

**COMPLETING AND SUBMITTING THIS FORM**

Documents **MAY ONLY** be submitted via U.S. Mail, FAX, or Secure Document Upload. To upload documents: Login to MyFSU < Student tab < Financial Aid icon < Select "Secure Document Upload" icon. **EMAILED DOCUMENTS ARE NOT SECURE AND WILL NOT BE ACCEPTED.**

**FSU Office of Scholarships & Financial Aid**

1201 S. State Street, CSS 101, Big Rapids, MI 49307  
Phone: 231.591-2110; FAX: 231.591.2950; finaid@ferris.edu

**Kendall College of Art & Design**

17 Fountain Street NW, Grand Rapids, MI 49503  
Phone: 616.451.2787; FAX: 616.831.9689; kcadfinaid@ferris.edu

**SECTION 1: STUDENT IDENTIFICATION**

Your FAFSA application was selected by the federal government for review in a process called "verification," which is required under federal financial aid program rules. Failure to provide requested verification documents may result in not being awarded financial aid; cancellation of an existing award; or funds not applying to your account. For more information regarding the verification process, please visit [www.ferris.edu/verification](http://www.ferris.edu/verification). If you need further assistance, contact the Office of Scholarships & Financial Aid.

**YOU MUST COMPLETE ALL SECTIONS OF THIS DOCUMENT.**  
**INCOMPLETE DOCUMENTS WILL BE RETURNED OR REJECTED.**

Student Last Name	First Name	M.I.	Student ID #
Permanent Address (include apt. number)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

**SECTION 2: TAX DOCUMENTATION**

**DOCUMENTATION IS REQUIRED** for all students and parents who worked in 2021 or filed a 2021 federal tax return. The specific documentation required depends on whether or not the taxpayer filed a 2021 federal tax return. For detailed instructions for providing tax documentation, please visit [www.ferris.edu/dr](http://www.ferris.edu/dr).

**YOU MUST INDICATE THE APPROPRIATE TAX STATUS BELOW FOR BOTH THE STUDENT AND YOUR CUSTODIAL PARENT(S).** If you are unsure who should be listed as your custodial parent(s), please visit: [www.ferris.edu/verification](http://www.ferris.edu/verification), Step One, "Identifying Custodial Parent."

**SELECT ONLY ONE OPTION PER COLUMN**

STUDENT    SPOUSE

Filed a 2021 federal tax return and has/will complete IRS Data Retrieval or will submit tax return transcripts or **SIGNED** copies of federal 1040 tax return(s). For instructions on how to complete the Data Retrieval Tool, visit: [www.ferris.edu/DR](http://www.ferris.edu/DR).

Worked in 2021 but not required to file a federal tax return. Student (and spouse, if applicable) **MUST SUBMIT COPIES OF ALL 2021 W2(S) AND VERIFICATION OF NON-FILING LETTER FROM THE IRS.** For instructions, visit: [www.ferris.edu/IRS](http://www.ferris.edu/IRS).

Did NOT work in 2021; was not required to and did NOT file a 2021 federal tax return. **STUDENT (and spouse, if applicable) MUST SUBMIT A VERIFICATION OF NON-FILING LETTER FROM THE IRS.** For instructions, visit: [www.ferris.edu/IRS](http://www.ferris.edu/IRS).

**NOTE:** If you and your spouse filed taxes separately, you must both provide tax returns/transcripts.

**SECTION 3: FAMILY INFORMATION (JULY 1, 2023 – JUNE 30, 2024)***Enter your (student's) name and age in this section:*

Student Name

Age

Relationship to Student  
**SELF**Name of College  
**Ferris State University***Enter your spouse's name and age (if you are currently married) in this section:*

Spouse's Name

Age

Relationship to Student  
**SPOUSE**Name of College  
If enrolled at least ½ time

Enter the names, ages, and relationship to you (student) of your **\*LEGAL DEPENDENTS** other than your spouse. A legal dependent is someone that you will provide more than 50 percent of the support for between July 1, 2023 – June 30, 2024. If your legal dependent(s) attend college at least ½ time, please list the name of the college or university. **Do not list yourself or your spouse in this section. If you need additional space, please use another sheet of paper.**

Legal Dependent Name

Age

Relationship to Student

Name of College (If at least ½ time)

1.

2.

3.

4.

**SECTION 4: CHILD SUPPORT PAID**

Did you or your spouse PAY child support in 2021 for children not listed above?

If YES, enter the total amount of child support that was paid in 2021:

**Custodial Parent/Stepparent #1**

Name of Child for which support was paid    Age

**Custodial Parent/Stepparent #2**

Name of Child for which support was paid    Age

Name of Child for which support was paid    Age

Name of Child for which support was paid    Age

**SECTION 5: CERTIFICATION**

I certify that in signing this form, all of the above information is complete and correct. To complete this form, **PRINT AND SIGN IN INK** and submit. **ELECTRONIC OR TYPED SIGNATURES WILL NOT BE ACCEPTED.**

\_\_\_\_\_  
Student\_\_\_\_\_  
Date