

**President's Council Meeting Summary**  
**February 27, 2008**  
**8:30 a.m., ATC, Grand Rapids**

**Attendance:** Burcham, Duffett, Eisler, Evans, Green, Kamptner, Oldfield, Pilgrim, Postema;  
Davison by phone

**Presentation:** *FerrisOpolis* by Ward Makielski and John Freaney  
FSU-GR professors shared a massively multiplayer online community currently in the development stage. Council members were impressed with the project. A proposal will be brought forward by VC Green and VP Burcham.

**Action Item:** Summary from the February 13, 2008 meeting was approved for posting.

**Good News:** Council members announced good news items from their division/area.

**Discussions Items:**

- Update on the Assessment Academy  
VP Oldfield and VC Evans provided information on attending the HLC Assessment Academy with faculty members. VP Oldfield distributed a draft of the HLC Academy Project in which the project is identified and the action plan is established.
- HRPP - *Immigration / Visa Employment*  
GC Postema reported on the updates made to the Immigration/Visa Employment HRPP since the last Council meeting. There will be a training session for deans, department heads/chairs, union presidents and others who may be interested. Council approved the policy as changed.
- Business Policy - *Transportation of Sick and Injured*  
VP Duffett distributed the Transportation of Sick and Injured Policy. After small changes, the Council approved the policy. This information will be included in New Employee Orientation and during the new faculty orientation in the fall.
- Business Policy - *Billing, Remittance Handling and Deposits*  
VP Duffett provided the Billing, Remittance Handling and Deposits policy for comment. After small changes, the Council approved the policy. VP Duffett, through the Finance Office, will distribute the policy to the appropriate personnel.
- Diversity Office  
CDO Pilgrim is pleased that the Department of Public Safety is now represented on the Diversity Planning Committee. The DPC will soon be the Diversity Action Committee, and will work to implement the Diversity Plan. He encouraged PC members to help diversity work groups move forward. He is working with the Colleges of Optometry and Pharmacy to increase student diversity, training facilitators for the Jim Crow Museum, and presented at Smith College. CDO Pilgrim updated the council on the projects on which his office is working, including Diversity Across the Curriculum, the Equity in the Classroom Conference, and videos.

- Enrollment  
VP Burcham distributed data on Fall 2008 application numbers, comparing Fall 2008 to 2007 point in time.
- Board of Trustees Feb. 15 wrap-up and March 21 Planning  
Council members discussed information provided and requested from the February 15<sup>th</sup> Board of Trustees meetings and reviewed the March 21<sup>st</sup> draft agenda.
- Unit Action Planning  
President Eisler wishes to include discussion of UAPs during touch base sessions. He plans to list accomplishments from UAPs in an upcoming memorandum.
- Emergency Preparedness  
President Eisler asked for comments generated from the Emergency Preparedness Feb. 25<sup>th</sup> memorandum. This is an important priority, and we will help our campus, employees and students be prepared.
- Other
  - VP Burcham mentioned that Financial Aid needs to start packaging aid; he also encouraged Council members to stop at the Spaghetti Bridge competition this weekend.
  - GC Postema reminded Council members of the Feb. 29 Friends of Ferris dinner/auction.
  - VP Oldfield shared information on the regional Rube Goldberg competition this weekend.
  - VC Evans reported that the head of a high school in Philadelphia will be attending a meeting to discuss a partnership in which their students may attend Kendall.
  - VP Duffett reminded Council members that Standard and Poor's will be on campus March 13<sup>th</sup> to perform a review for our bond rating.
  - President Eisler shared portions of his testimony from recent Senate hearings, encouraged Council members to provide positive support as we move through the semester and into Spring Break, and thanked members for their good work in many areas.
- Agenda Items for the Next meeting: None

**Meeting adjourned 11:00am.**

**Next meeting date:** The next PC meeting is scheduled for March 19.

Submitted by Elaine R. Kamptner