

Faculty Staff Diversity Mini-Grant Application. Electronic submission is required. A signature page signed by each team member is required; please include a scanned/digitized copy with your submission or send the signature page separately to the Diversity and Inclusion Office.

Project Title (up to 25 words)

Ferris State University 2018 Interprofessional Conference on Human Trafficking Awareness

List the members of the team and indicate their roles on the project. One member should be identified as Team Leader.

1 (required) Karyn M. Kio Role on team: Team Leader, Event Manager

2 (required) Elizabeth Post Role on team: Content Manager

3 (required) Joanie Hazleton Role on team: Social Work Content Expert

The signature page will be sent separately by university mail to the Diversity and Inclusion Office.

Contact Information for Team Leader:

Email: KarynKio@ferris.edu Phone: 248.891.2972

Project Summary/Abstract If the application is approved the project summary will be posted on the Diversity and Inclusion Office website.

On April 10th and 11th, 2018, the Ferris State University Coalition Against Slavery will be holding an Interprofessional Conference on Human Trafficking Awareness. Human trafficking is a form of modern day slavery. Students, faculty, staff and community members will be collaborating in an effort to educate attendees regarding the many facets of human trafficking, cyber security, and prevention measures. Specific attention will be given to the challenges in combatting trafficking not only on the global and national scale, but also those currently faced in our local communities. Continuing education units and certificates for professionals will be available for social work, nursing, pharmacy, criminal justice, hospitality and other professions as applicable.

Project Narrative. Please be Concise. Structure your narrative as follows. Do not omit any section.

1. Discuss the need for this project:

Human trafficking is a form of modern day slavery and is defined by the Federal Bureau of Investigation (FBI) as forced engagement in “commercial sex acts through force, fraud or coercion or to perform any labor or service through force, coercion, or threat of law or legal process”¹. It is the fastest growing organized crime in the world after only arms and narcotics trafficking.² Traffickers of humans do not discriminate. If there is a demand for a certain “type” of person, traffickers will supply it. That said, there is a disproportionate number of victims who are homeless and runaway youth, victims of domestic and sexual violence, war victims and people with minority status.³ Individuals who meet these and other criteria for vulnerability are at increased risk.

As this crime continues to grow in its number of victims, it has also stretched into many communities throughout the world, including our own in West Michigan. The use of the internet and sites like www.craigslist.org and www.backpage.com have helped lead to the increase in this epidemic. Victims are bought and sold on the internet daily. Protecting ourselves, especially our children, online has become a necessity. “Technology's role in human trafficking cannot be ignored — as the example of Backpage demonstrates. The sad reality is that three out of four child sex trafficking victims in the U.S. have been exploited online. And perpetrators often make their first connections to victims on the Internet. Backpage is one prominent example, but there were others before. And after Backpage, there will, unfortunately, be new services that pop up — many of which exist in the dark corners of the web and on private peer-to-peer networks.”⁴

Human trafficking can be prevented. Victims can be rescued. The prevention and intervention of this heinous act must involve many professions working together. Legislators have a responsibility to create policy that protects victims and punishes traffickers. The law enforcement community must be knowledgeable about this issue and understand how to investigate, intervene and charge offenders while rescuing victims. Health care workers must know the signs to look for when a victim presents in a medical setting. Social workers must be at the forefront through community education and prevention efforts, as well as to provide mental health services to survivors who have been rescued. The hospitality industry must know the signs to look for when a victim or trafficker travels, attends an event or stays in a hotel. Computer Information Security can combat this issue through technological efforts. Many professions will interface with victims and traffickers alike. By working together in a collaborative nature, this epidemic can be fought.

The need for this project is twofold:

- 1) We need a forum from which we may educate our community on human trafficking.
- 2) We need to build an educated community who can join the fight against modern slavery.

1 <https://www.fbi.gov/investigate/civil-rights/human-trafficking>

2 <https://www.unodc.org/unodc/en/human-trafficking/what-is-human-trafficking.html>

3 <https://polarisproject.org/victims-traffickers>

4 <http://thehill.com/blogs/pundits-blog/lawmaker-news/334732-technologys-role-in-human-trafficking-cannot-be-ignor>

2. Provide a detailed description of the project, including how it will be implemented and the specific roles of each member of the team;

The university's inter-disciplinary Coalition Against Slavery has put out a call for proposals to both the academic and professional communities; the submission deadline is December 31, 2017. Speakers will be vetted by faculty from the respective disciplines in January 2018 and final speakers will be determined by the Coalition in February. The Ferris State University Annual Interprofessional Conference on Human Trafficking Awareness will take place on April 10th and 11th on FSU's Big Rapids campus at the University Center. The target audience is diverse, including professionals and academics from many disciplines, including but not limited to law enforcement, hospitality management, health care, social work, and computer information security. Between the two days of the conference last year, there were at least 300 attendees; we are expecting similar numbers this year. The tentative schedule is as follows:

Tuesday, April 10th			
Time	Room 1	Room 2	Room 3
9:00am-9:50am	Criminal Justice Presenter	Cyber Security Student Presenter	Youth Prevention Presenter
10:00am-10:50am	Social Work Student Presenter	Health Professions Student Presenter	
11:00am-12:00pm	Keynote Speaker 'UCB A'		
12:00pm-12:50pm	Catered Lunch and Discussion Hour 'UCB A'		
1:00pm-1:50pm	Youth Prevention Presenter	Cyber Security Student Presenter	Hospitality Student Presenter
2:00pm-2:45pm		Pharmacy Presenter	Criminal Justice Presenter
7:00pm-9:00pm	Feature Film: Break the Chain (Human Trafficking in Michigan Documentary) 'UCB A'		

Wednesday, April 11th					
Time	Room 1	Room 2	Room 3	Room 4	Room 5
9:00am-9:50am	Criminal Justice Presenter	Social Work Presenter	Health Professions Presenter	Cyber Security Presenter	Hospitality Presenter
10:00am-10:50am	Social Work Presenter	Health Professions Presenter	Cyber Security Presenter	Pharmacy Presenter	Criminal Justice Presenter
11:00am-12:00pm	Keynote Speaker 'UCB'				
12:00pm-12:50pm	Catered Lunch and Discussion Hour 'UCB'				
1:00pm-1:50pm	Health Professions Presenter	Cyber Security Presenter	Hospitality Presenter	Criminal Justice Presenter	Social Work Presenter
2:00pm-2:45pm	Cyber Security Presenter	Pharmacy Presenter	Criminal Justice Presenter	Social Work Presenter	Health Professions Presenter
2:45pm-3:00pm	Afternoon Snack 'Mainstreet'				
3:00pm-3:50pm	Hospitality Presenter	Criminal Justice Presenter	Social Work Presenter	Health Professions Presenter	Cyber Security Presenter

This project is centered on the Ferris State Core Value of Collaboration. It is a collaborative effort across university colleges including the College of Arts and Sciences, College of Business, College of Education and Human Services, College of Health Professions, and College of Pharmacy. It is also a collaboration across campuses, involving students, faculty and staff from the Big Rapids, Grand Rapids, and Traverse City locations, and across offices including the Office of Diversity and Inclusion, the Faculty Center for Teaching and Learning, the Office of International Education, and the Office of Multicultural Student Services.

Student organizations will also come together from different programs and interests, including the Computer and Information Systems Association, the National Society of Minorities in Hospitality, the Phi Alpha Social Work Honors Fraternity, the Professional Convention Management Association (PCMA), and the Social Work Association. The Computer Information Science Senior Project in Human Trafficking and Cyber Security Website will be highlighted in kiosks during the event, and the students will have the opportunity to share their software with attendees while obtaining immediate feedback. The students from PCMA will actually be planning and executing the event, each student involved dedicating at least ten hours a week before the event and for two weeks after.

Community organizations will also be represented in this collaborative effort, with representatives from Covenant Eyes, Jenn at War & Warning Lights, Kent County Hospitality Association, Manasseh Project, Meceola Human Trafficking Task Force, Professional Convention Management Association, Women at Risk International, and the Women's Information Service, Inc. Big Rapids.

The project will be marketed and promoted through the university media relations and with 9&10 News, Wood TV 8, MLive, Michigan.org, Promote Michigan, the Big Rapids Pioneer, and the Ferris Torch. Event photography will be handled by Bill Bitzinger, video record of the event will be handled by Steve Cox, and FSU TV & Digital Media Production will be invited to participate as well.

Specific Project Member Roles:

First Name	Last Name	Affiliation	Coalition Against Slavery Role	Project Role	Project Responsibilities
Jenn	Amo	Women at Risk, Intl.	Member	WAR, Intl. and Youth Prevention Liaison	Guidance and support in addressing the needs of the community in awareness and prevention; assistance in community collaboration
Gail	Bullard	Health Professions Faculty	Member	Health Professions Content Expert	Review and selection of health profession based speakers; Application and submission of CEUs for health professions
Savannah	Christiansen	Hospitality Management Student	Member	Event Student Intern	Assistance in the management of event planning, execution, challenges and opportunities; Assistance in review and selection of hospitality based speakers; Assistance in application and submission of CEUs for hospitality; President of student event group Professional Convention Management Association (RSO which will be planning and executing event as a Hospitality Management Program learning in action initiative)
Susan A.	Devuyst-Miller	Pharmacy Faculty- Grand Rapids	Member	Pharmacy Practice Content Expert	Review and selection of pharmacy practice based speakers; Application and submission of CEUs for pharmacy
Amy M.	Dorey	Hospitality Management Program Director	Member	Event Supervisor Mentor	Guidance to Event Supervisor in event planning, execution, challenges and opportunities
Kim	Hancock	Pharmacy Interim Department Head	Member	Pharmacy Content Expert	Review and selection of pharmacy based speakers; Application and submission of CEUs for pharmacy
Joanie	Hazleton	Social Work Faculty- Traverse City	Member	Social Work Content Expert	Review and selection of social work based speakers; Application and submission of CEUs for social work

Hira	Herrington	Computer Information Systems Faculty	Member	Cyber Security Content Expert	Review and selection of cyber security based speakers; Application and submission of CEUs for cyber security
Karyn M.	Kiio	Hospitality Management Faculty	Co-Chair	Team Leader, Event Manager	Management of event planning, execution, challenges and opportunities; Professional mentor and supervisor to event student intern; Review and selection of hospitality based speakers; Application and submission of CEUs for hospitality; Review of all materials and event planning to ensure university core values of collaboration, excellence, learning and opportunity are kept as foci of project
Michael	Mendenhall	Criminal Justice Faculty	Member	Criminal Justice Content Expert	Review and selection of criminal justice based speakers; Application and submission of CEUs criminal justice
Tracy	Nichols Busch	History Faculty	Member	Globalization and Diversity Content Expert	Review of all materials and event planning to ensure university core values of diversity, and ethical community are kept as foci of project
Elizabeth	Post	Social Work Faculty	Co-Chair	Content Manager	Review, selection and development of event content; Management of all CEU processes and application
Rebecca	Sammel	English Faculty	Member	Written Materials Editor	Review and edit of all written materials to ensure correct grammar and content
Dee	Van Horn	Meceola Human Trafficking Task Force Chair	Member	Meceola Human Trafficking Task Force Liaison	Guidance and support in addressing the needs of the surrounding community; assistance in community collaboration

3. Provide the timeline for the project. Be sure to specify at what point the grant will be considered complete. Final Report is due within 3 months after completion;

INTERPROFESSIONAL CONFERENCE ON HUMAN TRAFFICKING AWARENESS TIMELINE

November

- ✓ (1) Room Reservation
- ✓ (3) Request FCTL endorsement
- ✓ (15) Create tentative budget
- ✓ (17) Contact catering and secure dates
- ✓ (17) Apply for Diversity Mini Grant
- ✓ (17) Draft schedule of events and assign rooms

December

- (1) Meet with Provost regarding Governor's invitation and Provost's Office endorsement
- (8) Begin planning/ordering decorations/entertainment/rental items
- (8) Make arrangements for AV needs
- (8) Decide booth layout
- (11) Draft save the dates
- (11) Draft Posters
- (11) Begin work on website
- (12) Write informational "blurb" to share with faculty for syllabi
- (12) Send out meeting notices to COA
- (31) RFPs are due

January

- (2) Compile RFP list and contacts
- (2) RFPs will be emailed out to content experts for review
- (8) PCMA Team Screening of Break the Chain
- (9) Seek out other funding
- (12) Create form stack
- (12) Share registration link
- (16) Send out special invitations
- (17) Contact Digital Media Production
- (30) Each member of the Coalition will inform of approved applicants that meet specific profession's CEU requirements

February

- (2) Contact catering and select menu
- (2) Forward updated AV needs to Media Services
- (2) Contact UC regarding room set ups
- (5) Make provisions for signage
- (9) Determine final presenters
- (10) Notify final presenters
- (15) Presenters will have until this date to confirm
- (16) Create speaker and booth information packets
- (23) Send speaker information packets out
- (23) Send booth information packets out
- (26) Schedule appropriate staff help
- (26) Arrange for volunteer help
- (26) Contact Public Safety as a courtesy informing them of the date and time of event
- (26) Order guest speaker gifts
- (26) Develop production program (written)

- (28) Finalize catering
- (28) Request confirmation sheets from and departments/staff providing services to ensure accuracy

March

- (2) CAS members will send email to co-chairs explaining how CEU documentation will be provided for conference attendees
- (5) University-Wide Notice with registration link
- (5) Confirm entertainment and rental items
- (5) Send program or additional print materials to printer
- (5) Make lodging reservations for speakers
- (5) Begin gathering supplies in a designated area
- (19) Send staff/volunteers itinerary and expected job duties
- (26) Human Trafficking Press Day, Monday, March 26th
- (26) Re-confirm final menu with catering and give guarantee amount
- (26) Send VIP's registration lists
- (26) Prepare directional signage
- (30) Prepare registration lists
- (30) Prepare nametags

April

- (8) Update registration lists
- (8) Update nametags
- (9) Take supplies to UC green room

April 10th/April 11th

- (10 & 11) (See full production schedules)
- (10 & 11) Set-up room/decor
- (10 & 11) Oversee operations staff
- (10 & 11) Practice AV to make sure everything is functioning correctly
- (10 & 11) Set-up registration table

April 12th

- (12) Return items borrowed/rented
- (12) Make deposits if money was received

Week After

- (16) Send out speaker/VIP/volunteer/vendor thank---you notes
- (16) Pay invoices
- (16) Hold event debrief with key members
- (17) Book facility for a repeat event
- (20) Ensure all CEUs have been completed and filed
- (20) DIO Grant is complete

May

- (15) Diversity Grant Final Report Submission

4. Describe the target audience and indicate how many participants are expected. Discuss how the project will be publicized and promoted and, if appropriate, how participants will be selected.

The expected event audience and participants will include: vetted speakers, students, faculty, staff, and community professionals. The expected participant forecast is 300 attendees. Publication and promotional partner information may be found in Section 2 of this document.

Presentation participants will be selected based on the following criteria, outlined in the Request for Proposal below.

Ferris State University
Spring 2018 Conference on Human Trafficking Awareness
Request for Proposal

Overview: Ferris State University (FSU) will be hosting its Second Annual Interprofessional Conference on Human Trafficking Awareness on April 10th and 11th, 2018. FSU invites proposal submissions from a variety of professionals who work towards the prevention and intervention of human trafficking. The focus of the 2018 conference will be the interprofessional collaborative nature of this work.

Submission deadline/ process: Proposals are due by 11:59 pm December 31, 2017. Proposals must be submitted via email to Elizabeth Post at ElizabethPost@ferris.edu and the subject line of the email must reference the FSU Conference on Human Trafficking Awareness proposal.

Proposal notification: Presenters will be notified via email of the status of their proposal by February 15, 2018.

Author disclaimer: Opinions expressed by speakers represent only the opinions of that speaker and do not necessarily reflect the position of Ferris State University.

Standard AV: All workshop rooms are equipped with an LCD projector and screen. Laptops and video capabilities are not included.

Session tracks:

- Nursing
- Social Work
- Law Enforcement
- Pharmacy
- Hospitality Management
- Computer Information Security

Submission criteria: Please submit the following information by December 31, 2017. After that date, no additions to submission information will be permitted.

1. Name, affiliation, and contact information for all speakers
2. Brief biography (maximum of 150 words) and CV for all presenters, including license information and/or credentials, experience, and education
3. Session track
4. Title of presentation (maximum of 12 words)
5. Brief presentation abstract (maximum of 50 words)
6. Proposal: maximum of 500 words, including references

7. Three (3) learning objectives that clearly describe what attendees will be able to demonstrate as a result of having attended the session. Each outcome must be measurable/observable.

Review criteria: Each proposal will be reviewed by peers from the same profession based on the following criteria:

1. Proposal contains all of the information requested in the requested format
 2. Proposal is well organized and clearly written
 3. Abstract and proposal demonstrate expertise in content area
 4. Scholarly, up-to-date references are used
 5. Proposal is relevant and interesting
-
5. Discuss specifically how the project relates to the current Ferris State University Diversity and Inclusion Plan;

Goal 1: “Create a University that is respectful of differences and civil toward people who are different”

Unfortunately, there are members of our university who are survivors of human trafficking. There are also members who meet criteria that puts them at a heightened risk of susceptibility to being trafficked in the future. “A college campus provides ample access for perpetrators and recruitment of victims.”⁵ In sex trafficking, victims are often lured and groomed. Awareness of how it happens and what it looks like can be our greatest weapon in fighting it. A key component of this education is understanding our differences and the necessity to not only be civil, but respectful of those differences. Why? Because communication is key. One of the goals of this project is to educate our university community to communicate effectively in regards to human trafficking, and that communication isn’t possible without first being “respectful of differences and civil toward people who are different.”⁶

Goal 2: “Build and maintain an infrastructure that supports diversity and promotes inclusion”

“The United Nations Declaration on the Rights of Persons Belonging to National or Ethnic, Religious and Linguistic Minorities focuses on protecting minority groups’ culture and identity, but glosses over the myriad disadvantages that minorities face by virtue of group marginalization. Most commonly, minorities tend to be economically and politically disadvantaged, which leads to further inequalities, such as a lack of education⁷ (McDougall 2006). Minorities are disproportionately affected by poverty, thus, they may be more likely to migrate for better economic opportunities⁸ (Omelaniuk 2005). If we accept that susceptibility to trafficking is impacted and increased by powerful “push factors” like poverty, disenfranchisement, lack of education, and so on, then it follows that minority populations are likely to be prime targets for human traffickers. Although membership in a minority group may not be the primary reason for exploitation, it may increase vulnerability to trafficking.”⁹

Keeping this in mind, we can identify that vulnerable populations exist within our campus community. Through educating faculty, staff, and students in regards to human trafficking awareness, this event will be aiding in the development of an infrastructure which supports the safety and inclusion of our diverse population. It is the hope that this will continue to be an annual event, and therefore not only will this aid in the development, but also the maintenance of this supportive infrastructure.

5 <https://mnchildprotectionleague.com/wp-content/uploads/HumanTraffickingArticleFromTownHallMag.pdf>

6 <https://ferris.edu/HTMLS/administration/president/DiversityOffice/pdf/DiversityPlan2016.pdf>

7 <http://daccess-ddsny.un.org/doc/UNDOC/GEN/G06/101/26/PDF/G0610126.pdf?OpenElement>.

8 http://www.un.org/esa/population/meetings/ittmigdev2005/P15_IOMelaniuk.pdf.

9 <https://www.du.edu/korbel/hrhw/researchdigest/minority/Trafficking.pdf>

Goals 3 and 4: “Recruit, retain, and graduate a diverse student population and a diverse workforce”

Engaging from diverse backgrounds for a common cause helps retain a diverse student population. “Collaboration through collective contributions from faculty, administrators and students and taking advantage of the power of diversity to reach a common goal of inclusive excellence buttresses the campus climate for transformative diversity leadership. When social groups on our campuses effectively collaborate on the leadership’s vision on diversity, true citizenship becomes inevitable.”¹⁰

In working toward the common goal of fighting slavery, we are able to bring together an exceptionally diverse group of people. By working so closely together, bonds between participants will be strengthened. It is our hope that through this experience, the participants will identify our university as a safe and positive place. If that is accomplished, it will aid in the retention of these students, faculty, and staff.

Goal 5: “Improve inclusivity by incorporating diversity and inclusion in significant ways in teaching, learning, and research”

This project has been developed in a way that creates dynamic opportunities for interdisciplinary learning in action. Professors from the Social Work Program are leading the content and ensuring that we are incorporating inclusion and diversity throughout our event programming.

“Social work practice has its roots in social justice and social activism with the goals of confronting and eliminating racism, sexism and other “isms.” Following the National Association of Social Workers Code of Ethics (2008), social workers engage in anti-oppressive practice, which often involves fighting for the redistribution of wealth, fair representation and opportunity within business, religious organizations, political arenas, access to quality education, and fair treatment in the criminal justice system.”¹¹

Goal 6: “Build upon existing partnerships and create new partnerships that enhance the University’s commitment to and work with diverse populations”

As previously stated, this project is all about collaboration. The potential for development and enhancement of partnerships throughout the university and community is truly excellent. Out of all of the goals outlined in the current Ferris State University Diversity and Inclusion Plan, Goal 6 will be the most enhanced through the 2018 Interprofessional Conference on Human Trafficking Awareness.

10 Asumah, S. N., Nagel, M., & Rosengarten, L. (2016). New Trends in Diversity Leadership and Inclusive Excellence. *Wagadu: A Journal of Transnational Women’s & Gender Studies*, 15(Summer), 139-161. Retrieved November 15, 2017.

11 Perdue, T., Prior, M., Williamson, C., & Sherman, S. (2012). Social Justice and Spiritual Healing: Using Micro and Macro Social Work Practice to Reduce Domestic Minor Sex Trafficking. *Journal of the North American Association of Christians in Social Work*, 39(4), 449-465. Retrieved November 15, 2017.

6. List at least 3 measurable outcomes for this project/event. For each outcome, identify how it is connected with the Ferris State University Diversity and Inclusion Plan. Include a description of how the outcome will be assessed.

As per the "Submission Criteria" section in the Request for Proposal, each presenter must provide "Three (3) learning objectives that clearly describe what attendees will be able to demonstrate as a result of having attended the session. Each outcome must be measurable/observable." Because this is an interprofessional conference meeting the standards of multiple continuing education unit (CEU) necessities across a broad range of professions, the answer to this portion of this DIO grant application is contingent on return and extrapolation of RFP application data.

Examples of measurable outcomes may include items like:

- Understand the legal definition of human trafficking
- Explain vulnerability factors of human trafficking'
- Identify current best practices in the prevention of human trafficking

This learning objectives and assessment methods from each presenter will be included in the final report for this project.

Final Report.

A final report is required. Failure to submit the final report will exempt all team members from future mini-grant funding.

Expected completion date: May 15th, 2018

The final report is due 90 days after the expected completion date. Final reports should be submitted to the Diversity and Inclusion Office.

Budget and Budget Justification

EXPENSE FORECAST

Item	Vendor	Price each	Quantity	Shipping (if applicable)	Comments	Requested Grant Funds	Funding from Other Sources	Total
Rentals								
Room Use	FSU University Center					\$800.00	\$0.00	\$800.00
Table Skirting	FSU Catering	\$3.00	22		Estimated Skirting	\$66.00	\$0.00	\$66.00
Total Rentals								\$866.00
AV								
'Break the Chain' Screening						\$450.00	\$0.00	\$450.00
Radios	FSU University Center		1-6					\$0.00
Total AV								\$450.00
F&B								
Weds Afternoon	FSU Catering					\$627.00	\$0.00	\$627.00
Weds Lunch	FSU Catering					\$224.09	\$3,222.91	\$3,447.00
Tues night movie	FSU Catering					\$567.00	\$0.00	\$567.00
Weds Morning	FSU Catering					\$627.00	\$0.00	\$627.00
Total F&B								\$5,268.00
Collaterals								
Bags	Crestline Avstar	\$0.39	300	\$8.92	\$63 set-up fee	\$188.92	\$0.00	\$188.92
Silicone Wristbands	Productions Topenca	\$0.67	300	\$11.00		\$212.00	\$0.00	\$212.00
Ribbon	Supplies Household	\$10.99/50 yards	1	\$0.00		\$10.99	\$0.00	\$10.99
Safety Pins	Mall FSU Copy	\$4.50/144 0 pc.	1	\$0.00		\$4.50	\$0.00	\$4.50
Posters	Center	\$0.75	130	\$0.00		\$97.50	\$0.00	\$97.50

Budget and Budget Justification

Chocolates	KCTC	\$1.00	54	\$0.00	\$54.00	\$0.00	\$54.00
Baskets	Dollar Tree	\$1.00	9	\$0.00	\$9.00	\$0.00	\$9.00
Charm Bracelets	Support Store	\$2.49	300	\$15.00	\$762.00	\$0.00	\$762.00
Total Collaterals							\$1,338.91
Speakers							
Keynote Speaker Fee				Includes airfare	\$0.00	\$2,500.00	\$2,500.00
Rooms and Mileage	Holiday Inn				\$300.00	\$0.00	\$300.00
Total Speakers							\$2,800.00
Stipends/Honoraria							
Event Supervisor stipend		\$3.35	300	Work Hour Estimation	\$0.00	\$1,005.00	\$1,005.00
Content Supervisor stipend		\$3.35	150		\$0.00	\$502.50	\$502.50
PCMA RSO honorarium					\$0.00	\$502.50	\$502.50
Total Stipends/Honoraria							\$2,010.00
Grand Total					\$5,000.00	\$7,732.91	\$12,732.91

Funding for the lunch will be sought from the FSU Faculty Center for Teaching and Learning (\$3222.91)

Funding for the keynote speaker fees will be sought from the President's/Provost's Office (\$2500.00)

Funding for the stipends/honoraria will be sought from the attendee registration fees (\$2010.00)

Budget and Budget Justification

REVENUE FORECAST						
Item	Vendor	Price each	Quantity	Comments	Total Revenue	
Student Registration 4/10	Coalition Against Slavery	\$0.00	50		\$0.00	
Student Registration 4/11	Coalition Against Slavery	\$15.00	50		\$750.00	
FSU Faculty/Staff Registration 4/10	Coalition Against Slavery	\$15.00	50		\$750.00	
FSU Faculty/Staff Registration 4/11	Coalition Against Slavery	\$30.00	50		\$1,500.00	
Professional Registration 4/10	Coalition Against Slavery	\$40.00	50	Anyone seeking CEUs, regardless of student/faculty/staff status will be required to pay this registration fee	\$2,000.00	
Professional Registration 4/11	Coalition Against Slavery	\$60.00	130	Anyone seeking CEUs, regardless of student/faculty/staff status will be required to pay this registration fee	\$7,800.00	
Total Revenue					\$12,800.00	

After honoraria and stipends are paid, about \$10,790.00 should be left in the Coalition Against Slavery Account. Patty Terryn has set up a FOAP for the Coalition Against Slavery which is Index D11303 (11303-21003-x-552) named Coalition Against Slavery, as per Linda Randle, FSU Staff Accountant. The intention is to use the assistance the Coalition gets this year as seed money for the annual conference. The goal is to become a self-sustaining conference through attendee registration fees and to have monies available to be allotted toward more community collaboration and outreach/education in youth prevention programming.