

# President's Council (PC) Meeting Summary

## April 11, 2007

### 9:00 a.m., CSS 301

Attendance: Burcham, Duffett, Eisler, Green, Klarecki for Harris, Pilgrim, Postema;  
by phone: Davison and Evans

Action Item: Summary from the March 28, 2007 meeting was approved for posting.

#### Discussions Items:

- Student Wage Rates  
Guests: Craig Westman and John Randle, Student Affairs  
Craig Westman and John Randle recommended that the new student wage (\$7.15 per hour), based on the State's minimum wage, be put into effect the start of summer semester - May 6, 2007. All levels will increase as well. Unanimous support from Council members. Student Employment office will contact all student supervisors. Council will continue to consider the budget implications as the minimum increases for upcoming fiscal years.
- Enrollment  
Guests: Craig Westman and John Randle  
VP Burcham distributed updated fall enrollment statistics. There was discussion regarding credit hours, program offerings, waiting lists for specific programs, impact on retention, "opportunity" students, admission standards, direct admission from articulated community colleges, and the focus of the Student Fees Committee.
- Banner Operations  
Guest: Craig Westman  
VP Duffett provided an update on Banner operations with continued work on some student and financial issues. Craig Westman reported that SCT has provided a patch that is being tested for the current report slow down issue in Gold. AVPAA Klarecki stated that Academic Affairs is pleased with the responsiveness of IT, the issues are prioritized, they are getting needed reports, and they working on communications to user groups to reduce frustrations. VC Green affirmed the good progress of the system and believes they are now at the point of adjusting the process. Westman announced that SCT has stopped serving Plus, so the move to Banner was timely.
- Draft Immigration/Visa Employment Policy - HRPP  
GC Postema reviewed the need to provide a draft personnel policy on Immigration/Visa Employment. The policy will be returned to Council when suggested modifications are completed.
- Draft Freedom of Information Act (FOIA) Policy  
GC Postema described the need for revisions to incorporate the most recent legal requirements to the FOIA Policy. The purpose of this policy is to provide greater information to those requesting information from Ferris as a government/public agency, to employees who receive the requests, and to employees who are expected to retrieve the information. Last year there were 45 FOIAs and over 40 subpoenas. Records reside in several areas on campus, so it takes a great deal of time to gather the needed information, place it as best as possible in the requested format, and respond. The policy will be returned when suggested modifications are completed.

- **Minor Capital Improvement Project Requests**  
VP Duffett reminded Council members of the 2007-08 Minor Cap project requests timeline. The process, definitions, and timeline are available online. There will be some flexibility in the timeline for Academic Affairs.
- **Diversity Office**  
CDO Pilgrim presented a list of proposed sessions for the diversity day of Summer University.
- **Strategic Planning**  
President Eisler invited all Council members to participate in the April 16 and 17 sessions with Dr. David McFarland and described the strategic planning timeline and process that will be followed. Coming out of this will be initiatives and an agenda where the University community will work together as equals.
- **No Confidence Vote**  
President Eisler thanked all Council members for their support and for keeping the University moving forward. He stated, "We [Dave and Patsy Eisler] have received so many messages of support. We appreciate your support."
- **Other**  
VC Evans will provide some Kendall good news pieces for President Eisler to include in university-wide notices. AVP Klarecki updated on the Rube Goldberg good news story, invited all Council members to the Faculty Recognition Dinner on Thursday, April 19, and reported that Manufacturing Tooling faculty member Dennis Finney and students may be featured on a national television show. President Eisler mentioned the exciting Dump & Run/Dump & Party effort; updated Council on the timeline for announcing an Acting VPAA, appointing a search committee, and searching for applicants and performing applicant reviews; and described a potential agenda for a Council summer retreat.

**Next meeting date:** The April 18 PC is cancelled due to Strategic Planning sessions earlier in the week. The next PC is scheduled for April 25 at 9:00am.

Adjourned at 11:10 a.m.

Submitted by Elaine R. Kamptner