is a fee for each official transcript, payable at the time of request. Official transcripts bear the signature and seal of the Registrar and are sent only to other colleges, universities, prospective employers, etc. Students may request an unofficial copy for their own use. The university will not issue transcripts for anyone with outstanding account balances or obligations. Note, for transcripts from previous educational institutions attended, the student should contact each institution directly.

Unofficial Transcript

Unofficial copies of a student’s academic record or academic information contained therein may be issued to those faculty and administrative officers of the university who have a legitimate interest in the material and a need to know.

ENROLLMENT CERTIFICATION

The university can certify a student’s enrollment status for only the current term or for past enrollment semesters. Student enrollment status is based upon the number of semester credit hours for which a student is currently registered. Full-time enrollment comprises 12 or more semester credit hours. Requests for current semester enrollment verification will be processed once the second week for that semester has ended. Requests for enrollment certification should be submitted in writing to the Registrar’s Office by the student. Any required forms should be completely filled out and signed by the student. A minimum of one week should be allowed for processing, plus time for mail delivery.

STUDENT ADDRESS

Students are required to report in writing to the Registrar’s Office their off-campus, local address, and telephone number as well as any changes to their local, permanent, and billing addresses and telephone numbers.

STUDENT CONDUCT

The Ferris State University Code of Student Community Standards is comprised of principles and policies on Student Rights, Student Dignity, Non-Academic and Academic Misconduct, Victims’ Rights, Alcohol and Other Drug Policies,

ACADEMIC POLICIES AND PROCEDURES

Disciplinary Procedures, and other principles and procedures.

As a member of the KCAD community, students are expected to respect and value the rights of others, support the academic environment and encourage the proper use of all campus facilities. Students are expected to observe national, state and local laws as well as university rules, regulations and policies. However, in developing The Code of Student Community Standards, the university wishes to reaffirm its traditional support of freedom of speech, freedom of inquiry, and freedom to dissent.

KCAD works collaboratively with Ferris State University to provide a safe, educational and ethical community where respect, responsibility, accountability, dignity, diversity and fundamental fairness are valued. Please visit kcad.edu/current-students/student-conduct/ to access The Code of Student Community Standards.

THIRD PARTY AND ANONYMOUS REPORTING

The university expects that community members who have information related to conduct that may violate university policies administered under this procedure, will report that information in a timely and thorough manner, regardless of their involvement or source of knowledge related to circumstances alleged. Complaints received by the third-parties who have no involvement in the alleged discriminatory conduct shall be investigated as outlined in these procedures. Anonymity may be requested by individuals filing complaints or otherwise notifying the university of concern for conduct in violation of university policy. In some cases, the anonymity of the complainant or other individual(s) who notify the university of conduct alleged to violate university policy may be maintained to ensure the safety, non-retaliation, and well-being of those involved or others in the university community. Due process may however require notice to the respondent of the source(s) of allegations made. While the university maintains sole discretion to determine when proceeding with an anonymous or confidential complaint is in the best interest of the university community, survivors of sexual misconduct should know that every effort will be made to honor requests for confidentiality and ensure privacy except in instances where there is an imminent threat of further harm or danger to the university community for which they have a duty to warn university administration and/or law enforcement authorities.

V: APPENDICES

The purpose of the following is to clarify the basic differences between the KCAD student disciplinary system and the court system. Like all college disciplinary systems, the university uses a different “standard of evidence” than is required by the criminal court systems. Additionally, the purposes of the systems are very different. For example: In the criminal court systems the standard of evidence is generally “beyond a reasonable doubt”. In the college disciplinary systems, the standard of evidence is “preponderance of the evidence”. In other words, is it “more likely than not” that a student violated the student code of conduct? Both systems must ensure that proper “due process” is followed. The two systems run independently of each other. The student disciplinary system cannot put students in jail and has no relation to the criminal court system. Colleges do have the legal right and responsibility to determine if their students are responsible for violating their student code of conduct, regardless of what the court system does or does not do. The student disciplinary system is intended to be an educational and remedial process, while the criminal court systems are often punitive.

TITLE IX

Title IX (of the United States Education amendments of 1972) is a comprehensive federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity. Title IX is a landmark federal civil right that prohibits sex discrimination in education. It addresses sexual harassment, gender-based discrimination, and sexual violence. Sexual violence includes attempted or completed rape or sexual assault, as well as sexual harassment, stalking, voyeurism, exhibitionism, verbal or physical sexuality-based threats or abuse, and intimate partner violence. It also addresses discrimination against pregnant and parenting students and women in STEM (science, technology, engineering, and math) programs.

KCAD COMPLIANCE WITH TITLE IX

Kendall College of Art and Design of Ferris State University does not tolerate sexual violence in any form, including what is often labeled “acquaintance rape” or “date rape.” Student and Employee Dignity Policies demand all university community members to act with dignity and treat each other with respect. Sexual violence is a violation of the dignity and respect policies, as well as other policies and criminal law. The university will take complaints of discriminatory conduct seriously and is committed to prompt, thorough and appropriate review of

ACADEMIC POLICIES AND PROCEDURES

allegations made or known to the administration.

Individuals who believe that they have been the victim of conduct prohibited by the university's policy on non-discrimination and/or its employee and student dignity policy or who believe that they have witnessed or otherwise have information about conduct in violation of those university policies should promptly report complaints to the university.

- Complaints are filed with the Dean of Student Success (Title IX Deputy Coordinator at KCAD), 17 Fountain NW, Grand Rapids, MI 49503, 616.451.2787, x1113 or the Title IX Coordinator at FSU Big Rapids, University Center 129A, 805 Campus Dr., Big Rapids, MI 49307, (231) 591-2088.
- For confidential reporting and additional support, students have the option of connecting with KCAD's Personal Counseling Center.
- Many Ferris State University employees are considered Responsible Employees. Under Title IX, these individuals are obligated to report to the Title IX Coordinator if they know or, in the application of reasonable care, should know of an instance of sexual misconduct.

STUDENT BUSINESS AFFAIRS

FINANCIAL AID POLICIES AND PROCEDURES

APPLYING FOR FINANCIAL AID

In order to be considered for financial aid, students must first complete the Free Application for Federal Student Aid (FAFSA). Students can file the FAFSA online at fafsa.gov. Filing online will take 7-10 days for processing versus 4-6 weeks with the paper submission. Students should make sure they use the federal school code number of 002260 (for Ferris State University). A student should file the FAFSA as soon after October 1 of each year when a student is considering attending college for the following academic year.

The FSA ID

The Federal Student Aid ID (FSA ID) must be used to log in to certain U.S. Department of Education websites including the FAFSA. The FSA ID confirms the identity when people access their financial aid information and electronically sign the FAFSA. Students and parents/guardians can create a FSA ID at fsaid.ed.gov/npas/index.htm

Verification

Approximately 30% of all FAFSA's that are submitted to the federal processor are randomly selected for a process called verification. Students will be notified and instructed by Ferris State University on what they need to supply for documentation. Generally, this consists of a verification worksheet and the use of IRS Data Retrieval system or submission of IRS tax return transcripts.

FINANCIAL AID AWARD NOTICE

Once the Financial Aid Office has received a student's processed FAFSA information and the student has completed the verification process (if selected), an award notice will be made. The electronic award notice will state the amount and type of financial aid the student is eligible to receive for the designated semesters. Students must accept/decline their awards electronically through [MyFSU](https://myfsu.com). Financial aid awards are based upon full-time enrollment. If students enroll less than full-time, certain grant, loan, and scholarship funds may be reduced on the fourth class day of each semester.

PAYMENT OF FINANCIAL AID

After students have completed all paperwork required by the Financial Aid Office, their financial aid will be credited to their student account after the drop/add period has expired for each semester.

Work-study awards do not automatically credit to student's accounts. Students will receive a paycheck bi-weekly for actual hours worked.

Students are responsible for paying what financial aid does not cover. If a student's financial aid exceeds the amount they owe the university, a refund will be available to the student after classes have begun. Dates of refunds are posted on KCAD's website, www.kcad.edu

DIRECT LOAN PROGRAM

KCAD participates in the Direct Lending Program, which means that the college works directly with the United States Department of Education for lending students federal loans. The award notice students receive from the Financial Aid Office will indicate the maximum amount of federal loans the student is eligible to receive. Students will need to accept, decline, or reduce the loan amount offered. Students are strongly encouraged to borrow only what is necessary to cover educational costs in order to minimize loan indebtedness.

A student who is a first-time Direct Loan borrower, must complete and sign a Master Promissory Note and complete Entrance Counseling at studentloans.gov before any loan funds can be credited to their account.

SATISFACTORY ACADEMIC PROGRESS

To remain eligible to receive financial aid at KCAD, a student must make satisfactory academic progress in the following areas:

- Cumulative GPA – each undergrad student must maintain a minimum GPA of 2.00 and each graduate student a minimum GPA of 3.00 to be eligible for further funding.
- Students must complete at least 67% of their cumulative total attempted hours.
- A bachelors degree must be earned within 180 attempted credit hours. A graduate degree attempted credit hours will vary depending on program. Please see [kcad.edu/admissions/funding-your-education/satisfactory-academic-progress/](https://www.kcad.edu/admissions/funding-your-education/satisfactory-academic-progress/)

STUDENT BUSINESS AFFAIRS

Students will be monitored once a year at the end of the spring semester.

Financial Aid counselors are available on a walk in basis between 8:30a.m. and 4:30p.m. – appointments are recommended. Visit kcad.edu/admissions/funding-your-education/ for more information.

SCHOLARSHIP OPPORTUNITIES

Students can help to fund their education through a variety of scholarships available to KCAD students. Please note scholarship deadlines and criteria do vary.

SCHOLARSHIPS OF MERIT

Scholarships of Merit are awarded annually to current graduate and undergraduate students. Please visit kcad.edu/admissions/funding-your-education/scholarships/scholarship-of-merit/

DONOR SUPPORTED SCHOLARSHIPS

Thanks to the generosity of KCAD alumni and friends the college is able to offer financial support for its students through several donor supported scholarship opportunities. Visit kcad.edu/admissions/funding-your-education/scholarships/kcad-endowed-scholarships/

MY SCHOLARSHIPS

Since KCAD is part of Ferris State University, KCAD students are able to search and apply for several university scholarship opportunities in addition to KCAD specific opportunities. Students should login to [MyFSU](#), click the MyScholarships link and create a profile to begin to review scholarship opportunities. Application opens in mid-December annually.

PRIVATE SCHOLARSHIPS

General

KCAD has developed a resource that includes a listing of several outside private scholarship opportunities that are available to students regardless of their program of study. Students should visit kcad.edu/admissions/funding-your-education/scholarships/general/

Program Specific

KCAD has developed a resource that includes a listing of several outside private scholarship opportunities that are

program specific. Students should visit kcad.edu/admissions/funding-your-education/scholarships/program-specific/

TUITION AND FEES

Visit kcad.edu/admissions/funding-your-education/tuition-expenses/ for KCAD's current tuition and fee rates.

COURSE FEES

Students enrolled in the following types of courses will be assessed a course fee per student per course enrolled:

- Digital Resource Fee
- Fashion Studies Studio Fee
- Metals and Jewelry Design Studio Fee
- Model/Life Drawing Fee
- Photography Studio Fee
- Print Management Fee
- Printmaking Studio Fee
- 3D Studio/Sculpture Fee

OTHER FEES

- Enrollment Deposit [non-refundable, but applies toward tuition]
- Orientation Fee [one time fee for first-year students]
- Student Life/Activity Fee [per semester enrolled]
- Technology Fee [per semester enrolled]

FEES FOR ADDITIONAL SERVICES

Tuition and Fee Payment Plan

KCAD students may choose to set-up a payment plan for a minimal fee per semester. Visit kcad.edu/admissions/funding-your-education/tuition-expenses/ for complete details on current payment plans available to KCAD students.

Studio Space Rental Fee

KCAD offers students the option to rent studio space at 89 Ionia, which is adjacent to KCAD's 17 Fountain St. NW Building. These studios are generous in size, come with a table and chair, are well ventilated and accommodate many different types of media. Studios have 24-hour secure keycard access. Please visit kcad.edu/facilities/studios/ for more information.

KCAD students who choose to rent a studio space from the college will be assessed the following types of fees:

- Studio Deposit

STUDENT BUSINESS AFFAIRS

- Studio Space Fee [per semester, per undergraduate student]
- Studio Key Card

Other Fees

- Locker Deposit [per academic year, if rented by student - returned if locker is not damaged]
- Locker Fee [per academic year, if rented by student]
- Official Transcript Fee [if requested by student]
- YMCA Student Membership Fee [if enrolled by student]

Fines

- Late Payment Penalty of 2% of the Unpaid Balance [assessed if payment is made after the payment deadline]
- IT Lost/Damaged Hardware Fine [varies by circumstance]
- Library Lost or Delinquent Fine
- Lost Student ID Fine

REFUND POLICIES

The college follows two policies when determining refunds:

1. Total Withdrawal Tuition Refund Policy
2. Federal Financial Aid Refund Policy mandated by Federal Title IV Regulations

The first policy deals with crediting charges to a student's account depending on the point that the student withdrew in a semester. The latter policy deals with the returning of federal financial aid to the Title IV Programs. Both policies are explained below, in addition to procedures for returning funds to non-federal financial aid programs.

TOTAL WITHDRAWAL TUITION REFUND POLICY

Refunds, or credits to a student's account, are made in cases of total withdrawal from the university. A reduction in course load, for example withdrawal from one class, after the 4th day of classes is not a basis for a refund. All tuition charges and financial aid credits are used in calculating student refunds. The number of class days used to determine the percentage point of the semester will vary with each semester. Students who are judicially suspended or dismissed will not receive refunds for tuition and fees.

Percentage of Refund for Total Withdrawal Within a Semester

- On or before the first day of the semester 100%
- First day through fourth day of the semester 100%

- Fifth day through 25% of the semester 50%
- 26% through 50% of the semester 25%
- 51% of the semester and after 0%

Example: Days in the semester: 76, Date of withdrawal: 15th class day, $15/76 = 20\%$ of semester. Student is eligible for 50% reduction in tuition charges

Refund Due Withdrawal from Extenuating Circumstances

In the event that a student withdraws from one or more classes because of a serious illness or other extenuating circumstances, the student may request a financial refund. The student must submit a letter in writing explaining the extenuating circumstances along with documentation which substantiates the circumstance to Registrar's Office. The letter and documentation will be submitted to the Dean of Academic Affairs for a determination (see Withdrawing from the University section under Academic Policies and Procedures).

If a refund is granted, it will be prorated based on the percent of the semester completed. Only one appeal per student will be accepted during academic attendance at the college. Requests must be received within 30 calendar days after a course withdrawal or total withdrawal is submitted.

Refund Due to Withdrawal from Active Military Duty

The term "active military duty" means active duty in the various branches of the United States military or State National Guard. A refund will be processed for only those registered courses in which credit has not been received (see Withdrawing from the University section under Academic Policies and Procedures). Upon receiving approval of withdrawal due to active military duty, the college will process a refund based on the criteria in this policy. All charges, such as emergency loans, library, etc. will be deducted in calculating the refund amount.

Refund will be made payable to the student in the same proportion as payments were received to liquidate the charges. Amounts that have been provided by financial aid awards for tuition and fees are not refundable. However, such amounts will be returned to the respective financial aid account.

This policy is not applicable to students who voluntarily enlist in the various branches of the military or the State National Guard. The Dean of Academic Affairs along with the Dean of Student Success or his/her designee must approve exceptions to this policy.

STUDENT BUSINESS AFFAIRS

FEDERAL FINANCIAL AID REFUND POLICY

Federal financial aid funds will be reduced according to Federal Title IV Regulations. The reduction will be in direct proportion, beginning with federal loans, to the length of time a student remains enrolled, up to 60% of the enrollment period. Federal Financial Aid (Title IV) consists of the following: Pell Grant, SEOG, William D. Ford Direct Subsidized and Unsubsidized Loans, William D. Ford Direct Parent Loan for Undergraduate Students (PLUS), and Iraq/Afghanistan Service Grants. Federal Work Study is not included when figuring withdrawal refunds. The number of calendar days used to determine the percentage of unearned federal aid will vary with each semester.

For example a student withdraws on the 63rd calendar day. One semester is equal to 110 calendar days.

The students total cost to attend was:	\$2,000
The students total financial aid was:	-\$1,000
<u>The student made a personal contribution of:</u>	<u>-\$1,000</u>
The balance due is:	\$ 0

This student has earned 57% of their federal aid (63/110). Therefore, this student has not earned 43% of their federal aid and it must be returned to the Title IV Programs.

The amount returned is \$430 ($\$1,000 \times 43\% = \430). KCAD will return this amount to the Federal Aid Title IV Program and as a result the student will have a balance of \$430.00 on their student account that must be paid.

REFUND PROCESS

FEDERAL AND NON-FEDERAL FINANCIAL AID

Students who have federal financial aid funds and other types of financial aid will receive a credit according to the Tuition Refund Policy. Federal financial aid funds will be paid back first according to the aforementioned Federal Financial Aid Refund Policy. If there is still a credit on a student's account, the amount of the credit will then be used to return funds to the remaining financial aid programs until the credit has been reduced to zero.

NON-FEDERAL FINANCIAL AID

Students who have financial aid other than federal financial aid funds will receive a credit according to the Tuition Refund Policy. The amount of the credit on the student's account will be refunded back to the financial aid programs. After the financial aid programs have been repaid and if there were personal payments by the student, any credit remaining will be refunded to the student.

NON-FINANCIAL AID

For the non-financial aid student, the student's account will be credited according to the Tuition Refund Policy and the credit on the account will be refunded directly to the student.

The refund schedule may change without notice to comply with Federal Regulations.

STUDENT SERVICES AND SUPPORT

Student success is important to KCAD. Below are just some of the ways that the college helps to support students in their efforts to meet their educational goals.

ACTIVITIES AND RESOURCE CENTER

BREAK ROOM

This is a multiple use private space that can be utilized for, but is not limited to the following: studying, meditation, yoga, low-stimulus environment, reflection, and test-taking.

CAREER AND PROFESSIONAL DEVELOPMENT EVENTS

KCAD offers students professional development opportunities from faculty and industry professional through lectures, workshops, demonstrations, portfolio reviews, exhibitions and field trips.

HANDSHAKE

Handshake is the University resource for students and alumni that are searching for internships and employment opportunities. The resource connects students/alumni with employers online in a digital platform that allows students/alumni to search for posted positions, post their resume and portfolio materials, submit employment application materials, search for career events in the area and research employment information. Students can access Handshake through MyFSU.

FOOD PANTRY

The Re:Source Room is available for any KCAD student in need of food pantry items. Examples of items available are pasta, soup, cereal, canned fruit and vegetables, and peanut butter and jelly. There is no income limit and students can access the space as needed. If students are not able to visit the Re:Source Room during normal hours, they should email kcaders@ferris.edu to schedule an appointment.

ID CARDS

The KCAD ID card is required to utilize KCAD Library resources and gain free admittance to the UICA. KCAD ID cards are available Monday through Friday between 8:00am - 5:00pm. There is a \$25 fee to replace a lost ID card. The fee is waived for stolen ID cards if a copy of a police report is submitted.

LEARNING CENTERS AND TUTORING SERVICES

Students can receive learning support through appointment based

tutoring or through the use of KCAD's Learning Centers.

Individual tutoring is considered on a case by case basis for some general education and art history courses. Students need to make a tutoring request for art history and general education courses by completing an application in the Activities and Resource Center.

Students can access Learning Centers during open hours. No appointment is necessary. Upon arrival a consultant will be available to assist students with their questions. KCAD offers the following Learning Centers: The Writing Center, Digital Learning Center, and Design Drawing Learning Center.

Please visit kcad.edu/current-students/activities-resource-center/ for the most up-to-date Learning Center hours.

PERSONAL COUNSELING

Mental health counseling services are available to currently enrolled KCAD students. KCAD is committed to enhancing its student's academic, social, cognitive, and personal development.

Counseling can help students understand and manage mental health symptoms. Students visit the Counseling and Disability Services Office for a variety of reasons such as anxiety, stress, time management, conflict with others, depression, abuse, trauma, or substance abuse.

SCOPE OF PRACTICE

Generally, the counseling provided is short term in nature. When mental health treatment is not within the clinician's scope of practice, an appropriate referral source is identified. If a student requires more intensive or long term counseling, referrals are made to outside agencies or private practitioners. Students can make an appointment by visiting the Activities and Resource Center, emailing kcadcounseling@ferris.edu or calling (616) 451-2787, x1136.

CAMPUS SECURITY AUTHORITY REPORTING

As a result of the negotiated rule making process which followed the 1998 amendments to 20 U.C.S. Section 1092(f), clarification was given to those considered to be campus security authorities. Professional Counselors, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, the professional counselor encourages, if and when the counselor

STUDENT SERVICES AND SUPPORT

deems it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

The rule making committee defines Professional Counselors as an employee of an institution who's official responsibilities include psychological counseling for members of the institution's community and who is functioning within the scope of his or her license or certification.

REGISTERED STUDENT ORGANIZATIONS

KCAD students have the opportunity to connect through various student organizations. To learn more about these organizations or how to get involved please visit kcad.edu and search for "student organizations directory".

KCAD BOOKSTORE

ORDERING BOOKS

Ordering books online and early offers priority toward receiving used books. To order books online students must sign-in to MyFSU, select "Student Tab", select "My Registration", select "Detailed Schedule", choose correct semester and click the Order Now tab then Add to Cart. A view of the cart will show all required and recommended books for each course. Students should also remember, KCAD's Bookstore will price match and that financial aid and campus charges are available the week before classes begin and during the first week of class. KCAD's Bookstore is operated by Barnes and Noble Education.

BUILDING AND GALLERY HOURS OF OPERATION

Please visit kcad.edu/current-students/building-hours/ for KCAD's current hours of operation. Labs and shop hours are posted on campus. The Fed Galleries @ KCAD hours of operation are located at kcad.edu/galleries/. UICA hours of operation are located at uica.org/about/

CAMPUS FOOD OPTIONS

GRCC DINING SERVICES

KCAD is collaborating with Grand Rapids Community College (GRCC) to provide KCAD students with the opportunity to have a GRCC Raider Card, which can be used for dining services at GRCC. The Raider Card functions like a cash debit card and can be used at all dining service locations on the campus of GRCC,

which is adjacent to KCAD's main campus buildings. Funds can be added to Raider Cards at cash machines located on GRCC's campus, or via the GRCC web-based interface. Family members of students can also add funds to the cards via this interface.

Students interested in taking advantage of this option need to complete an application to participate. Applications are available at KCAD's Student Services Office. Once completed KCAD will submit student applications directly to GRCC, who will then set up the student's account. Once students are set up in the system, they will then need to visit GRCC's Office of Student Life to be issued the card. Please note, the Raider Card will only be activated for use at GRCC dining service locations – the Raider Card will not have printing or parking privileges on GRCC's campus. For more information, please visit KCAD's Student Services Office.

VENDING AND MICROWAVES

Vending machines and microwaves are located off of the Student Commons in the 17 Fountain ST. NW Building, as well as in the student lounge located on the garden level of the Woodbridge N. Ferris Building.

KCAD BOOKSTORE

KCAD's Bookstore hosts a variety of healthy food and snack options for students along with coffee, tea, and bottled beverages.

COMMUNICATION

The college will communicate with students regularly through each student's MyFSU email account provided by the college. Every current student is provided with an email account. It is important for all students to check their MyFSU email account daily.

Each morning, Monday through Friday, students will receive the KCAD Daily. This email contains important information for students about upcoming deadlines, opportunities, and events.

KCAD GALLERIES

KCAD hosts a variety of gallery spaces on campus providing students with the opportunity to not only exhibit their work, but to also experience a wide array of work by visiting artists.

ALLUVIUM

Located in 89 Ionia adjacent to KCAD, Alluvium is a gallery space curated and run by KCAD's graduate students.

STUDENT SERVICES AND SUPPORT

THE FED GALLERIES @ KCAD

The Fed Galleries @ KCAD occupies over 3,500 sq. ft. of the Woodbridge N. Ferris Building on the first floor. This gallery focuses on exhibiting work by visiting artists from around the world, with occasional exhibitions by KCAD faculty. At the close of each school year, the gallery hosts the college's annual Masters Thesis Exhibition and Excellence Awards Exhibition.

For more information or to see current and past exhibitions, visit kcad.edu/galleries

SPARKLAB

Bright ideas begin here. This uncurated, unjuried space is located within The FED Galleries @ KCAD. Students can propose an exhibition of their work, create an installation, host a workshop, hold an open critique or use it as a performance space. This is just the beginning – the spark begins with each student participant. Interested students should contact the Curator of Exhibitions at 616.451.2787, x1169.

HELEN MILLER KENDALL GALLERY (HMK GALLERY)

The Helen Miller Kendall Gallery is located on the west side of the 17 Fountain St. NW Building on the first floor with street side windows facing Ionia. This gallery established in 1982, is named in honor of Helen Miller Kendall who founded the college.

GALLERY 104

Gallery 104 is located on the west side of the 17 Fountain St. NW Building on the first floor. This gallery features undergraduate exhibitions, and is run by students in KCAD's Gallery Internship program. Student's interested in applying for an exhibition should contact the Director of Exhibitions at 616.451.2787, x1138.

URBAN INSTITUTE FOR CONTEMPORARY ARTS (UICA)

KCAD students enjoy a complimentary membership to the UICA which features gallery exhibitions of work from regional, national, and international artists throughout the year. UICA also hosts a range of dynamic events including concerts, performance art, artist receptions, gallery talks, an annual Holiday Artists' Market, and other programs that nurture our creative community. UICA's 195-seat film theater shows

independent cinema, international films, and documentaries six days a week.

Member benefits include; free gallery admission, access to member-only events, \$5 movie tickets, and a 10% discount at the UICA Shop.

Just a few blocks away from KCAD's main campus, UICA is the perfect space to work on homework, get inspired, or relax between classes.

UICA also offers students the opportunity to get involved as a volunteer, docent, and/or intern. Students are also able to apply for forthcoming exhibitions and sell handmade works in The UICA Shop. For more information visit uica.org

HOUSING

KCAD provides housing guidance but does not maintain residence halls for students. Many students rent apartments, rooms or houses in the nearby Heritage Hill historic district. Most of these rentals are within walking distance of the college. For more information, please visit kcad.edu/life/housing

LIBRARY

KCAD's Library collections provide a diverse body of materials for students pursuing degrees in art education, art history, fine art, and design. While the collection's strength is in art and design materials, major liberal arts subjects are also represented. There are professional academic librarians on-site to provide reference services, including research and library instruction. KCAD students, faculty, and staff have off-campus access to resources available through KCAD's Library Online. Visit libkcad.ferris.edu and kcad.edu/library for more information.

LOCKERS

Lockers are available for students to rent in KCAD's 17 Fountain St. NW Building on the third floor and lower level. Each locker is four feet deep and large enough to hold a portfolio. The cost is \$45.00 per academic year. Students who wish to rent a locker should visit the Student Services Office.

RECREATION

GRCC SPORTS FACILITIES

The pool, track, exercise and sports facilities at the GRCC Ford Fieldhouse are available to KCAD students at a minimal annual fee.

STUDENT SERVICES AND SUPPORT

YMCA

See the Activities and Resource Center (ARC) to arrange for membership.

RESTROOMS

Restrooms are located on each floor of the 17 Fountain St. NW Building and Woodbridge N. Ferris Building. There are single stall restrooms located in the Activities and Resource Center and on the 7th floor of the 17 Fountain St. NW Building in the corridor just outside of the Student Services Office.

A CULTURE OF SUSTAINABILITY

KCAD strives to be a carbon-neutral campus with the support of its students, faculty, and staff through the following efforts.

LEED GOLD CERTIFICATIONS

KCAD's Woodbridge N. Ferris Building and Urban Institute for Contemporary Arts both hold LEED Gold Certification by the U.S. Green Building Council (USBC).

RESPONSIBLE WASTE DISPOSAL

Students are encouraged to practice responsible waste management practices on and off campus. Bins located throughout campus help the college to sort compost, recyclables, returnables, and landfill trash. Compost includes soiled paper, pizza boxes, Jimmy Johns wrappers, coffee grounds, wood, sawdust, and food including meat and bones. KCAD recycles plastics #1-7 [not #0, which is compostable], and clean paper. KCAD also provides recycling for other objects such as: eye glasses and cell phones (first floor front desk), X-acto blades and batteries (first floor Facilities Office of the 17 Fountain St. NW Building), and metals and wood (basement of the 17 Fountain St. NW Building). KCAD does not currently have recycling available for glass or chip bags. Please bring glass home to properly recycle or choose to use recyclable containers. The college also encourages its community to use comprenew.org to properly dispose of all electronic waste. Please do your part!

TRANSPORTATION AND PARKING OPTIONS

The Rapid is a clean, safe, and convenient means of public transportation operated through the City of Grand Rapids. KCAD offers students a free bus pass that can be used on all Rapid bus routes. Students can pick up their bus pass in the Activities and Resource Center.

There are a variety of parking options available to students and guests around KCAD's campus. Parking availability will vary depending on the day of the week and time of day. Options include City of Grand Rapids parking facilities, St. Marks Episcopal Church, First Park Congregational Church, and metered parking.

BIKE RACKS

Bike racks are located in front of the 17 Fountain Street NW and Woodbridge N. Ferris buildings, and on the first floor of the Pearl/Ionia parking ramp across the street to the west of the 17 Fountain St. Building. The City of Grand Rapids installed a bike repair station near the entrance to the 17 Fountain St. NW building. The station is available for anyone in Grand Rapids.

Visit kcad.edu/life/visiting/parking/ for more information on available transportation and parking options.

SAFETY AND SECURITY

CLERY ACT COMPLIANCE POLICY

KCAD is committed to campus security and safety and recognizes this as an important issue in postsecondary education. The U.S. Department of Education adopted the Crime Awareness and Campus Security Act of 1990, commonly referred to as the Clery Act, to provide students nationwide with a safe environment in which to learn and keeping students, parents and employees well informed about campus security.

In compliance with the Clery Act, KCAD's Campus Crime Awareness – Safety Fire Report is published on a yearly basis. This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or properties owned or controlled by KCAD; and on the public property within, or immediately adjacent to and accessible from the KCAD campus. This report also includes Hate Crime reporting and Fire Statistics reporting. Visit kcad.edu/safety-and-security/policies/ to view a copy of this report.

EMERGENCY MANAGEMENT LEADERSHIP TEAM (EMLT)

The EMLT is composed of leadership from across KCAD, with representation from staff and faculty. During emergency situations, EMLT is the central team responsible for information sharing with the KCAD, FSU, and UICA community, as well as for determining and implementing a coordinated response strategy. KCAD EMLT members meet regularly throughout the year to develop and practice the implementation of emergency plans, including disaster response and evacuation through annually scheduled drills that test emergency procedural operations.

SECURITY

The college utilizes the services of a security company with extensive experience serving higher education institutions in Michigan. All uniformed security officers carry radios, have CPR and AED training, and have been trained in the emergency response protocol.

SECURITY OFFICER PHONE NUMBERS:

- KCAD 17 Fountain St. NW and 89 Ionia Studio Security: 616-430-1794
- KCAD Woodbridge N. Ferris Building Security: 616-350-3820

- UICA and KCAD Master of Architecture Studio Security: 616-350-7273

EMERGENCIES

In the event of a life-threatening emergency, call 911. If you are unsure, call 911. It is best to let the first responders evaluate the situation. If you or someone is available to notify the Security Officer in the building where the event is located, please call the security phone number as provided.

If there is a non-life threatening emergency but you need help, call the Security Officer in the building where the event is located for assistance. The Security Officer will dispatch the Emergency Management Leadership Team and will assess the situation and provide an appropriate response.

EMERGENCY PREPARATION

Take time to familiarize yourself with the emergency procedures at KCAD. Evacuation routes, location of AED and fire extinguishers, security officer phone numbers and protocol for emergencies are posted in each classroom. For individuals who may have difficulty evacuating the building independently during an emergency you are encouraged to contact the Counseling and Disability Services Office at the start of each semester so an emergency evacuation plan can be discussed and shared with emergency responders.

EMERGENCY TEXT ALERTS

KCAD faculty, staff, and students are strongly encouraged to sign up to receive official emergency text alerts so they are the first to know about time-sensitive campus safety issues and closings due to weather or other disruptions. To sign up, visit [MyFSU](#) and click on the link in the "Sign up for Text Alerts" channel.

Those who enroll should take note of the following:

- Enrollment is voluntary, but strongly encouraged
- Restricted use for immediate notification to students, faculty and staff
- Short Message Service (SMS) text messaging must be enabled on your cell phone account to receive text messages
- You are responsible for any text message charges that may be incurred from enrolling in this service

SAFETY AND SECURITY

- Information provided is kept confidential and won't be used for any other purpose

WEATHER RELATED CLOSURE

Weather related closures will be communicated with students via the following channels:

- kcad.edu
- ferris.edu email
- Emergency Text Alert (students must sign up to receive)
- Local TV and social media channels

FIRE

If you are the first to notice a fire, pull the closest fire alarm, exit the building and call 911. When you are able, contact the Security Officer of the building where the event is located to provide them with information about the incident. When you hear an alarm, evacuate the building immediately. Follow instructions from the Emergency Management Leadership Team.

TORNADO

In the event of tornado warning students, faculty, and staff should follow the following procedures when on campus:

- Quickly and safely move to the lowest level of the building.
- Make sure to avoid areas with glass walls or windows. Follow instructions from the Emergency Management Leadership Team.
- Wait for an all clear before leaving the building or returning to another area of the building.

The city sirens are tested on the first Friday of each month at noon during tornado season.

FIRST AID KITS AND AUTOMATED EXTERNAL DEFIBRILLATORS

First Aid Kits are located throughout the 17 Fountain St. NW Building, UICA, and the Woodbridge N. Ferris Building. See the emergency evacuation route on the back of each classroom door to locate the nearest First Aid Kit or Automated External Defibrillators (AED). AEDs are located at the 17 Fountain St. NW Building Atrium, the 4th floor west elevator, and the 7th floor west elevator. In the Woodbridge N. Ferris Building, AEDs are located on the 1st floor and the 3rd floor. The UICA has AEDs on the 1st and 4th floor.

Please visit kcad.edu/safety-and-security/ for more information.

ASSUMPTION OF RISK, CONSENT, AND RELEASE

All students acknowledge opportunities throughout the school year to participate in a variety of extracurricular activities and events not required as part of the student academic curriculum, including, but not limited to: educational, recreational, and social activities and programs that occur on or off campus property; consumption and/or participating in the distribution or selling of food and beverages by students, student organizations, and/or non-university individuals; and travel to and from and participation in events conferences, and other activities on and off campus.

As a student, you recognize that your participation in such extracurricular activities may involve physical exertion and/or actions or omissions which could cause or result in injuries and/or health problems; contact with a variety of individuals, including non-university persons; risk of loss or damage to property; inconvenience and discomfort; exposure to circumstances and presence in locations with no supervision or protection; and other risks inherent in the particular activity or event in which you may be participating.

In consideration of being permitted to utilize these facilities and equipment, and to participate in the activities and events available to our students, you understand the above risks may occur; you assume all risks inherent in and which from your participation in travel, activity, and connected activities and other consequences or events that occur in conjunction with such extracurricular activities or events.

To the fullest extent permitted on behalf of you and your heirs, assigns and all other, by law, you knowingly and intentionally release and waive any and all claims of whatsoever kind of nature against Kendall College of Art and Design of Ferris State University, its Board of Trustees, President, officers, and employees, advisors, agents, and representatives which may arise out of your participation in those activities and events, including but not limited to acts, omissions, or negligence of other students, advisors, and other individuals or organizations except for the University's gross negligence or willful and wanton misconduct. You further agree to be

SAFETY AND SECURITY

responsible for your own safety, well-being, and conduct, and that neither Kendall College of Art and Design of Ferris State University, its Board, President, officers, employees, agents, or representatives will be liable or responsible if you suffer bodily injury, property damage, personal injury, death, and/or other damages or losses, except if caused by their gross negligence or willful misconduct.

You also understand and agree you are solely responsible and assume all risk for damage or loss or theft of personal belongings (equipment, cameras, keys, jewelry, clothes, etc.) brought with you when participating in and traveling to and from such activities or events. Kendall College of Art and Design of Ferris State University is not responsible for these personal items and they are not covered by Kendall College of Art and Design of Ferris State University's insurance coverage.

You also authorize being taken to a medical facility for treatment in the event of an emergency, and consent to emergency medical treatment being administered to you in the event you are unable (or your parent or guardian, if applicable, cannot be reached) to authorize treatment.

You recognize that you may appear in photographs, video tapes, recordings, motion pictures, and other records of the extracurricular activities or events in which you participate, and you consent to Kendall College of Art and Design of Ferris State University using, at its discretion, such photographs, video tapes, motion pictures, recordings, and other recordings in which you may appear, unless you inform the photographer that you do not wish to be filmed. You also understand that Kendall College of Art and Design of Ferris State University cannot control filming between students.

BACHELOR OF SCIENCE DEGREE

KCAD'S Art History program offers a critical academic investigation into both the history of art and the history of design with an added option of focused studio experiences. Students develop a deep understanding of creativity as a cultural and social force, learning to analyze scholarship and write with insight and clarity. They emerge from the program ready to pursue a wide variety of careers and prepared to place art and design in a cross-cultural, global framework.

ART HISTORY – STUDIO

Course	Credit
Studio	18
KCPA 110 2-D Design	3
KCSF 111 3-D Design	3
KCPA 112 Color	3
KCDR 131 Drawing I	3
KCDR 132 Drawing II	3
KCDR 221 Figure Drawing I	3

General Education	45
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3
Aesthetics	3
Mythology	3
Religion	3
Literature (from 300, 400 level)	3
Social Science (from 300, 400 level)	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

(Recommended at the 200 level or higher)

Capstone (from KCHU 460, 461 or KCSS 460) 3

Course	Credit
Major Core	45
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
Non-Western Art History	3
Non-Western Art History	3
KCAH 311 Modern Art	3
Art History with emphasis in Architecture or Design	3
KCAH 317 Contemporary Art	3
American Art History	3
Electives (from KCAH 200, 300, 400)	
Four (4) Electives	12
Seminars (KCAH 400 level)	
Three (3) Electives	9
Electives	12
Four (4) Electives	12

MUSEUM STUDIES – MINOR

A total of 15 hours from the following required and elective courses:

KCMS 346 Museum History and Theory (required)	3
KCAH 402 Internship in Art History (required)	3-9
KCAH 407 Historiography (elective)	3
KCED 425 Teaching Principles for the Non-Major (elective)	3
KCSS 243 Anthropology (elective)	3

BACHELOR OF SCIENCE DEGREE

ART HISTORY – ACADEMIC

Course	Credit
General Education	45
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3
Aesthetics	3
Mythology	3
Religion	3
Literature (from 300, 400 level)	3
Social Science (from 300, 400 level)	3
<i>Choose one of the following:</i>	
KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)	
At least 3 Pathway Courses	
<i>(Recommended at the 200 level or higher)</i>	
Capstone (from KCHU 460, 461 or KCSS 460)	3
<i>(At least 5 of GE courses must be 300 level or above)</i>	

GE Minor or GE or Studio

General Education Minor	15
Five (5) Electives	15
<i>(All GE minor courses must be at the 200 level or above)</i>	

Major Core	45
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
Non-Western Art History	3
Non-Western Art History	3
KCAH 311 Modern Art	3
Art History with emphasis in Architecture or Design	3
KCAH 317 Contemporary Art	3
American Art History	3
Electives (from KCAH 200, 300, 400)	
Four (4) Electives	12
Seminars (KCAH 400 level)	
Three (3) Electives	9
Electives	15
Five (5) Electives	15

ART HISTORY – MINOR

Any five art history courses in addition to KCAH 111 and KCAH 112.

MUSEUM STUDIES – MINOR

A total of 15 hours from the following required and elective courses:

KCMS 346	Museum History and Theory (required)	3
KCAH 402	Internship in Art History (required)	3-9
KCAH 407	Historiography (elective)	3
KCED 425	Teaching Principles for the Non-Major (elective)	3
KCSS 243	Anthropology (elective)	3

BACHELOR OF FINE ARTS

ART HISTORY

Art History is important to every artist's education. Cultural, political, religious, and social events have always inspired and influenced the artist. Studies in the history of art help reconfirm both the artist's relationship with the past and his or her responsibility to the present. These courses will help students develop a critical eye and a deeper understanding of aesthetics. Upper-level courses, beyond the required first year survey, encourage the student to explore specific areas of interest, history of photography, fashion, modernism, Native American or Eastern art. Seminars on specific topics, from feminist criticism to postmodernism, can further expand the student's knowledge of the world of art.

GENERAL EDUCATION

Pathways is the name of KCAD's model for general education courses. It's based on the understanding that the most successful artists, designers, art historians, and art educators are those who stay broadly and endlessly interested in the world around them. That's why KCAD's Pathways model gives you the freedom to pursue an education that sparks your curiosity and stimulates your creativity. Wherever your exploration leads, you'll emerge as a critical and analytical thinker who can both adapt to change and chart new, creative paths forward.

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BACHELOR OF FINE ARTS

ART EDUCATION – WITH K–12 ART EDUCATION CERTIFICATION

KCAD'S Art Education program leverages the latest pedagogical and brain research to prepare students to become leaders and change agents who can unlock the intellectual potential of K-12 students while broadly advocating the value of education in the creative arts. This BFA program emphasizes students' individual artistic development through studio classes taken in tandem with theoretical and hands-on exploration of curriculum design, learning styles, multiple intelligences, classroom management techniques, and visual literacy.

Course	Credit
Art Major/Minor	45
<i>[cumulative GPA 2.50 required]</i>	
KCPA 110 2-D Design	3
KCSF 111 3-D Design	3
KCPA 112 Color	3
KCDR 131 Drawing I and	3
KCDR 132 Drawing II	3
OR	
KCDS 142 Design Drawing I and	3
KCDS 143 Design Drawing II	3
KCPR 231 Introduction to Printmaking	3
KCSF 241 Sculpture I	3
KCSF 220 Ceramics I	3
KCPA 120 Introduction to Painting	3
KCDM 345 Video Production	3
KCED 325 Studio Methods Fall Only	3
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
Art History Elective	3
Art History Elective	3
Focused Elective	9
Three (3) Electives	
Open Studio Electives	9
Three (3) Electives	
General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

General Education (Cont.) 30

Choose one of the following:

KCSC 231	Math in Art and Design	3
KCSC 261	Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

[Recommended at the 200 level or higher]

Capstone (from KCHU 460, 461 or KCSS 460)	3
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Professional Education 38–42

[cumulative GPA 2.75 required]

Level II Course

KCED 240	K–12 Art Education History Spring Only	3
KCED 206	K–12 Art Technology Fall Only	3
<i>Students must take KCED 240 & KCED 206 prior to Level III Portfolio Review</i>		
EDUC 251	Life Span, Human Growth and Development Fall Only	3
EDUC 289	Principles—Teaching/Learning Fall Only	3

Level III Course

Prior to enrolling in Level III courses, students must attempt all sections of the SAT (and pass all sections prior to enrolling in KCED 330), pass the Level III portfolio review, pass all professional education courses with a C or better, with a cumulative professional education GPA of 2.75 or higher and an overall cumulative GPA of 2.5 or higher.

KCED 301	School, Work, and Society Spring Only	3
KCED 320	K–12 Art Methods & Evaluation Fall Only	4
KCED 330	K–12 Instruction Planning and Delivery of Art Spring Only	4
KCED 415	Art Education for Special or Diverse Populations Spring Only	4
EDUC 443	Teaching Reading in Secondary Content Area	3

Level IV Course

Prior to student teaching and professional seminar, students must obtain a cumulative GPA of 2.5 or higher in the art major/minor, earn a cumulative GPA of 2.75 or higher in professional education courses, pass the Visual Arts Education Exam #95, and complete all other courses and program requirements.

KCED 489	K–12 Directed Teaching	6–10
KCED 499	Professional Seminar	2

BACHELOR OF FINE ARTS

ART EDUCATION – NON-CERTIFICATION

KCAD'S Art Education program leverages the latest pedagogical and brain research to prepare students to become leaders and change agents who can unlock the intellectual potential of K-12 students while broadly advocating the value of education in the creative arts. This BFA program emphasizes students' individual artistic development through studio classes taken in tandem with theoretical and hands-on exploration of curriculum design, learning styles, multiple intelligences, classroom management techniques, and visual literacy.

Course	Credit
Art Major/Minor	45
<i>[cumulative GPA 2.50 required]</i>	
KCPA 110 2-D Design	3
KCSF 111 3-D Design	3
KCPA 112 Color	3
KCDR 131 Drawing I and	3
KCDR 132 Drawing II	3
OR	
KCDS 142 Design Drawing I and	3
KCDS 143 Design Drawing II	3
KCPR 231 Introduction to Printmaking	3
KCSF 241 Sculpture I	3
KCSF 220 Ceramics I	3
KCPA 120 Introduction to Painting	3
KCDM 345 Video Production	3
KCED 325 Studio Methods Fall Only	3
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
Art History Elective	3
Art History Elective	3

Focused Elective **9**
Three (3) Electives

Open Studio Electives **9**
Three (3) Electives

Course	Credit
General Education	
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)
At least 3 Pathway Courses
[Recommended at the 200 level or higher]
Capstone (from KCHU 460, 461 or KCSS 460) 3

Professional Education **30**
[cumulative GPA 2.75 required]

Level II Course

KCED 240 K-12 Art Education History Spring Only	3
KCED 206 K-12 Art Technology Fall Only	3
<i>Students must take KCED 240 & KCED 206 prior to Level III Portfolio Review</i>	
EDUC 251 Life Span, Human Growth and Development Fall Only	3
EDUC 289 Principles—Teaching/Learning Fall Only	3

Level III Course

Prior to enrolling in Level III courses, students must attempt all sections of the SAT before 330, pass the Level III portfolio review, pass all professional education courses with a C or better, with a cumulative professional education GPA of 2.75 or higher and an overall cumulative GPA of 2.5 or higher.

KCED 301 School, Work, and Society Spring Only	3
KCED 320 K-12 Art Methods & Evaluation Fall Only	4
KCED 330 K-12 Instruction Planning and Delivery of Art Spring Only	4
KCED 415 Art Education for Special or Diverse Populations Spring Only	4
EDUC 443 Teaching Reading in Secondary Content Area	3

BACHELOR OF FINE ARTS

K-12 ART EDUCATION CERTIFICATION

A student who has a bachelor degree must complete all of the Art Major/Minor (63) and Professional Education (38-42) requirements to receive the K-12 Art Education Certification. The General Education requirements will be automatically completed by the student's previous bachelor degree. The student will not receive a second bachelor degree unless 30 additional credit hours are completed in the Art Major/Minor requirements.

No minor available in this major.

COLLABORATIVE DESIGN

KCAD'S Collaborative Design program transforms curious individuals into "specialized generalists" capable of identifying, facilitating, and communicating design solutions across a broad range of professional applications, both independently and as part of a team. Students will develop strong communication skills, an intimate awareness of how design impacts sustainability and the economy, and an acute understanding of the range and purpose of multiple design disciplines, making them invaluable change agents who can leverage the power of design to meet the evolving needs of businesses and nonprofit organizations.

Course	Credit
Supportive Studio	18
KCDS 110 Digital Foundation	3
KCSF 111 3-D Design	3
KCDS 142 Design Drawing I	3
KCGD 113 Design and Color	3
KCIN 365 Research Methods	3
KCDS 405 Business Side of Design	3

Course	Credit
Major Studio	30
KCDC 120 Introduction to Design	3
KCDC 215 Sustainability and Design	3
KCDC 216 Dialogue and Personality	3
KCDC 311 User Centered Design	3
KCDS 315 Collaborative Projects	3

Course	Credit
KCDC 321 Visual Literacy: Seeing	3
KCDC 430 Design Thinking: Strategies & Tactics	3
KCDC 431 Service Design	3
KCDC 440 Organizational Structures	3
KCDC 460 Capstone	3

Electives **9**

Three (3) Electives

One elective must be Industry/Collaborative Experience

Art History **15**

KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
KCAH 212 Design History II	3
KCAH 311 Modern Art	3

OR

KCAH 317 Contemporary Art	3
300/400 Art History Elective w/design focus	3

General Education **30**

KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

[Recommended at the 200 level or higher]

Capstone (from KCHU 460, 461 or KCSS 460) 3

Minor **15**

COLLABORATIVE DESIGN – MINOR

Minors are defined by a combination of five (5) of the major studio courses. The specific courses to be determined on an individual basis with the program chair.

BACHELOR OF FINE ARTS

DIGITAL ART AND DESIGN – ENTERTAINMENT ARTS FOCUS

Digital Art and Design graduates will be innovative artists and designers, well prepared to create rich media experiences that combine imaging, animation, sound and interactivity. With substantial flexibility in the degree of specialization/generalization built into the curriculum, students will be able to develop portfolios in one or more of these professional media markets: Digital Imaging, 2D Animation, 3D Animation, Motion Graphics, Interactive Design.

The Digital Art and Design program is designed to provide opportunities that are cross-platform and user-experience driven. They blend self-directed learning with hands-on instruction by experienced professionals. Projects and studio work may be centered around public service content, while allowing the freedom of creative expression that is necessary for every artist and designer to find their own voice.

<i>Course</i>	<i>Credit</i>
Supportive Studio	24
KCGD 112 Graphic Studio I	3
KCGD 113 Design and Color	3
KCDR 131 Drawing I	3
KCDR 221 Figure Drawing I	3
KCDR 222 Figure Drawing II	3
KCDM 231 Sound Design	3
KCDM 241 Digital Imaging I	3
KCDM 250 Digital Character Drawing	3

<i>Course</i>	<i>Credit</i>
Major Studio	42
KCDM 232 Intro to Digital 3D	3
KCDM 235 Interactive Multimedia Design	3
KCDM 243 Digital Imaging II	3
KCDM 294 Animation Processes	3
Five (5) Electives	15
KCDM 420 Professional Studio I	3
KCDM 421 Professional Studio II	3
KCDM 466 Digital Art & Design Thesis I	3
KCDM 467 Digital Art & Design Thesis II	3
KCDM 468 Professional Practices	3

<i>Course</i>	<i>Credit</i>
Art History	12
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
Art History Elective	3
Art History Elective	3

General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

(Recommended at the 200 level or higher)

Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives	12
Four (4) Electives	

BACHELOR OF FINE ARTS

DIGITAL ART AND DESIGN – MULTIMEDIA DESIGN FOCUS

Digital Art and Design graduates will be innovative artists and designers, well prepared to create rich media experiences that combine imaging, animation, sound and interactivity. With substantial flexibility in the degree of specialization/generalization built into the curriculum, students will be able to develop portfolios in one or more of these professional media markets: Digital Imaging, 2D Animation, 3D Animation, Motion Graphics, Interactive Design.

The Digital Art and Design program is designed to provide opportunities that are cross-platform and user-experience driven. They blend self-directed learning with hands-on instruction by experienced professionals. Projects and studio work may be centered around public service content, while allowing the freedom of creative expression that is necessary for every artist and designer to find their own voice.

<i>Course</i>	<i>Credit</i>
Supportive Studio	24
KCPH 110 Intro to Photo for Non Majors	3
KCGD 112 Graphic Studio I	3
KCGD 113 Design and Color	3
KCDS 142 Design Drawing I	3
KCDR 214 Typography I	3
KCGD 222 Typography II	3
KCDM 231 Sound Design	3
KCDM 241 Digital Imaging I	3
Major Studio	42
KCDM 232 Intro to Digital 3D	3
KCDM 235 Interactive Multimedia Design	3
KCDM 243 Digital Imaging II	3
KCDM 294 Animation Processes	3
Five (5) Electives	15
KCDM 420 Professional Studio I	3
KCDM 421 Professional Studio II	3
KCDM 466 Digital Art & Design Thesis I	3
KCDM 467 Digital Art & Design Thesis II	3
KCDM 468 Professional Practices	3

<i>Course</i>	<i>Credit</i>
Art History	12
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
Art History Elective	3
Art History Elective	3

General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

(Recommended at the 200 level or higher)

Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives	12
Four (4) Electives	

DIGITAL ART AND DESIGN – MINOR

Minors are defined by a combination of five (5) of the major studio courses. The specific courses to be determined on an individual basis with the program chair.

BACHELOR OF FINE ARTS

DRAWING

KCAD'S Drawing program nurtures dynamic and diverse explorations of traditional and alternative drawing techniques, materials, and processes, culminating in a cohesive portfolio of mindful, personally significant creative work that contributes to larger dialogues both within and outside of the discipline. Through active participation in both the observable and imagined world, students sharpen critical thinking and creative problem solving skills and develop a heightened awareness of the union of technical, formal and conceptual components.

Course	Credit
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Supportive Studio	27
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KCPA 110	2-D Design	3
KCSF 111	3-D Design	3
KCPA 112	Color	3
KCDM 241	Introduction to Digital Imaging	3
KCPH 110	Intro to Photo for Non-Majors	3

OR

KCSF 241	Sculpture I	3
KCPA 120	Introduction to Painting	3
KCPR 231	Introduction to Printmaking	3
KCFA 310	Professional Practices	3
KCFA 406	Post Structuralism	3

Major Studio	36
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KCDR 131	Drawing I	3
KCDR 132	Drawing II	3
KCDR 221	Figure Drawing I	3
KCDR 222	Figure Drawing II	3
KCDR 233	Drawing Materials & Processes	3
KCDR 323	Figure Drawing III	3
KCDR 324	Figure Drawing IV	3
KCDR 303	Drawing Special Topics	3
KCDR 334	Studio Drawing I	3
KCDR 420	Studio Drawing II	3
KCDR 430	Drawing Thesis I	3
KCDR 460	Drawing Thesis II	3

Art History	15
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KCAH 111	Western Art History I	3
KCAH 112	Western Art History II	3
KCAH 311	Modern Art	3
KCAH 317	Contemporary Art	3
	Art History Elective	3

Course	Credit
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General Education	30
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KCHU 120	Writing	3
KCHU 255	Narrative Studies	3
KCSS 229	Cultural Studies	3
KCHU 228	Philosophy	3

Choose one of the following:

KCSC 240	Perspectives on Science	3
KCSC 231	Math in Art and Design	3
KCSC 261	Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

(Recommended at the 200 level or higher)

Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives	12
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Four (4) Electives 12

DRAWING – MINOR

Any five (5) of the following: KCDR 222, KCDR 323, KCDR 324, KCDR 233, KCDR 303, KCDR 334, KCDR 420, KCDR 430 or KCDR 460.

BACHELOR OF FINE ARTS

FASHION STUDIES

The Fashion Studies program in KCAD'S Pamella Roland DeVos School of Fashion empowers students to pursue careers in the fashion industry through immersive experiences that cultivate critical thinking and design skills while broadening their understanding of fashion retailing, sustainability, and presentation. Collaborative projects enable students to refine ideas, processes, and people skills in real-world settings, while the program's culminating senior capstone show allows students to discover and express their own identity as designers. An opportunity to experience New York Fashion week and option to spend a year studying at the Fashion Institute of Technology in New York City connect students to the heart of the American fashion industry.

<i>Course</i>	<i>Credit</i>
Supportive Studio	24
KCDR 131 Drawing I	3
KCDR 132 Drawing II	3
KCGD 113 Design and Color	3
KCSF 111 3-D Design	3
KCDS 110 Digital Foundation	3
KCDC 120 Introduction to Design	3
KCDR 221 Figure Drawing I	3
KCFS 120 Introduction to Fashion	
Major Studio	42
KCFS 210 Fashion Design/Construction I	3
KCFS 211 Fashion Illustration I	3
KCFS 220 Fashion Design/Construction II	3
KCFS 310 Fashion Design/Construction III	3
KCFS 312 Fashion Illustration II	3
KCFS 320 Fashion Design/Construction IV	3
KCFS 321 Textiles and Materials	3
KCFS 322 Garments for Action & Function	3
KCFS 323 Sustainable Fashion	3
KCFS 324 Innovative Tech in Apparel Design	3
KCFS 420 Fashion Collection/Capstone	3
KCFS 421 Retail Buying	3
KCFS 422 Fashion Show Production	3
KCFS 426 Professional Practices	3

<i>Course</i>	<i>Credit</i>
Art History	12
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
KCAH 316 History of Fashion	3

KCAH 403 Fashion/Fine Arts 20-21C OR	3
KCAH 317 Contemporary Art	3

<i>Course</i>	<i>Credit</i>
General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

(Recommended at the 200 level or higher)

Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives	12
Four (4) Electives	12

FASHION STUDIES – MINOR

KCFS 120 Introduction to Fashion	
KCFS 210 Fashion Design/Construction I	
KCFS 220 Fashion Design/Construction II	
KCFS 310 Fashion Design/Construction III	
KCFS 320 Fashion Design/Construction IV	

BACHELOR OF FINE ARTS

FURNITURE DESIGN

KCAD'S Furniture Design program empowers creative, technically-inclined problem solvers to envision original designs that balance aesthetics, function, and user need. Students in one of the oldest and most renowned programs in the country benefit from a rich continuing legacy of design leadership and industry interaction, gaining multifaceted exposure to both traditional and cutting-edge materials and process as they develop a deep understanding of how ideas evolve from design to manufacturing to marketing.

Course	Credit
Supportive Studio	21
KCPA 110 2-D Design	3
KCSF 111 3-D Design	3
KCDS 142 Design Drawing I	3
KCSF 271 Functional Art I	3
KCDS 110 Digital Foundation	3
KCIN 340 Materials & Processes	3
KCIN 360 Digital Modeling I	3
Major Studio	42
KCFD 120 Introduction to Furniture Design	3
KCFD 234 Ornaments	3
KCFD 241 Detailing I	3
KCFD 242 Chair Detailing	3
KCFD 260 Rendering	3
KCFD 311 Furniture Design I	3
KCFD 312 Furniture Design II	3
KCFD 315 Soft Seating Design	3
KCFD 342 Detailing II	3
KCFD 365 Design Development I	3
KCFD 406 Industry Trends and Practices	3
KCFD 413 Original Design	3
KCFD 444 Design Development II	3
KCFD 460 Furniture Design Capstone	3
Art History	12
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
KCAH 211 Design History I	3
KCAH 212 Design History II	3

Course	Credit
General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

(Recommended at the 200 level or higher)

Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives	15
Five (5) Electives	15
<i>(one Furniture Design, Collaborative, or Minor Studio required)</i>	

FURNITURE DESIGN – MINOR

A minor consists of five chosen courses with the Furniture Design program. In order to determine the appropriate courses for each student and to assist in navigating through prerequisites, the courses need to be determined with and approved by the program chair.

BACHELOR OF FINE ARTS

GRAPHIC DESIGN

KCAD's Graphic Design program creates an integrative learning environment where traditional design fundamentals evolve into powerful tools for communication, problem-solving, and creative strategizing. Students develop a personal voice as they learn to convey powerfully engaging messages across a wide variety of established and emerging media, ultimately becoming leaders and culture creators who understand and embrace the social and environmental responsibility of their work.

Course	Credit
Supportive Studio	18
KCDS 142 Design Drawing I	3
KCDS 143 Design Drawing II	3
KCGD 112 Graphic Studio I	3
KCGD 113 Design and Color	3
KCGD 214 Typography I	3
KCGD 220 Typography II	3
Major Studio	45
KCGD 120 Introduction to Graphic Design	3
KCGD 122 Graphic Studio II	3
KCGD 222 Graphic Studio III	3
KCGD 250 New Media Design	3
KCGD 310 Concept Development	3
<i>Must be taken prior to all 300/400 level GD courses</i>	
KCGD 311 Branding I	3
KCGD 312 Advertising Design	3
KCGD 313 Package Design	3
KCGD 315 Publication Design	3
KCGD 324 Typography III	3
KCGD 411 Branding II	3
KCGD 440 Digital Prepress	3
KCGD 450 Senior Seminar	3
<i>Must be taken 1 semester prior to GD 461/462</i>	
KCGD 461 Portfolio Production	3
<i>Must be taken concurrently with GD 462</i>	
KCGD 462 Portfolio: Thesis Project	3
<i>Must be taken concurrently with GD 461</i>	
Art History	12
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
KCAH 214 History of Graphic Design	3
Art History Elective	3

Course	Credit
General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)
 At least 3 Pathway Courses
(Recommended at the 200 level or higher)
 Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives	15
Five (5) Electives	15
One elective must be Industry/Collaborative Experience: choose from an internship, an approved travel course, or other course to be approved by program chair.	

GRAPHIC DESIGN – MINOR

A minor consists of five chosen courses within the Graphic Design program. In order to determine the appropriate courses for each student and to assist in navigating through prerequisites, the courses need to be determined with and approved by the program's designated Minor Advisor.

BACHELOR OF FINE ARTS

ILLUSTRATION

IKCAD's Illustration program equips visual thinkers with a universal language that bridges cultural, social, and generational gaps. Through intensive engagement with a wide variety of techniques and styles, students establish a heightened understanding of conceptual development and the creative process, becoming aesthetically grounded and professionally versatile illustrators who are proficient in both traditional and emerging media.

Course	Credit
Supportive Studio	27
KCPA 110 2-D Design	3
KCSF 111 3-D Design	3
KCPA 112 Color	3
KCDS 142 Design Drawing I	3
KCDS 143 Design Drawing II	3
KCDR 221 Figure Drawing I	3
KCDR 222 Figure Drawing II	3
KCDM 241 Digital Imaging I	3
KCPH 110 Intro to Photo for Non-Majors	3

Major Studio	39
KCIL 120 Introduction to Illustration	3
KCIL 234 Illustration Techniques	3
KCIL 242 Rendering	3
KCIL 243 Digital Illustration Painting I	3
KCIL 252 Watercolor Techniques	3
KCIL 291 Illustration Painting I	3
KCIL 305 Illustration Professional Practices	3
KCIL 323 Illustration Life III	3
KCIL 324 Illustration Life IV	3
KCIL 335 Illustration III	3
KCIL 442 Graphic Design for the Illustrator	3
KCIL 443 Digital Illustration Painting II	3
KCIL 460 Illustration Portfolio I	3

Art History	12
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
Art History Elective	3
Art History Elective	3

Course	Credit
General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

(Recommended at the 200 level or higher)

Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives	12
Four (4) Electives	12

ILLUSTRATION – MINOR

KCIL 120 Introduction to Illustration	
KCIL 234 Illustration Techniques	
Illustration Elective	
Illustration Elective	
Illustration Elective	

BACHELOR OF FINE ARTS

INDUSTRIAL DESIGN

KCAD's Industrial Design program immerses students in the professional practice of designing product experiences for a wide range of industries, including office furniture, healthcare, consumer electronics, and footwear. Students apply a user-centered creative problem solving process that blends design research, human factors, visual storytelling, entrepreneurial thinking and foundational design skills such as sketching, CAD, digital rendering, and prototype development. Through this process, they learn to tailor the aesthetic details and interactive components of a product to its end user, creating meaningful design solutions that improve the quality of life.

Course	Credit
Supportive Studio	24
KCPA 110 2-D Design	3
KCSF 111 3-D Design	3
KCDC 120 Introduction to Design	3
KCDS 110 Digital Foundation	3
KCIN 231 Visual Presentation I	3
KCDC 311 User-Centered Design	3
OR	
KCDC 431 Service Design	3
KCIN 340 Materials & Processes	3
KCIN 360 Digital Modeling I	3

Major Studio	42
KCIN 130 Industrial Design Graphics	3
KCIN 213 Industrial Design I	3
KCIN 214 Industrial Design II	3
KCIN 315 Industrial Design III	3
KCIN 316 Industrial Design IV	3
KCIN 332 Visual Presentation II	3
KCIN 333 Visual Presentation III	3
KCIN 350 Model Making I	3
KCIN 362 Digital Modeling II	3
KCIN 365 Research Methods	3
KCIN 450 Entrepreneurial Design	3
KCIN 460 Industrial Design Thesis I	3
KCIN 461 Industrial Design Thesis II	3
KCIN 462 Industrial Design Portfolio	3

Course	Credit
Art History	12
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
KCAH 212 Design History II	3
Art History Elective	3

General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

(Recommended at the 200 level or higher)

Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives	12
Four (4) Electives	12

INDUSTRIAL DESIGN – MINOR

KCIN 213 Industrial Design I	
KCIN 231 Visual Presentation I	
KCIN 340 Materials & Processes	
KCIN 350 Model Making I	
KCIN 360 Digital Modeling I	

BACHELOR OF FINE ARTS

INTERIOR DESIGN

With an emphasis on place making and human-centered design, KCAD's Interior Design program empowers students to use design thinking and creative problem solving to explore the functionality, aesthetic appeal, sustainability, and user experience of interior environments. Students are immersed in a studio culture with a broad range of project typologies as they engage critically with both local and global design challenges. Through their experience at KCAD, students expand their understanding of the ethical and environmental implications of design. Collaborative and individual learning experience allow students to gain the ability to analyze and respond innovatively to the social, physical, and psychological impacts of interior spaces.

Course *Credit*

Supportive Studio 18

KCPA 110	2-D Design	3
KCSF 111	3-D Design	3
KCDS 110	Digital Foundation	3
KCDS 405	Business Side of Design	3

OR

KCDC 216	Dialogue & Personality	3
KCDS 142	Design Drawing I and	3
KCDS 143	Design Drawing II	3

OR

KCDR 131	Drawing I and	3
KCDR 132	Drawing II	3

Major Studio 45

KCID 100	Drafting Basics	3
KCID 125	Principles of Interior Design	3
KCID 130	Essentials of Interior Design	3
KCID 230	Residential Construction Design	3
KCID 235	Workplace Design	3
KCID 240	Architectural Materials	3
KCID 250	Retail Design	3
KCID 255	Textiles and Furniture	3
KCID 300	Communication and Presentation	3
KCID 315	Interior Design Business Practices	3
KCID 325	Hospitality Design	3
KCID 350	Advanced Workplace Design	3
KCID 425	Commercial Interior Design	3
KCID 470	Emerging Market Design	3
KCID 475	Global Issues in Interior Design	3

Course

Credit

Art History 12

KCAH 111	Western Art History I	3
KCAH 112	Western Art History II	3
KCAH 212	Design History II	3
	Art History Elective	3

General Education 30

KCHU 120	Writing	3
KCHU 255	Narrative Studies	3
KCSS 229	Cultural Studies	3
KCHU 228	Philosophy	3

Choose one of the following:

KCSC 240	Perspectives on Science	3
KCSC 231	Math in Art and Design	3
KCSC 261	Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

(Recommended at the 200 level or higher)

Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives 15

Five (5) Electives	15
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INTERIOR DESIGN – MINOR

Minors are defined by a combination of five (5) of the major studio courses. The specific courses to be determined on an individual basis with the program chair.

BACHELOR OF FINE ARTS

MEDICAL ILLUSTRATION

KCAD's Medical Illustration program is a unique pathway toward a high-demand career with the potential to change lives, improve health, and enhance medical education and health care around the world. Through a blend of focused artistic instruction and scientific exploration, students learn to transform complex information into compelling visual communication, and emerge from this pre-professional program prepared for graduate or professional level study.

<i>Course</i>	<i>Credit</i>
Supportive Studio	21
KCDS 110 Digital Foundation	3
KCPH 110 Intro to Photo for Non-Majors	3
KCPA 110 2-D Design	3
KCPA 112 Color	3
KCIL 120 Introduction to Illustration	3
KCDS 142 Design Drawing I	3
KCDS 143 Design Drawing II	3
Major Studio	43
KCIL 234 Illustration Techniques	3
KCMI 205 Medical Illustration Methods I	3
KCIL 242 Rendering	3
KCIL 243 Digital Painting I	3
KCIL 291 Illustration Painting I	3
KCMI 210 Head, Hands and Feet	3
KCMI 305 Medical Illustration Methods II	3
KCMI 340 Medical Illustration Digital Methods	3
KCMI 430 Medical Illustration Animation I	3
KCMI 435 Medical Illustration Animation II	3
KCMI 440 Medical III. Digital Portfolio	4
KCMI 450 Medical Illustration Methods III	3
KCMI 460 Advanced Problems in Biomedical Art (capstone)	4
MSU ANTR 485 Dir Study Human Prosection	2
Art History	12
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
Art History Elective	3
Art History Elective	3

<i>Course</i>	<i>Credit</i>
General Education	32
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3
Math Elective	3
General Education Elective	3
GRCC BI 151 Intro to Cells, Mol and Genes	4
MSU ANTR 211 Intro to Cells and Tissues	3
FSU MRIS 103 Medical Terminology	3
MSU ANTR 350 Human Gross Anatomy	3
MSU ANTR 355 Human Gross Anatomy Lab	1
Electives	12
Four (4) Electives	12

No minor available in this major.

BACHELOR OF FINE ARTS

METALS AND JEWELRY DESIGN

KCAD's Allesee Metals and Jewelry Design Program fosters original contemporary creative practice in one of the world's oldest artistic mediums. Converging the historical context of jewelry making and metal work with focused technical training in a variety of traditional and contemporary materials and processes, the program prepares students for a wide variety of careers in the commercial and fine art jewelry fields.

<i>Course</i>	<i>Credit</i>
Supportive Studio	27
KCDS 110 Digital Foundation	3
KCPA 110 2-D Design	3
KCSF 111 3-D Design	3
KCDS 142 Design Drawing I and	3
KCDS 143 Design Drawing II	3
OR	
KCDR 131 Drawing I and	3
KCDR 132 Drawing II	
KCIN 231 Visual Presentation I	3
KCIN 360 Digital Modeling	3
KCDC 120 Introduction to Design	3
<i>One of the following:</i>	
KCDC 311 User-Centered Design	3
KCDR 221 Figure Drawing I	3
KCFS 211 Fashion Illustration	3

Major Studio	30
KCMJ 120 Intro to Metals/Jewelry Production	3
KCMJ 121 Model Making and Casting	3
KCMJ 211 Metals/Jewelry Design I	3
KCMJ 231 Intermediate MJ Production	3
KCMJ 312 Metals/Jewelry Design II	3
KCMJ 321 Advanced MJ Production	3
KCMJ 330 Stonesetting	3
KCMJ 420 Adv CAD/CAM for Metals/Jewelry	3
KCMJ 441 Portfolio	3
KCMJ 461 Metals/Jewelry Thesis	3

<i>Course</i>	<i>Credit</i>
Art History	15
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
KCAH 315 History of Fashion as Art	3
Art History Elective	3
Art History Elective	3

General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

[Recommended at the 200 level or higher]

Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives	18
Six (6) Electives	18

METALS AND JEWELRY DESIGN – MINOR

KCMJ 120 Introduction to Metals/Jewelry Production	
KCMJ 231 Intermediate Metals/Jewelry Production	
KCMJ 321 Advanced Metals/Jewelry Production	
Metals/Jewelry Design Elective	
Metals/Jewelry Design Elective	

BACHELOR OF FINE ARTS

PAINTING

KCAD's Painting program offers complete immersion in the medium's rich history and vast expressive possibilities. Increasingly advanced technical instruction and experimentation in the studio is augmented by seminar classes that foster critical reflection and research into contemporary theory, ensuring that students move beyond mastery of basic techniques and traditional genres and into a style and voice that is uniquely their own.

<i>Course</i>	<i>Credit</i>
Supportive Studio	21
KCSF 111 3-D Design	3
KCDR 131 Drawing I	3
KCDR 132 Drawing II	3
KCDR 221 Figure Drawing I	3
KCDR 222 Figure Drawing II	3
KCFA 310 Professional Practices	3
KCFA 406 Post Structuralism	3
Major Studio	39
KCPA 110 2-D Design	3
KCPA 112 Color	3
KCPA 120 Introduction to Painting	3
KCPA 210 Beginning Figure Painting	3
KCPA 220 Landscape Painting	3
KCPA 235 Abstract Painting	3
OR	
KCPA 236 Encaustic Painting	3
KCPA 250 Concept Development	3
KCPA 310 Intermediate Figure Painting	3
KCPA 335 Watercolor	3
KCPA 350 Advanced Painting	3
KCPA 410 Advanced Figure Painting	3
KCPA 430 Painting Thesis I	3
KCPA 460 Painting Thesis II	3
Art History	15
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
KCAH 311 Modern Art	3
KCAH 317 Contemporary Art	3
Art History Elective	3

<i>Course</i>	<i>Credit</i>
General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3
<i>Choose one of the following:</i>	
KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3
<i>Choose your pathway:</i>	
Narrative (NR), Cultural Studies (CS) or Philosophy (PL)	
At least 3 Pathway Courses	
(Recommended at the 200 level or higher)	
Capstone (from KCHU 460, 461 or KCSS 460)	3
Electives	15
Five (5) Electives	15

PAINTING – MINOR

Any five (5) painting courses except KCPA 110 and KCPA 112.

BACHELOR OF FINE ARTS

PHOTOGRAPHY

KCAD's Photography program merges fine art and commercial approaches to create a dynamic learning environment that inspires students to pursue expressive possibilities through a thoughtful balance of concept and technique. Access to both traditional and state of the art equipment and facilities enables a robust exploration of analog, digital, and hybrid tools and processes, positioning students to succeed in a wide variety of photography careers.

Course	Credit
Supportive Studio	24
KCPA 110 2-D Design	3
KCSF 111 3-D Design	3
KCPA 112 Color	3
KCDR 131 Drawing I	3
KCDR 132 Drawing II	3
KCDS 110 Digital Foundation	3
KCDM 345 Video	3
KCPR 231 Printmaking I	3

Major Studio	36
KCPH 120 Introduction to Photography	3
KCPH 220 Intermediate Photography	3
KCPH 225 Digital Image Processing	3
KCPH 230 Color Photography	3
KCPH 240 Lighting for Photography	3
KCPH 320 Large Format Techniques	3
KCPH 340 Studio Photography	3
KCPH 303 Special Topics in Photography	3
KCPH 310 Photography Seminar	3
KCPH 410 Professional Practices	3
KCPH 430 Photography Thesis I	3
KCPH 460 Photography Thesis II	3

Art History	15
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
KCAH 316 History of Photography	3
Art History Elective	3
Art History Elective	3

Course	Credit
General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

(Recommended at the 200 level or higher)

Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives	15
Five (5) Electives	15

PHOTOGRAPHY – MINOR

Any five (5) photography courses.

BACHELOR OF FINE ARTS

PRINTMAKING

KCAD's printmaking program infuses the ancient art of printmaking with a diverse modern perspective, integrating traditional processes with contemporary studio practices to promote a fertile environment for exploration, experimentation, critical thinking, and conceptual development. Students investigate multiple approaches to art-making as they develop a unique voice and strengthen their understanding of the social, historical, and cultural contexts in which they create and exhibit.

Course	Credit
Supportive Studio	27
KCPA 110 2-D Design	3
KCSF 111 3-D Design	3
KCPA 112 Color	3
KCPH 110 Intro to Photo for Non-Majors	3
KCPA 120 Introduction to Painting	3
KCDR 131 Drawing I	3
KCDR 132 Drawing II	3
KCDR 221 Figure Drawing I	3
KCDR 233 Drawing Materials and Processes	3
Major Studio	36
KCPR 231 Introduction to Printmaking	3
KCPR 232 Printmaking II	3
KCPR 235 Intaglio	3
KCPR 236 Relief Printmaking	3
KCPR 237 Lithography	3
KCFA 310 Professional Practices	3
KCPR 333 Printmaking III	3
KCPR 335 Advanced Printmaking	3
KCPR 203, 303, or 403 Special Topics	3
KCFA 406 Post Structuralism	3
KCPR 430 Thesis I: Printmaking	3
KCPR 460 Thesis II: Printmaking	3
Art History	15
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
KCAH 311 Modern Art	3
Art History Elective	3
<i>[KCAH 317 Contemporary Art recommended]</i>	
Art History Elective	3

Course	Credit
General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3
<i>Choose one of the following:</i>	
KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3
<i>Choose your pathway:</i>	
Narrative (NR), Cultural Studies (CS) or Philosophy (PL)	
At least 3 Pathway Courses	
<i>[Recommended at the 200 level or higher]</i>	
Capstone (from KCHU 460, 461 or KCSS 460)	
Electives	12
Four (4) Electives	12

PRINTMAKING – MINOR

Any five (5) printmaking courses.

BACHELOR OF FINE ARTS

SCULPTURE AND FUNCTIONAL ART

KCAD'S Sculpture and Functional Art program fuses traditional sculptural techniques with rapidly evolving trans-disciplinary approaches to facilitate creative spatial problem solving and deep exploration of the space between fine art and everyday aesthetic objects. Students work with metal, wood, clay, plastic, and mixed and multi-media forms to investigate and express original ideas, becoming versatile makers and innovators who transcend perceived boundaries to discover new and dynamic approaches to shaping space and engaging senses.

Course	Credit
Supportive Studio	27
KCPA 110 2-D Design	3
KCPA 112 Color	3
KCDR 131 Drawing I	3
KCDR 132 Drawing II	3
KCDR 221 Figure Drawing I	3
KCPR 231 Introduction to Printmaking	3
OR	
KCPA 120 Introduction to Painting	3
KCPH 110 Intro to Photo for Non-Majors	3
KCFD 241 Furniture Detailing I	3
OR	
KCDR 233 Drawing Materials and Processes	3
<i>One of the following:</i>	
KCDM 232 3D Modeling	3
KCPH 225 Digital Image Processing	3
KCIN 360 Digital Modeling	3
Major Studio	33
KCSF 111 3-D Design	3
KCSF 220 Ceramics I	3
KCSF 241 Sculpture I	3
KCSF 271 Functional Art I	3
KCSF 242 Sculpture II	3
<i>(should be taken prior to junior year)</i>	
KCSF 272 Functional Art II	3
<i>(should be taken prior to junior year)</i>	3
KCSF 343 Sculpture III	3
OR	
KCSF 373 Functional Art III	3

Course	Credit
KCSF 304 Multimedia Times Art**	3
OR	
KCSF 344 Sculpture IV**	3
OR	
KCSF 374 Functional Art IV**	3
<i>(**one of these must be taken before Thesis I)</i>	
KCSF 410 Professional Practices	3
KCSF 430 Sculpture/Functional Thesis I	3
KCSF 460 Sculpture/Functional Thesis II	3

Art History	15
KCAH 111 Western Art History I	3
KCAH 112 Western Art History II	3
KCAH 311 Modern Art	3
KCAH 317 Contemporary Art	3
Art History Elective	3

General Education	30
KCHU 120 Writing	3
KCHU 255 Narrative Studies	3
KCSS 229 Cultural Studies	3
KCHU 228 Philosophy	3

Choose one of the following:

KCSC 240 Perspectives on Science	3
KCSC 231 Math in Art and Design	3
KCSC 261 Aesthetics of Geometry	3

Choose your pathway:

Narrative (NR), Cultural Studies (CS) or Philosophy (PL)

At least 3 Pathway Courses

(Recommended at the 200 level or higher)

Capstone (from KCHU 460, 461 or KCSS 460) 3

Electives	15
Five (5) Electives	15

SCULPTURE AND FUNCTIONAL ART – MINOR

Any five (5) sculpture or functional art courses except KCSF 111.
Can also be five (5) ceramics courses through KCAD.

GRADUATE PROGRAMS OF STUDY

MASTER OF ARCHITECTURE

KCAD's Master of Architecture program graduates design professionals who will have a lasting positive impact on their own communities and the world at-large. Our students are engaged in a deep exploration of architecture that dissolves boundaries between bodies of knowledge and invites connections between design and technology, community engagement and professional practice, and history and critical theory. With a balance of research, integrative design, and practice, as well as a strong focus on design leadership, place-making, and real-world experience, the innovative curriculum enables rigorous seminar and studio courses to be closely integrated. The KCAD MArch is a highly personalized program that meets students where they are, empowering them to cultivate their own personal practice of architecture.

Course *Credit*

First Semester (3-Year MArch)

KGAR 511	I-1 Seeing Architecture	6
KGAR 512	S-1 Principles and Processes: Objects	6
KGAR 513	Design Communication I	3

Second Semester

KGAR 521	I-2 How Things Work	6
KGAR 522	S-2 Making and Meaning: Systems	6
KGAR 523	Design Communication II	3

Summer Semester

KGAR 551	Summer Studio: Design and Building Science	3-6
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Third Semester (First Semester 2-Year MArch)

KGAR 531	I-3 Critique of Architecture	6
KGAR 532	S-3 Site: Tectonics: Sustainability	6
	Elective	3

Fourth Semester

KGAR 541	I-4 Building Systems Integration	6
KGAR 542	S-4 Systems Thinking for Sustainable Arch.	6
	Elective	3

Fifth Semester

KGAR 611	I-5 Critical Travel	6
KGAR 612	S-5 Urban Collective	6
KGAR 613	Critical Practice of the Profession/or KGAR 621	3

Course

Credit

Sixth Semester

KGAR 621	Thesis Preparatory Seminar/or KGAR 613	3
KGAR 622	Thesis	6
KGAR 623	Thesis Proseminar	3
	Elective	3

MASTER OF ART EDUCATION

The MAE offers certified teachers a contemporary Master of Art Education program designed to equip educators with research based, practical curriculum design while providing an opportunity to explore an in-depth study of their personal artistic abilities. The Kendall MAE is based on the artist-teacher model, structured as a studio intensive program where students may choose one of four areas of specialty: drawing, painting, photography or printmaking. Students learn the most contemporary ideas in art education pedagogy; visual culture, meaning making, brain-based research and technology. The program culminates in a student-directed studio/research project.

First Year

KGED 505	Introductory Art Ed Master's Seminar	2
KGED 510	Aesthetics Education	2
KGFA 521	Graduate Studio Concentration (Drawing, Painting, Photography, Printmaking)	3

Second Year

KGED 515	Graduate Studio Methods in Art Education	3
EDUC 620	Adv. Integrated Curriculum/Eval./Secondary	3
KGFA 521	Graduate Studio Concentration (Drawing, Painting, Photography, Printmaking)	3

Third Year

KGAH 503	Graduate Seminar in Art History	3
KGED 520	Art Trends and Art Education	3
KGED 605	Graduate Studio Capstone	5

ERLA 533 Diagnosis of Reading Difficulties 3

(must be taken sometime during the three year course of study. Offered every term.)

GRADUATE PROGRAMS OF STUDY

MASTER OF ARTS IN DESIGN

The Masters of Arts in Design program fosters creativity, innovation, responsibility, and intellectual growth by preparing its graduates to meet the challenges pursuant to a successful career within the professional design world. Through collaborative experiences and theory-driven coursework, students broaden their understanding of the impact of design on culture and community, thereby promoting responsible leadership, and emphasizing ethical engagement and social implications of design practice. The Masters of Arts in Design program at KCAD is a residency program that builds a studio culture that engages student in experiential, collaborative learning and invites students to develop a broader understanding of design and its impact on culture and community.

Course	Credit
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First Semester

KGAI 503	Cultural Criticism: History Theory and Practice	3
KGVC 511	Introduction to Visual Studies	3
KGDE 555	Research Methods	3
	Elective Seminar	3
	Elective Seminar	3

Second Semester

KGDE 520	Design and Culture	3
KGDE 665	Capstone-Field Research	6
KGVC 526	Ethics and Visual Representation	3
	Elective Seminar	3

MASTER OF ARTS IN VISUAL AND CRITICAL STUDIES

It is widely recognized that the developing field of visual and critical studies functions as one of the most challenging and sophisticated sites for suturing complex cross-disciplinary experimentation and scholarly research. The key objective of this program will be to enable students to critically unpack visual information and meaningfully situate research within a broader epistemological horizon. Students will engage in a theory-driven, integrative, experimental course of study exploring the strategic points at which cultural context, material conditions, critical theory and the visual intersect. Students of Visual and Critical Studies will learn to write about visual culture in a scholarly manner suitable for publishing in peer-reviewed journals, synthesize and apply multiple qualitative research methods and concepts to the study of visual culture, and gain mastery in critical theory and analysis.

This program is appropriate for those students who may be interested in pursuing a PhD in visual studies, critical studies, museum studies, or as a dual degree option earned concurrently or consecutively with the MFA. The program also provides students with an opportunity to gain mastery in an additional focus area. It is widely accepted that we currently must negotiate an increasingly complex world of visual information. Students from the fields of fine art, design, library or information science, anthropology, sociology, political science, cultural studies, etc. may find the addition of a certificate or MA in Visual and Critical Studies advantageous to advancing the development of their research, practice and career.

Course	Credit
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First Semester

KGVC 511	Introduction to Visual Studies	3
KGVC 512	Cultural Criticism: History, Theory and Practice	3
KGVC 513	Research and Methods	6
	Seminar in Visual and Critical Studies	3

Second Semester

KGVC 611	New Media Literacy	3
KGVC 612	Writing Practicum	6
	Seminar in Visual and Critical Studies	3
	Seminar in Visual and Critical Studies	3

* The Graduate Certificate Degree requires completion of 18 credits of Visual and Critical Studies Seminars.

GRADUATE PROGRAMS OF STUDY

MASTER OF FINE ARTS

KCAD's Master of Fine Arts program is a transformative studio intensive experience focused on nurturing individual artistic development in one of four disciplines - drawing, painting, photography, or printmaking - in a stimulating and supportive environment. In the studio, students explore personally significant content ranging from representational to intermedia to non-objective forms of expression. Rigorous critical engagement with contemporary art and critical theory fosters sustained dialogues about the role of artistic practice in the world at-large. Students emerge ready to succeed as professional artists.

MASTER OF FINE ARTS DRAWING

The M.F.A. in Drawing is committed to both the conceptual and technical education of the professional artist, providing a balance between intensive studio experience and critical, theoretical, and historical inquiry. Students are encouraged to explore and experiment, ultimately taking primary responsibility for the direction and focus of their work. Studio work in the graduate drawing program may cover a broad spectrum of subjects and techniques, ranging from work that is traditional in its approach to work that challenges and expands the very definition of drawing, including mixed media, installation, new media and other interdisciplinary approaches. In addition to the studio experience, course work in art history and critical theory provides students with a stimulating environment in which to examine the relationship between art and culture and to cultivate intellectual and aesthetic development. While critiques and studio discussions in drawing include concern for technical and formal issues, the primary critical emphasis is on content and conceptual strength, including the aesthetic dimension of the work, the cultural and historical context of the work, and awareness of relevant philosophical and theoretical issues.

Course	Credit
KGDR 521 Graduate Drawing Studio	18
KGDR 660 Graduate Drawing Thesis	15
KGFA 505 Graduate Fine Art Seminar	9
KGAH 503 Graduate Art History Seminar	9
Graduate Elective	9

MASTER OF FINE ARTS PAINTING

The mission of the Graduate Painting program at Kendall College of Art and Design is to produce students who are able to demonstrate technical, material, and conceptual mastery in the execution of their work, while also providing opportunities for experimentation. The painting program fosters creativity, innovation, responsibility, and intellectual growth in preparing students to meet the challenges pursuant to a successful career within higher education or the broader art community. A diverse painting faculty is available to students for formal, technical and critical insight. Students are introduced within the program to the growing repository of art related theory through challenging fine art and art history seminars, addressing such issues as the "ethics of visual representation", "politics and art" and "Post Structural" theory. Additionally, students have access to courses regarding the more practical aspects of being an artist including a seminar on teaching techniques and methodology, and a course dealing with the professional practices of the art world at large.

Course	Credit
KGPA 521 Graduate Painting Studio	18
KGPA 660 Graduate Painting Thesis	15
KGFA 505 Graduate Fine Art Seminar	9
KGAH 503 Graduate Art History Seminar	9
Graduate Elective	9

GRADUATE PROGRAMS OF STUDY

MASTER OF FINE ARTS PHOTOGRAPHY

The M.F.A. in Photography guides students in the development of their work through skill enhancement, informed dialogue about art theory, and the study of the history of art and media. Graduate studio and thesis courses focus on the production of a sophisticated body of lens-based artwork with the guidance of faculty and peers in the program. Graduate seminars examine the relationship between art and culture and support the intellectual and conceptual development of the student's studio practice. Art history seminars are small group discussion-centered studies focused on a changing variety of topics. The student's graduate experience is enhanced by their choice of elective classes that support and enhance the student's art making. The capstone experience of the program is the M.F.A. Thesis Exhibition—a conceptually sophisticated and unified body of work that is supported by an extensive thesis paper. Successful completion of the program enables the student to seek careers in education, museum or gallery work, or as a professional artist.

Course		Credit
KGPH 521	Graduate Photography Studio	18
KGPH 660	Graduate Photography Thesis	15
KGFA 505	Graduate Fine Art Seminar	9
KGAH 503	Graduate Art History Seminar	9
	Graduate Elective	9

MASTER OF FINE ARTS PRINTMAKING

The M.F.A. in Printmaking encourages students to translate their philosophical and personal concepts into visual form. The program balances intense studio experience with theoretical dialogue and the in-depth study of art history. Classes serve as a forum where ideas and technical aspects of student work are developed and critiqued. The printmaking studio courses link traditional methods with new technologies. Contemporary non-toxic processes, as well as digitally and photographically derived imagery, can be used with woodcut, linocut, lithography, silkscreen, and intaglio printmaking. Mixed media prints, as well as monoprints, collographs, and artists' books, can result in installation or three-dimensional objects. Concept development is addressed throughout the course of study, culminating in a cohesive body of work that is conceptually and aesthetically strong.

Course		Credit
KGPR 521	Graduate Printmaking Studio	18
KGPR 660	Graduate Printmaking Thesis	15
KGFA 505	Graduate Fine Art Seminar	9
KGAH 503	Graduate Art History Seminar	9
	Graduate Elective	9

CERTIFICATE PROGRAMS

CERTIFICATE IN DESIGN AND INNOVATION MANAGEMENT

Taken as a stand-alone certificate or in conjunction with Ferris State University’s MBA degree, KCAD’s Certificate in Design and Innovation Management equips professionals to leverage design thinking as a change agent that enhances the organizational effectiveness of any business, in any industry. Through a blend of individual and collaborative learning experiences, students develop a comprehensive understanding of the ways in which the method, measure, and language of design drive the practice of business and the process of innovation, and emerge as leaders capable of building a thriving culture of innovation within organizations.

Design and Innovation Management Certificate Courses

KDES 650	Design and Innovation Process Management	3
KDES 651	Design Communication Management	3
KDES 750	Sustainable Design Systems	3
KDES 751	Leadership by Design	3

Students taking Design and Innovation Management certificate courses at KCAD may also choose to apply for admittance to Master of Business Administration (MBA) program at Ferris State University.

CERTIFICATE IN VISUAL AND CRITICAL STUDIES

Completion of 18 credits of Visual and Critical Studies seminars.

SEMINARS IN VISUAL AND CRITICAL STUDIES

- KGVC 520 Semiotics, Post-Structuralism, and Deconstruction
- KGVC 521 Representation of the Other
- KGVC 522 Metaphysics and Representation
- KGVC 523 Paris and the Visual Culture of Modernity
- KGVC 524 Biomedical Imaging and Identity
- KGVC 511 Introduction to Visual Studies
- KGVC 611 New Media Literacy
- KGVC 513 Research and Methods
- KGVC 612 Writing Practicum
- KGVC 512 Cultural Criticism: History, Theory, and Practice (cross-list with AH)
- KGVC 526 Ethics and Visual Representation
- KGVC 527 The Sequenced Image: Theory and Practice

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ART EDUCATION

KCED 203 Special Topics in Art Education 3 Credits

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need or capacity to office a particular topic.

Prerequisite: None

KCED 206 K-12 Art Technology 3 Credits

Use an application of educational technology and computers as instructional tools in the K-12 art classroom. Emphasis on how to use technology to better facilitate classroom tasks and how to teach using the computer as an artistic medium.

Prerequisites: Sophomore Standing

KCED 240 K-12 Art Education History 3 Credits

Explores the concepts of how artistic learning occurs and how those concepts are reflected in past and current art education pedagogical practices.

Prerequisites: None

KCED 301 School, Work, Society, and for the Art Educator 3 Credits

This course is an introduction to the basic components of K-12 art education in America, considering the structure, function, and purpose of education broadly and the arts in education. The course features how schools determine financing, policy, and priority. It takes a critical look at the changing role of education, legal issues, and professional organizations within the educational system with an emphasis on community connections and art education advocacy.

Prerequisites: Must attempt all sections of the PRE test, pass level

III portfolio review, pass 200 level professional education course with a C or better.

KCED 303 Special Topics in Art Education 3 Credits

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need or capacity to office a particular topic

Prerequisite: None.

COURSE DESCRIPTIONS

KCED 320 K-12 Art Methods and Evaluation 4 Credits

Introduces the basic components of K-12 lesson planning and evaluation, and effective classroom management.

Prerequisites: Must attempt all sections of the PRE test, pass level III portfolio review, pass 200 level professional education course with a C or better

KCED 325 Art Education Studio Methods 3 Credits

This studio course analyzes the artistic process and breaks it down into age appropriate components for the purpose of teaching and the creation of classroom visual aids.

Prerequisites: Must attempt all sections of the PRE test, pass level III portfolio review, pass 200 level professional education course with a C or better

KCED 330 K-12 Instructional Planning and Delivery in Art 4 Credits

Explores instructional design theory and practice in art. Emphasis is placed on using instructional analysis procedures for course design, unit design, classroom management, instructional planning and delivery.

Prerequisites: KCED 330

KCED 399 Independent Study in Art Education 1 to 3 Credits

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. Forms for requesting approval are available through the Registrar's Office.

Prerequisites: Cumulative GPA of 3.0 or better, Junior/Senior standing

KCED 400 Special Problems in Art Education 3 Credits

An opportunity to pursue an art education course in a classroom setting made available to the student during the same time as another art education course is being offered under the direction, and with the approval, of the professor. The forms for requesting approval are available through the Student Services Office.

KCED 402 Internship in Art Education 1 to 9 Credits

KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: Cumulative GPA of 3.0 or better; Junior/Senior standing

KCED 403 Seminar in Art Education 3 Credits

Seminar dealing with special interests in art education.

Prerequisites: Upper-level students

KCED 415 Art Education for Special or Diverse Populations 4 Credits

This course is designed to provide pre-service art educators an introduction to teaching strategies and other aspects of exceptional and diverse learners in grades K-12. Content will include a brief historical perspective of the field of special education including legislation and litigation, causes of disabilities, academic, creative, and social characteristics, basic assessment and intervention procedures and teaching strategies for the art classroom.

Prerequisites: KCED 320, Professional Readiness Exam

KCED 425 Teaching Principles for the Non-Major 3 Credits

This course will introduce interdisciplinary pedagogical and psychological elements of teaching the visual arts and explore the context of how artistic learning occurs. It will include best practices for instructional strategies and will help students develop basic engagement and management skills for a variety of learning environments including, but not limited to, museums, galleries, community centers, and schools.

Prerequisites: None

COURSE DESCRIPTIONS

KCED 489 K-12 Directed Teaching 6-10 Credits

Practical experience under guidance of supervising teachers in planning for teaching, managing the classroom, and directing the learning activities of pupils. Student teachers are given increasing responsibility for directing the activities of the classroom group to the point of assuming full responsibility. Student teaching across the K-12 school span in a visual arts classroom.

Prerequisites: Completion of all program requirements.
Co-Requisites: KCED 499

KCED 499 Professional Seminar 2 Credits

Focuses on the role of the student teacher and the art of teaching. The student will prepare a professional portfolio. Successful completion is required for final component of student teacher experience.

Prerequisites: Completion of all program requirements.
Co-requisite: KCED 489

ART HISTORY

KCAH 111 Western Art I: Prehistoric through the Renaissance 3 Credits

An overview of the Western Art tradition from prehistory through the Renaissance using a socio-cultural methodology in a chronological framework. (Students who have earned FSU credit for ARTH 110, Prehistoric through Middle Ages, may not use credit earned in KCAH 111 to meet graduation requirements.)

Prerequisites: None

KCAH 112 Western Art II: Baroque to the Present 3 Credits

A survey of Western art from the Baroque to the present, this course will continue building upon the foundation of Western Art I; Prehistoric through the Renaissance, using a socio-cultural methodology in a chronological framework. (Students who have earned FSU credit for ARTH 111, Renaissance through 20th Century, may not use credit earned in KCAH 112 to meet graduation requirements.)

Prerequisites: KCAH 111

KCAH 203 Special Topics in Art History 1 to 3 Credits

A survey-level course dealing with select topics in Art History.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 210 World Art 3 Credits

A survey of the visual art traditions of non-Western cultures. The arts of Africa, Asia, Oceania and Native America will be considered in the context of their religious, political and cultural traditions.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 211 Design History I: Ancient to 18th Century 3 Credits

A survey of Design History from ancient cultures to the eighteenth century, emphasizing developments in architecture, interiors, furniture, decorative, and fine arts.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 212 Design History II: 18th Century to 21st Century 3 Credits

A continuation of the survey of Design History from the eighteenth century to the present emphasizing development in architecture, interiors, furniture, decorative, and fine arts.

Prerequisites: KCAH 111, KCAH 112, KCHU 120, KCAH 211
(Furniture Design and Interior Design majors only)

KCAH 213 Native Art of the Americas 3 Credits

A survey of the art and architecture of the Americas from Ancient times and the Colonial Period to the present. The material will be addressed geographically and chronologically considering style, symbolism, and function, and applying a socio-cultural methodology

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 214 History of Graphic Design 3 Credits

A survey of important developments in the history of graphic design from the invention of alphabets to the digital age.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

COURSE DESCRIPTIONS

KCAH 216 Asian Art 3 Credits

A survey of the art of India, Southeast Asia, China, and Japan from Neolithic times to the present.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 217 African Art 3 Credits

A survey of the art and material culture of Sub-Saharan Africa from prehistory to the present

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 220 Art in the United States: Colonial America to 1900 3 Credits

A survey of the major events and various social, cultural, and political influences on the arts produced in the United States from the Colonial period to 1900.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 303 Special Topics in Art History 1 to 3 Credits

An advanced level class dealing with select topics in Art History.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 311 Modern Art and Modernism 3 Credits

An examination of the concept of Modernism and how it is expressed in Western art and architecture from the mid-19th century to the mid-20th century. (Students who have earned FSU credit for ARTH 310, History of Twentieth Century Art, may not use credit earned in KCAH 311.)

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 312 Architecture and Architects 3 Credits

A critical study of selected periods and architects from the global history of architecture. Topics may include the role and influence of the architect, philosophies of architecture, and forms of public, sacred and domestic spaces.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 315 History of Fashion as Art 3 Credits

A study of male and female fashion as an art form, related to the fine arts and reflective of the changing cultural values of Western history

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 316 History of Photography 3 Credits

A study of photography as both a fine art and as documentary; at issue will be photography's relationship to other arts, its impact on modern culture, and the impact of modern culture upon it.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 317 Contemporary Art 3 Credits

An in-depth study of fine art and theory from 1960 to the present.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 318 History of Illustration 3 Credits

This course will cover select topics on the history of illustration across cultures and time periods.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 319 American Art and Design: Whistler to Warhol 3 Credits

This course will explore the development and intersection of art and design in American art from the 1870s through the 1970s, and will trace historical processes of modernization from industrialization to the rise of mass media.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 321 Art of Islam 3 Credits

An critical examination of the arts and architecture of Islamic cultures with emphasis on the development of style, techniques, and motifs in art from Spain, North Africa, Central Asia and India.

Prerequisites: KCAH 111, KCAH 112, KCHU 120

KCAH 322 History of Architecture in the United States 3 Credits

An examination of architectural traditions in the United States, including the diverse cultural influences and regions encompassing its history from prehistory to the present.

Prerequisites: KCAH 112, KCHU 120

KCAH 323 African-American Art 3 Credits

A critical examination of African-American art from the 18th century to the present.

Prerequisites: KCAH 112, KCHU 120

COURSE DESCRIPTIONS

KCAH 399 Independent Study in Art History 1 to 3 Credits
An advanced independent study dealing with select topics in Art History, theory, and/or criticism. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCAH 400 Special Problems in Art History 3 Credits
An opportunity to pursue an art history course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCAH 402 Internship in Art History 1 to 9 Credits
KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCAH 403 Seminar in Art History 1 to 3 Credits
A seminar dealing with select topics in art history, theory, and/or criticism.

Prerequisites: KCAH 111, KCAH 112, KCHU 120, junior/senior standing, any 200- or 300-level art history course

KCAH 407 Historiography 3 Credits
A seminar that critically examines the history of art history from its origins in Classical Greece to the present.

Prerequisites: KCAH 111, KCAH 112, KCHU 120, junior/senior standing

innovation and development, sustainability, form and function, and discover how Design is an asset to the economy and works with business.

Prerequisite: None

KCDC 203 Special Topics in Collaborative Design 3 Credits
A topical course that allows the program to respond to students' interest in a particular area, or other expressed need or capacity to offer a particular topic.

Prerequisites: None

KCDC 215 Sustainability and Design 3 Credits
An introductory course focused on the issues of sustainability, the environmental, social and economic strategies for design. Discussions will include the impact of sustainability on the future of design and design services, and the opportunities and basis for new markets to meet changing needs.

Prerequisites: KCDC 120

KCDC 216 Dialogue and Personality 3 Credits
An interactive and facilitated experience through dialogue and creative expression exploring a range of topics, providing students an exposure to what is dialogue, asking questions, meaningful conversation with those of varying views/opinions. Students will explore impacts of communication on design of professionals, process, and project success. Collaborative-based projects will explore applications of discussions.

Prerequisites: None

KCDC 303 Special Topics in Collaborative Design 3 Credits
A topical course that allows the program to respond to students' interest in a particular area, or other expressed need or capacity to offer a particular topic.

Prerequisites: None

COLLABORATIVE DESIGN

KCDC 120 Introduction to Design 3 Credits
Students will be exposed to the full range of Design disciplines, their history of development, how they interact, differ, converge and lead to change in accommodating new needs. Students will explore Design principles and processes, including product

KCDC 311 User-Centered Design 3 Credits
From a combination of perceptual psychology and ethnographic research, the student will explore the underlying elements of how we perceive, react and relate to the designed world. The student will consider the physiological and learned behaviors that shape our interactions with the built environment with an emphasis on experiential and emotional design.

Prerequisites: KCDC 120

COURSE DESCRIPTIONS

KCDC 321 Visual Literacy: Seeing 3 Credits

Explore the ways we perceive, react, understand and judge our physical and emotional environments. Students will gain an increased awareness and understanding of visual acuity. Inspire students to consider 'seeing' as a method for understanding, gaining new perspectives and problem solving.

Prerequisites: None, KCHU 340 encouraged or concurrent

KCDC 399 Independent Study in Collaborative Design 3 Credits

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. Forms for requesting approval are available through the Student Services Office.

Prerequisites: Cumulative GPA of 3.0 or better, Junior/Senior standing

KCDC 400 Special Problems in Collaborative Design 3 Credits

An opportunity to pursue a collaborative design course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCDC 402 Internship in Collaborative Design 1 to 9 Credits

KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCDC 403 Seminar in Collaborative Design 3 Credits

Seminar dealing with special interests in collaborative design.

Prerequisites: Upper-level students

KCDC 430 Design Thinking: Strategies and Tactics 3 Credits

Explores the design process and application common to all disciplines as related to business, organizational, and built environments. Using textbooks and case studies this course looks at right and left brain thinking, heuristic thinking, and how we approach different problems. The course will use organizational techniques for gaining systemic insights into complex situations and problems.

Prerequisites: KCHU 121, KCDC 120, KCDC 311

KCDC 431 Service Design 3 Credits

Investigates the differences in design needs for a range of environments, products, and communications that provide services; health care, food service, financial, insurances, governmental, and more. Looks at understanding the unique set of constraints and opportunities related to the service industries.

Prerequisites: KCDC 120, KCDC 311

KCDC 440 Organizational Structures 3 Credits

An overview of the different forms of business and organizational structures; profit and non-profit, services, manufacturing, governmental, private, and public partnerships. An exploration of the differences and similarities, their operational methodologies and relationships to design. Discussion of how design innovation impacts business and economic development strategies.

Prerequisites: KCDS 405

KCDC 460 Collaborative Design Capstone 3 Credits

Capstone project, determined in conference with the faculty advisor is to apply the concepts and competencies learned in the Collaborative Design Program. The student will engage in an immersive experience/study of a specific area related to culture and societal needs, and present the work in both presentation and thesis formats. Portfolio presentation, (or predetermined equivalent) development, and documentation of the quality and scope of the student's work. Effective oral, visual, and written communications is expected.

Prerequisites: KCDC 430, KCDC 440, approval of advisor

COURSE DESCRIPTIONS

DESIGN STUDIES

KCDS 110 Digital Foundation *3 Credits*

An introduction to the computer as a design tool using the industry standards in page layout, digital illustration, and photo manipulation software, the Adobe Creative Suite. File transport (PDF) and font management software will also be introduced.

Prerequisites: None

KCDS 142 Design Drawing I *3 Credits*

Freehand drawing using basic perspective principles and quick sketch techniques.

Prerequisites: None

KCDS 143 Design Drawing II *3 Credits*

Advanced freehand drawing and sketching with the addition of color media.

Prerequisites: KCDS 142

KCDS 203 Special Topics in Design Studies *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCDS 303 Special Topics in Design Studies *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCDS 315 Collaborative Projects *3 Credits*

An interdisciplinary experience providing an applied learning opportunity. Through an engagement with organizations, students will be introduced to all aspects of the project design process, with a focus to 'whole systems design thinking'.

Prerequisites: KCDC 120 or equivalent, KCDC 216 preferred

KCDS 399 Independent Study in Design Studies *3 Credits*

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. Forms for requesting approval are available through the Student Services Office.

Prerequisites: Cumulative GPA of 3.0 or better, Junior/Senior standing

KCDS 400 Special Problems in Design Studies *3 Credits*

An opportunity to pursue a design studies course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCDS 403 Seminar in Design Studies *1 to 3 Credits*

Explores the design process—including ideas, products, and facilities—from concept to implementation by introducing students to the contract furniture market and other showrooms and sites and by introducing students to award-winning designers in an environment in which students share "hands-on" experience of how designers develop ideas and products which are prototyped and brought to market.

Prerequisites: Sophomore status

KCDS 405 The Business Side of Design *3 Credits*

The "A" side of design focuses on the creative skills inherent to every design discipline. The "B" side focuses on the "business" aspects necessary in creating a sustainable professional practice. This course explores the fundamentals of promotion, business development and fiscal responsibility necessary to maintaining viable organizations; whether in the form of sole practitioner or incorporated business entities. Understanding the roles of marketing executives, strategic planners, account services and production personnel as players working together with designers on the final creative deliverable is the key to entering the professional market and differentiate the individual as a "strategic design thinker".

Prerequisites: Junior or Senior standing

COURSE DESCRIPTIONS

DIGITAL ART AND DESIGN

KCDM 203 Special Topics in Digital Media *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

Prerequisites: None

KCDM 231 Sound Design *3 Credits*

Students will learn to create audio for multimedia design and entertainment arts.

Prerequisites: None

KCDM 232 Introduction to Digital 3D *3 Credits*

Students will learn to create three-dimensional objects and environments for a variety of media and entertainment applications.

Prerequisites: None

KCDM 235 Interactive Multimedia Design I *3 Credits*

Students will learn to create functional interactive multimedia works.

Prerequisites: Sophomore standing

KCDM 241 Digital Imaging I *3 Credits*

Students will be introduced to digital drawing, coloring, compositing and image manipulation techniques for both print and digital delivery systems.

Prerequisites: None

KCDM 243 Digital Imaging II *3 Credits*

Students will apply advanced techniques for digital drawing, coloring, compositing, and image manipulation for print and digital delivery systems.

Prerequisites: KCDM 241

KCDM 250 Digital Character Drawing *3 Credits*

Students will learn digital drawing techniques and apply them to both human and animal character stylizations, using methods and techniques that are relevant to visual development for entertainment media.

Prerequisites: KCDR 131 or KCDS 142

KCDM 294 Animation Processes *3 Credits*

Students will learn the animation pipeline for both character animation and motion design.

Prerequisites: Sophomore standing

KCDM 303 Special Topics in Digital Media *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCDM 312 Comic Media Design *3 Credits*

Students will create comics for print or digital delivery, using traditional and digital imaging techniques.

Prerequisites: KCDM 241 or KCGD 112

KCDM 317 Web Design I *3 Credits*

Students will create and test functional interactive works for delivery via the web.

Prerequisites: KCDM 243 or KCGD 220 or Junior Standing

KCDM 319 Web Design II *3 Credits*

Students will create and test functional interactive works that include multimedia, for delivery via the Web.

Prerequisites: KCDM 317

KCDM 321 Concept Art *3 Credits*

Students will apply visual development processes to character, prop, and background art for the entertainment industry.

Prerequisites: KCDM 241

KCDM 323 2D Character Design *3 Credits*

Students will learn both the technical and stylistic methods of character design for a variety of media and entertainment applications.

Prerequisites: KCDM 241

KCDM 331 Applied Music and Sound *3 Credits*

Students will design music and sound for integration into multimedia design and entertainment arts.

Prerequisites: Junior Standing

COURSE DESCRIPTIONS

KCDM 332 Concept and Production Design 3 Credits

Students will apply digital character and environment design to develop concepts for films, games, animations or physical products.

Prerequisites: KCDM 241

KCDM 333 3D Character Design 3 Credits

Students will learn digital 3D character design, sculpting, and organic modeling for entertainment art.

Prerequisites: KCDM 232

KCDM 334 Storyboard Art 3 Credits

In this course students apply storyboard and film language to create storyboards for a variety of industries, using visual development techniques.

Prerequisites: Sophomore Standing

KCDM 337 2D Character Animation 3 Credits

Students will learn traditional animation movement fundamentals and apply them utilizing digital processes to create 2D, character-based animation involving full motion with synchronized voice.

Prerequisites: KCDM 243

KCDM 345 Video 3 Credits

Students will learn the design and technical process of shooting video and digital editing and apply these techniques to their major area of study.

Prerequisites: KCDS 142 or KCDR 131

KCDM 355 3D Game Art I 3 Credits

Students will create 3D objects and environments for a variety of entertainment art.

Prerequisites: KCDM 232

KCDM 356 3D Game Art II 3 Credits

Students will apply advanced techniques to create 3D game art assets for digital and/or physical games.

Prerequisites: KCDM 355

KCDM 365 Motion Design 3 Credit

Students will create animated graphic design related to their major area of study.

Prerequisites: KCDM 294 or KCGD 220

KCDM 380 3D Motion Design 3 Credits

Students will integrate digital 2D and 3D techniques to create motion graphics related to their major area of study. Students will create 3D assets, animation and compositing for digital multimedia.

Prerequisites: KCDM 365

KCDM 399 Independent Study to Digital Media 1 to 3 credits

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCDM 400 Special Problems in Digital Media 3 Credits

An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCDM 402 Internship in Digital Media 1 to 9 Credits

KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: 3.0 GPA, junior/senior standing

KCDM 403 Seminar in Digital Media 3 Credits

Seminar dealing with special interests in Digital Media.

Prerequisites: Upper-level students

KCDM 405 Interaction Design 3 Credits

This cross-disciplinary course will invite students from a variety of the college's programs to collaborate on a user-experience design problem in the realm where digital and physical meet.

Prerequisites: None

COURSE DESCRIPTIONS

KCDM 420 Professional Studio I 3 Credits

Students will conceptualize and produce, in a team environment, an innovative multimedia project.

Prerequisites: Junior Standing

KCDM 421 Professional Studio II 3 Credits

A continuation of Professional Studio I; students will conceptualize and produce, in a team environment, an innovative multimedia project.

Prerequisites: Junior Standing

KCDM 466 Digital Art and Design Thesis I 3 Credits

Students will create a self-designed imaging, animation, video or interactive project that demonstrates their aesthetic voice as well as their technical skills.

Prerequisites: Senior Standing

KCDM 467 Digital Art and Design Thesis II 3 Credits

Students will create a self-designed project that demonstrates their aesthetic voice as well as their technical skills.

Prerequisites: Senior Standing

KCDM 468 Professional Practices 3 Credits

Students will create a self-promotional digital campaign that targets job seeking and freelancing opportunities.

Prerequisites: Senior Standing

DRAWING

KCDR 131 Drawing I 3 Credits

The process of drawing as observation and conceptualization through eye-hand coordination. Emphasizes linear construction with concern for accurate proportion and simple positive-negative/figure-ground relationships. Includes an in-depth study of linear perspective. (Students who have earned credit for VISC 112, Drawing I, may not use credit earned in KCDR 131 to meet graduation requirements.)

Prerequisites: None

KCDR 132 Drawing II 3 Credits

Emphasis on development of convincing illusion of three-dimensional objects, through the combined use of line, value, proportion, and composition. This course focuses on the further refinement of the concepts, processes, and techniques introduced in Drawing I. Expanded exploration of perspective, composition, color investigation, media exploration, and idea development within traditional subject matter will be emphasized.

Prerequisites: KCDR 131

KCDR 203 Special Topics in Drawing 1 to 3 Credits

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCDR 221 Figure Drawing I 3 Credits

This course focuses on gesture drawing, rapid visualization skills, movement and expressive content, composition, structure, skeletal anatomy, and engaging in critiques.

Prerequisites: KCDR 131 or KCDS 142

Co-requisites: KCDR 132 or KCDM 241 or KCDS 143

KCDR 222 Figure Drawing II 3 Credits

This develops concepts introduced in Figure Drawing I with additional emphasis on the development of volume and mass through structural application of line and value; heads, hands, and feet; figure in environments; anatomical focus on musculature; and engaging in critique.

Prerequisites: KCDR 221

KCDR 233 Drawing Materials and Processes 3 Credits

Emphasizes independent problem solving, refinement of technical skills, and the development of conceptualization processes. Examines contemporary issues, artists and the significance of content.

Prerequisites: KCDR 132, KCDR 221

KCDR 303 Special Topics in Drawing 1 to 3 Credits

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

COURSE DESCRIPTIONS

KCDR 323 Figure Drawing III 3 Credits

Explores the figure within increasingly complex and spatial compositions and emphasizes thorough treatment of both positive and negative space. The figure is studied as both a form in space and a vehicle of expression. The use of color in relation to the figure is introduced primarily through chalk pastels.

Prerequisites: KCDR 222

KCDR 324 Figure Drawing IV 3 Credits

Encourages the development and definition of personal connections with the figure. Increased emphasis on individual artistic interpretation of form, space, color, and conceptual development.

Prerequisites: KCDR 323

KCDR 334 Studio Drawing I 3 Credits

An advanced level, self-directed investigation of drawing. Conceptual development is emphasized along with refinement of technical and formal skills toward the creation of a cohesive body of work. Incorporation of mixed media elements is encouraged for those students who wish to expand the boundaries of traditional drawing media and processes.

Prerequisites: KCDR 233

KCDR 399 Independent Study in Drawing 1 to 3 Credits

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCDR 400 Special Problems in Drawing 3 Credits

An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCDR 402 Internship in Drawing 1 to 9 Credits

KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree. I

Prerequisites: 3.0 GPA, junior/senior standing

KCDR 403 Seminar in Drawing 3 Credits

Seminar dealing with special interests in Drawing.

Prerequisites: Upper-level students

KCDR 420 Studio Drawing II 3 Credits

A further investigation of Studio Drawing I concerns with continued emphasis on self-direction, conceptual strength, development of a cohesive body of work, and potential for the incorporation of mixed media or non-traditional drawing media and techniques.

Prerequisites: KCDR 334

KCDR 421 Figure Drawing V 3 Credits

Emphasizes individually motivated studio activity with the human figure as primary subject matter. Students initiate, develop, and refine work with the human figure as a vehicle of personal expression. A cohesive body of work will be produced.

Prerequisites: KCDR 324 or KCIL 324 completed with minimum grade of 3.0

KCDR 430 Drawing Thesis I 3 Credits

Focuses on the creation of a unified body of work in drawing in preparation for the BFA Thesis Exhibition. Emphasizes cohesiveness of technical, formal, and conceptual concerns. Includes both individual and group critiques.

Prerequisites: KCDR 420, Senior standing or program consent

COURSE DESCRIPTIONS

KCDR 460 Drawing Thesis II *3 Credits*

Emphasizes continued responsibility for the creation of a unified body of work in drawing in preparation for the BFA Thesis Exhibition. Emphasizes technical, formal, and conceptual continuity. Includes both individual and group critiques. The student is required to install a thesis exhibition and present an artist's statement to complete the BFA in Drawing.

Prerequisites: KCFA 310, KCDR 430

FASHION STUDIES

KCFS 120 Introduction to Fashion Studies *3 Credits*

This is an introduction to the language, materials, trends and processes of the fashion industry from an integrated perspective. This course includes research techniques, concept development, flats/illustration component, studio production and presentation.

Prerequisites: KCDR 131 or KCDS 142

KCFS 210 Fashion Design/Construction I *3 Credits*

This course provides a solid foundation in fashion concept, design, and garment construction. The course includes development of basic pattern blocks, introduction to draping and pattern-making techniques, and finishing methods.

Prerequisite: KCFS 120

KCFS 211 Fashion Illustration I *3 Credits*

Students will study the illustration of contemporary fashions, designs and accessories as well as research the work of fashion illustrators. Course work will include practical techniques, flat development and fashion illustration along with experimentation with various media.

Prerequisite: KCFS 120

KCFS 220 Fashion Design/Construction II *3 Credits*

Continues development of fashion concept, design and garment construction. It reinforces core competency in pattern-making, draping and construction techniques.

Prerequisite: KCFS 210

KCFS 310 Fashion Design/Construction III *3 Credits*

Integrates design and construction skills to thematic fashion design problems. Emphasis will be placed on students developing and articulating their personal design aesthetic and voice.

Prerequisite: KCFS 220

KCFS 312 Fashion Illustration II *3 Credits*

Students will advance their illustration skills and use software to recreate the illustration process using digital components.

Prerequisite: KCFS 211

KCFS 320 Fashion Design/Construction IV *3 Credits*

An advanced course in fashion design, construction and presentation culminating in the creation and presentation of a fashion collection and portfolio.

Prerequisite: KCFS 310

KCFS 321 Textiles & Materials for Fashion Studies *3 Credits*

This course is designed to take an intensive look at all textile and material applications for apparel and accessories. It will focus on the visual, tactile manufacturing and performance aspects of each textile for consideration in product end use. Prerequisite:

KCFS 120

KCFS 322 Garments for Action & Function *3 Credits*

This course integrates design and construction skills placing a special focus on functional design problems. Emphasis will be placed on the application of fabric and construction for garments used in action or with specific performance needs.

Prerequisite: KCFS 310

KCFS 323 Sustainable Fashion *3 Credits*

This course integrates design and construction skills placing a special focus on sustainability in garment production. Emphasis will be placed on the application of fabric and construction for garments utilizing reduce, reuse, and recycle principles in creating a sustainable apparel line.

Prerequisite: KCFS 320

COURSE DESCRIPTIONS

KCFS 324 Innovative Techniques in Apparel Design *3 Credits*
This course integrates design and construction skills placing a special focus on innovative techniques in apparel design. Emphasis will be placed on specialized fabric applications and construction for garments utilizing technology.

Prerequisite: KCFS 320

KCFS 330 Fashion Illustration III *3 Credits*
Students will continue development of their fashion illustration skills. Course work will include development of a unique set of figures and continue exploration with various media to create comprehensive and cohesive collections.

Prerequisite: KCFS 211, 312

KCFS 420 Fashion Collection/Capstone *3 Credits*
This course integrates design and construction skills to thematic fashion design problems. Emphasis will be placed on student developing and articulating their personal design aesthetic and voice.

Prerequisite: KCFS 320

KCFS 421 Retail Buying *3 Credits*
This course is an introduction to retail buying and its opportunities for the purposes of career planning and preparation. It includes an understanding of the retail industry structure, decision making for retail and the development and implementation of promotional strategies and sales forecasting.

Prerequisite: KCFS 220

KCFS 422 Fashion Show Production *3 Credits*
Students will use skills learned in this class to produce a professional fashion show.

Prerequisite: KCFS 220

KCFS 426 Professional Practice in Fashion Studies *3 Credits*
This is a capstone course that explores the responsibilities, ethics, and evaluation of a professional in fashion studies. It includes resource identification, information retrieval, development of professional representation and communication with established industry professionals to create a resource network.

Prerequisite: KCFS 320

FINE ARTS

KCFA 310 Professional Practices *3 Credits*
This course is designed to guide students through the career-oriented aspects of working as a fine artist. Course work will include information on applying for grants and exhibitions, documenting artwork, compiling a resume and applying for graduate school.

Prerequisites: Junior standing

KCFA 405 Seminar in Fine Arts *3 Credits*
Seminar dealing with special interests in Fine Arts.

Prerequisites: Junior/senior standing

KCFA 406 Introduction to Post Structuralism *3 Credits*
Focuses on an in-depth examination of those strategic points at which social practice, theory, and the practice of art intersect. Students will read from key Postmodernist/Poststructuralist theoretical texts.

Prerequisites: Junior/Senior Standing

KCFA 410 Student Gallery: Internship *3 Credits*
Focuses on the practical and curatorial management issues associated with gallery and museum work. Utilizing the student managed exhibition space, students will be responsible for exhibition planning, program assessment, promotional materials, and maintenance.

Prerequisites: Junior/senior standing

FURNITURE DESIGN

KCFD 120 Introduction to Furniture Design *3 Credits*
Introduces students to the visual skills and communication methods used in the furniture design profession.

Prerequisites: None

KCFD 203 Special Topics in Furniture Design *1 to 3 Credits*
A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

COURSE DESCRIPTIONS

KCFD 234 Ornaments *3 Credits*

Analysis and study of historical furniture ornamentation, including: veneers and bench work, profile turnings, profile moldings, carving and embossing, and decorative hardware. Materials and manufacture of these elements are studied, researched, and detailed. The utilization of these elements and the recognition of typical style applications and their appropriate representations are emphasized.

Prerequisites: KCFD 120, KCDS 142

products including tables, casegoods, and seating. Development of product presentation abilities.

Prerequisites: KCAH 212, KCFD 234, KCFD 260

KCFD 312 Furniture Design II *3 Credits*

The study of furniture product design with an emphasis on the development of product groups and collections. Includes extensive research into styling, element utilization, and product adaptation as well as product presentation.

Prerequisites: KCFD 311, KCAH 211

KCFD 241 Detailing I *3 Credits*

Introduction to the fundamental tools, techniques and language of drafting and furniture detailing. Emphasis will be placed on accuracy and application of drafting techniques expressed in full-size detail layout, notation, lettering and dimensioning as tools of communication.

Prerequisites: KCFD 120

KCFD 315 Soft-Seating Design *3 Credits*

An in-depth exposure to the design and detailing of upholstered seating goods.

Prerequisites: KCFD 241, KCFD 311, KCFD 342

KCFD 242 Chair Detailing *3 Credits*

An in-depth study of the principles of detailing hard-seating goods. Includes the examination of differing forms, structures, materials, and manufacturing capabilities.

Prerequisites: KCFD 342

KCFD 342 Detailing II *3 Credits*

This course introduces students to practical problem-solving methods for furniture design and construction using the furniture detail. The details are drawn from assigned archetypes and using computer aided software.

Prerequisites: KCFD 241

KCFD 260 Furniture Rendering *3 Credits*

This course will introduce students to rendering methods currently practiced within the furniture design profession including, quick sketching, hand and digital rendering techniques.

Prerequisites: KCFD 120, KCDS 142

KCFD 365 Design Development I *3 Credits*

This course introduces students to the designing and detailing of furniture product with an emphasis on current styling and functional trends, and using computer aided design software to execute the details of the product as applied to current manufacturing capabilities.

Prerequisites: KCFD 312, KCFD 342

KCFD 303 Special Topics in Furniture Design *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCFD 399 Independent Study in Furniture Design *1 to 3 Credits*

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCFD 311 Furniture Design I *3 Credits*

The study of furniture design through researching proportion, scale, and typical style elements. Students will prepare furniture designs for residential

COURSE DESCRIPTIONS

KCFD 400 Special Problems in Furniture Design *3 Credits*
An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.
Prerequisites: 3.0 G.P.A., junior/senior standing

KCFD 402 Internship in Furniture Design *1 to 9 Credits*
KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.
Prerequisites: 3.0 GPA, junior/senior standing

KCFD 403 Seminar in Furniture Design *1 to 3 Credits*
Seminar dealing with special interests in furniture design.
Prerequisites: Upper-level students

KCFD 406 Industry Trends and Practices *3 Credits*
Investigation and study of current trends in business practices and business models to evaluate their impact on the profession of Furniture Design.
Prerequisites: KCHU 320, KCFD 311

KCFD 413 Original Design *3 Credits*
Design of original furniture products through the effective use of functional considerations, and production methods. Students will demonstrate product development through both 2-D and 3-D and/or CAD techniques. Product presentation, both verbal and visual, will approach professional standards. Course may be repeated.
Prerequisites: KCFD 312, KCFD 365

KCFD 444 Design Development II *3 Credits*
This course introduces students to advanced detailing at the professional level utilizing traditional tools and CAD. Students will present critical analysis of their details as related to commercial requirements,

line comprehension, knowledge of materials and hardware, continuity of view, and applicability to specific manufacturing methods.
Prerequisites: KCFD 365

KCFD 460 Furniture Design Capstone *3 Credits*
Capstone project, determined in conference with the faculty advisor is to utilize all of the skills learned in the Furniture Design major. The student is expected to define a design problem and resolve it through the use of sketches, detail drawings, and models or prototypes (optional).
Prerequisites: KCFD 365, KCFD 413

GENERAL EDUCATION

HUMANITIES

KCHU 120 Writing *3 Credits*
This course focuses on using writing to develop ideas, hone critical thinking skills, and express ideas clearly and appropriately according to audience and purpose. Students write in a variety of modes and spend a portion of the semester engaging in scholarly research. Students also develop their public speaking skills.
Prerequisites: None

KCHU 121 Oral Rhetoric *3 Credits*
Presents concepts and develops oral and rhetorical skills appropriate for formal presentations, with emphasis on prepared, extemporaneous, and impromptu speaking. (Students who have earned credit for COMM 121, Fundamentals of Public Speaking, may not use credit earned in KCHU 121 to meet graduation requirements.)
Prerequisites: None

KCHU 203 Special Topics in Humanities *1 to 3 Credits*
A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

COURSE DESCRIPTIONS

KCHU 227 Introduction to World Religions 3 Credits

Focuses on the world's major religious traditions through a critical examination of their origins, spiritual teachers, religious beliefs, rituals, and practices. (Students who have earned credit for RELG 326 Western Religions may not use credit earned in KCHU 227 to meet graduation requirements.)

Prerequisites: KCHU 120

KCHU 228 Introduction to Philosophy 3 Credits

This course is an inquiry into the nature and power of philosophy to transform the way we experience the world around us and understand our place within it. Through a selection of readings representing various philosophical traditions and perspectives, critical discussion, and writing, students will examine some of the great questions that have intrigued philosophers from antiquity to present.

Prerequisites: KCHU 120

KCHU 255 Introduction to Narrative Studies 3 Credits

This course provides a core understanding of effective storytelling. It examines the ways in which storytellers—both past and present—craft, organize, and convey ideas to successfully impact audiences, doing so through both inquiry into established narratives, as well as students' own experiments with narrative forms.

Prerequisites: KCHU 120

KCHU 303 Special Topics in Humanities 1 to 3 Credits

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCHU 310 World Literature 3 Credits

Closely examines selected literature from various world cultures, with an emphasis on non-Western authors and works.

Prerequisites: KCHU 120

KCHU 322 Creative Writing 3 Credits

Emphasizes the basic elements of craft in short fiction while introducing students to the writing

workshop. (Students who have earned credit in ENGL 322, Creative Writing, may not use credit earned in KCHU 322 to meet graduation requirements.)

Prerequisites: KCHU 120

KCHU 323 Aesthetics 3 Credits

An exploration of the philosophical nature of beauty, art, and taste.

Prerequisites: KCHU 120, KCAH 112, or program consent

Introduction to Philosophy highly recommended

KCHU 324 Mythology 3 Credits

Examines world myths from ancient civilization to the present, including their individual and comparative values, their impact on knowledge and culture, and a reassessment of them in our contemporary world.

Prerequisites: KCHU 120

KCHU 325 Bible as Literature 3 Credits

Focuses on a thematic study of the Bible, its literary genres and styles, and its influence on the culture of Western civilization, and its inspiration for other works of art.

Prerequisites: KCHU 120

KCHU 350 Religion Studies 3 Credits

This course will introduce students to the beliefs, traditions, and important figures of a major world religion, as well as how these elements affect the lives of its followers. The course will also explore the intellectual, social, and ethical issues that have defined the faith both historically and in our modern world.

Prerequisite: KCHU 120

KCHU 360 Film Studies 3 to 9 Credits

This course introduces students to film analysis and criticism, including formal elements, narrative structures, and theory. Through study of the visual texts, the filmmakers, and the cultural contexts surrounding the films, the course will emphasize both the interpretation and appreciation of cinematic works.

Prerequisite: KCHU 120

COURSE DESCRIPTIONS

KCHU 330 Genre Studies *3 to 9 Credits*

Considers the development of a particular genre (to be specified from short fiction, non-fiction prose, drama, and poetry) and its specific terminology.

Prerequisites: KCHU 120

KCHU 340 Visual Rhetoric *3 Credits*

Focuses on the analysis of numerous forms of visual discourse, including their rhetorical effectiveness, impact on audiences, and social/cultural influences.

Prerequisites: KCHU 120, KCHU 121

KCHU 399 Independent Study in Humanities *1 to 3 Credits*

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCHU 400 Special Problems in Humanities *3 Credits*

An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCHU 403 Seminar in Humanities *3 Credits*

Seminar dealing with topics of special interest in the humanities and especially intended for upper-division students.

Prerequisites: KCAH 112, KCHU 120

KCHU 410 Major Authors *3 Credits*

Examines a single author's works, biography, criticism, and cultural legacy.

Prerequisites: KCHU 120

KCHU 411 Literary Periods *3 Credits*

Considers the historical context, the literary characteristics, popular themes, and any specific terminology from one literary period.

Prerequisites: KCHU 120

KCHU 422 Fiction Workshop *3 Credits*

Upper-level fiction writing course that builds on the concepts and techniques of the introductory-level creative writing course, with a greater emphasis on stylistics and the close readings of colleagues' works.

Prerequisites: KCHU 120, KCHU 322

KCHU 460 Capstone in Narrative Studies *3 Credits*

This course synthesizes learning from students' general education coursework-particularly from the Narrative Pathway courses-and, as appropriate, from their disciplinary studies. Students apply this learning to a written project of significant scope. In addition, self-reflection, self-and peer-assessment, critical analysis, and sharing of ideas are key components of the capstone experience.

Prerequisites: 3 Pathways courses in Narrative Studies

KCHU 461 Capstone in Philosophical Studies *3 Credits*

This course synthesizes learning from students' general education coursework-particularly from the Philosophy Pathway courses-and, as appropriate, from their disciplinary studies. Students apply this learning to a written project of significant scope. In addition, self-reflection, self- and peer-assessment, critical analysis, and sharing of ideas are key components of the capstone experience.

Prerequisites: 3 Pathways courses in Philosophical Studies

SCIENCE AND MATH

KCSC 203 Special Topics in Science *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCSC 230 Natural Science *3 Credits*

An overview of the earth sciences including topics from geology, oceanography, meteorology, paleontology, biology, chemistry, and astronomy. Examines the development of scientific thinking, the scientific method, the relationships among the various earth sciences, and their role in interpreting the natural world.

Prerequisites: None

COURSE DESCRIPTIONS

KCSC 231 Math in Art and Design *3 Credits*

A study of the relationships between mathematics and the arts. Includes algebra, geometry, trigonometry, statistics, rhythmic progressions, proportion, and composition.

Prerequisites: None

KCSC 234 Conceptual Physics *3 Credits*

An introductory survey of the major concepts and methodologies of physics.

Prerequisites: None

KCSC 240 Perspectives on Science *3 Credits*

This course examines the nature of science and some of the major scientific ideas and issues affecting our culture. Students gain the knowledge and skills to analyze those issues in government, business, and economics that are argued using scientific ideas or analysis. In addition, students hone their writing, research, and public speaking skills.

Prerequisites: KCHU 120

KCSC 261 The Aesthetics of Geometry *3 Credits*

Includes topics from plane and solid Euclidean geometry, mathematical properties of geometric shapes, theoretical geometry, basic trigonometry, arithmetic, and basic algebra (as needed to manipulate formula related to geometry).

Prerequisites: None

KCSC 270 Basic Materials *3 Credits*

Through a review of material families, material processing, including material sustainability and innovation strategies, this course will place an emphasis on investigation, research and critical scientific thinking relative to the design brief and problem-solving strategies relative to materials. It will introduce testing methodologies and an introduction to the design brief and problem-solving strategies relative to material choices.

Prerequisites: None

KCSC 303 Special Topics in Science *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCSC 399 Independent Study in Science *1 to 3 Credits*

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCSC 400 Special Problems in Science *3 Credits*

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCSC 403 Seminar in Science *1 to 3 Credits*

Topics of special interest in the sciences, especially intended for upper-division students.

Prerequisites: None

SOCIAL SCIENCE

KCSS 203 Special Topics in Social Science *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCSS 220 Introduction to Historic Preservation *3 Credits*

An introduction to the field and practice of Historic Preservation, emphasizing professional approaches to surveying, documenting, and protecting historic properties and cultural artifacts. (Students who have earned credit for KCHP 220 or KCSS 445, may not use credit earned in KCSS 220 to meet graduation requirements.)

Prerequisites: KCAH 112, KCHU 120, or instructor approval

COURSE DESCRIPTIONS

KCSS 229 Introduction to Cultural Studies *3 Credits*

This course examines what it means to be a member of a particular society and how individuals both form and are formed by society. It will provide students with a better understanding of the social and cultural worlds they inhabit.

Prerequisites: KCHU 120

KCSS 241 Introduction to Psychology *3 Credits*

Examines the field of psychology, including its basic principles, theories, issues, and practices. [Students who have earned FSU credit in PSYC 150, Introduction to Psychology, may not use credit earned in KCSS 241 to meet graduation requirements.]

Prerequisites: KCHU 120

KCSS 242 Introduction to Sociology *3 Credits*

Considers topics such as culture, society, social class, institutions, and social change. [Students who have earned FSU credit in SOCY 121, Introduction to Sociology, may not use credit earned in KCSS 242 to meet graduation requirements.]

Prerequisites: KCHU 120

KCSS 243 Anthropology *3 Credits*

A survey of physical anthropology, archaeology, linguistics, and cultural anthropology. [Students who have earned FSU credit in ANTH 121, Introduction to Physical Anthropology, may not use credit earned in KCSS 243 to meet graduation requirements.]

Prerequisites: KCHU 120

KCSS 245 Comparative Government *3 Credits*

Focuses on principles, theories, issues, and practices of various models of government. [Students who have earned FSU credit in PLSC 331, Comparative World Governments, may not use credit earned in KCSS 245 to meet graduation requirements.]

Prerequisites: KCHU 120

KCSS 247 Political Science *3 Credits*

Examines political history, theory, current issues, and political structures.

Prerequisites: KCHU 120

KCSS 303 Special Topics in Social Science *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCSS 342 Human Sexuality *3 Credits*

Examines the broad field of human sexuality, integrating five major dimensions of the subject: biological, psychosocial, cultural, behavioral and clinical. [Students who have earned FSU credit for SSCI 114, Human Sexuality, may not use credit earned in KCSS 342 to meet graduation requirements.]

Prerequisites: KCHU 120

KCSS 355 Historical Eras *3 Credits*

In this course, students will consider the social, political, and/or economic characteristics, popular themes, and concepts from a given historical period. The course may be taken more than once.

Prerequisite: KCHU 120

KCSS 365 Race Studies *3 Credits*

This course examines the social construction of race in the United States, historically and culturally, analyzing how various institutions shape the changing definitions of race in relation to identity, difference, and power.

Prerequisite: KCHU 120

KCSS 375 Gender Studies *3 Credits*

This course examines the social construction of gender in history and society. In order to understand gender, students will also explore other factors of identity such as race, class, sexuality, and disability.

Prerequisite: KCHU 120

KCSS 399 Independent Study in Social Science *1 to 3 Credits*

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

COURSE DESCRIPTIONS

KCSS 400 Special Problems in Social Science *3 Credits*
An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

KCSS 403 Seminar in Social Science *3 Credits*
Topics of special interest in the social sciences; intended for upper-level students.

Prerequisites: KCHU 120

KCSS 460 Capstone in Cultural Studies *3 Credits*
This course synthesizes learning from students' general education coursework-particularly from the Cultural and Social Studies Pathway courses-and, as appropriate, from their disciplinary studies. Students apply this learning to a written project of significant scope. In addition, self-reflection, self- and peer-assessment, critical analysis, and sharing of ideas are key components of the capstone experience.

Prerequisites: 3 Pathways courses in Cultural Studies

GRAPHIC DESIGN

KCGD 112 Graphics Studio I *3 Credits*
An introduction to the computer as a design tool using the industry standards in page layout and digital illustration software. File transport (PDF) and font management software will also be introduced.

Prerequisites: None

KCGD 113 Design and Color *3 Credits*
An introduction to the visual and verbal vocabularies of design and color theory as they relate to graphic design.

Prerequisites: None

KCGD 120 Introduction to Graphic Design Communications *3 Credits*
Focuses on the principles, elements, and working procedures of the design and visual presentation of communication pieces.

Prerequisites: None

KCGD 122 Graphics Studio II *3 Credits*
Introduces the basics of photography using the digital camera and how to use photo manipulation software as a "digital darkroom" for color correction and digital manipulation.

Prerequisites: KCGD 112

KCGD 203 Special Topics in Graphic Design *1 to 3 Credits*
A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCGD 214 Typography I *3 Credits*
An introduction to the fundamental aspects of typography. History, structure, form and appropriate application of type will be emphasized.

Prerequisites: KCGD 112

KCGD 220 Typography II *3 Credits*
Addresses complex communication problems that incorporate the use of type and typographic systems as visual and expressive devices.

Prerequisites: KCGD 214

KCGD 222 Graphics Studio III: Posters/Covers *3 Credits*
An advanced computer course focusing on the combined use of digital illustration and photo manipulation software in the creation of aesthetic and artistic graphic imagery for posters and covers.

Prerequisites: KCGD 122, KCDS 143

KCGD 250 New Media Design *3 Credits*
This introductory course will present the use of image, text, animation, audio, and video in digital media objects such as CD-ROMS and websites. Underlying the introduction to media and media types, the class will focus on the use of the computer as a media development system.

Prerequisites: KCGD 120, KCGD 310

KCGD 303 Special Topics in Graphic Design *1 to 3 Credits*
A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

COURSE DESCRIPTIONS

KCGD 310 Concept Development *3 Credits*

Focuses on making connections between idea and visualization using type, imagery, and color to solve communication problems. The initial stages of the design process—problem identification, brainstorming, research, creative briefs, and various forms of conceptualizing and thumbnailing—will be emphasized throughout the course.

Prerequisites: KCGD 214, KCGD 122, KCDS 142

KCGD 311 Branding I: Identity and Promotion *3 Credits*

A study of the ways in which layout, type, image, color, and messaging are used to design an identity for, brand, and promote a product, service, cause or idea.

Prerequisites: KCGD 220, KCGD 310

KCGD 312 Advertising Design *3 Credits*

The application of design principles and strategies to media through the use of advertising, branding, and marketing tactics. Problem solving, critical thinking, and innovative execution will be used to create relevant and appropriate solutions for a defined audience to meet specific client needs.

Prerequisites: KCGD 222, KCGD 310, 311

KCGD 313 Package Design *3 Credits*

The study of graphic design principles and elements as they are applied to three-dimensional package design problems.

Prerequisites: KCGD 220

KCGD 315 Publication Design *3 Credits*

The conceptual development and design processes used in creating various types of multi-page, copy-intensive publications.

Prerequisites: KCGD 220, KCGD 222, KCGD 310

KCGD 324 Typography III *3 Credits*

An advanced course in typography emphasizing complex information design issues and the socio-cultural role of typography.

Prerequisites: KCGD 220

KCGD 399 Independent Study in Graphic Design *1 to 3 Credits*

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCGD 400 Special Problems in Graphic Design *3 Credits*

An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCGD 402 Internship in Graphic Design *1 to 9 Credits*

KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: 3.0 GPA, junior/senior standing

KCGD 403 Seminar in Graphic Design *1 to 3 Credits*

Seminar dealing with special interests in graphic design.

Prerequisites: Upper-level students

KCGD 411 Branding II: Integrated Campaigns *3 Credits*

An advanced study of the branding process as part of a global, integrated marketing system, including the use of in-depth research; competitive, consumer, and media analysis; multi-disciplinary collaboration; and strategic communication in the planning, design, and presentation of an integrated branding campaign.

Prerequisites: KCGD 311, KCGD 312, KCGD 313

COURSE DESCRIPTIONS

KCGD 412 Advanced Advertising *3 Credits*

An advanced course in advertising design and branding in which students are expected to reach a mature level of thinking, problem solving, strategy, and execution, creating innovative solutions that solve specific client needs using a variety of media formats. Collaboration and copywriting technique will also be emphasized.

Prerequisites: KCGD 312

KCGD 440 Digital Prepress *3 Credits*

Covers the digital production and color management processes used to convert a digital layout into its final printed form.

Prerequisites: KCGD 122

KCGD 450 Senior Seminar *3 Credits*

Prepares graphic design seniors for the final portfolio production and portfolio thesis courses by focusing on self-assessment, human-centered research methodology, presentation, and the design thinking process. Students will also study design within the context of larger business, social, cultural, historical, and ecological concerns.

Prerequisites: Completed junior review, must be taken one semester prior to KCGD 461 and 462

KCGD 461 Portfolio Production *3 Credits*

Students will prepare a professional portfolio for graduation and will have the necessary tools, knowledge and skills for their job search.

Prerequisites: KCGD 450, final semester, senior year, must be taken in conjunction with KCGD 462

KCGD 462 Portfolio Thesis Project *3 Credits*

The semester-long, research-based development and production of an individualized, multi-piece, varied media thesis project for the student's portfolio.

Prerequisites: KCGD 450, final semester, senior year, must be taken conjunction with KCGD 461

ILLUSTRATION

KCIL 120 Introduction to Illustration *3 Credits*

A survey of contemporary and historical illustration techniques and movements. Career options will be covered, along with the fundamentals of composition and color, the application of media, and the basic elements of picture making.

Prerequisites: KCPA 110, KCDS 142

KCIL 203 Special Topics in Illustration *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCIL 234 Illustration Techniques *3 Credits*

Exploration of color media and processes within specific illustration assignments.

Prerequisites: KCIL 120

KCIL 242 Rendering *3 Credits*

A drawing and painting course in super realism using various media.

Prerequisites: KCIL 234, KCPH 110

KCIL 243 Digital Illustration Painting I *3 Credits*

Develops an entry level digital illustration painting experience using Adobe Photoshop. Utilizing basic Photoshop concepts, principles and tools applied to the sequential development of illustrations.

Prerequisites: KCIL 120

KCIL 252 Watercolor Techniques for the Illustrator *3 Credits*

An in depth study of watercolor techniques. This will include a study of transparent to opaque watercolor. Different styles of paper will be used from rough to hot press board.

Prerequisites: KCIL 120, KCIL 234

KCIL 291 Illustration Painting I *3 Credits*

Painting illustrative subject matter using fundamental water-based painting techniques.

Prerequisites: KCPA 112, KCDS 143, KCIL 234

COURSE DESCRIPTIONS

KCIL 303 Special Topics in Illustration 1 to 3 Credits

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCIL 305 Illustration Professional Practices 3 Credits

Students will study current illustration markets, learn essential business practices and create the printed collateral necessary for doing business as an illustrator.

Prerequisites: KCIL 120, KCDM 241

KCIL 308 Alla Prima Painting 3 Credits

An advanced illustration oil painting course which emphasizes the alla prima method of paint application as it applies to illustration.

Prerequisites: KCIL 291

KCIL 310 Fantasy and Science Fiction Painting 3 Credits

The students will be given demonstrations in painting techniques. There will be in-class assignments, homework assignments including reading and writing storylines. The students will produce a one semester long project that extends from concept through completion of a contemporary illustration. This includes conception, reference building, thumbnails, roughs, and the completed piece. The student will learn the process of making and completing a contemporary fantasy illustration painted in oils.

Prerequisites: KCIL 291, KCIL 242

KCIL 323 Illustration Life Drawing III 3 Credits

Advanced study of the human figure, especially in relation to the needs of the illustrator, with emphasis on construction, composition, movement, and interpretation of the clothed and costumed figure in various media.

Prerequisites: KCDR 222

KCIL 324 Illustration Life Drawing IV 3 Credits

Personal expression as a means of figurative illustration. Color, form, and light will be explored through various media and methods.

Prerequisites: KCIL 323

KCIL 326 Contemporary Fashion Illustration 3 Credits

Students will study the illustration of contemporary fashions, designs and accessories as well as research the work of current fashion illustrators. Course work will include practical techniques of fashion illustration along with experimentation with various media.

Prerequisites: KCDS 143, junior standing

KCIL 330 Children's Book Design and Illustration 3 Credits

Professional practices and techniques of children's book and magazine illustrators, from concepting to the execution of comprehensives, and final artwork. Strategies on portfolio set-up, locating the market, interviews with publishers, copyright laws, and the legal rights of the artist and author will be discussed.

Prerequisites: KCDS 143, junior standing

KCIL 335 Illustration III 3 Credits

Concept development and creative problem solving using relevant illustration media and techniques.

Prerequisites: KCIL 234, KCIL 323

KCIL 399 Independent Study in Illustration 1 to 3 Credits

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCIL 400 Special Problems in Illustration 3 Credits

An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

COURSE DESCRIPTIONS

KCIL 402 Internship in Illustration *1 to 9 Credits*
KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: 3.0 GPA, junior/senior standing

KCIL 403 Seminar in Illustration *3 Credits*
Seminar dealing with special interests in illustration.
Prerequisites: Upper-level students

KCIL 442 Graphic Design for the Illustrator *3 Credits*
Students will learn graphic design and production processes for print media, using a combination of traditional and digital techniques.
Prerequisites: KCIL 305

KCIL 443 Digital Illustration Painting II *3 Credits*
An intermediate to advanced digital illustration painting experience using Adobe Photoshop. Applying cutting-edge Photoshop concepts and principles to the development of digitally based illustrations. The work created in this course should be portfolio quality.
Prerequisites: KCIL 243

KCIL 460 Illustration Portfolio *3 Credits*
Preparation of a professional quality illustration portfolio based on individual style and market research.
Prerequisites: KCIL 335

INDUSTRIAL DESIGN

KCIN 130 Industrial Design Graphics *3 Credits*
This course addresses the application and role of graphic principles, tools and techniques in the industrial design process.
Prerequisites: KCDC 120, KCDS 110

KCIN 203 Special Topics in Industrial Design *1 to 3 Credits*
A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCIN 213 Industrial Design I *3 Credits*
An introduction to the application of the design process and problem-solving methodology through the design of simple products.
Prerequisites: KCDC 120

KCIN 214 Industrial Design II *3 Credits*
An intermediate study of the design process and problem-solving methodology through the design of products.
Prerequisites: KCIN 213, KCIN 231, KCIN 360

KCIN 231 Visual Presentation I *3 Credits*
An introduction to product sketching and presentation techniques used in the industrial design profession.
Prerequisites: None

KCIN 303 Special Topics in Industrial Design *1 to 3 Credits*
A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCIN 315 Industrial Design III *3 Credits*
An advanced study of the application of the design process and problem-solving methodology through the design of products.
Prerequisites: KCIN 214, KCIN 332

KCIN 316 Industrial Design IV *3 Credits*
A comprehensive study of the application of the design process and problem-solving methodology through the design of complex products and systems.
Prerequisites: KCIN 332, KCIN 315

KCIN 332 Visual Presentation II *3 Credits*
An intermediate study of product sketching, rendering and presentation techniques used for visually communicating ideas and product forms within the design process. The course will emphasize professional presentation formats and mediums.
Prerequisites: KCIN 231

COURSE DESCRIPTIONS

KCIN 333 Visual Presentation III 3 Credits

An advanced study of product sketching, rendering and presentation techniques used for visually communicating ideas and product forms within the design process. The course will emphasize the development of the highest quality renderings using computer-based, manual rendering software with a tablet.

Prerequisites: KCIN 332

KCIN 340 Materials and Processes 3 Credits

An introduction to the materials and manufacturing processes typically explored in the design process. The course emphasizes the practice of choosing a material and process specification strategy based on product application criteria.

Prerequisites: KCDC 120

KCIN 350 Model Making I 3 Credits

An introduction to materials, tools, and techniques used to fabricate physical representations of product concepts in the industrial design profession.

Prerequisites: KCSF 111

KCIN 351 Model Making II 3 Credits

An advanced instruction on the application of materials, tools, and techniques used to fabricate physical representations of product concepts in the industrial design profession. The course will emphasize the use of prototyping to solve problems and evaluate design concepts in the design process.

Prerequisites: KCIN 350, KCIN 360

KCIN 360 Digital Modeling I 3 Credits

The creation, manipulation, and employment of three-dimensional, digital models in the industrial design process.

Prerequisites: None

KCIN 362 Digital Modeling II 3 Credits

Students will use advanced 3D tools to develop the details of a product design.

Prerequisites: KCIN 360

KCIN 365 Research Methods 3 Credits

This course will expose students to the various forms of research, analysis, sampling, focus groups, analytics with an emphasis on ethnographic research and the implications on the design process. This course will expose students to several methods of gathering and analyzing research information for the purposes of application in the design process. Research methodologies will include secondary internet research, primary observational research and user testing. A research plan will be developed and implemented for the purposes of creating and validating a strategy for a new product, service, brand or space.

Prerequisites: KCDC 120, KCDS 110

KCIN 370 Footwear Design I 3 Credits

Students will apply the design process and tools specific to the footwear industry to develop product concepts.

Prerequisites: KCIN 214, KCIN 332

KCIN 399 Independent Study in Industrial Design 1 to 3 Credits

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCIN 400 Special Problems in Industrial Design 3 Credits

An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

COURSE DESCRIPTIONS

KCIN 402 Internship in Industrial Design *1 to 9 Credits*
KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: 3.0 GPA, junior/senior standing

KCIN 403 Seminar in Industrial Design *3 Credits*
Seminar dealing with special interests in industrial design.

Prerequisites: Upper-level students

KCIN 440 Global Design *3 Credits*
Students will apply the design process to develop a product concept for a global or specific geographical market outside of the United States.

Prerequisites: KCDC 311

KCIN 450 Entrepreneurial Design *3 Credits*
Students will apply a user-centered design process in the identification, strategic planning, and validation of a new business model.

Prerequisites: KCIN 315, KCIN 365, KCDC 311

KCIN 460 Industrial Design Thesis I *3 Credits*
An advanced application of the design process in a comprehensive product development project. Students will select and complete an instructor-approved project of choice over the course of two semesters. The first semester emphasizes the development of a project plan, product research, strategy building and concept development

Prerequisites: Senior Status, KCIN 316

KCIN 461 Industrial Design Thesis II *3 Credits*
An advanced application of the design process in a comprehensive product development project. Students complete the second semester of a two-semester project. The second semester emphasizes the development of the concept proposal into a feasible product design including mock-up fabrication, human factors evaluation, aesthetic development, 3D development (CAD), 3D visualization and prototyping.

Prerequisites: KCIN 460

KCIN 462 Industrial Design Portfolio *3 Credits*
Individual preparation and presentation of a professional quality portfolio of work and resume; familiarization with the operating aspects of professional practice.

Prerequisites: Senior Status

INTERIOR DESIGN

KCID 100 Drafting Basics *3 Credits*
An introduction to basics of hand drafting. Introduces the tools and techniques of architectural drafting. Drafting skills are a communication tool to create and interpret architectural plans, elevations, and details.

KCID 125 Principles of Interior Design *3 Credits*
This course is an introduction to the interior design process; interior products including finishes, furniture, and equipment; and the concepts of universal and sustainable design. The course includes knowledge of basic building construction, enhanced drafting skills, and advances the development of architectural drawing including millwork details.

Prerequisites: KCID 100

KCID 130 Essentials of Interior Design *3 Credits*
This course applies the interior design process to plan aesthetic and functional spaces for residential and contract interiors. Students will be introduced to the aesthetic, psychological, and physiological implications of color theory.

Prerequisites: KCID 100, KCDS 142 OR KCDR 131

KCID 203 Special Topics in Interior Design *1 to 3 Credits*
A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCID 230 Residential Construction Design *3 Credits*
This course is a continuation of the design process with projects focused on residential spaces, including multi-story structures. Basic building construction with an emphasis on drafting skills and architectural drawing are included.

Prerequisites: KCID 125

COURSE DESCRIPTIONS

KCID 235 Workplace Design 3 Credits

This course focuses on problem solving for commercial design, the study of proportional relationships and adjacencies, planning with office furniture systems, and an introduction to commercial building codes and computer aided drafting.

Prerequisites: KCID 125

KCID 240 Architectural Materials 3 Credits

This course examines the characteristics of building materials and interior finishes focusing on the appropriate application and sustainability of finish materials.

Prerequisites: KCID 125

KCID 250 Retail Design 3 Credits

This course introduces methods for defining problems and developing design solutions for retail space interiors.

Prerequisites: KCID 125, KCID 130

KCID 255 Textiles and Furniture 3 Credits

This course examines the characteristics of textiles within interior environments, focusing on the appropriate application, performance, and sustainability of textiles.

Prerequisites: KCID 130

KCID 300 Communication and Presentation 3 Credits

This course researches and analyzes the interior design marketplace and business practices.

Prerequisites: KCID 235, 250

KCID 303 Special Topics in Interior Design 1 to 3 Credits

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCID 315 Interior Design Business Practices 3 Credits

This course addresses basic business structures and documentation methods with a focus on financial aspects of interior design.

Prerequisites: KCID 230

KCID 325 Hospitality Design 3 Credits

This course emphasizes functional requirements and planning for hospitality settings through the development of both small and large scale projects.

Prerequisites: KCID 250

KCID 350 Advanced Workplace Design 3 Credits

This course addresses problem solving for mid-size office projects including introduction of branded environments and the reinforcement of commercial building codes.

Prerequisites: KCID 235

KCID 399 Independent Study in Interior Design 1 to 3 Credits

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCID 400 Special Problems in Interior Design 3 Credits

An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCID 402 Internship in Interior Design 1 to 9 Credits

KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: 3.0 GPA, junior/senior standing

KCID 403 Seminar in Interior Design 1 to 3 Credits

Seminar dealing with special interests in interior design.

Prerequisites: Upper-level students

COURSE DESCRIPTIONS

KCID 425 Commercial Interior Design *3 Credits*

This course addresses advanced problem solving for more complex commercial projects that incorporate industry specific software. Students will use proxemics, anthropometrics, and ergonomics to focus on human-centered design. Students will consult with industry professionals on current trends and influences in the workplace design.

Prerequisites: KCID 325

KCID 470 Emerging Market Design *3 Credits*

In this course, students focus on conceptual problem solving for interactive multi-functional environments in emerging markets (e.g., healthcare, age-in-place, higher education, etc.). Solutions use evidence based design research and psychology of built environments to arrive at design solutions. Students will consult with industry professionals on current trends and influences in emerging markets.

Prerequisites: KCID 320, KCID 350

KCID 475 Global Issues in Interior Design *3 Credits*

In this course, students will identify and research needs for the built environment and provide creative conceptual design solutions for a variety of problems in a broad global context. Solutions will address ecological, socio-economic, and cultural contexts.

Prerequisites: KCID 350

MEDICAL ILLUSTRATION

KCMI 205 Medical Illustration Methods I *3 Credits*

Develops pen and ink skills and integrates traditional and digital media within the scope of monochromatic production. The goal will be to convey an aesthetically powerful illustration, which effectively provides a solution for a specific visual communication problem.

Prerequisites: KCIL 120

KCMI 210 Head, Hands and Feet *3 Credits*

Drawing the surface and structure of the head, hands and feet in a variety of different mediums, perspectives from direct observation.

Prerequisites: KCDS 143

KCMI 305 Medical Illustration Methods II *3 Credits*

The student will focus on in-depth human and anatomical based concepts and subject matter, dealing specifically with body systems investigation and narrative concepts associated with body processes. The execution processes in this course will utilize both traditional and digital media.

Prerequisites: KCMI 205

KCMI 340 Medical Illustration Digital Methods *3 Credits*

An advanced digital illustration experience using appropriate digital software. Students create digital illustrations for client specific print media: two-dimensional still image.

Prerequisites: KCIL 243

KCMI 430 Medical Illustration Animation I *3 Credits*

Covers concepts as an introductory course to digital 3D organic and inorganic model construction, whereby the virtual models designed are rendered and composited for 2D illustration purposes to solve specific conceptual problems.

Prerequisites: KCDS 143

KCMI 435 Medical Illustration Animation II *3 Credits*

This advanced course serves as a platform to investigate and discover human and natural science 3D animation to educate and instruct the viewer.

Prerequisites: KCMI 430

KCMI 440 Medical Illustration Digital Portfolio *4 Credits*

A capstone course focused on the creation of a professional, industry specific digital portfolio.

Prerequisites: KCMI 435

KCMI 450 Medical Illustration Methods III *3 Credits*

Advanced studio in medical illustration with emphasis on accuracy and realistic development of representations of directed anatomical content utilizing traditional and digital media to express visual solutions.

Prerequisites: KCMI 305

COURSE DESCRIPTIONS

KCMI 460 Advanced Problems in Biomedical Art *4 Credits*
Advanced concepts and subject matter dealing specifically with medical, natural science subjects/topics, to serve as a basis for the development of a cohesive body of work. Exploration, research, and execution of thematic based work based on observation and visualization skills through diverse digital media in 2D and 3D. This course serves as a capstone to the Medical Illustration Program, the equivalent of 2 credits will be devoted to research/theme development and 3 credits will be devoted to development of the body of work.

Prerequisites: KCMI 450

engraving) will be used to further enrich these hollow forms. Objects will also be formed by cold forging metal rod, and by reducing metal plate and bar using lathes and milling machines.

Prerequisites: None

KCMJ 203 Special Topics in Metals/Jewelry *3 Credits*
A topical course on the introduction of a niche technique, the advanced study of a traditional or modern technique, and/or the exploration of a design category or theme. This course allows the Metals/Jewelry Design program to respond to student interest in a particular area, industry-driven demand, or other expressed need or capacity to offer a particular topic.

Prerequisites: KCMJ 120

METALS AND JEWELRY DESIGN

KCMJ 120 Introduction to Metals/Jewelry Production *3 Credits*
Students will be introduced to the basic materials and processes used in the production of hand made jewelry. Through objective samples and individual experimentation with forming and fabricating metals, students will translate the elements and principles of 3D design into original objects of adornment.

Prerequisites: None

KCMJ 121 Model Making and Casting for Jewelry *3 Credits*
Students will learn to carve wax; resulting in models which can be burned out and cast using the lost wax method. Emphasis is placed on the ability to carve and model to specified dimensions. Original work will concentrate on the technical and aesthetic possibilities of casting for jewelry and other small metal objects.

Prerequisites: None

KCMJ 130 Hollow and Utilitarian Ware *3 Credits*
Concentrates on the study of metal vessel ware and other traditionally utilitarian objects, both as a method of artistic expression, and as a basis for design. Sheet metal will be hammered, hydraulically pressed, and fabricated to form original hollow objects in sterling silver and base metals. Surface treatments and decoration (such as chasing and

KCMJ 211 Metals/Jewelry Design I *3 Credits*
Metals/Jewelry Design I, II and III courses combine cultural, individual, technical and aesthetic research to arrive at original and effective jewelry design solutions for commercial or custom problems. Students will be required to design one or more jewels each semester in response to a project brief that varies each semester. Design I reinforces basic design skills, introduces jewelry-specific design criteria, and allows students to effectively integrate process knowledge to generate convincing prototypes and production plans.

Prerequisites: KCDS 142, KCMJ 120, KCIN 231

KCMJ 230 Bench Topics in Commercial Metalwork *3 Credits*
Introduces Metals/Jewelry Design majors with a hands-on survey of the jewelry industry through the work of the trade jeweler. A selection of bench techniques that build on basic skills will be introduced including repair, sizing, and precise fabrication. Concepts and processes introduced in other courses will be augmented to reflect professional production standards.

Prerequisites: KCMJ 120

KCMJ 231 Intermediate Metals/Jewelry Production *3 Credits*
Intermediate instruction in the production of jewelry by hand. Projects will extend the fabrication

COURSE DESCRIPTIONS

foundation established in the introductory course, and proceed through a number of intermediate forming and fabrication processes such as chasing, repousse, forging, raising, welding, and stone setting.

Prerequisites: KCMJ 120

KCMJ 303 Special Topics in Metals/Jewelry 3 Credits

A topical course on the introduction of a niche technique, the advanced study of a traditional or modern technique, and/or the exploration of a design category or theme. This course allows the Metals/Jewelry Design program to respond to student interest in a particular area, industry-driven demand, or other expressed need or capacity to offer a particular topic.

Prerequisites: KCMJ 120

KCMJ 312 Metals/Jewelry Design II 3 Credits

The Metals/Jewelry Design I, II and III courses combine cultural, individual, technical and aesthetic research to arrive at original and effective jewelry design solutions for commercial or custom problems. Students are required to design one or more jewels each semester in response to a project brief that varies each semester. Design II reinforces jewelry design skills, introducing projects of increased technical sophistication with greater emphasis on market appropriate solutions.

Prerequisites: KCMJ 211

KCMJ 321 Advanced Metals/Jewelry Production 3 Credits

Advanced instruction in the production of jewelry by hand. Projects include basic repair, commercially quality samples as well as original composition and construction with an emphasis on precision craftsmanship.

Prerequisites: KCMJ 231

KCMJ 330 Stonesetting 3 Credits

Students will approach stones and their settings from the point of view of appropriate design, durability, and quality of craftsmanship. Students may bezel, bead, flushset, channel, and/or prong set stones of various sizes and types. Layout preparation, layout technique, and finishing will be covered.

Prerequisites: KCMJ 321

KCMJ 399 Independent Study in Metals/Jewelry Design 1 to 3 Credits

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCMJ 400 Special Problems in Metals/Jewelry Design 3 Credits

A topical course on the introduction of a niche technique, the advanced study of a traditional or modern technique, and/or the exploration of a design category or theme. This course allows the metals/jewelry design program to respond to student interest in a particular area, industry-driven demand, or other expressed need or capacity to offer a particular topic. The forms for requesting approval are available through the Student Services Office.

Prerequisites: KCMJ 120

KCMJ 402 Internship in Metals/Jewelry Design 1 to 9 Credits

Applies learned skills and principles in a work environment, while learning how a particular firm or industry operates.

Prerequisites: 3.0 G.P.A., Junior/Senior standing

KCMJ 403 Seminar in Metals/Jewelry Design 1 to 3 Credits

Seminar dealing with special interests in metals/jewelry design.

Prerequisites: Upper-level students

KCMJ 420 Advanced CAD/CAM for Metals/Jewelry Design 3 Credits

Advanced techniques and applications for use of the computer as a creative studio for jewelry design and production. Modeling skills will be enhanced to allow for more systematic approaches to design projects such as multiple stone settings, suites of related designs, and organic form generation. Photorealism rendering techniques will be reinforced. Output technology selection and use will be reinforced by researching standard and emerging printing and machining systems.

Prerequisites: KCIN 360

COURSE DESCRIPTIONS

KCMJ 441 Portfolio 3 Credits

Students will identify the major professional markets and issues that students will encounter in the field. Previous work will be utilized, enhanced, and augmented with targeted projects intended to showcase ideal skill sets. Portfolios will be developed for professional opportunities, including resumes, statements, and professional photographic quality documentation. These assets will be put into forms appropriate for various types of applications.

Prerequisites: KCMJ 312, Senior standing

KCMJ 461 Metals/Jewelry Thesis 3 Credits

Thesis leads students through the research, design, and execution of a unified body of work. After selecting a thesis topic, students will research related subjects, identify problems and opportunities, propose original solutions, refine design ideas and technical approaches, and produce work to show during KCAD's Annual Student Exhibition.

Prerequisites: KCMJ 312, Senior standing

MUSEUM STUDIES

KCMS 346 Museum History and Theory 3 Credits

This class focuses on the ways in which museums shape the perception, critical reception, and fundamental understanding of art and artifacts, both historically and in the present day. It will look at the history of private and public art and artifact collections to trace the development of museums across time and locale. Recent developments in museum collecting and display from around the world will be considered.

Prerequisites: N/A

PAINTING

KCPA 110 2-D Design 3 Credits

A problem-solving course covering the principles of composition and modular design systems. Uses predominantly abstract shapes, and black, white, and achromatic gray ranges. (Students who have earned credit for VISC 110, Design I, may not use credit earned in KCPA 110 to meet graduation requirements.)

Prerequisites: None

KCPA 112 Color 3 Credits

A problem-solving course that studies the properties and interactions of color and its resulting perceptual effects in pictorial space.

Prerequisites: None

KCPA 120 Introduction to Painting 3 Credits

The first course that deals exclusively with the medium of oil painting. Observation of nature and the depiction of solid three-dimensional form in illusionistic space are the central concerns. Emphasis is primarily on still life painting; some figure/portrait painting may be introduced. Also surveys Western painting and the traditional techniques pertaining to that history.

Prerequisites: KCPA 110, KCPA 112, KCDR 131

KCPA 203 Special Topics in Painting 3 Credits

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCPA 210 Beginning Figure Painting 3 Credits

The course will act as an introduction to figure painting with special emphasis on anatomy, structure, proportion and measuring. Tonal and restrictive palettes will be used in conjunction with basic painting techniques.

Prerequisites: KCDR 221

KCPA 220 Landscape Painting 3 Credits

Emphasizes the light and color of the landscape in various weather conditions using oil and water based paints.

Prerequisites: KCDR 132, KCPA 120

COURSE DESCRIPTIONS

KCPA 235 Abstract Painting *3 Credits*

Explores varying degrees of painterly abstraction. Non-objective/formalist painting issues will be investigated in conjunction with experimentation with mixed-media painting techniques. The course will start out with a structured series of projects but will eventually focus on the student's individual artistic direction.

Prerequisites: KCPA 120

KCPA 236 Encaustic Painting *3 Credits*

The course will examine the techniques and processes of the encaustic medium including brushwork, intarsia, carving, drawing and photo transfer, and wax collage. A brief history of the medium will be presented along with instruction in making pigmented wax, wax glaze and wax brush cleaner.

Prerequisites: KCPA 120

KCPA 250 Concept Development *3 Credits*

Emphasizes the development of concepts within the context of traditional and non-traditional medium. Students will be encouraged to explore a range of strategies such as visual analogy, irony, appropriation, deconstruction, and narrative and allegorical approaches. The course will also introduce mixed media painting techniques as it relates to concept.

Prerequisites: KCPA 120 or department approval

KCPA 303 Special Topics in Painting *3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCPA 310 Intermediate Figure Painting *3 Credits*

Reinforces the techniques learned in Beginner Figure Painting. Reviews life-drawing issues within the context of paint handling, its chemistry, rules of permanence, and color mixing with particular emphasis on the complexities of mixing flesh tones. In addition, familiarizes students with the history of figure painting in Western art.

Prerequisites: KCDR 221, KCPA 120, KCPA 210

KCPA 335 Watercolor I *3 Credits*

An introductory course emphasizing the passage of the brush, the technical applications of color, and the particularities of the watercolor medium in working towards effective visual statements.

Prerequisites: KCPA 110, KCPA 112, KCDR 132 or departmental consent

KCPA 336 Watercolor II *3 Credits*

An advanced watercolor class emphasizing individual direction and conceptual development.

Prerequisites: KCPA 335

KCPA 350 Advanced Painting *3 Credits*

Focuses on independent studio work on the part of the student. Emphasis will be placed on student's ability to develop ideas, themes, and motifs of personal significance and the formal, technical skills to successfully execute their work. The course will also examine important theoretical and aesthetic issues related to art and will review major figures in contemporary painting.

Prerequisites: KCPA 235

KCPA 399 Independent Study in Painting *1 to 3 Credits*

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCPA 400 Special Problems in Painting *3 Credits*

An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

COURSE DESCRIPTIONS

KCPA 402 Internship in Painting *1 to 9 Credits*

KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: 3.0 GPA, junior/senior standing

KCPA 403 Seminar in Painting *3 Credits*

Seminar dealing with special interests in painting.

Prerequisites: Upper-level students

KCPA 410 Advanced Figure Painting *3 Credits*

Examines issues related to painting the figure in an environment, the multi-figure composition, the figure in an architectural setting, the figure in the landscape, and other related problems. Begins with a classical emphasis; later, explores painterly and abstract approaches to the figure and the figure as a vehicle for creative expression.

Prerequisites: KCPA 310

KCPA 412 Content in Figure Painting *3 Credits*

The course will provide an opportunity to use the figure as a vehicle for content and expression. The figure in an environment and the multi-figure composition will be examined in conjunction with ideas, themes, and motifs.

Prerequisites: KCPA 410

KCPA 430 Painting Thesis I *3 Credits*

Focuses on the production of a unified body of work emphasizing conceptual development and creative decision-making. Includes individual and group critiques.

Prerequisites: Senior standing or departmental consent

KCPA 460 Painting Thesis II *3 Credits*

Emphasizes responsibility for the creation of a cohesive body of work that displays conceptual continuity and technical integrity. Includes individual and group critiques. The student is required to install a thesis exhibition to complete the BFA in fine arts.

Prerequisites: KCPA 310 and KCPA 430

PHOTOGRAPHY

KCPH 110 Introduction to Photography for Non-Majors *3 Credits*

An introduction to the fundamentals of photography using manually adjustable digital cameras (DSLR). This course includes digital camera use and basic image manipulation controls using Photoshop. Introductory lighting and reproduction skills are taught. The aesthetics of photography will be discussed in terms of its history, and artistic and technical advancements. Students must own or have use of a digital camera (prosumer grade or above; camera phones are not acceptable.) Students considering a minor in photography should take KCPH 120.

KCPH 120 Introduction to Photography *3 Credits*

An introduction to the fundamentals of photography and 35mm adjustable camera operation. This course includes beginning black and white film development and darkroom printing, as well as an introduction to digital capture and basic image manipulation controls. The aesthetics of photography will be discussed in terms of its history, and artistic and technical advancements. (Students who have earned credit for VISC 212, Photography, may not use credit earned in KCPH 120 to meet graduation requirements.)

KCPH 203 Special Topics in Photography *1 to 3 Credits*

Rotating topics in photography utilizing the specific skills and interests of the faculty, community professionals, and visiting artists. Topics may be subject oriented (such as landscape, portrait, documentary, or photojournalism), technique oriented (manipulated image, directorial mode, or alternative process), or issue oriented (visual semiotics, new topographies, etc.).

Prerequisites: KCPH 230

KCPH 220 Intermediate Photography *3 Credits*

The refinement of black and white film exposure and darkroom techniques using the zone system. An introduction to studio and artificial lighting techniques as well as extensive work with manipulation of the photographic image. Subject matter and imagery will be emphasized, along with a continuation of the study of photographic history and aesthetics.

Prerequisites: KCPH 120

COURSE DESCRIPTIONS

KCPH 225 Digital Image Processing *3 Credits*

This course is an overview of advanced digital capture and image workflow with emphasis placed on editing camera RAW and DNG files, color management (including monitor calibration and the creation of custom paper profiles) and inkjet printing. Film scanning ranging from 35 mm to large format, DSLR camera control, and the use of streamlined applications such as Aperture and Adobe Lightroom will be discussed.

Prerequisite: KCDS 110 and KCPH 120

KCPH 230 Color Photography *3 Credits*

An extensive exploration of color photography with an emphasis placed on color negative printing. A study of color theory as it applies to light and film and the contemporary use of color by photographers. Content issues, as well as history, theory, and aesthetic approaches will be emphasized.

Prerequisites: KCPH 220

KCPH 240 Lighting for Photography *3 Credits*

An introduction to the fundamentals of using and modifying both ambient and studio lighting. This course includes the use of both hot and cold studio lighting for digital and analog photography, including color balancing the light source to specific films. Lighting theory and the history of studio photography will also be discussed.

Prerequisites: KCPH 230

KCPH 303 Special Topics in Photography *3 Credits*

Rotating topics in photography utilizing the specific skills and interest of the faculty, community professionals, and visiting artists. Topics may be subject oriented (such as landscape, portrait, documentary, or photojournalism), technique oriented (manipulated image, directorial mode, or alternative process), or issue oriented (visual semiotics, new topographies, etc.)

Prerequisites: KCPH 230

KCPH 310 Photo Seminar *3 Credits*

Reading, lecture, and discussion of classic and contemporary essays that outline the important areas of critical discourse in photography including philosophical and psychological theory.

Prerequisites: Junior standing

KCPH 320 Large Format Techniques *3 Credits*

This course is an introduction to the techniques and aesthetics of medium and large format image making. View camera movements for perspective and image control, incident light metering techniques including the Zone System, sheet film processing, large format film scanning and traditional/digital output including advanced printing techniques will be emphasized. Medium format capture devices (including alternative equipment such as the Holga and pinhole cameras) will be covered.

Prerequisites: KCPH 230

KCPH 340 Studio Photography *3 Credits*

Using medium and large format cameras in the photo studio, especially for perspective control. Exposure control using the zone system. Lighting, posing and staging techniques that are used in classic studio photography including still life, models, food, and fashion. An examination of these classic techniques as applied to fine art photography.

Prerequisites: KCPH 240

KCPH 399 Independent Study in Photography *1 to 3 Credits*

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCPH 400 Special Problems in Photography *3 Credits*

An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

COURSE DESCRIPTIONS

KCPH 402 Internship in Photography *1 to 9 Credits*

KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: 3.0 GPA, junior/senior standing

KCPH 403 Seminar in Photography *3 Credits*

Seminar dealing with special interests in photography.

Prerequisites: Upper-level students

KCPH 410 Professional Photographic Practices *3 Credits*

A range of practical, legal and ethical issues for the professional photographer including writing an artist's statement, resumes, business promotional materials, marketing, small business practices, financial practices, and portfolio presentation. Emphasis will be placed on applying to juried shows and the production of a gallery exhibition.

Prerequisites: Senior standing

KCPH 430 Photography Thesis I *3 Credits*

Emphasizes the production of a unified body of work emphasizing conceptual development and creative decision-making. Includes individual and group critiques.

Prerequisites: Senior standing or department approval

KCPH 460 Photography Thesis II *3 Credits*

Emphasizes responsibility for the creation of a cohesive body of work that displays conceptual continuity and technical integrity. Includes individual and group critiques. The student is required to install a thesis exhibition to complete the BFA degree in photography.

Prerequisites: KCPH 430

PRINTMAKING

KCPR 203 Special Topics in Printmaking *3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCPR 205 Papermaking and Artists' Books *3 Credits*

The methods of simple hand papermaking utilizes printmaking processes (e.g., relief, intaglio, lithography) as a major source of visual imagery. Includes a brief history of papermaking and the art of books. An introduction for artists/designers who wish to explore the aesthetic possibilities and intimacy of the book format.

Prerequisites: KCPA 110, KCPA 112, KCDR 132

KCPR 208 Monotypes *3 Credits*

Exploring the variety of methods of pulling single prints from a prepared plate by using pressure to transfer an image drawn or painted.

Prerequisites: None

KCPR 212 Screenprinting *3 Credits*

An introductory level course that will explore printing with a screen to produce fine art prints known as serigraphs. Emphasizes technical skills and conceptual development.

Prerequisites: KCPA 110, KCPA 112, KCDR 131 or program consent

KCPR 213 Digital Printmaking *3 Credits*

Integrates computer output with traditional printmaking techniques.

Prerequisites: KCPA 110, KCPA 112, KCDR 131 or program consent

KCPR 231 Introduction to Printmaking *3 Credits*

An introductory course which explores some of the following media: monotype, relief, intaglio, or lithography. Students gain proficiency in printing, proofing, and editing.

Prerequisites: KCPA 110, KCDR 131, or program consent

KCPR 232 Printmaking II *3 Credits*

Focuses on choice of the following either unique or in combination: monotype, relief, intaglio or lithography in monochromatic and color printing with introduction to limited digital processes. Emphasizes refining technical skills and conceptual development.

Prerequisites: KCPR 231

COURSE DESCRIPTIONS

KCPR 235 Intaglio 3 Credits

A course that explores the following intaglio printmaking processes: dry point, line etching, aquatint, softground, mezzotint, multiple plate etching. Students gain proficiency in intaglio printing, proofing, and editioning.

Prerequisites: KCPR 231 or program consent

KCPR 236 Relief Printing 3 Credits

A course that fully explores the following relief printmaking processes: linocut, black and white woodcut, multi-block woodcut, color reduction woodcut, wood engraving. Students gain proficiency in relief printing, proofing, and editing.

Prerequisites: KCPR 231 or program consent

KCPR 237 Lithography 3 Credits

Explores lithography processes. Students gain proficiency in lithography printing, proofing, and editioning.

Prerequisites: KCPR 231 or program consent

KCPR 303 Special Topics in Printmaking 3 Credits

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCPR 333 Printmaking III 3 Credits

Students focus on the following, either uniquely or in combination: relief, intaglio or digital processes. Emphasizes refining technical skills to develop personal approach to medium and conceptual development towards a cohesive body of work.

Prerequisites: KCPR 232

KCPR 335 Advanced Printmaking 3 Credits

Students focus on the following, either uniquely or in combination: relief, intaglio, digital processes, or lithography. Focuses on the continuation of the development of a cohesive body of work with additional emphasis on quality printing, experimental printing, and content.

Prerequisites: KCPR 333

KCPR 399 Independent Study in Printmaking 1 to 3 Credits

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCPR 400 Special Problems in Printmaking 3 Credits

An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCPR 402 Internship in Printmaking 1 to 9 Credits

KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: 3.0 GPA, junior/senior standing

KCPR 403 Seminar in Printmaking 3 Credits

Seminar dealing with special interests in printmaking.

Prerequisites: Upper-level students

KCPR 430 Printmaking Thesis I 3 Credits

Focuses on creation of a cohesive body of accomplished work that displays conceptual continuity, creative decision making, and technical integrity. Includes individual and group critiques. Preparation for thesis exhibition is emphasized.

Prerequisites: KCPR 335, Senior standing or program consent

COURSE DESCRIPTIONS

KCPR 460 Printmaking Thesis II *3 Credits*

Emphasizes responsibility for the creation of a cohesive body of accomplished work that displays conceptual continuity and technical integrity. Includes individual and group critiques. The student is required to install a thesis exhibition to complete the BFA in fine art.

Prerequisites: Senior standing or program consent

welding (gas, MIG, TIG), subtractive carving, additive/constructive and molding and casting. Builds upon concepts and vocabulary from 3-D Design.

Prerequisites: KCPA 110, KCSF 111, KCDR 131

KCSF 242 Sculpture II *3 Credits*

A further exploration of three-dimensional form-making. Enables the student to develop artistic expression and a greater understanding of contemporary sculpture. Emphasis may include permanent/nonpermanent materials: clay, plaster, metal, wax, fabric, wood, stone, or found objects. Both additive and subtractive methods will be employed.

Prerequisites: KCSF 241, KCDR 221

SCULPTURE AND FUNCTIONAL ART

KCSF 111 3-D Design *3 Credits*

To explore the elements, principles and aesthetic concepts integral to three-dimensional design and to consider relationships between concept, process, materials, tools and technical skills. (Students who have earned credit for ARTS 120, 3-D Design, may not use credit earned in KCSF 111 to meet graduation requirements.)

Prerequisites: None

KCSF 271 Functional Art I *3 Credits*

Design and construction opportunities and challenges presented by the addition of function to fine art are addressed through intensive study of studio woodworking techniques. An emphasis will be placed upon artistic expression that coincides with archival construction methods.

Prerequisites: KCSF 111 or program consent

KCSF 203 Special Topics in Sculpture-Functional Art *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic

KCSF 272 Functional Art II *3 Credits*

The basic design and construction skills acquired in Functional Art I are expanded upon as more complex processes and concepts are explored. Other materials and processes and their visual and physical interaction with woodworking are introduced.

Prerequisites: KCSF 271 or program consent

KCSF 220 Ceramics I *3 Credits*

Introduction to the medium of clay. Construction in hand-building and wheel-throwing. Investigation of glazing and firing. Comprehensive overview of historical and contemporary ceramics.

Prerequisites: KCSF 111

KCSF 303 Special Topics in Sculpture-Functional Art *1 to 3 Credits*

A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.

KCSF 222 Ceramics II *3 Credits*

A comprehensive investigation of the clay medium. Projects will explore the utilization of ceramic material to create works that are historically informed and relevant contemporarily within the ceramic field.

Prerequisites: KCSF 220

KCSF 304 Multimedia Time Arts *3 Credits*

Exploration of individual interests in the various arts, incorporating time, movement, sound, light, and space. Students will create three-dimensional works in environmental, installation, site-specific and process sculpture, kinetic works and/or performance art.

Prerequisites: KCSF 111, Junior/senior standing and program consent

KCSF 241 Sculpture I *3 Credits*

Introduction of media and techniques in the sculptural processes, including but not limited to:

COURSE DESCRIPTIONS

KCSF 343 Sculpture III 3 Credits

Individual work in various sculptural media to develop personal expression and refinement of technique. Students may select from various concepts, materials, and techniques explored in Sculpture I and II in order to begin a series of more personal, expressive sculptures. Additional media such as bronze casting or aluminum TIG welding as well as mixed-media or multi-media may be explored as time and facilities permit.

Prerequisites: KCSF 242

KCSF 344 Sculpture IV 3 Credits

Emphasizes the development of each student's individual voice and vision. Students will be expected to work independently but with some supervision to gain control of their chosen sculptural media and to develop a personal aesthetic path that will lead them into their thesis year.

Prerequisites: KCSF 343, KCDR 221

KCSF 373 Functional Art III 3 Credits

A further extrapolation of Functional Art I and II in the form of a concentrated investigation of personal expression and function, culminating in unique objects. The course addresses the fine points of design with regard to a materials/skills foundation. Serial construction methods are encouraged to allow for an individual's extrapolation of a singular investigation. Interdisciplinary and collaborative approaches are explored to broaden design sensibilities.

Prerequisites: KCSF 272 or program consent

KCSF 374 Functional Art IV 3 Credits

Individual advanced-level design and construction problems are addressed through group discussions and demonstrations, giving students exposure to a broad range of processes, techniques, and materials. Coursework places no emphasis on any singular material, but requires an understanding of the inherent physical and conceptual characteristics of various media.

Prerequisites: KCSF 373 or program consent

KCSF 399 Independent Study in Sculpture and Functional Art 1 to 3 Credits

An opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 GPA, junior/senior standing

KCSF 400 Special Problems in Sculpture and Functional Art 3 Credits

An opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: 3.0 G.P.A., junior/senior standing

KCSF 402 Internship in Sculpture and Functional Art 1 to 9 Credits

KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: 3.0 GPA, junior/senior standing

KCSF 403 Seminar in Sculpture and Functional Art 3 Credits

Seminar dealing with special interests in sculpture and functional art.

Prerequisites: Upper-level students

KCSF 410 Professional Practices for Sculpture and Functional Art 3 Credits

Exposes students to the lives and practices of working professional artists in the fields of sculpture, functional art and studio furniture. Lectures and demonstrations will include topics such as insurance/legalities, physical

COURSE DESCRIPTIONS

studio management, resume/CV writing, Photo and digital portfolio documentation, artist statements, client relationships/commissions, marketing opportunities, safe studio practices and health issues, retail opportunities, exhibition opportunities, graduate programs, and teaching opportunities.

Prerequisites: Junior standing

KCSF 430 Sculpture and Functional Art Thesis I *3 Credits*
Emphasizes the production of a unified body of work emphasizing conceptual development and creative decision-making. Includes individual and group critiques.

Prerequisites: Senior standing or department consent

KCSF 460 Sculpture and Functional Art Thesis II *3 Credits*
Emphasizes responsibility for the creation of a cohesive body of work that displays conceptual continuity and technical integrity. Includes individual and group critiques. The student is required to install a thesis exhibition of complete the BFA in fine arts.

Prerequisites: KCSF 410, KCSF 430

MASTER OF ARCHITECTURE

KGAR 503 Special Topics in Architecture *3 Credits*
A topical course that allows the program to respond to students' interest in a particular area, or other expressed need, or capacity to offer a particular topic.
Prerequisites: Second-year standing in program (first year for MArch students), or permission of program

KGAR 511 Immersion I: Seeing Architecture *6 Credits*
Through direct observation, students learn to see at different scales (material, structure, infrastructure, cityscape), engage architectural communication, product and practice, and draw relationships to precedents.

Prerequisites: Admission to the MArch Program or permission of the program

KGAR 512 Studio I: Principles and Processes: Objects *6 Credits*
Working from Immersion I's lessons and observations, students design, draw and make at full scale to solve a small but open-ended body/space problem.

KGAR 513 Seminar I: Design Communication I *3 Credits*
Students investigate architectural communication conventions, and develop the habit of manifesting ideas in 2D and 3D form for testing, developing and communicating.

KGAR 521 Immersion II: How Things Work *6 Credits*
Students develop conceptual understanding of how things work: materials/methods, structures/systems, societies/cultures, forces of nature and our historical responses.

Prerequisites: Completion of the first semester of the first year program or its equivalent

KGAR 522 Studio II: Making and Meaning: Systems *6 Credits*
Working from Immersion II's lessons, students apply design thinking and critical thinking to a structure/building/site problem that encompasses context and human social experience.

Prerequisites: KGAR 521 and KGAR 512 or equivalent

KGAR 523 Seminar II: Design Communication II *3 Credits*
Focusing on emerging techniques, students become more familiar with new approaches to drawing and fabricating as they continue to practice the conventions of architectural communication.

Prerequisites: KGAR 512 or equivalent

KGAR 531 Immersion III: Critique of Architecture *6 Credits*
Students engage in diachronic, cross-contextual and critical histories of architecture and urbanism, and the rebuttal/response of 21st century architectural issues-technologies, resources, cultures, aesthetics, ethics, and leadership.

Prerequisites: Second-year standing in program (first year for 2-year MArch students)

KGAR 532 Studio III: Site: Tectonics: Sustainability *6 Credits*
Students engage in a tectonic, place-making exploration of design principles and processes, creating sustainable solutions that are responsive to site, ecology and program.

COURSE DESCRIPTIONS

KGAR 541 Immersion IV: Building Systems Integration *6 Credits*
Students explore the theory and practice of accessibility, life-safety, environmental, structural, and service systems, with emphasis on how they interact and collectively inform building design.

KGAR 542 Studio IV: Systems Thinking for Sustainable Architecture *6 Credits*
Students focus on integrated development and documentation of building design. A comprehensive, sustainable architectural project emerges, incorporating place, process, principles, technology, materials and systems.
Prerequisites: KGAR 541

KGAR 551 Summer Studio: Design and Building Science *3 to 6 Credits*
Students explore through hands-on projects how materials work and go together, why buildings stand up, and how structural and environmental systems work together.
Prerequisites: Completion of first-year program or equivalent, plus evaluation of individual prior course work

KGAR 611 Immersion V: Critical Travel *6 Credits*
Students engage place-making by studying off-campus, using design research to understand the interactions of social context, cultural diversity, and human behavior with the built environment.
Prerequisites: KGAR 542 or permission of the instructor

KGAR 612 Studio V: Urban Collective *6 Credits*
Grounded in the research developed in KGAR 611, students explore the relationship between architecture, culture, and urban form through the design of a site-specific architectural intervention.
Prerequisites: KGAR 542

KGAR 613 Practice Seminar: Critical Practice of the Profession *3 Credits*
Students investigate the role of design, collaboration, project delivery, client relationships and ethical behavior in building and maintaining a sustainable professional practice.
Prerequisites: Completion of the second-year course of study

KGAR 621 Thesis Preparatory Seminar *3 Credits*
The student focuses on independent design research, analysis, and critical readings, and develops a written thesis proposal to solve an original, architecturally relevant problem.
Prerequisites: KGAR 612

KGAR 622 Studio VI: Thesis *6 Credits*
Each student defines and presents an unsolved, architecturally relevant problem and develops, proposes and defends a solution through design research, thinking and communication.
Prerequisites: KGAR 612, KGAR 621

KGAR 623 Thesis Proseminar *3 Credits*
The student focuses on thesis development with emphasis placed on continued research, written, diagrammatic, and oral communication, and peer review.
Prerequisites: KGAR 621

MASTER OF ART EDUCATION

KGED 505 Introductory Art Education Master's Seminar *2 Credits*
Prepares students to begin the research and studio portions of their thesis paper or project. Provides instruction in the APA style of writing, research strategies, information access and retrieval, literature evaluation and thesis topic refinement.
Prerequisites: Bachelor's Degree, K-12 Art Education Certification, Admittance to the MAE program

KGED 510 Aesthetics Education *2 Credits*
Advanced analysis of art that explores the definition of and criteria for contemporary and historical art. Builds advanced critical assessment skills.
Prerequisites: Bachelor's Degree, K-12 Art Education Certification, Admittance to the MAE program

KGED 515 Graduate Studio Methods in Art Education *3 Credits*
Exploration of advanced teaching strategies and methods for the purpose of expanding and invigorating personal artistic expression and classroom practice.
Prerequisites: Bachelor's Degree, K-12 Art Education Certification, Admittance to the MAE program

COURSE DESCRIPTIONS

KGED 520 Art Trends and Art Education 3 Credits

Explores the current issues within the world of art and art education. Determines how these affect pedagogy and policy in art education.

Prerequisites: Bachelor's Degree, K-12 Art Education Certification, Admittance to the MAE program

KGED 605 Graduate Studio Capstone 5 Credits

Students demonstrate mastery level synthesis of the coursework they have completed by conducting an independent inquiry culminating in a studio thesis project. All studio projects have a required written component.

Prerequisites: Bachelor's Degree, K-12 Art Education Certification, Admittance to the MAE program

KGED 694 Graduate Topics in Education: Student Supervision 1 to 3 Credits

Supervise and mentor a student teacher as they complete their directed teaching practicum.

Prerequisites: Tenured public school teacher, Bachelor's degree, K-12 Art Education Certification

KGED 695 Special Topics in Professional Development for K-12 Master Teachers 1 Credit

Professional development course for K-12 art educators, generic special topics.

Prerequisites: Program Approval

MASTER OF ARTS IN DESIGN

KGDE 503 Special Topics 3 Credits

A topical course that allows the program to respond to students' interest in a particular area, or that meets the expressed need or capacity related to a particular topic.

KGDE 520 Design and Culture 3 Credits

This course will provide a forum for students to research, discuss, and critically assess the impact of the design process on culture, and to the subsequent affect culture has had in propelling design innovation. Students will research key models for shifting the relationship of design to the community including integrated systems, the importance of understanding multiple points of view, the responsibility of design to the human experience, and the role of collaborative

strategies and methodologies on design practice.

KGDE 555 Research Methods 3 Credits

This course will focus on diverse methodological approaches and research processes that will lead to the development of an appropriate research question for the capstone project.

KGDE 665 Capstone/Field Research 6 Credits

This course will provide a forum for the completion of the master's capstone project, which is comprised of either research of original documents and source material, field research and/or the application of methods learned in the Research and Methods seminar to a topic of design culture. The capstone requirement is designed to encourage and require the integration of all course work and the creation of a contribution to the field of Design. Capstone work must be of professional quality and exhibit mastery of the knowledge and skills gained in this program.

Successful completion of the capstone is required for graduation from the program.

MASTER OF ARTS IN VISUAL AND CRITICAL STUDIES

KGVC 511 Introduction to Visual Studies 3 Credits

This course will introduce students to the writing of key scholars associated with the emergent field of Visual Studies. Additionally, this course will also include material from cognitive science on the mechanics of sight, theories of "mind" and perception.

Prerequisites: Graduate level standing or permission of the instructor

KGVC 512 Cultural Criticism: History, Theory and Practice 3 Credits

The course will require students to read and discuss key texts that formulate different approaches to critiquing visual culture in the modern and contemporary periods (c. 1850 to the present). The course will require students to complete critical reviews and research projects.

Prerequisites: Graduate level standing or permission of the instructor

COURSE DESCRIPTIONS

KGVC 513 Research and Methods *3 to 6 Credits*

This course will focus on diverse methodological approaches and research processes that will lead to the development of an appropriate research question for the master's thesis. The course will be organized as a seminar in which students will discuss important texts and peer-review fellow students' writing. Additional time outside class will be devoted to research.

Prerequisites: Graduate level standing or permission of the instructor

KGVC 520 Semiotics, Post-structuralism, and Deconstruction *3 Credits*

This course will focus on an in depth examination of those strategic points at which social practice, theory, and the practice of art intersect. Students will read from key theoretical texts on Post-structuralism and Deconstruction including the writings of such seminal thinkers as Jacques Derrida, Michel Foucault, Julia Kristeva, and others.

Prerequisites: Graduate level standing or permission of the instructor

KGVC 521 Representation of the Other *3 Credits*

Students will be introduced to current theory critically framing our understanding of the representation of others including gender, race, ethnicity, class, criminality and social deviance, sexual orientation and identity, disability and embodiment, Posthumanism and the animal, and notions of radical otherness.

Prerequisites: Graduate level standing or permission of the instructor

KGVC 522 Metaphysics and Representation *3 Credits*

Drawing on historic foundations and contemporary work in metaphysics and philosophy of science, this course will explore the relationships between metaphysics which concerns the nature and description of an Ultimate Reality, and representation of that which lies beyond human sensual knowing.

Prerequisites: Graduate level standing or permission of the instructor

KGVC 523 Paris and the Visual Culture of Modernity *3 Credits*

The course will analyze the centrality of the city of Paris from the 1860s to the 1960s in diverse

interpretations of modernity. Course readings will include critical texts by Charles Baudelaire, Walter Benjamin, Henri Lefebvre and Guy Debord.

Prerequisites: Graduate level standing or permission of the instructor

KGVC 524 Biomedical Imaging and Identity *3 Credits*

This course will study the impact of historically shifting technology, media, and effects of biomedical imaging on notions of identity, personhood, illness, etc., including imagery culled from medical texts identifying pathological body function and the indexing of symptoms to more recent narrative medical practices.

Prerequisites: Graduate level standing or permission of the instructor

KGVC 526 Ethics and Visual Representation *3 Credits*

This course examines the strategic points at which the philosophical branches of Aesthetics and Ethics intersect. Given the proliferation of images and objects circulating throughout our contemporary world, just how does representation shape our moral and ethical views and conversely, how have our moral and ethical views impacted representation?

Prerequisites: Graduate level standing or permission of the instructor

KGVC 527 The Sequenced Image: Theory and Practice *3 Credits*

This course will examine the history, theory, and current practices in sequential imaging in media such as comics, painting, animation, interactive technology, games, and film. Students will critically analyze sequential arts' relationship with time, space, and semiotics along with other theories of visual narratives.

Prerequisites: Graduate level standing or permission of the instructor

KGVC 611 New Media Literacy *3 Credits*

This course will examine the constantly changing and expanding new media and technology and how they influence the way we behave, think and live. By analyzing new media including social technology, the course will examine critical theory in relation to the moving image, imaging technology, the impact of social media and the globally instantaneous dissemination of image and ideas.

Prerequisites: Graduate level standing or permission of the instructor

COURSE DESCRIPTIONS

KGVC 612 Writing Practicum 3-6 Credits

This course will provide a forum for the writing and completion of the Master's Thesis, which is comprised of either research of original documents and source material and/or the application of methods learned in the Research and Methods seminar to a topic of visual culture. The course will be organized as a seminar in which students (under the supervision of Visual and Critical Studies faculty) will present and peer review their research. Additional time outside class will be devoted to the completion of the thesis (20,000-40,000 words in length).

Prerequisites: Research and Methods

KGFA 502 Graduate Internship 3 Credits

KCAD offers students the opportunity to receive elective credit for supervised, professional work experience related to the student's major and approved by the program chair. Internships are graded on a pass/fail basis only; a maximum of nine credit hours of internship credit may count toward the degree.

Prerequisites: Postgraduate standing, faculty approval

KGFA 505 Graduate Seminar 3 to 9 Credits

Fine Art Seminars are non-media specific courses that address ideas, issues or practical information, which is of value to all Fine Art graduate students, irrespective of their media interests. A variety of Fine Art seminars are available providing theoretical, practical, educational and professional information, experience and expertise.

Prerequisites: Postgraduate standing, faculty approval

Prerequisites: Teaching Seminar: completion of 3 credits of KG 521 [of student's discipline]

MASTER OF FINE ARTS

KGAH 500 Special Problems: Graduate Art History 3 Credits

A special problems course is an opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: Postgraduate standing, faculty approval

KGAH 503 Graduate Seminar in Art History 3 to 9 Credits

A seminar dealing with select topics in art history, theory, and/or criticism.

Prerequisites: Postgraduate standing; faculty approval

KGAH 507 Graduate Historiography 3 Credits

A seminar that critically examines the history of art history from its origins in Classical Greece to the present.

Prerequisites: Postgraduate standing, faculty approval

KGAH 517 Graduate Contemporary Art 3 Credits

An in-depth study of fine art and theory from 1960 to the present.

Prerequisites: Postgraduate standing, faculty approval

KGDR 500 Special Problems: Graduate Drawing 3 Credits

A special problems course is an opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: Postgraduate standing, faculty approval

KGDR 511 Graduate Figure Drawing 3 Credits

Emphasizes graduate level, individually motivated studio activity with the human figure as primary subject matter. The course will encourage initiation, development and refinement of work with the human figure as a vehicle for personal expression. Compositional and spatial problems will be emphasized in relation to conceptual interests.

Prerequisites: Graduate or Post-Baccalaureate standing

KGDR 521 Graduate Drawing Studio 3 to 18 Credits

Emphasis within the graduate drawing studio will be placed upon the eventual development of a cohesive body of work that demonstrates increasing

COURSE DESCRIPTIONS

technical and material mastery. Students will be expected to research and incorporate themes, motifs and ideas of personal or conceptual significance into the production of their drawings. Students will clearly articulate the conceptual and material choices motivating their work by producing a five-page research oriented artist statement that will be presented at their first year graduate review.

Prerequisites: Postgraduate standing, faculty approval

KGDR 599 Independent Study: Graduate Drawing *3 Credits*

An independent study course is an opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: Postgraduate standing; faculty approval

KGDR 660 Graduate Drawing Thesis *3 to 15 Credits*

Graduate drawing thesis provides preparation for the Master of Fine Arts exhibition. Emphasis within the drawing thesis course work will be placed upon the continued development of a cohesive body of work that demonstrates technical and material mastery. Students will be expected to demonstrate a high degree of sophistication in the research and incorporation into their drawings of themes, motifs and ideas of personal or conceptual significance. Students will clearly articulate the conceptual and material choices motivating their work by producing a ten-page research oriented artist statement, and presenting a final oral overview of their achievements to a formal M.F.A. candidate review panel.

Prerequisites: Postgraduate standing; faculty approval;
KGDR 521 (18 credits)

KGPA 500 Special Problems: Graduate Painting *3 Credits*

A special problems course is an opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: Postgraduate standing, faculty approval

KGPA 510 Graduate Figure Painting *3 Credits*

Offers graduate level instruction in painting the human figure. The course will review issues endemic to the figure; however, special emphasis will be put on individual artistic direction. Compositional and spatial problems will be examined as well as content related issues. Class work should reflect the depth and complexity indicative of graduate study.

Prerequisites: Postgraduate standing, faculty approval

KGPA 520 Graduate Landscape Painting *3 Credits*

Offers graduate level instruction on the creative potential of the landscape genre. Classes will emphasize personal artistic direction. Representational and abstract approaches to the landscape will be explored using a variety of media including oil and water-based media. The course will be divided between on-site and studio work. Class work should reflect the depth and complexity indicative of graduate study.

Prerequisites: Postgraduate standing, faculty approval

KGPA 521 Graduate Painting Studio *3 to 18 Credits*

Emphasis will be placed upon the development of a cohesive body of work that demonstrates increasing technical and material mastery. Students will be expected to research and incorporate themes, motifs and ideas of personal or conceptual significance into the production of their paintings. Students will clearly articulate the conceptual and material choices motivating their work by producing a five-page research oriented artist statement.

Prerequisites: Postgraduate standing; faculty approval

KGPA 530 Graduate Encaustic Painting *3 Credits*

The course will examine the techniques and processes of the encaustic medium including brushwork, intarsia, carving, drawing, photo transfer, and wax collage. A brief history of the medium will be presented along with instruction in making pigmented wax, wax glaze, and wax brush cleaner. As a graduate level course, students will be expected to work on a more advanced level by integrating the encaustic process into their own body of advanced work.

Prerequisites: Postgraduate standing; faculty approval

COURSE DESCRIPTIONS

KGPA 535 Graduate Abstract Painting 3 Credits

Offers graduate level instruction in various forms of painterly abstraction with a special emphasis on the combination of traditional and non-traditional materials and processes. Non-objective/formalist painting issues will be developed in conjunction with the student's individual artistic direction. Class work should reflect the depth and complexity indicative of graduate study.

Prerequisites: Postgraduate standing; faculty approval

KGPA 550 Graduate Concept Development in Painting 3 Credits

Offers graduate level instruction in the development of concepts within the context of the painting medium. Graduate students will be encouraged to explore contemporary theories and strategies in conjunction with their personal artistic direction. The course will also review traditional and mixed media approaches to painting with special emphasis on the relationship of form to content. The student will also be required to write an artist statement. Class work should reflect the depth and complexity indicative of graduate study.

Prerequisites: Postgraduate standing; faculty approval

KGPA 599 Independent Study: Graduate Painting 3 Credits

An independent study course is an opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

Prerequisites: Postgraduate standing; faculty approval

KGPA 660 Graduate Painting Thesis 3 to 15 Credits

Graduate painting thesis provides preparation for the Master of Fine Arts exhibition. Emphasis with the painting thesis will be placed upon the continued development of a cohesive body of work that demonstrates technical and material mastery. Students will be expected to demonstrate a high degree of sophistication in the research and incorporation into their paintings of themes, motifs and ideas of personal or conceptual significance.

Students will clearly articulate the conceptual and material choices motivating their work by producing a ten-page research oriented artist statement, and presenting a final oral overview of their achievements to a formal M.F.A. candidate review panel.

Prerequisites: Postgraduate standing, faculty approval, completion of 18 credits of graduate painting studio

KGPH 500 Special Problems: Graduate Photography 3 Credits

A special problems course is an opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: Postgraduate standing, faculty approval

KGPH 521 Graduate Photography Studio 3 to 18 Credits

Emphasizes individually motivated studio work in photography that may include black and white and color printing, artificial lighting, large format camera use, and non-silver or digital imaging along with the focused development of conceptual concerns.

Prerequisites: Postgraduate standing, faculty approval

KGPH 599 Independent Study: Graduate Photography 3 Credits

An independent study course is an opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

KGPH 660 Graduate Photography Thesis 3 to 15 Credits

Continues the preparation for the Master of Fine Arts exhibition, thesis statement, and final presentation.

Prerequisites: Postgraduate standing; faculty approval; 18 credits of Graduate Photography Studio.

KGPR 500 Special Problems: Graduate Printmaking 3 Credits

A special problems course is an opportunity to pursue a course in a classroom setting made available to the student during the same time as another course is

COURSE DESCRIPTIONS

being offered under the direction of the professor and with the signed approval of the professor. The forms for requesting approval are available through the Student Services Office.

Prerequisites: Postgraduate standing, faculty approval

KGPR 521 Graduate Printmaking Studio *3 to 18 Credits*
Emphasis within graduate printmaking studio will be placed upon the eventual development of an accomplished cohesive body of work that demonstrates increasing technical and material mastery. Students will be expected to research and incorporate themes, motifs and ideas of personal or conceptual significance into the production of their prints. Students will clearly articulate the conceptual and material choices motivating their work by producing a five-page research oriented artist statement that will be presented at their first year graduate review.

Prerequisites: Postgraduate standing, faculty approval

KGPR 599 Independent Study: Graduate Printmaking *3 Credits*
An independent study course is an opportunity to pursue special topics or projects beyond the classroom setting, and is established under the direction of a full-time faculty member, with the approval of the program chairperson. The forms for requesting approval are available through the Student Services Office.

KGPR 660 Graduate Printmaking Thesis *3 to 15 Credits*
Graduate Printmaking Thesis provides preparation for the Master of Fine Arts exhibition. Emphasis within the printmaking thesis course work will be placed upon the continued development of an accomplished cohesive body of work that demonstrates technical and material mastery appropriate to the student's needs. Students will be expected to demonstrate a high degree of sophistication in the research and incorporation into their prints of themes, motifs and ideas of personal or conceptual significance. Students will clearly articulate the conceptual and material choices motivating their work by producing a ten-page research oriented artist statement, and presenting a final oral overview of their achievements to a formal M.F.A. candidate review panel.

Prerequisites: Postgraduate standing; faculty approval;
KGPR 521 (18 credits)

CERTIFICATE IN DESIGN AND INNOVATION MANAGEMENT

KDES 650 Design and Innovation Process Management *3 Credits*
The concept of Design and Innovation Process Management is developed through the interrelationships between the organizational systems of organizational learning, financial process, and customer systems and those of research, analysis, synthesis, and implementation as related to product/problem formulation.

KDES 651 Design Communication Management *3 Credits*
The concept of Design Communication Management is developed by examining communication systems within design and innovation processes that involve research, analysis, synthesis, and implementation as related to product/problem formulation and their interrelationships with the organizational systems of organizational learning, financial, process, and customer systems.
Prerequisites: KDES 650

KDES 750 Sustainable Design and Systems Management *3 Credits*
The concept of Sustainable Design and Systems are developed through examining interrelationships with organizational learning, financial processes, and customer services. Sustainable organizations, product development systems, and processes involving research, analysis, synthesis, and implementation will be fully explored.
Prerequisites: KDES 650

KDES 751 Leadership by Design *3 Credits*
Leadership by Design is developed by exploring elements common to leaders and organizations in which innovation success is achieved through structuring the interrelationships between design processes, design communications, consumer-centric design thinking, and organization systems and using research, analysis, synthesis, and implementation to foster a creative culture throughout the organization.
Prerequisites: KDES 650

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