

**COMPLETING AND SUBMITTING THIS FORM**

Documents **MAY ONLY** be submitted via U.S. Mail, FAX, or Secure Document Upload. To upload documents: Login to MyFSU < Student tab < Financial Aid icon < Select "Secure Document Upload" icon. **EMAILED DOCUMENTS ARE NOT SECURE AND WILL NOT BE ACCEPTED.**

**FSU Office of Scholarships & Financial Aid**

1201 S. State Street, CSS 101, Big Rapids, MI 49307  
Phone: 231.591-2110; FAX: 231.591.2950; finaid@ferris.edu

**Kendall College of Art & Design**

17 Fountain Street NW, Grand Rapids, MI 49503  
Phone: 616.451.2787; FAX: 616.831.9689; kcadfinaid@ferris.edu

**SECTION 1: STUDENT IDENTIFICATION**

Your FAFSA application was selected by the federal government for review in a process called "verification," which is required under federal financial aid program rules. Failure to provide requested verification documents may result in not being awarded financial aid; cancellation of an existing award; or funds not applying to your account. For more information regarding the verification process, please visit [www.ferris.edu/verification](http://www.ferris.edu/verification). If you need further assistance, contact the Office of Scholarships & Financial Aid.

**YOU MUST COMPLETE ALL SECTIONS OF THIS DOCUMENT.  
INCOMPLETE DOCUMENTS WILL BE RETURNED OR REJECTED.**

Student Last Name	First Name	M.I.	Student ID #
Permanent Address (include apt. number)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

**SECTION 2: TAX DOCUMENTATION**

**DOCUMENTATION IS REQUIRED** for all students and parents who worked in 2021 or filed a 2021 federal tax return. The specific documentation required depends on whether or not the taxpayer filed a 2021 federal tax return. For detailed instructions for providing tax documentation, please visit [www.ferris.edu/dr](http://www.ferris.edu/dr).

**YOU MUST INDICATE THE APPROPRIATE TAX STATUS BELOW FOR BOTH THE STUDENT AND YOUR CUSTODIAL PARENT(S).** If you are unsure who should be listed as your custodial parent(s), please visit: [www.ferris.edu/verification](http://www.ferris.edu/verification), Step One, "Identifying Custodial Parent."

**SELECT ONLY ONE OPTION PER COLUMN**

STUDENT      PARENT(S)

Filed a 2021 federal tax return and has/will complete IRS Data Retrieval or will submit tax return transcripts or SIGNED copies of federal 1040 tax return(s). For instructions on how to complete the Data Retrieval Tool, visit: [www.ferris.edu/DR](http://www.ferris.edu/DR).

Worked in 2021 but not required to file a federal tax return. Student and/or Parent(s) **MUST SUBMIT COPIES OF ALL 2021 W2(S). PARENT(S) MUST ALSO SUBMIT A LETTER OF NON-FILING FROM THE IRS.** For instructions, visit: [www.ferris.edu/IRS](http://www.ferris.edu/IRS).

Did NOT work in 2021; was not required to and did NOT file a 2021 federal tax return. PARENT(S) MUST ALSO SUBMIT A LETTER OF NON-FILING FROM THE IRS. For instructions, visit: [www.ferris.edu/IRS](http://www.ferris.edu/IRS).

**NOTE:** If your custodial parents filed separate federal returns, you must provide tax returns/transcripts for each parent.

**SECTION 3: FAMILY INFORMATION (JULY 1, 2023 – JUNE 30, 2024)**

Enter your (student's) name and age in this section:

Student Name

Age

Relationship to Student  
**SELF**Name of College  
**Ferris State University**

Enter the name(s) of your custodial parent(s) and age(s) in this section:

Custodial Parent #1/Stepparent

Age

Relationship to Student

1.

2.

Enter the names and ages of all other **\*LEGAL DEPENDENTS** of your custodial parent(s), including their relationship to you (student). If any other legal dependent(s) will attend college **AT LEAST ½ TIME**, indicate the name of the college or university.

**\*NOTE: Legal dependents include people to which your custodial parent(s) will provide more than 50 percent of their support between July 1, 2023 through June 30, 2024. Do not list yourself or your parent(s) in this section. If you need additional space, please use another sheet of paper.**

Legal Dependent Name

Age

Relationship to Student

Name of College  
(If at least ½ time)

1.

2.

3.

4.

**SECTION 4: CHILD SUPPORT PAID**

Did one or both of your custodial parents PAY child support in 2021 for children not listed above? Yes No

If YES, enter the total amount of child support that was paid in 2021:

**Custodial Parent/Stepparent #1**

Name of Child for which support was paid

Age

**Custodial Parent/Stepparent #2**

Name of Child for which support was paid

Age

Name of Child for which support was paid

Age

Name of Child for which support was paid

Age

**SECTION 5: CERTIFICATION**

By signing this form, I certify that all of the above information is complete and correct. To complete this form, **PRINT AND SIGN IN INK**, both student and parent, and submit. **ELECTRONIC OR TYPED SIGNATURES ARE NOT ACCEPTABLE.**

Student

Date

Parent

Date