

SAPFAL/SAPSPR/SAPSUM \_\_\_\_\_ **Ferris State University Office of Scholarships & Financial Aid**  
**FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS (FASAP) APPEAL FORM**

**DOCUMENTS MAY BE SUBMITTED VIA U.S. MAIL, FAX, OR SECURE UPLOAD. TO UPLOAD DOCUMENTS: LOG INTO MyFSU, STUDENT TAB, FINANCIAL AID ICON, and SELECT "SECURE DOCUMENT UPLOAD" ICON. EMAILED DOCUMENTS ARE NOT SECURE AND CANNOT BE ACCEPTED.**

FSU Office of Scholarships & Financial Aid  
1201 S. State Street, CSS 101, Big Rapids, MI 49307  
Phone: 231 591-2110 Fax: 231 591-2950  
Email: [finaid@ferris.edu](mailto:finaid@ferris.edu)

(DO NOT EMAIL DOCUMENTS)

Kendall College of Art & Design  
17 Fountain Street NW, Grand Rapids, MI 49503  
Phone: 616 451-2787 Fax: 616 831-9689  
Email: [kcadfinaid@ferris.edu](mailto:kcadfinaid@ferris.edu)

Name: \_\_\_\_\_ FSU Student ID#: \_\_\_\_\_

Term for which aid reinstatement is requested \_\_\_\_\_ Last semester attended \_\_\_\_\_

**IF YOU HAVE RECEIVED NOTIFICATION THAT YOUR FINANCIAL AID HAS BEEN SUSPENDED AND YOU WISH TO APPEAL THAT DECISION, PLEASE FOLLOW THE INSTRUCTIONS BELOW:**

**REASON FOR DENIAL OF FINANCIAL AID (check all that apply):**

- A.** I am an undergraduate or professional student and do not have a cumulative GPA of at least a 2.0; or I am a graduate student and do not have a cumulative GPA of at least a 3.0.
- B.** I did not complete 67% of the credits that I attempted.
- C.** I failed to complete all classes in a semester due to an unofficial withdrawal.
- D.** I have exceeded the attempted number of credits allowed for my degree (Associate degree = 90 credits; Bachelor degree = 180 credits; or Graduate degree = 60 credits).

**YOU MUST SUBMIT or COMPLETE THE FOLLOWING:**

**1) THIS APPEAL FORM.**

**2) YOUR PERSONAL STATEMENT** explaining why you failed to achieve satisfactory academic progress. The statement should include:

- Any extenuating circumstances\* that apply to your situation (see Examples below).
- Your perspective as to what led to this academic difficulty.
- Explain how your circumstances have changed, allowing you to successfully make satisfactory progress.
- Resources you intend to use to assist you in becoming successful

*\*Examples:*

*For A, B or C above, examples of extenuating circumstances could include things like the death of an immediate family member, serious medical illness or injury, or other circumstances beyond your control. Include third-party documentation to support your claims. For D above, extenuating circumstances for attempted credit hours could include multiple program changes or other similar situations.*

**3) A FASAP ACADEMIC EVALUATION FORM** (If you checked **A or B** in the box above); **OR A FASAP PROGRAM AUDIT FORM** (If you checked **D** in the box above). Contact your advisor or College Dean's Office for completion of the appropriate form.

**ONLY COMPLETE APPEALS SUBMITTED BY ADMITTED STUDENTS WITH A VALID FAFSA ON FILE WILL BE EVALUATED.**

*This appeal is for financial aid purposes only. It does not substitute for college review of your progress and will not influence whether you are academically dismissed from Ferris State University. Your academic history, prior appeals (if any), choice of major and other pertinent information will be considered when making a decision on your appeal.*

**By signing this form, I certify that all of the above information is complete and correct. Student must sign this form in ink. Electronic or typed signatures are NOT acceptable.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Phone #