

# COUNTDOWN TO TIMECLOCK PLUS



## One system to replace Kronos and Time-off Manager (PurelyHR)!

The implementation of TimeClock Plus is well underway. The implementation team is currently working on system configurations and workflows to customize the software for Ferris!

### What's new?

- Physical time clocks will be replaced with new time clocks.
- Employees will be using the physical clocks and online system to do the following:
  - Punch in/out
  - Request leave time
  - View leave balances
- Managers will use the system to approve timecards and leave requests.

### Do I need to do anything right now?

Not at this time; employees will be given more information in the coming weeks and training on TimeClock Plus in May and June.



Pilot begins in  
April 2018

Go live roll out is  
June 1 - July 1,  
2018

Training will be  
available online &  
in person

Training will  
be available in May  
and June

Additional training  
will be held in Fall  
2018

Stay tuned for more  
information!