

**President's Council (PC)**  
**Meeting Summary**  
**May 26, 2004**  
**9:00 a.m., CSS 301C**

**Attendance:**

Burcham, Chesley for Oldfield, Davison, Duffett, Eisler, Hill-Kennedy

**Action Items:**

Approval of Council Meeting Summary for April 14, 2004 and April 16, 2004

Agreement: The summaries are ready to post.

**Discussion Items:**

❑ **Banner/Luminis presentation – Duffett**

Guests: Vicky Deur and Suzette Compton

Compton and Deur presented an update on the Portal sign-on project to replace Social Security numbers as ID and provide a more consistent log-in; the conversion goes live June 3.

❑ **PC Retreat Agenda – Eisler**

There was discussion of agenda topics for the all day President's Council Retreat to be held June 2; topics will be Bus Tour message/update; Board Codification project; Master Planning; Post Tenure Review; and an afternoon Planning Session.

❑ **Board of Trustees – Committee Agenda Items – Eisler**

Guests: Karen Paine and Sally DePew

Finance Committee will be held June 16, 10:00am; Eisler, Duffett, Hill-Kennedy, and Davison will attend. A summary of the FY '05 budget, room and board recommendation, and tuition recommendation will be on the agenda and taken to the full Board of Trustees for approval in July. The Academic/Student Affairs Committee has been canceled. The annual Board of Trustees meeting will be July 16 at 9:30am and the Board of Trustees Retreat will be held August 12-13 at Boyne Highlands.

❑ **Discussion on Budget – Eisler**

Guest: Sally DePew

**Other:**

- ❑ Burcham: Headcount enrollment is up 566 for the first summer session; he is waiting to see if there will be further increase for the second summer session.

**Next meetings:**

June 2 for an all day planning/discussion retreat, start at 8:00am

July 28 at 9:00am

Adjourned at 11:10am

Submitted by Elaine R. Kamptner