

Senate Executive Committee Meeting

12:00 PM, January 22nd, 2018

UCB 122

1. **Professional Development Proposal Recommendations** – Sylvia Maixner
 - PD proposals brought to SEC meeting as an FYI. Good to go.
2. **UCC Proposals** – Sylvia Maixner
 - 18-059 AAS Legal Studies/BS Business Administration w/ Legal Studies Program Deletion will go to the Feb meeting for a vote.
3. **HLC Steering Committee Senate Appointment** – Charles Bacon
 - There is a concern that the Senate Appointment will not be re-elected on the Senate, but the appointee will still be able to report to the Senate regarding HLC issues, so we should be good to go.
 - **Motion:** Mark Thomson was appointed as the Senate rep for the HLC Steering Committee by a 4-0 vote.
4. **Academic Minor Task Force** – Sandy Alspach
 - All self-nominated faculty are from Arts and Sciences; we should try and reach out to the College of Business to get at least one member. Sandy will contact either Jeff Eks or Gayle Lopez to see if they would be interested in either joining the committee or know someone who would be.
 - Committee will also include Sandy and Mike.
5. **APRC Issues** – Sandy Alspach
 - There will be a conference meeting on Friday regarding APCR issues. The concern is that the report that is presented addresses problems without previously bringing it up at the first meeting between the committee and the programs. They should not be brought up at the Senate meeting without notice to the program faculty.
 - The minutes from the above mentioned meeting will be discussed between the SEC at a later point.
 - **Motion:** Recommendation to request 0.5 release time for APCR chair for each semester effective Fall. Request will include rationale and tasks that should be completed in the Spring semester. 4-0, approved.
 - **Motion:** Recommendation to request 0.5 release time for UCC chair for each semester effective Fall. Request will include rationale, tasks, reading load, and contact hours. 4-0, approved.
6. **DTA/International Educator Award** - Melinda Isler

- There are typos on the plaque, but faculty are very excited.
 - We will have an actual unveiling ceremony this semester, once the award is given out this year.
 - i. Committee is working on the event now.
7. **Gen Ed Committee Members** – Charles Bacon
- There is a concern regarding the number of representatives from each department on the Gen Ed Committee. There does not seem to be a pressing issue right now.
8. **Election Committee Chair** – Charles Bacon
- Sylvia will send the SEC a list of Senators who are *not* up for re-election, so a Chair can be chosen there.
9. **Agenda Topics for Senate Meeting of February 6th**
- Center for Academic Literacy – Paul Blake
 - i. 15 to 20 minutes
 - Election Committee Report – Sandy Alspach
 - Rules Committee Report – Melinda Isler
 - AP&S – Academic Amnesty Policy? (Check with Jim.)
 - Arts and Lectures Report?
 - International Ed Report?
 - Professional Development

 - Awards for Football and Volleyball Teams
 - i. This will need to be rescheduled.

Professional Development Reminder