

President's Council
Meeting Summary
May 4, 2011
8:00 a.m., CSS 301C

Attendance: Burcham, Davison-Wilson, Eisler, Erickson, Evans, Green, Kamptner, Pilgrim, Postema, Scoby, Willey

Action Item: The summary from the April 21, 2011 PC meeting was approved for posting.

Discussion Items:

- Self-Funded Health Insurance
VP Scoby provided updated drafts of health insurance rates for Council review and discussion. A recommendation will be taken by President Eisler for Board of Trustees' review.
- Administrative Task Force Recommendations
 - Council members approved the revised Administrative Council Proposal.
 - Council members approved the revised Employee Exit Interview Survey, which includes a periodic reporting to the President's Council.
 - Council members provided suggestions for revisions to the student workers/internships report.
- Board of Trustees
Council members discussed topics and content for the May 6 Board of Trustee working session and reviewed agenda items for the special meeting.
- Planning
 - President Eisler provided materials in preparation for the Council planning sessions. The planning session schedule is -
May 17: 8:30 a.m. – 5 p.m. (focus on University)
May 24: 8:30 a.m. – 5 p.m. (focus on Strategic Plan)
June 13: 8:30 a.m. – 5 p.m. (focus on Divisional Initiatives)
Council recommendations will be taken to the SPARC retreat.
 - Between mid-May and Mid-June, President Eisler will have met in one-on-one appraisal sessions with vice presidents.
 - Vice President annual reports on the Strategic Plan progress are due June 15th. This compiled report will be provided to SPARC members prior to the July 12th retreat.
- Per Diem Rates
VP Scoby provided a matrix of Michigan university per diem rates. Council approved an increase to the Ferris State University rates: Breakfast \$7 (retain); Lunch \$12 (increase); Dinner \$21 (increase); a daily total of \$40 (total \$3 increase).
- Kendall Salary Adjustments/Equity
President Evans and VP Davison reported that a process was developed for Kendall equity, and a list of proposed equity adjustments was shared.

- Carryover Funds for Student/Part-time Wages
Council approved the use of carryover funds for student wages; VP Scoby and the Finance Office will determine how this can be accomplished in the Banner and Kronos systems.
- Enrollment
VP Burcham distributed Fall 2011 registration data.
- Diversity and Inclusion
VP Pilgrim distributed a matrix for recruitment and mentoring through the Diverse Workforce Task Force and a proposal regarding funding for University signature events.

Next meeting dates:

May 17, 8:30-5:00, IRC 109 (Day 1 - Planning)

May 19, 9am-12:00pm, CSS 301C (Regular meeting)

May 24, 8:30-3:00, IRC 109 (Day 2 - Planning)

Meeting adjourned 12:05 p.m.

Submitted by Elaine R. Kamptner