

President's Council
Meeting Summary
May 6, 2015
8:00 a.m., CSS 301C

Attendance: Armstrong, Blake, Eisler, Evans (by phone), Kamptner, Pilgrim, Postema, Scoby, Ward-Roof

Presentations:

- VP Pilgrim presented and discussed the training video “Managing the ARC of Diversity in the Workplace.”
- Associate Provost Bill Potter shared related handouts and reported on student success factors and issues related new students at Ferris State University.

Agenda Items:

- The summary from the April 15, 2015 PC meeting was approved for posting.
- Board of Trustees May Agenda Items
Guest: Karen Huisman
President Eisler reviewed the May 8-9 Board of Trustee itinerary and meeting agendas.
- 2015-16 University Rate Schedule
VP Scoby presented changes and justification for increases in the recommended 2015-16 University Rate Schedule. Council approved the schedule.
- Business & Special Expenses Policy
VP Scoby provided the recommended revisions to the Business & Special Expenses Policy. Council approved the policy.
- Location to display Distinguished Teacher and Distinguished Staff Award Winners Plaques
VP Scoby initiated discussion to determine a location to display Distinguished Teacher and Distinguished Staff/Team Awardee plaques. Council approved displaying in a case along the history wall in the University Center. VP Scoby will have a conversation with the History Task Force regarding this decision.
- Misconduct Policy
VP Ward-Roof distributed an Admissions and Misconduct Policy. Council approved the policy.
- Gift & Prizes Policy
VP Ward-Roof presented a Financial Aid Policy for handling of gifts, prizes, award money and student payments. This policy outlines a standard practice for payments to students and complies with US Department of Education Title IV regulations. Council supports the policy. VP Ward-Roof will meet with academic leaders to respond to questions.
- Responsible Employee Policy
VP Ward-Roof recommended a Responsible Employee policy regarding reporting sexual harassment including sexual violence. The policy is in compliance with the Office of Civil Rights regulations and includes the OCR definition and Ferris State University examples.

Training for faculty and specific employees will be mandatory. Title IX Coordinator Kevin Carmody will begin June 1; Ferris deputies and investigators have been identified. Council approved the policy. VP Ward-Roof and Provost Blake will work on implementation.

- Round Robin
 - President Evans announced that the Kendall student exhibit is open; President Leslie Bellavance will be in attendance for events through the week.
 - EA Kamptner reported that over 1,300 students were served at Pancakes with the President and there were a good number of faculty and staff servers.
 - VP Ward-Roof emailed enrollment data to Council members this morning; is pleased with the new Commencement program and electronic ticketing; and reported that the electronic transcript process has been well-received by students.
 - Provost Blake thanked Physical Plant for the renovated academic areas; reported that the College of Education and Human Services dean candidates are on campus; Andy Karafa has accepted the Interim Dean of College of Arts & Sciences; the Writing Center has had a record year of assisting students.
 - VP Scoby distributed a Living on Campus flyer and is pleased with the progress and process of the Master Plan.
 - VP Pilgrim reported that there were over 50 Beyond Diversity events; the Diversity Audit consultants will return June 4th with their report.
 - VP Armstrong reported that the Society of Distinction Dinner was attended by 180 donors; comments by the speakers that evening were very well received. The Ferris Foundation meeting was especially effective. She shared the Make-A-Wish Gala plans for presentation to the incoming Ferris student.

- Planning

President Eisler discussed and responded to questions on the May-June evaluation and planning days. VPs will complete Appraisal/Appraisal questions before their first individual evaluation meeting, will provide a synthesis of progress on last year's expectations, and a draft of expectations for the coming year driven by their divisional strategic plan. The second evaluation meeting will also touch on professional development.

The June 10th planning day will include a regular Council agenda with discussion of student debt and assessment of the University Strategic Plan.

Council discussed the format for a report on accomplishments toward the Strategic Plan to be presented to SPARC, Board of Trustees, University community, donors and legislators. We need to show what Ferris is doing to live our values and follow the Plan. VPs will reduce accomplishments to the 4-5 most important by the end of May. Marc Sheehan will shape the document into a coherent and cohesive whole report.

Next meeting date:

- May 13, 2015, 9 a.m., Planning Day #1
- June 3, 9 a.m., Planning Day #2
- June 10, 9 a.m., Planning Day #3 and PC Meeting

Meeting adjourned 12:15 p.m.

Submitted by Elaine R. Kamptner