

President's Council
Meeting Summary
May 19, 2011
8:00 a.m., CSS 301C

Attendance: Burcham, Davison-Wilson, Eisler, Erickson, Green, Kamptner, Pilgrim, Postema, Scoby, Willey

Action Item: The summary from the May 4, 2011 PC meeting was approved for posting.

Discussion Items:

- **Lansing/Legislative/Budget Updates**
President Eisler provided an update on subcommittee discussions, revenue estimate forecasts, health care issues, and the School Aid Fund. We should continue to plan for a 15% reduction from the State.
- **Board of Trustees - follow-up**
President Eisler met with Trustee members who were not able to attend the May 6 sessions. They discussed content from the working session and special meeting.
- **Full-time Temporary Administrative Employees**
VP Scoby shared the past practice for the Full-time Temporary Administrative Employees regarding wage increases. Council members agreed to continue this practice. President Eisler reminded VPs to review temporary positions, which are limited to three years or must be funded as permanent positions.
- **Energy Conservations Task Force Report**
VP Scoby presented the 2010-11 Energy Conservation Task Force Report and reviewed the recommendations. Council accepted the report and recommendations, providing comments on implementation. VP Scoby will be editing the proposed Energy and Water Use Policy.
- **Concur Automated Travel and Expense Process**
VP Scoby offered a proposal that would integrate a one-stop travel process into Banner. The Concur Automated Travel and Expense Process is Web-based and provides benefits and cost savings to the traveler and the University. The intent is to roll out with a pilot group and expand. The Council will view a demo of this program at the June 14th meeting.
- **2011-2012 University Rate Schedule**
VP Scoby distributed the 2011-2012 University Rate Schedule for review. Council approved the recommended changes; Provost Erickson will examine the Media Production categories and discuss options with VP Scoby and President Eisler.
- **Wellness Task Force**
VP Scoby circulated the FSU Wellness Task Force Report and initiated discussion of the group's recommendations. Council accepted the report and requested a budget. VP Postema will review

the contract obligations. President Eisler will meet with VP Scoby and AVP Hills, Chair of the Task Force.

- Enrollment
VP Burcham distributed Fall 2011 application data; orientation registration and scholarship accepts are increased. The summer 4th day enrollment is at 6, 245 - up 220 from Summer 2010.
- Diversity and Inclusion
 - VP Pilgrim distributed a proposal regarding funding for University signature events, such as Martin Luther King Jr. Week and International Festival of Cultures. He will return to Council with a proposal for these events.
 - VP Pilgrim provided a matrix for the implementation of selected recommendations from the Diverse Workforce Task Force. A subset of VPs Pilgrim, Green, Postema and Provost Erickson will meet regarding the search training issue(s). Council members will discuss the matrix with divisional administrative councils and share ideas with VP Pilgrim.
 - VP Pilgrim reported that the RFP for the Jim Crow Museum will be going out soon. He has been meeting with the relocation committee.
- Planning
 - President Eisler provided a list of outcomes from the first day of Council planning sessions. The next planning sessions will be:
May 24: 8:30 a.m. - 3 p.m. (focus on Strategic Plan)
June 13: 8:30 a.m. - 5 p.m. (focus on Divisional Initiatives)
 - Appraisal-Appraisal sessions for Council members are being scheduled.

Next meeting dates:

June 14, 8am-Noon, CSS 310C (regular meeting)

Meeting adjourned 12:05 p.m.

Submitted by Elaine R. Kamptner