

**President's Council  
Meeting Summary  
December 16, 2009  
8:30 a.m., CSS 301C**

**Attendance:** Burcham, Davison-Wilson, Eisler, Erickson, Evans, Green, Kamptner, Pilgrim, Postema, Scoby, Willey

**Action Item:** Summary from the December 2<sup>nd</sup> PC meeting was approved for posting.

**Discussion Items:**

- Budget  
Guest: Sally DePew  
President Eisler and the team continued strategic discussions of the next phase of budget reductions for the University.
- Board Special Meeting – Dec. 18  
Council members reviewed agenda items for the December 18<sup>th</sup> special Board of Trustee meeting.
- Capital Project Policy and Procedures  
VP Scoby updated Council members on the draft Capital Project Policy and Procedures and requested approval to place it on the new online policy page for University community comment prior to implementation. Council discussed minor changes to the language and approved to move this forward with slight modifications.
- Diversity and Inclusion Office  
CDO Pilgrim requested and President Eisler strongly encouraged all vice presidents to provide a divisional statement for the annual Diversity Report. Martin Luther King activities will be Jan. 18-21; the annual March and in-service on Monday, January 18 will be important to attend.
- Enrollment  
VP Burcham provided data for Spring 2010 and Fall 2010 applications and commented on the trends.
- Chronicle of Higher Education  
President Eisler shared an email received from the Chronicle of Higher Education regarding the Great Colleges to Work For program. Provost Erickson, VPs Postema and Willey will check into the cost, opportunities and challenges related to participation.
- Online Leave Requests  
Many divisions are using the online, Lotus Notes calendaring system for leave requests. Council members agreed to move to the electronic system and requested Blackberry accessibility.
- Team Building  
Council members reviewed a draft from the wordsmithing group. The Compact will be finalized at the January 6<sup>th</sup> meeting, followed by lunch at The Rock Café.

Approved 1/6/2010

- Other  
VC Evans mentioned the passing of an important member of the Kendall community, Ruth O'Keefe. VP Burcham shared the positive experience of students, faculty and administration at the Dec. 14<sup>th</sup> Pancakes with the President event; Provost Erickson expressed the same feeling. Ms. Kamptner expressed thanks to Council members for their participation in the Dunwoody College of Technology visit. President Eisler shared comments regarding Mrs. Bates funeral, thanked Council for their work and wished all a Happy Holiday.

**Next meeting date:** January 6, 2010, 8:30-Noon in CSS 301C

Meeting adjourned 12:00pm

Submitted by Elaine R. Kamptner