

Ferris State University

President's Council

Meeting Summary

January 20, 2016

9:00 a.m., CSS 301C

Attendance:

Bellavance, Eisler, Kamptner, Percy, Pilgrim, Postema, Potter for Blake, Scoby, Ward-Roof

Agenda Items:

- The summary from the December 16, 2015 PC meeting was approved for posting.
- Web Accessibility
VP Percy presented the draft Web and Digital Media Accessibility Policy to establish minimum standards for the accessibility of all web and digital media-based information and services delivered online. Council members recommended the development of a proposal to implement the policy and addressing future support needs for Ferris hosted webpages and expectations for areas that use third party vendors. VP Percy with support from others will draft a proposal for review.
- Board of Trustees
Council members reviewed topics and itinerary for the Board of Trustees meetings in Big Rapids on Feb. 11 and 12.
- Administrative Merit Program
VP Scoby continued conversations regarding revisions to the Administrative Merit program. This has received generally positive feedback from the Administrative Council.
- Supplemental Retirement Employee Utilization Consensus
VP Scoby distributed information on supplemental retirement utilization. Letters are being drafted for employees and vendors.
- Grievance/Complaint Process/Policy
VP Postema provided a draft of the Non-Discrimination Grievance Procedures that will be presented to the Department of Education as part of the Compliance Plan by the end of February. Comments to edit the document are due to VP Postema by Feb. 1. Council approved the document to move forward.
- Divisional Awards at University Event
VP Ward-Roof reported that the Student Affairs division will have employee awards at the end of the academic year and would like to present them at the Employee Service Awards. Academic Affairs also presents divisional awards at this time. At a

future meeting the Council will discuss approaches for the Service Awards at this ceremony.

- **Career Week VIP Networking Breakfast**
VP Ward-Roof distributed invitations to the Career Week VIP Networking Breakfast. Employers will be present.
- **United Way Campaign Update**
VP Ward-Roof shared that the Ferris United Way campaign is just short of its goal and is working to meet or surpass this.
- **Student Government List of Concerns**
VP Ward-Roof distributed a list of potential discussion topics from the Student Government Suggestion Box.
- **Enrollment**
Guest: Sally DePew
President Eisler shared analysis of Spring 2016 fourth day enrollment and tuition data, and led discussion on trends and budget implications.
- **Honorary Doctorate Nomination Update**
President Eisler provided an update on his visits with May 2016 Honorary Doctorate candidates.
- **SPARC Topics / PC Topic Discussion**
Council members discussed topic options for the February SPARC agenda. It is suggested that VP Percy share new approaches to student recruitment and marketing.

Council members discussed topic options for upcoming President's Council meetings. A list will be provided at the next meeting.

- **Round Robin**
 - **VP Ward-Roof** distributed RSO/Org Sync updates; the May 2016 Commencement schedule; and Fall 2016 Application data.
 - **President Bellavance** distributed the *Portfolio* magazine from KCAD.
 - **VP Pilgrim** reported that a Multi-Cultural Student Advisory Committee has been formed; participation was very high at the Martin Luther King events; VPs have met and determined responsibilities for the Diversity and Inclusion Plan recommendations; he and Matt Olovson met with Kendall search committees; K-8 lesson plans are being prepared with School of Education for the Jim Crow Museum; Laura Dion from the Smithsonian will visit Jan. 27-30 to experience the Jim Crow Museum.
 - **VP Postema** reminded council members that ticket sales and auction donations have begun for the February 19th Friends of Ferris event.
 - **President Eisler** reminded member of the Festival of the Arts events in February; reported that there are two new universities joining the GLIAC, and shared his upcoming travel schedule.

Approved 2/3/16

Next meeting date:

Feb. 3, 2016, 9:00am, CSS 301C

Meeting adjourned 12:00 pm.

Submitted by Elaine R. Kamptner