

# Academic Senate Committee Appointments

## Regular Appointments

SEC firms up PF

AS-VP to email PF university wide in early March

Allow 3-week window for PF responses

PF responses are collated in PF folder

AS-VP initiates U-wide Master Committee list update

SEC reviews applicant ranking

*Appointment is first by rank priority*

*Appointment is then by At-Large seats*

*Appointment is then by Out-of-College seats*

SEC affirms applicant appointment

AS-VP notifies decision to applicant by email memo

## Off-Cycle Appointments

Applicant to email interest to AS-VP

AS-VP initiates applicant interest to SEC

SEC reviews applicant interest

*Appointment is first by rank priority*

*Appointment is then by At-Large seats*

*Appointment is then by Out-of-College seats*

SEC affirms applicant appointment

AS-VP notifies SEC decision to applicant email

For more than 2-rank preferences, AS-VP verifies with applicant

AS-VP notifies applicant response with SEC