

**President's Council**  
**Meeting Summary**  
**May 8, 2013**  
**9:00 a.m., CSS 301C**

**Attendance:**

Armstrong, Davison-Wilson, Eisler, Erickson, Flickinger, Green, Kamptner, Pilgrim, Postema, Rosen and Scoby; Guest: Sally DePew

**Action Item:**

- The summary from the April 24, 2013 PC meeting was approved for posting.

**Topic/Discussion Items:**

- **Administrative Annual Salary Increase and Equity**  
VP Scoby shared a document regarding administrative equity adjustments, timing and criteria; this will be sent to divisional administrative employees along with a message from their vice president. On the same day, a letter from the President will be sent to each full-time administrative/administrative support employee who is eligible for an across-the-board salary increase. A subgroup of Vice Presidents will discuss possible approaches and resolve an approach for part-time employees.
- **Health Insurance Issue**  
VP Scoby and President Eisler will discuss the proposed healthcare changes with the Board of Trustees on May 10<sup>th</sup>. A second communication will be sent on May 15<sup>th</sup> to all employees who do not have MESSA insurance regarding healthcare changes, based on the accepted recommendations from the Health Care Committee.
- **HRPP 04:02 Part-Time Employment**  
Vice Presidents will review and revisit staffing patterns based on data provided by VP Scoby, as collected by Human Resources. Pending Board approval on May 10<sup>th</sup>, HRPP 04:02 "Part-Time Employment" policy will be effective July 1, 2013.
- **HRPP-13:01 Overtime and Compensatory Time for Non-Exempt Employees**  
VP Scoby distributed a new Overtime and Compensatory Time for Non-Exempt Employees policy. Council members discussed options, travel implications and legal ramifications. A revised draft will be distributed to vice presidents for discussion with their direct reports. This will be returned to Council for another review, discussion and approval at the June 3<sup>rd</sup> meeting.
- **UICA**  
President Rosen shared an update on collaborative efforts with UICA; he, Jerry Scoby, and the President will discuss this with the Board of Trustees on May 9<sup>th</sup>.
- **Board of Trustees - May 9-10 Meetings**  
President Eisler distributed the May 9-10 itinerary for the Board of Trustees. Council reviewed the agenda items for the working sessions, committee meetings and full Board meeting.

- Planning  
President Eisler reviewed the itinerary for the President's Council planning days.
  - May 16: 8:30am start in IRC 109; prepare response to question #1 on Moving Forward document together with successes for the past from a university-wide perspective.
  - May 22: 8:30am start in IRC 109; prepare response to questions #2-5 on Moving Forward document with preparation to distribute and discuss division expectations together with impediments, solutions, and inter-divisional collaboration.
  - June 3: 8:30am start in IRC 109; conclude planning with final alignment on expectations; with regular Council meeting in afternoon.
  
- Round Robin
  - VP Pilgrim has resolved programming costs for the Disabilities Awareness group; is pleased with a collaborative effort of OMSS and FCTL.
  - President Rosen is delighted with the student exhibition attendance at Kendall and the level of talent shown by the students.
  - VP Flickinger distributed Fall 2013 enrollment data.
  - VP Scoby announced that the new Director of Public Safety has been hired; the search for Associate Vice President for Finance is narrowing.
  - VP Green shared that TedX conference begins this evening in Grand Rapids.
  - VP Davison-Wilson is pleased that Kendall is hosting a luncheon for TedX and is preparing for their Commencement ceremony on Saturday.
  - VP Armstrong announced that the chosen AVP candidate has declined; the position will be reposted. The Director of Annual Giving search is starting. She also reported that the Ferris Foundation Benefit will be at DeVos Place on Nov. 1 with ABC television host John Quinones as keynote.
  - President Eisler thanked Council members for their exceptional work during this past academic year and encouraged them to attend the Honorary Doctorate functions at Commencement.

**Next meeting date:**

Wednesday, May 16, 2013, 8:30am in IRC 109, Planning Day #1

Meeting adjourned 12:15 p.m.

Submitted by Elaine R. Kamptner