

President's Council
Meeting Summary
May 7, 2014
9:30 a.m., CSS 301C

Attendance:

Armstrong, Blake, Davison-Wilson, Eisler, Erickson, Evans (by phone), Green, Kamptner, Pilgrim, Postema, Scoby, Ward-Roof

Agenda:

- The summary from the April 16, 2014 PC meeting was approved for posting.

- Board of Trustees, May Agenda Items
Guests: Karen Huisman, Sally DePew
Council members discussed the location, schedule, agenda, and items for the Board of Trustees May meetings.

- Administrative Salary Increase, Merit/Equity Discussion
Guest: Sally DePew
President Eisler initiated discussion on a salary increase for administrative employees. Council members approved an increase effective July 1, 2014; Human Resources will send letters to administrative employees. There will be no merit/equity funds available at this time.

- Health Insurance Renewal for 7/1/14
Guest: Sally DePew
VP Scoby provided data on the University contribution for health care on the Ferris 1, 2 and 3 plans.

- Staff Vacation Carryovers
Vice Presidents discussed the handling of requests for carryover of vacation time to be consistent in their application of this.

- 2014-15 University Rate Schedule
VP Scoby distributed the draft 2014-15 University Rate Schedule; Council approved. Kendall is working on their schedule.

- Outreach and Engagement Survey Launch
VP Green presented a summary on a proposed Outreach and Engagement Survey using materials developed by Michigan State University. The pilot will be sent to Extended and International Operations, Government Relations & General Counsel, College of Pharmacy, and College of Optometry. The survey will be customized for Ferris.

- University Center Food Venues
VP Scoby shared updated name recommendations for the food venues in the new University Center. Council members approved "The Quad."

- **Expectations**
President distributed an updated draft of his expectations to be shared with the Board of Trustees at the May working session. There was discussion of the four topics; the document will be revised and returned to the planning sessions after review by the Board.
- **Summer PC Meeting Schedule**
President Eisler shared a proposed schedule for the summer President's Council meetings. Meeting notices will be sent.
- **Planning**
President Eisler provided an itinerary for the May 19 (university successes and opportunities), June 2 (divisional expectations) and June 12 (overall) planning days. There will be a luncheon to honor the Distinguished Staff on May 19th. Individual appraisal/appraisal meetings will be held in early June.
- **Campus and Local Shuttle Bus Service**
VP Scoby shared a suggested route map that he has discussed with the City of Big Rapids.
- **Adobe Enterprise Licensing Proposal**
VP Scoby presented a proposal regarding the Adobe Enterprise Term Licensing Agreement (ETLA). Ferris' costs are substantially increased. Council members requested a revision of the cost summary; VP Scoby will email the revision.
- **Bulldog Radio**
VP Scoby shared background and an update on Bulldog Radio based on a collection of notes from across the university. There is some confusion between Bulldog Radio, Ferris-owned equipment, and the traveler's station of which Ferris has a license. VPs Scoby and Ward-Roof will investigate further.
- **University Email Policy**
VP Scoby distributed a draft "Use of University Email Policy" for review and discussion. This policy is updated to accommodate heightened security issues. VP Scoby will send the current policy and Council will consider this policy again in June.
- **Round Robin**
 - EA Kamptner provided an update on the new tables and equipment in the conference rooms.
 - VP Armstrong was pleased with the Alumni Annual Dinner and honoring of the Distinguished Alumni and Pacesetters. She also mentioned the donations success from the student work in the Call Center.
 - VP Green shared the good turn-out and good feelings at the Traverse City breakfast honoring those graduates.
 - President Evans shared that the Student Exhibit opened and was again very successful.
 - VP Pilgrim is working on the achievement gap report.
 - VP Ward-Roof told about the floor damage in the SRC gym; the diploma covers have arrived for Commencement, the Torchbearer Awards, Pignic and Step Show were all well attended. She then distributed registration/admission data for Fall 2014.
 - Provost Erickson thanked VP Pilgrim for hosting the international faculty dinner and announced that Dr. Thapa was reelected as President of the Academic Senate.

- President Eisler updated Council members on upcoming events and is pleased at the success of the Multicultural Graduation Reception, Donor Societies Dinner and Pancakes with the President.

Next meeting dates:

May 19, 2014 - 9:00 a.m. - 4:00 p.m., Planning Day #1, IRC 115

June 2, 2014 - 9am-4pm, Planning Day #2, IRC 109

June 12, 2014 - 9am-4pm, Planning Day #3 / PC Meeting, IRC 107

Meeting adjourned 11:00 a.m.

Submitted by Elaine R. Kamptner