

President's Council (PC) Meeting Summary

April 19, 2006

9:15 a.m., CSS 301C

Attendance: Burcham, Davison, Duffett, Eisler, Green, Harris, Postema

Action Item: Summary from the April 12, 2006 meeting was approved for posting.

Presentation Items:

- **Pandemic Flu Plan - Burcham**
Guest: Paul Sullivan
National and state health authorities have encouraged public and private entities to develop contingency plans. A first draft of the Ferris State University Pandemic Flu Plan has been prepared by the campus Communicable Diseases Committee. Council members will provide comments and observations by May 8 to be compiled and provided to Mr. Sullivan by mid-May.

Discussion Items:

- **Power Outage - Duffett**
Consumers Energy must replace some of their equipment, which will cause a full campus power outage on the morning of Sunday, May 7th. In case of inclement weather, Sunday, May 14th, is scheduled as the make up date. Council members were requested to consider all areas in their division that may be impacted by the three-hour power outage. All employees should be requested to turn off equipment before leaving for that weekend. Faculty will be granted an extension for when grades are due.
- **Disability Issue - Smoking - Postema**
State law and University policy state that smoking must be at least 25 feet from the buildings; many students and employees are within the non-smoking space. Council members discussed options for signage around building doors to accommodate those impacted by smoke. VP Duffett will return to Council with recommendations.
- **Employee Evaluations - Eisler**
President Eisler reminded Council members that employee evaluations are due by the end of June..
- **Planning/Task Forces - Eisler**
President Eisler will send a campus memo next week listing updates on the task force recommendations.
- **Roundtable discussions included updated policies, coordinating planning for fundraising, and the inclusion of employee holiday dates on the online University calendar.**
- **Next meeting date: Wed., April 26, PC 9:00-11:00am, CSS 301C**

Adjourned at 10:50a.m.

Submitted by Elaine R. Kamptner