

President's Council (PC) Meeting Summary

October 10, 2007

9:00 a.m., CSS 301C

Attendance: Burcham, Duffett, Eisler, Green, Oldfield, Pilgrim, Postema; Davison and Evans by phone

Action Item: Summary from the September 26, 2007 meeting was approved for posting.

Discussions Items:

- Draft Business Policy – “Transportation and Travel Business Policy”
VP Duffett initiated discussion regarding a suggested amendment to the Transportation and Travel Business Policy. Council members agreed that the blanket travel approval policy should be expanded to the U.S. and Canada. Quarterly expense/travel reports will continue to be delivered to the Office of the President. The policy is approved with the change.
- Board of Trustee – Oct. 19 Meetings
Times were confirmed for the Board of Trustees 9:00am Finance Committee, 11:00am Academic Affairs/Student Affairs Committee, and 11:30am Special Board meeting on October 19.
- 125 Year Celebration
President Eisler mentioned that the 125th Celebration of Ferris will be September 1, 2009. The History Task Force should be involved and have already begun some of the planning. GC Postema will co-chair a Steering Committee with Mary Kay MacIver.
- Draft Business Policy – “Key Policy”
VP Duffett reported that the Key Policy is still being reviewed for concerns mentioned at an earlier meeting. VPs Duffett, VP Oldfield, and GC Postema will meet to discuss the issues. The policy will come back to Council for review next month.
- Draft Business Policy – “Credit Card Policy”
VP Duffett mentioned that the Credit Card Policy is important to post as soon as possible; a section has been added based on comments from an earlier meeting. GC Postema will do a final review, and the policy is approved if there are no further serious concerns.
- Draft Business Policy – “Inclement Weather”
GC Postema distributed an updated draft policy regarding the Inclement Weather Policy. Council members approved the policy. VC Davison will create a similar policy for Kendall.
- Honorary Doctorate Candidates
Council members provided potential candidates. A summary of each will be created for review.
- Annual Planning
President Eisler distributed a draft timeline for the annual planning process. Council members discussed the timeline, the format, and the content of the unit action plans and presentations.

President Eisler also requested Council members to provide an analysis of temporary positions and ongoing activities.

- **Diversity Office**
CDO Pilgrim provided an update on the numbers of students participating in the Campus Climate Survey and Council members discussed uses of the survey data. He also distributed the currently revised draft of the Core Values document, which will be presented to the Strategic Planning and Resource Council (SPARC) on Oct. 15.
- **Enrollment**
VP Burcham distributed an enrollment survey report from Fall 2007 non-enrolling students and a comparison of Fall 2007 and Fall 2008 applications processed.
- **Team Alignment**
President Eisler stated that Council members will be going through a process over the next four meetings to continue to work well together.
- **Other**
VP Duffett provided a copy of the slides used at the September 14th information session with the Board of Trustees. He also provided an update on sponsorships and ticket sales for the Ferris Foundation Benefit. VP Burcham reported on a water main break in front of Birkam Health Center. President Eisler explained the current situation on the State budget; he will be in Lansing all day on Thursday.

Next meeting date: The next PC is scheduled for October 24.

Submitted by Elaine R. Kamptner