

President's Council (PC) Meeting Summary

September 12, 2007

9:00 a.m., CSS 301C

Attendance: Burcham, Duffett, Eisler, Green, Oldfield, Pilgrim, Postema; Davison and Evans by phone

Action Item: Summary from the August 22, 2007 meeting was approved for posting.

Discussions Items:

- **Council Meetings**
President Eisler informed Council members that Leadership Council will be the first Wednesday of every other month; there may be a few exceptions. President's Council will be the 2nd and 4th Wednesdays of each month for fall semester.
- **Draft Business Policy – “Policy for Animals in University Buildings”**
VP Duffett distributed a draft policy regarding animals in University buildings. Council members discussed the policy and approved it.
- **Draft Business Policy – “Key Policy”**
VP Duffett distributed a draft policy regarding keys for University buildings. Council members discussed the policy, expressing some concerns regarding appropriate approvals and encouraging that an employee in each building have a sub-master key. The policy will be returned to Council.
- **Draft Business Policy – “Credit Card Processing and Security Policy”**
VP Duffett distributed a draft policy regarding credit card processing and security. Council members discussed the policy, expressing some concerns regarding the specifics of the scope and would like to share the draft with their divisions. The policy will be returned to Council.
- **Diversity Office**
CDO Pilgrim mentioned the draft core value statement from the Governing Ideas Task Force; provided an update on the student Campus Climate Survey, asking Kendall to participate; and discussed community assistance for religious diversity issues.
- **Enrollment**
VP Burcham reported an increase in the enrollment of Asian, American Indian/Alaskan Native, Hispanic, and African American students.
- **Centennial Dining Room**
VP Duffett initiated discussion concerning the limited lunch use of the Centennial Dining Room. The operation has been subsidized by up to \$20,000 per year. Council members offered suggestions, such as elimination of the food option and leave the room for faculty and staff or shut down of the food and room. VP Duffett and VP Oldfield will talk about strategy.
- **Space Allocation**
President Eisler urged Council members to consider a specific process that should be used by the University community to determine allocation when space becomes available. VPs Oldfield, Duffett, and Burcham will discuss and bring recommendations to the President and Council.

- 125th Anniversary
President Eisler suggested that it is time to start more specific planning for the Ferris State University 125th Anniversary. Council members recommended that a separate committee be formed for this purpose. GC Postema and VP Burcham offered to work on this and will meet with President Eisler. VP Duffett will provide additional event ideas for using the celebration theme.
- Carry Forward
President Eisler requested that Council members review the carry forward amounts in their divisions. End-of-year figures may be obtained from Sally DePew.
- Honorary Doctorate Candidates
President Eisler asked Council members to begin consideration of honorary doctorate candidates. Nominations and information should be sent to Elaine. Council will review names in one month.
- Other
VC Davison thanked staff members in the Human Resources office and VP Duffett for working with Kendall on the employee insurance package. CDO Pilgrim reported that the colleges are working on their divisional diversity plans. VP Burcham mentioned that Student Affairs are moving forward on their initiatives. VP Duffett praised the efficient negotiation of the AFSCME contract. President Eisler stated that he will be visiting union groups with the union presidents, will be visiting staff with Robert von der Osten regarding planning; and will be visiting with staff at divisional meetings.

Next meeting date: The next PC is scheduled for September 26.

Submitted by Elaine R. Kamptner