

**President's Council
Meeting Summary
March 25, 2009
8:30 a.m., CSS 301C**

Attendance: Burcham, Christner, Eisler, Evans (by phone), Green, Kamptner, Pilgrim, Postema, Willey

Action Item: Summaries from the February 25, 2009 PC meeting and PC/DC meeting were approved for posting.

Good News: Council members announced good news items from their division/area.

Discussion Items:

- **Business & Expense Policy**
VP Christner distributed the Business & Expense policy along with Appendix A and Appendix B for a full review and discussion before the policy is updated. Members discussed section VII regarding quarterly expense reports and submission of the documents. There will be further discussion involving Appendix A, (#4 and 5) charitable events and organizations; (#9) University sponsored gifts section will be rewritten to clarify; and the purchasing office will consider one vendor to (#29) supply water to University offices as a budget savings.
- **Part-Time Clerical Hours –2008 Analysis**
VP Christner distributed the 2008 analysis report of part-time clerical hours. Council members will continue to review and assess part-time needs.
- **Board of Trustee – Follow-up**
Guest: Karen Obermier
Trustees appreciated the interaction with faculty members at the luncheon on March 20th; more opportunities for this type of Ferris employee contact will be provided. Council members considered several follow-up items from the Board sessions.
- **Diversity Ranked Recommendations**
CDO Pilgrim shared his top six priority recommendations from the University Diversity Plan. Council members expressed a commitment to these recommendations, which will be returned to President's Council. CDO Pilgrim will provide an update report to the Board of Trustees at their July meeting.
- **Enrollment**
VP Burcham shared the positive Fall 2009 enrollment application data.
- **Budget/Lansing/Planning - update**
President Eisler shared an update on discussion coming from Lansing regarding the budget. He stated that SPARC will review, prioritize and recommend budget reduction suggestions as an advisory group to the President's Council. Vice presidents will discuss their divisional planning documents with the President at one-on-one meetings next week, and then the Council will review as a group the week following.

- Other
Council members reported on issues within their divisions. President Eisler commented on the excellent "Share your Success" visits to date.

Next meeting date: April 8, 8:30am-noon.

Meeting adjourned 12:10pm

Submitted by Elaine R. Kamptner