

Student Meals per Diem Cash Advance Form

Disbursements Office

Please use this form to reconcile cash advances used for Student Meals per Diem. This form should be used as a receipt when reconciling the cash advance in Concur. Student signing below are acknowledging that they received the total amount of cash for their meals per diem.

Number of Days	Daily rate of per Diem	Total	Student Name (print)	Student Signature
Faculty/Oteff access with factor accessition the Oceah A.I.				
Faculty/Staff responsible for reconciling the Cash Advance:				
Total Cash Advance Disbursed:				