

**President's Council**  
**Meeting Summary**  
**March 4, 2011**  
**8:30 a.m., CSS 301C**

**Attendance:** Burcham, Davison-Wilson, Eisler, Erickson, Evans, Green, Kamptner, Pilgrim, Postema, Scoby, Willey

**Action Item:** The summary from the February 16, 2011 PC meeting was approved for posting.

**Discussion Items:**

- **Administrative Employees Task Force**  
President Eisler led a review and discussion of the most current working draft of the Administrative Employees Task Force analysis and recommendations. The document will be finalized at the next meeting.
- **Board of Trustees**  
Council members discussed follow-up items from the Feb. 25 committee meetings and considered topics for the March 25 working sessions.
- **Hiring Process Exceptions**  
VP Postema distributed the Hiring Process Exceptions 2010 Annual Report.
- **PC Replacement**  
VP Scoby provided details of the Personal Computer Replacement project for this summer. Council members approved to move forward with the project at the recommended standards. Central funds will cover half the cost and the division will fund the remaining as well as anything over standard specification cost.
- **Enrollment**  
VP Burcham provided Fall 2011 applications and admits by campus and college.
- **Diversity and Inclusion**  
VP Pilgrim reported that Kent State is bringing a group of people to the Jim Crow Museum; there was very good attendance at the Jim Crow event hosted by DTE in Detroit; there is good success in the GEAR Up program; and the Diversity Report is in the final stages with critiques due by March 9. There was continued review and discussion of the Diverse Workforce Task Force report. The draft document has been received by the President; the Council has now reviewed it; it is now being shared across the University and being checked for legalities by an outside expert. Based on reactions and continued review, the report will be finalized and implemented. A sub-group of VP Pilgrim (chair), VP Postema, Provost Erickson, VP Davison-Wilson, and AVP Hills will develop a proposed implementation process. There will be university-wide open forums following final approval.

- Federal Building  
VP Davison-Wilson provided an update on the Federal Building; all historical pieces are being carefully saved. She noted the work President Eisler is doing in presenting our partnerships and the project to the Grand Rapids community and the Foundations.
  
- Other
  - President Eisler reported on his March 2<sup>nd</sup> testimony to the House and Senate Appropriation Subcommittees on Higher Education. He will provide a university-wide session on the testimony on March 22<sup>nd</sup>.
  - VP Scoby shared that there will be changes in parking for next fall.
  - Provost Erickson stated that he continues to work on budget reductions issues and hopes to have a document ready for the Board of Trustees March meeting.
  - Mrs. Kamptner thanked Council members for their thoughts, prayers, cards, visits, flowers, etc. during the recent loss of her father.

**Next meeting date:** March 16, 9am-1:30pm (includes lunch and VP Scoby evaluation), CSS 301C

Meeting adjourned 4:15 p.m.

Submitted by Elaine R. Kamptner