

**President's Council  
Meeting Summary  
November 28, 2012  
9:00 a.m., CSS 301C**

**Attendance:**

Armstrong, Burcham, Davison-Wilson, Eisler, Erickson, Green, Kamptner, Pilgrim, Postema, Rosen, Scoby

**Action Item:**

- The summary from the November 7, 2012 PC meeting was approved for posting.

**Topic/Discussion Items:**

- Administrative Council  
Guest: Tamie Grunow, Associate Vice President, Human Resources  
President Eisler and AVP Grunow provided background on the development of this council, shared a document created by the Administrative Council from a survey they conducted with constituents, and discussions with the Council's Chair Chris Swank and Vice Chair Mindy Britton. President's Council members reviewed and discussed the topics identified. A small group will gather to more closely review the survey data.
- Health Care  
VP Scoby provided an update on health care employee benefits. The intent is to maintain good and affordable health benefits to attract and retain employees. VP Scoby will return with strategies to share with the University community. Council members also reviewed and approved the Health Care Committee charge and membership.
- Transportation Study Feedback  
VP Scoby led discussion on key concepts from the Transportation Study regarding site lines, parking lot exits, Cedar Street extending east to Ives, and roundabouts.
- Emergency Notification and Inclement Weather Policy  
VP Scoby informed Council of the review and recommended changes to text messaging and pre-established messages based on a recent incident. Provost Erickson shared a review of response procedures based on an event at a Ferris-authorized charter school.  
  
VP Scoby initiated discussion on minor changes to the Inclement Weather Policy and procedures. Council members approved the documents for immediate posting and use.
- Recommended Changes in the Hiring Action Form (HAF) and Personnel Action Form (PAF)  
VP Scoby recommended changes in the Hiring Action Form (HAF) and Personnel Action Form (PAF) processes to improve the flow of documents. Both were approved as presented.
- Honorary Doctorates  
President Eisler requested that any additional nominations for Honorary Doctorates be summarized and presented for the December Council meeting and explained the timeline for

nominees. A list of those recommended over the last few years will also be prepared for that meeting.

- **Five-Year Plan**  
President Eisler presented the Five-Year Plan submitted to the State of Michigan as a part of the capital outlay process. Vice Presidents will review the document and provide updates where needed to Budget Director DePew by December 21.
- **Student Debt**  
President Eisler distributed the Student Debt Task Force report. Provost Erickson will discuss the report with Dean's Council and vice presidents will discuss this with their direct reports. Council members reviewed a timeline, presentation of the report to the University community, and ways to track progress of the Areas for Possible Action.
- **Fundraising Update**  
VP Armstrong presented an update on efforts for fundraising, including samples of letters being distributed for the annual fund. President Eisler will include the annual faculty/staff appeal in an upcoming President's Memorandum.
- **Strategic Plan**  
Provost Erickson shared his efforts to lay out a process for the development of the next Ferris State University Strategic Plan. This will be discussed at SPARC on December 11<sup>th</sup>.
- **Round Robin**
  - VP Davison provided an update on the Federal Building.
  - VP Pilgrim recommended that Deb Cox be invited to Council to assist in understanding disability perspectives. He also shared that the Michigan Teen Conference will need other accommodations on campus since Rankin Center will be off-line next summer. He will have samples of the core values piece to Council soon and the Diversity Annual Report will be coming soon.
  - VP Burcham reported that the Ferris United Way donations are at \$60,000; with a goal of \$67,000.
  - VP Armstrong is pleased that the Associate Vice President search is underway as part of the UA&M reorganization.
  - Provost Erickson reported on the very good opening celebration of the Latin@ Center.
  - President Rosen stated that the Gordon art collection donation to the Federal Building is being completed.
  - President Eisler shared that he has been asked to join the Talent 2025 Executive Board and reminded members of the Dec. 8 Holiday Reception at his home.

**Next meeting date:**

Wednesday, December 12, 8:30am-Noon in CSS 301C

Meeting adjourned 1:00 p.m.

Submitted by Elaine R. Kamptner