

**President's Council  
Meeting Summary  
April 17, 2013  
9:00 a.m., CSS 301C**

**Attendance:**

Armstrong, Davison-Wilson, Eisler, Erickson, Flickinger, Green, Kamptner, Pilgrim, Postema, Rosen and Scoby

**Action Item:**

- The summary from the April 3, 2013 PC meeting was approved for posting.

**Topic/Discussion Items:**

- **New Degrees and Concentrations**  
Provost Erickson presented a new Preliminary Curriculum Approval Form (PCAF) for a Plastics and Polymer Engineering Technology (PPET) degree. This is a 2-year program as the second half of a 2+2 BS program. President Rosen presented the PCAF for a Master of Architecture Degree (MArch). This degree is the first professional degree necessary for a licensure in the field. Council members support both degrees.
- **Draft Board Debt Policy**  
VP Scoby distributed a draft Debt Policy to be proposed to the Board of Trustees as requested by the Finance Committee.
- **Small Capital Projects Process**  
VP Scoby provided a revised Small Capital Projects Process. The Deans Council has also reviewed the process and is generally supportive. The timeline will be further revised and shortened.
- **Administrative Equity**  
VP Scoby reported the sub-committee recommendation on a process, timing and criteria for the 2013 administrative equity. The group will meet again with Budget Director DePew to review options and cost. VP Scoby and Provost Erickson will visit with the Administrative Council to provide an update on equity, salary and health care. Once the new performance evaluation is ready, the Council will consider a merit process tied to the evaluation instrument.
- **Health Insurance Issue**  
President Eisler discussed with Council the potential changes to health care caps and how PA 152 applies to Ferris employee groups. VP Scoby shared recommendations from the Health Care Committee regarding approaches for health care options effective July 1, 2013. There will be continued discussion at the PC meeting on April 24<sup>th</sup>.
- **Definition of Part-Time**  
VP Scoby distributed revisions to the Part-Time Employment HR Policy, which standardizes the definition of a part-time employee to match the CTA contract at 28 hours per week. Human Resources will provide a report of current part-time employees working over 28 hours who will be impacted.

- Federal Building  
President Eisler discussed with Council a potential naming opportunity for the Historic Federal Building.
- Planning  
President Eisler distributed Appraisal-Appraisal and Moving Forward documents. Direct reports will prepare these for their May appraisal individual meetings.

Planning Days:

- #1 – May 16: Council will talk about University successes, opportunities and challenges
- #2 – May 22: VPs will share with colleagues their expectations for the coming year and explain cross-divisional assistance that will be necessary
- #3 – June 3: VPs will share revised expectations and combine all to finalize next year's plans. These will be the foundation for divisional planning over the summer.

President Eisler will send information needed from VPs to update SPARC at the July 8 retreat.

Summer President's Council meetings are currently scheduled for: June 26, July 10, August 7 and 28.

- Round Robin
  - VP Postema distributed the Hiring Process Exceptions 2012 Annual Report.
  - VP Pilgrim reported that four Foster Youth Initiative students are graduating in May; there are new video training programs housed in HR; and Take Back the Night march and speaker is April 18<sup>th</sup>.
  - VP Armstrong announced that Susan Lane has been hired as Associate Vice President and will begin May 20<sup>th</sup>.
  - VP Flickinger is pleased with the decision making of the Student Government regarding postponement of the Big Event. He also distributed enrollment data.
  - VP Scoby stated that Physical Plant is working with UA&M regarding maintaining some bricks from Carlisle and Masselink for momentos. The sculpture near Carlisle will be moved as part of the University Center/roadwork project.
  - VP Davison shared invitations to the Kendall 2013 Excellence Awards Exhibition on May 7-8.
  - Provost Erickson will invite Council to the Summer Enrollment Summit.
  - President Rosen reported that Kendall was 2<sup>nd</sup> nationally in sustainability/recycling.
  - President Eisler reminded members of the April 24<sup>th</sup> Service Awards Celebration; shared that the Student Fees Committee will soon provide a tuition and fees recommendation; was pleased at the Lansing Legislative Luncheon; and will soon be forming the search committee for the Vice President for Student Affairs.

**Next meeting date:**

Wednesday, May 8, 2013, 9am-Noon in CSS 301C

Meeting adjourned 12:20 p.m.

Submitted by Elaine R. Kamptner