

# President's Council (PC) Meeting Summary

## May 9, 2007

### 9:00 a.m., CSS 301

Attendance: Burcham, Davison, Duffett, Eisler, Green, Teahen for Oldfield, Pilgrim, Postema  
Guest: Sally DePew

Presentation: Gloria Lukusa-Barnett and John Urbanick presented an update on FerrisConnect, including the organizational chart, mission statement, capacity, formats, training, and communication tools. The project is on schedule and working well.

#### Discussions Items:

- Annual Adjustment/Merit/Equity for administrative employees  
Council members discussed date options (July 1 or October 1) for an annual adjustment for non-bargaining employees. President Eisler reminded Council members that requests for merit or equity need to be presented to him during touch base meetings before May 23<sup>rd</sup>. Administrative employee evaluations must be completed by June 30<sup>th</sup>.
- 10% Vacancy Reductions  
President Eisler announced that the policy of reducing position vacancies by 10% (in the Budget Management Policy) has been discontinued.
- Relay for Life  
VP Duffett mentioned that there are several organizations in which Ferris employees participate and request donations. Council members feel that these should be personal donations. A University donation is acceptable in cases where the event enhances the University .
- Diversity Office  
CDO Pilgrim reminded Council members of the June 1 deadline for the divisional/college diversity plan rosters. He reported that the design is now completed for the Jim Crow Museum relocation.
- Enrollment  
VP Burcham distributed updated fall enrollment statistics. VP Burcham will provide W.N.F. Scholarship data and summer enrollment numbers at the May 23<sup>rd</sup> meeting. VP Duffett will bring Big Rapids campus housing data and VC Davison will bring Grand Rapids housing data to the May 23<sup>rd</sup> meeting.
- Banner Operations  
VP Duffett provided an update on Banner operations.
- Strategic Planning  
President Eisler reported that the Strategic Planning and Resource Council (SPARC) has met and the task force groups are ready to meet. Dr. David McFarland will be at the next SPARC meeting on August 15 and will likely return August 30-31 and November 8-9.

- Other  
President Eisler provided an update on the May 3<sup>rd</sup> Board of Trustees working session, announced the personnel changes in the Vice President for Academic Affairs office, reported that the Provost/Vice President search committee has met and completed the position description, and mentioned upcoming Council schedule dates. CDO Pilgrim commented that he is working with the Honors Program to increase diversity through internal transfers and appreciated the community response to the Police Memorial Ceremony.

**Next meeting date:** The next PC is scheduled for May 23<sup>rd</sup> in Rankin Center:  
8:00am - 10:00 for regular agenda items;  
10:00 am - noon for Task Force Reports,  
Noon-1:30pm luncheon with Distinguished Staff and Team;  
1:30-5:00pm for continuation of Task Force reports and Unit Action Plan discussions.

Adjourned at 11:10 a.m.  
Submitted by Elaine R. Kamptner