

**President's Council
Meeting Summary
January 30, 2013
9:00 a.m., CSS 301C**

Attendance:

Burcham, Davison-Wilson, Eisler, Erickson, Green, Kamptner, Pilgrim, Postema, Rosen, Scoby

Action Item:

- The summary from the January 9, 2013 PC meeting was approved for posting.

Topic/Discussion Items:

- Academic Calendars for review/approval
President Eisler distributed 2014-2017 academic calendars, prepared by the Registrar, for review. Council members approved the 2014 calendar. Provost Erickson will further review calendar issues and will return to PC with a recommendation.
- December Holiday Closing Schedule
President Eisler shared a recommendation for 2014-2017 December holiday closing schedules. Council members approved the 2014 schedule. The closing dates may change based on the academic calendars.
- May Commencement Schedule
President Eisler brought forward a recommendation from the Commencement Office for the May 2013 Commencement schedule. Council members approved the following:
 - Friday, May 10, 2013*
 - 3:30 pm College of Health Professions

 - 7:00 pm College of Arts & Sciences
 College of Pharmacy
 Doctorate of Community College Leadership
 - Saturday, May 11, 2013*
 - 9:00 am College of Business

 - 12:30 pm College of Education & Human Services
 Michigan College of Optometry

 - 4:00 pm College of Engineering Technology
- Board of Trustee Schedule
Council members discussed working session topics and possible campus tour locations for the February 22 Board of Trustees visit.
- Marketing AAS Degree
Provost Erickson distributed the Preliminary Curriculum Approval Form (PCAF) for a new marketing associate's degree. This degree will provide another opportunity for Tuition Incentive Program students to consider the College of Business. As students complete the requirements of the AAS, the degree will be awarded; they will no longer be required to apply for the AAS. Council shared appreciation and support of the degree.

- YMCA Membership for FSU-GR/KCAD
VPs Davison-Wilson and Green provided a proposal for a wellness option for Ferris-Grand Rapids and Kendall employees and Kendall students. They will work on details and return to Council.
- Preliminary thinking on a “Small Cap” projects process
VP Scoby shared a “Small Capital Improvement Project Requests” document for discussion. Members will review for further discussion.
- Process and timing to revise administrative evaluation form
VP Scoby distributed a recommendation for a Performance Evaluation Form Revision Task Force, including a charge, potential membership and timeline. Council made suggestions for the charge and membership. The task force will begin working in February.
- Strategic Plan
Provost Erickson provided an update on the Strategic Plan process and requested feedback on the proposed process, schedule and champions. Council members support the approach and champions. The Provost will report to SPARC on February 12.
- Round Robin
 - VP Postema reminded members of the Friends of Ferris dinner/auction event.
 - President Rosen stated that the KCAD/GRAM partnership exhibit starts tomorrow. KCAD will also have a photo display for LaughFest.
 - VP Burcham announced a successful Ferris United Way campaign.
 - VP Scoby provided a update on the replacement for Lotus Notes and shared that the DPS Director search has been condensed to three candidates.
 - VP Green shared that new leadership for Ferris First will be announced soon.
 - VP Pilgrim is working with Tamie Grunow on work place training sessions; he has recently presented at U of M and NWMC. The core values campaign is going well using three sets of images.
 - VP Davison-Wilson is pleased to be working with the Health Care Committee. She reminded Council of the May 6th Grand Opening and strolling dinner donor event at the Federal Building.
 - President Eisler shared the success of the January alumni and emeriti events in Florida; the WCHA meeting, and the most recent Federal Building gifts.

Next meeting date:

Wednesday, February 13, 2013, 9am-Noon in CSS 301C

Meeting adjourned 11:05 a.m.

Submitted by Elaine R. Kamptner