

FERRIS STATE UNIVERSITY

DIVISION OF ADMINISTRATION AND FINANCE

Smoking Policy Administration and Finance Business Policy

Policy Number: 2022:01
Supersedes: 2004:11

This policy statement represents Board of Trustees approved policy in accordance with, and in addition to, Public Act 198 of 1986, otherwise known as The Michigan Indoor Clean Air Act, MCL 333.12601 et. seq.; MSA 14.15 (12601) et. Seq. (hereinafter “Act”).

POLICY

It is the policy of Ferris State University to, at a minimum, abide by the Act, and any amendments that may be adopted under the Act, which generally prohibit smoking in public places as defined in the Act.

The use of e-cigarettes will be banned in all indoor areas or where smoking is prohibited.

Smoking is prohibited within twenty-five (25) feet of the exterior doors of all Ferris State University facilities unless officially designated otherwise by the University.

Smoking is prohibited in all enclosed indoor areas at Ferris State University, which are used by the general public or serve as a place of work for University employees, except in designated, pre-approved and posted smoking areas.

PROCEDURES

The Office of Human Resources shall maintain records of complaints. A procedure shall be developed to receive, investigate and take action on all complaints.

ADDITIONAL SMOKING PROHIBITIONS & AUTHORITY

- A. Any University building housing a child caring institution or child care center, as defined in the Act, shall be completely smoke free, as shall the surrounding grounds.
- B. Smoking is prohibited in University and State owned vehicles.
- C. Authority is delegated to the President or his/her designee(s) to designate any and /or all University outside areas as completely smoke-free, or to limit smoking to designated smoking areas. Further the President or his/her designee(s) shall issue campus regulations to implement this policy.

- D. Violators of this policy are subject to discipline up to and including termination from employment or discharge from the University. Student violators should be reported to Student Conduct, and employee violators should be reported to their direct supervisor or other supervisor, as appropriate.
- E. Employees who work in other locations on behalf of Ferris are expected to be aware of and follow local ordinances regarding smoking, tobacco products and e-cigarettes.

CONTACTS

For more information, please contact the following departments:

Associate VP Human Resources

Jim Bachmeier

Vice President Administration & Finance

Cross-Reference:

Board Policy, Subpart 8-3, Smoking Policy