

President's Council (PC) Meeting Summary

November 28, 2007

8:30 a.m., CSS 301C

Attendance: Burcham, Duffett, Eisler, Green, Oldfield, Pilgrim, Postema; Davison by phone

Action Item: Summary from the October 24, 2007 meeting was approved for posting.

Discussions Items:

- Board of Trustees
Guest: Karen Obermier
Council members discussed timelines and deadlines for upcoming Board of Trustees committee and regular meetings, and then reviewed Trustee agenda items for the February and March meetings.
- Honorary Doctorate Candidates
Members reviewed summary materials of nominated honorary doctorate candidates. After much discussion, Council members agreed on two names to forward to the Board of Trustees for consideration. There will be further consideration of potential for a Lifetime Achievement Award.
- Business Policy – Billing, Receipt Handling and Deposits
VP Duffett distributed a draft policy on Billing, Receipt Handling and Deposits. Members will take this draft to their divisions for comment, and it will be returned to Council for further discussion.
- Minor Capital Improvement Projects
VP Duffett briefly reviewed the requested minor capital improvement projects. President Eisler reminded members of the minor cap walk-around Thursday at 9am to personally view the project areas. There will be a 75 central/25 division funding match.
- Diversity Office
CDO Pilgrim reported on the mission and vision statement drafts from the Governing Ideas Task Force and updated members on the current Diversity Plan.
- Enrollment
VP Burcham distributed data on Spring 2008 and Fall 2008 enrollment. Credit hour numbers for spring will be provided at the next meeting.
- Planning / Budgeting
President Eisler reported that the strategic planning process is moving forward, reminded members of the February 5-6 UAP presentations, provided information on the management by the VPAA office of the academic advising process; informed of the documents prepared for our campus in response to the Virginia Tech tragedy, and updated on the Provost Search Committee progress.

- Other
VP Duffett distributed the following materials: financial reports for Ferris State University and the Ferris Foundation, a draft confidentiality agreement for review and comment, the Foundation Exceptional Merit Grant process and timeline, and a positive letter regarding the Jim Crow Museum. VC Green mentioned that all Major Gift Officers were in Grand Rapids for training and were able to tour the facilities. VP Oldfield provided an update on several outstanding policy issues, stated that the HLC Steering Committee needs more volunteers, and notified Council that his office is working on a policy for online teaching. VP Burcham reported that the Enrollment Services Dean search is moving forward. VC Davison said that KCAD is searching for 2 computer technicians. President Eisler reminded members of the Pancake Breakfast on Dec. 11 from 11pm-1am and the Employee Holiday Reception in the Dome Room on Dec. 11 from 1:30-3:00pm. He also distributed an article on sustainability.
- Team Alignment
President Eisler provided an assignment for Council members for the next meeting.

Next meeting date: The next PC is scheduled for December 12th at 8:30am for Team Alignment.

Submitted by Elaine R. Kamptner