

**President's Council
Meeting Summary
February 3, 2010
8:30 a.m., CSS 301C**

Attendance: Burcham, Eisler, Erickson, Evans, Green, Kamptner, Pilgrim, Postema, Scoby, Willey; Davison-Wilson by phone.

Action Item: The summary from the January 20th PC meeting was approved for posting.

Discussion Items:

- Annual Planning
Guest: Sally DePew
Council members provided updates, outcomes and end dates for divisional annual planning. The timeline approved last fall as part of the *Planning Overview* document is being followed. Annual Planning templates move to the vice president level; the VP will then share with the President in touch base meetings. Members discussed the possibility of one time fund decisions being made earlier than May. VP Scoby, VP Burcham and Provost Erickson will revise the “Annual Operating and Budget” section for posting.
- Budget
Guest: Sally DePew
President Eisler shared the three budget proposals coming from Lansing – Governor, Democrat House leadership and Republican Senate leadership. The State of the State Address could lay out more detail of the Governor’s plan tonight. Council members continued strategic discussions of the next phase of budget reductions for the University.
- Budget Related Issues
Guest: Sally DePew
Council members discussed other budget related issues. Funds may not be available; however, VP Scoby will return with a last decision date for the next phase of classroom and lab renovations. The Computer Replacement Project placed on hold for this fiscal year may need to move forward to keep pace with technology needs; VP Scoby stated that a scaled down computer replacement plan is underway and will be shared with Council as an option. Members considered what, when and how to communicate budget decisions to the University community. A Frequently Asked Questions (FAQ) section will be added to the *Budget Information Web* site to alleviate common misperceptions.
- BOT Working Session – Feb. 5
Guests: Sally DePew and Karen Obermier
President Eisler provided the list of topics for updating the Board of Trustees at the February 5th working session and initiated discussion on the session timeline and content.
- SPARC and Strategic Plan Reporting
President Eisler encouraged team members to update their summaries on the Strategic Plan initiatives for reporting to the Strategic Planning and Resource Council at the February 19th SPARC meeting.

- **SPARC - Ferris Forward**
President Eisler requested input on how the 'blue sky' or 'Ferris Forward' group should be shaped, what should be the purpose, and what will be the potential areas of focus. Members provided many suggestions; VC Green shared an update from the sub-group who is drafting a charge for SPARC.
- **Summer University 2010**
VP Scoby distributed a suggestion from the committee regarding timing, themes and schedule for Summer University 2010. Members agreed that Summer University will continue this year, should be held in June and should contain skills training or other compelling content. The schedule will be reduced from a 2.5 day to a 2-day session with a picnic/meal on the second day. There was discussion concerning moving to a dining center rather than placing a large tent, tables and chairs in the Quad. The Committee will continue planning and return a recommendation to PC.
- **Business and Special Expenses Policy - update**
VP Scoby stated that section III. Alcoholic Beverages of the Business and Special Expenses Policy has been updated. The team reviewed the draft and will take it to direct reports for comment. The policy will be returned to PC for further review in one month, and when approved, posted to the Policy Web page for University community comment.
- **Policy Web Page**
VP Postema requested assistance in providing announcement content when a policy is placed on the *Ferris State University Policies* Web page. It was agreed that the area responsible for drafting the policy will write and forward the announcement to Cindy Bauman, who will post the policy link and send the University-wide notice.
- **Diversity and Inclusion Office**
CDO Pilgrim provided an update on the bus project between Big Rapids and Grand Rapids and shared details of the visit by Consulate General Ipek (pronounced E pek). CDO Pilgrim, VP Burcham, VP Scoby and Provost Erickson are working on a project with the foster care system to encourage students to attend college.
- **Enrollment**
VP Burcham distributed data on the Fall 2010 enrollment applications and admissions. He will bring scholarship data to the next meeting.

Next meeting date: Monday, February 15, 2010, 8:30-Noon in CSS 301C

Meeting adjourned 12:00 pm

Submitted by Elaine R. Kamptner